Board of Public Works
Thomas Obrien, Chairman
Philip Abair
William Gelinas

Public Works Superintendent
Bruce Fenney.
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BOARD OF PUBLIC WORKS MEETING

84 SOMERS ROAD, EAST LONGMEADOW, MA

3/10/2020...4:00 P.M.

AGENDA

BOARD CHAIRMAN – ASK IF ANYONE *(BESIDE ELCAT)* IS RECORDING THE MEETING (IF SO, GET THE PERSON'S NAME)

- Review/approve minutes of meetings 2/25/2020
- Superintendent Report
- Review "PROPOSED" FY21 Rates & Fees
- Deputy Superintendent Report
- Water & Sewer Administrator's Report
- Building Facilities Manager Report
- Highway & Utility Manager Report
- Schedule Next Meeting

BOARD OF PUBLIC WORKS MEETING HELD: February 25, 2020
LOCATION: 84 Somers Road, East Longmeadow, MA 01028

ATTENDANCE: T. O'Brien, W. Gelinas, P. Abair, B. Fenney, J. Dunn, F. Vachon, D. Keane and R. Taddia

ABSENT: T. Christensen

T. O'Brien called the meeting to order at 4:15pm and asked if anyone other than ELCAT was recording minutes; R. Taddia stated yes (DPW minutes)

REVIEW/APPROVE MINUTES OF 01/21/2020 MEETING: T. O'Brien entertained a motion to approve the meeting minutes dated January 21, 2020; P. Abair made a motion to approve the meeting minutes; W. Gelinas seconded the motion. The vote was taken and was unanimously affirmative.

SUPERINTENDENT REPORT: **B. Fenney** updates: **Staff:** Joseph Magnani was offered the skilled laborer position. He comes from the Town of Longmeadow DPW with many skills recently working in their Parks Department for the past three years. **Capital Planning Projects:** Meet with Town Manager on February 20, 2020 to review DPW FY Capital Plan. **Annual Town Report:** DPW submitted the 2019 Annual Town Report; the board will review at their leisure and will bring any concerns to the next scheduled meeting. **Transfer Station:** will be closed on Saturday, July 4, 2020 in observance of Independence Day; and will also be closed in observance of Veterans Day, November 11, 2020.

Rates & Fees "Draft": B. Fenney reviewed the draft packet with the board:
Water & Sewer rate comparison
Water Rates: recommend $.10 increase ($3.50 to $3.60 per 100 CF)
Sewer Rates: recommend $.20 increase ($3.50 to $3.70 per 100 CF)
Stormwater Rates: several increases and additional flat fees; no increase for residential
Water Services Fees: no change
Sanitary Sewer Services Fees: added several camera of sewer system fees: 1. < 500 LF 2. >500 LF)
Stormwater Services Fees: new
Other Services Fees: no change
Life Cycle Maintenance Fees: no change
Transfer Station Fees: no change

Water& Sewer: FY21 Budget Request has been tabled until the next scheduled meeting so that long term debt can be adjusted. Springfield Water and Sewer purchased water expenditures show a decline in year 2016 totaling $979,637.00 with a population increase; this could be due to a major line break (Harkness) causing a water shortage throughout that summer, no true up, or credits applied. Previous admin reported 5 mil gallons of water per month; currently we are reporting 12 mil gallons per month (unmetered portions of our town); sewer division currently has 1 monitoring station and we will soon have 5; the additional discharge meters will give us true numbers which will help us identify possible leaks and can be shared with Springfield Water & Sewer; this will contribute to our overall 20 year capital improvement plan moving forward. **Markouts:** We currently have contracts with our utility companies and we don't charge our residents for mark outs; private contractors are charged a fee if it not associated with dig safe; to be part of dig safe program we would have to pay to be part of their program. **Waste Managements:** Health department has taken the lead on negotiating upcoming disposal costs; the town's waste management and trash collection contracts are expiring in August 2020; waste management budget went up 25% and is on the rise.

Board Comments: Water & Sewer: How much water volume does Springfield sell to other communities; and how do they calculate the rate for each? (fixed/negotiated) Would like to see another basis to compare water/sewer rates; as well as water volumes with dollar values on the same chart. **Stormwater** is slanted towards residential; moving forward we need to be more accurate based on each parcels impervious surface; there may be software available to update and manage impervious surface area (example: google earth); current stormwater fees are distributed evenly and are pretty well balanced and is a good starting point; when contaminations are identified and costs go up we will have to trace it back to the specific land code and adjust billable fees ; agree with a flat fee for residential; we need to benchmark other communities to see how they are charging for fees; we may need to rewrite our current stormwater bylaws. **Markouts:** Would like to revisit charging utility mark outs; other towns are charging a permitting fee (will investigate other towns) **Transfer Staion:** In years ahead there will be increased waste management disposal fees; there will be recycling programs to offset these fees but we can anticipate a 50% increase.

DEPUTY SUPERINTENDENT REPORT: **T. Christensen** updates: N/A

WATER & SEWER ADMINISTRATOR REPORT: **F. Vachon** handed out ongoing water & sewer projects the boards review;

Board Comments: Board will review projects and address any concerns at the next scheduled meeting.

BUILDING FACILITIES MANAGER REPORT: **J. Dunn** updates: **Meadowbrook:** Foundation completed and steel is up; roof decking in going up today and started plumbing; **High School:** Lost power (2hours) has been rectified

HIGHWAY & UTILITY MANAGER REPORT: **D. Keane** updates: **Parks:** Starting on field maintenance; spreading lime (staying away from wet spots) **Water:** Mark outs; working on water main @Meadowbrook **Highway:** Pothole repairs; clean up plow damage is ongoing (pickup berm, clean-up turf areas); cleaning easements; waiting for new F350 (Truck 25) to arrive. **Storm water:** Outfall inspections; manhole inspections; check man-holes and catch basins in areas to be paved in the spring **Shop:** Truck repairs; continue with our monthly services

OTHER BUSINESSES: N/A

SCHEDULE NEXT MEETING: B. Fenney and the board agreed to meet on Tuesday, March 10, 2020.

T. O'Brien entertained a motion to adjourn the meeting at 5:59pm; W. Gelinas made a motion to adjourn the meeting; P. Abair seconded the motion, there being no further discussion; the vote was taken and was unanimously affirmative.

Town of East Longmeadow
Department of Public Works

"PROPOSED" RATES & FEES

Fiscal Year 2021

Board of Public Works
Thomas Obrien
Phil Abair
William Gelinas

Approved by Board of Public Works, March 10, 2020

This proposed FY21 Rates & Fees has been reviewed and is recommended by the Board of Public Works.

Thomas O'Brien	Chairman	Date

Philip Abair

William Gelinas

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East Longmeadow Department of Public Works

Water & Sewer Rate Comparison 2020

Town/City	Funding	Water ($ per 100 cu. Ft.)	Town/City	Funding	Sewer ($ per 100 cu. Ft.)	Stormwater Fund
Northampton FY20	Enterprise	$7.86	Northampton FY20 plus stormwater fee	Enterprise	$7.52 - $7.67 per CCF	Storm Water Fee $91 to $260
S. Hadley District 2 FY20	Enterprise	$4.95		Flat Rate	$280 per year	
Westfield FY20 quart. meter charge ($20.50 - $30.50)	Enterprise	$4.32 per 1000 gallons	Westfield FY20 (per quart $80.50)	Enterprise	$4.51 per 1000 gallons	Storm Water Fee $100 to $640
Chicopee FY20	Special Revenue	$3.95 - $4.45	Chicopee FY20 plus stormwater fee	Special Revenue	$6.32 - $7.12	Storm Water Fee $100 to $640
Wilbraham FY20	Enterprise	$4.12 - $4.52	Wilbraham FY20	Enterprise	$4.10 - $5.00	
Easthampton FY20 incl meter charge	Enterprise	$4.35	Easthampton FY20	Enterprise	$3.25	
West Springfield CY20 incl meter charge	Enterprise	$4.35	West Springfield CY20	Enterprise	$3.25	
Amherst FY20	Enterprise	$3.90	Amherst FY20	Enterprise	$4.00	
S. Hadley District 1 FY20	Enterprise	$3.92	S. Hadley District 1 FY20	Enterprise	$140.00 twice per year	
East Longmeadow FY21	**Enterprise**	**$3.60**	**East Longmeadow FY21**	**Enterprise**	**$3.70**	Storm Water Fee $25 to $500
Longmeadow FY20	Enterprise	$3.45	Longmeadow FY20 incl. base charge	Enterprise	$2.58	Storm Water Fee $27 to $2000
Springfield FY20 incl. monthly meter charge	Enterprise	$3.62	Springfield FY20	Enterprise	$5.71	
Ludlow FY20 billed by SWSC	Enterprise	$3.62	Ludlow FY20	Enterprise	$3.80	
Agawam FY20 incl. annual service charge $35 per meter	Enterprise	$3.09	Agawam FY20	Enterprise	$4.01	
100 cubic feet = 748.052 gallons		**1000 gallons = 133.68 cubic feet**			**1 CCF = 748.052 gallons**	

Water Sewer example of effect of rate change on average bill

Water Rate Example

$.05 INCREASE

Avg yearly consumption = 108 (100 cu. Ft.)

Water Rate		△
$ 3.50	$ 378.00	
$ 3.55	$ 383.40	$ 5.40

Avg yearly consumption = 120 (100 cu. Ft.)

Water Rate		△
$ 3.50	$ 420.00	
$ 3.55	$ 426.00	$ 6.00

$.10 RECOMMENDED

Avg yearly consumption = 108 (100 cu. Ft.)

Water Rate		△
$ 3.50	$ 378.00	
$ 3.60	$ 388.80	$ 10.80

Avg yearly consumption = 120 (100 cu. Ft.)

Water Rate		△
$ 3.50	$ 420.00	
$ 3.60	$ 432.00	$ 12.00

$.20 INCREASE

Avg yearly consumption = 108 (100 cu. Ft.)

Water Rate		△
$ 3.50	$ 378.00	
$ 3.70	$ 399.60	$ 21.60

Avg yearly consumption = 120 (100 cu. Ft.)

Water Rate		△
$ 3.50	$ 420.00	
$ 3.70	$ 444.00	$ 24.00

Sewer Rate Example

$.10 INCREASE

Avg yearly consumption = 90 (100 cu. Ft.)

Sewer Rate		△
$ 3.50	$ 315.00	
$ 3.60	$ 324.00	$ 9.00

Avg yearly consumption = 100 (100 cu. Ft.)

Sewer Rate		△
$ 3.50	$ 350.00	
$ 3.60	$ 360.00	$ 10.00

$.15 INCREASE

Avg yearly consumption = 90 (100 cu. Ft.)

Sewer Rate		△
$ 3.50	$ 315.00	
$ 3.65	$ 328.50	$ 13.50

Avg yearly consumption = 100 (100 cu. Ft.)

Sewer Rate		△
$ 3.50	$ 350.00	
$ 3.65	$ 365.00	$ 15.00

$.20 RECOMMENDED

Avg yearly consumption = 90 (100 cu. Ft.)

Sewer Rate		△
$ 3.50	$ 315.00	
$ 3.70	$ 333.00	$ 18.00

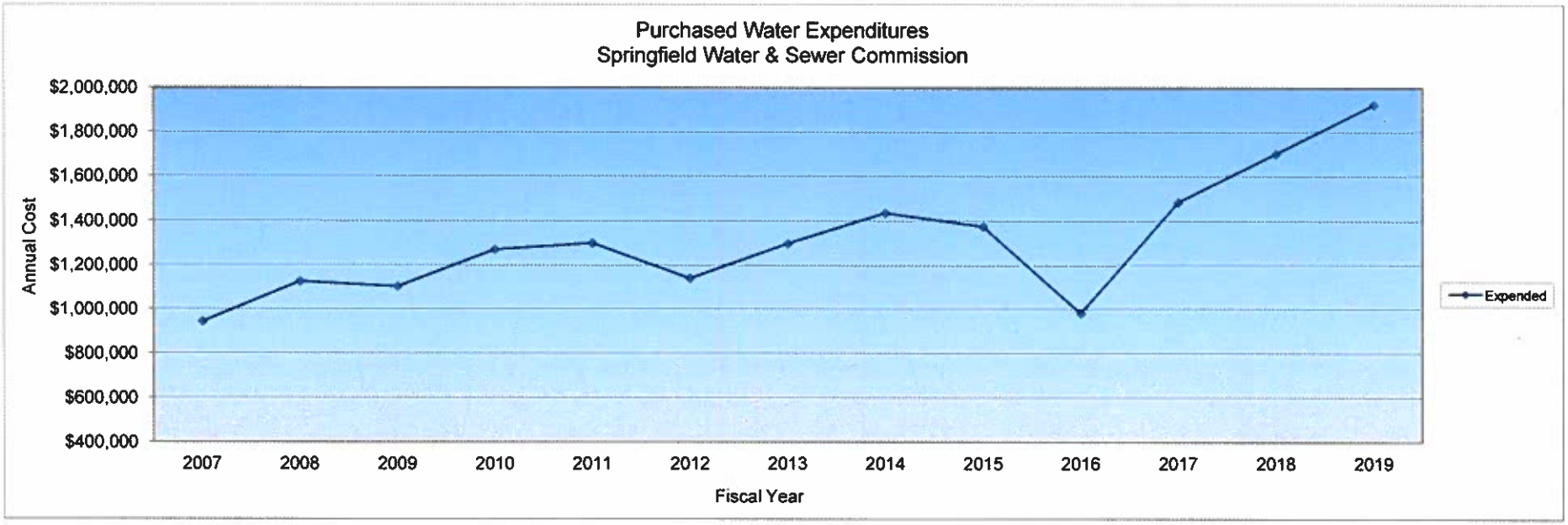
Avg yearly consumption = 100 (100 cu. Ft.)

Sewer Rate		△
$ 3.50	$ 350.00	
$ 3.70	$ 370.00	$ 20.00

Based on 2018 ASR - average residential consumption was 108 CCF

Water & Sewer Division

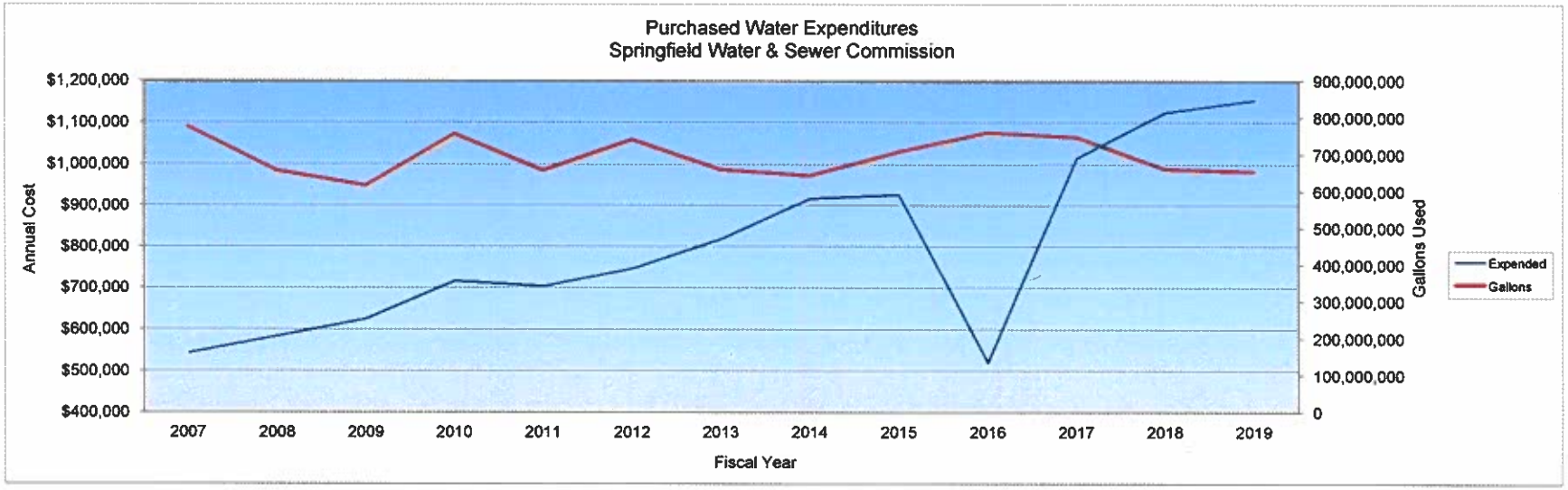
	Fiscal Year												
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Expended	$940,417	$1,123,926	$1,101,938	$1,268,738	$1,297,896	$1,138,489	$1,295,190	$1,432,801	$1,371,825	$979,637	$1,480,610	$1,698,710	$1,920,928



Population	15880	15881	15938	15720	15547	15875	15938	15470	15578	16103	15802	15642	16162
Calendar Year	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019

Water Division

	Fiscal Year												
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Expended	$542,390	$582,584	$624,085	$714,669	$701,878	$745,342	$817,194	$915,243	$924,692	$519,791	$1,013,238	$1,123,040	$1,152,180
Gallons	772,354,000	653,477,000	613,852,000	752,591,000	654,825,000	737,388,000	657,047,000	640,785,000	704,123,000	757,197,871	744,190,871	658,927,000	651,317,000



Population	15880	15881	15938	15720	15547	15875	15938	15470	15578	16103	15802	15642	16162
Calendar Year	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019

Water $0.10 Increase

FY 2020	
Water Enterprise Fund	
Beg Balance From 19	24,577.00
Anticipated Revenue For FY20	3,118,500.00
FY20 Operating Budget Expenses	-2,051,552.94
Transfers From Undesignated FY19	-150,000.00
Long Term Debt & Interest FY20	-635,343.17
Anticipated Ending Balance in FY20	306,180.89

FY 2021	
Water Enterprise Fund	
Beg Balance From 20	306,180.89
Anticipated Revenue For FY21	3,207,600.00
FY21 Operating Budget Expenses	-2,145,565.05
Transfers From Undesignated FY20	-150,000.00
Long Term Debt & Interest FY21	-749,062.95
Anticipated Ending Balance in FY21	469,152.89

FY 2022	
Water Enterprise Fund	
Beg Balance From 21	469,152.89
Anticipated Revenue For FY22	3,296,700.00
FY22 Operating Budget Expenses	-2,231,387.65
Transfers From Undesignated FY21	-150,000.00
Long Term Debt & Interest FY22	-786,516.10
Anticipated Ending Balance in FY22	597,949.14

FY 2023	
Water Enterprise Fund	
Beg Balance From 22	597,949.14
Anticipated Revenue For FY23	3,385,800.00
FY23 Operating Budget Expenses	-2,320,643.16
Transfers From Undesignated FY22	-150,000.00
Long Term Debt & Interest FY23	-825,841.90
Anticipated Ending Balance in FY23	687,264.08

FY 2024	
Water Enterprise Fund	
Beg Balance From 23	687,264.08
Anticipated Revenue For FY24	3,474,900.00
FY24 Operating Budget Expenses	-2,413,468.88
Transfers From Undesignated FY23	-150,000.00
Long Term Debt & Interest FY24	-867,134.00
Anticipated Ending Balance in FY24	731,561.20

(1) Meter & Module Upgrades $131,136
(2) Pump Station Communication & PLC Upgrades $113,250
(3) Dump Truck #4 MACK $260,522

total $504,908
20 year bond $25,245.40

Water Rate Adjustment Scenarios

Current Rate = $3.50/100 cubic feet

Fiscal Year Rates

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Actual Revenue For FY15 1,856,709.00	$ 2.65												
Actual Revenue For FY16 1,887,286.00		$ 2.95											
Actual Revenue For FY17 1,371,842.36			$ 3.05										
Anticipated Revenue For FY18 2,484,911.00				$ 3.05									
Anticipated Revenue For FY19 2,851,200.00					$ 3.20								
Anticipated Revenue For FY20 3,118,500.00						$ 3.50							
Anticipated Revenue For FY21 3,207,600.00							**$ 3.60**						
Anticipated Revenue For FY22 3,296,700.00								$ 3.70					
Anticipated Revenue For FY23 3,385,800.00									$ 3.80				
Anticipated Revenue For FY24 3,474,900.00										$ 3.90			
Anticipated Revenue For FY25 3,564,000.00											$ 4.00		
Anticipated Revenue For FY26 3,653,100.00												$ 4.10	
Anticipated Revenue For FY27 3,742,200.00													$ 4.20

Water Enterprise Fund Fiscal Year 2021

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Town of East Longmeadow
FY 2021 Budget Request

$0.10 Increase

Department #: 12
epartment Name: Water Enterprise Fund

Sign and Date Bruce Fenney

EXPENSE CODE	ACCOUNT DESCRIPTION	FY 18 BUDGET	FY 19 BUDGET	FY 19 ACTUAL	FY 20 BUDGET	FY20 EXPENDED THROUGH 11/30/19	FY 21 REQUEST	INCREASE / (DECREASE) FROM FY 20 BUDGET	Explanation for Anything Not 0%
Salary									
5110	FULL TIME SALARY/WAGES	229,189.21	227,638.53	231,591.76	238,045.41	101,326.62	243,298.28	5,252.87	2% contractual obligations
5111	PART TIME SALARY/WAGES	0.00						-	
5112	ELECTED SALARY							-	
5113	DEPT HEAD SALARY/WAGES	131,461.07	163,862.49	163,862.49	163,266.22	49,119.08	159,772.85	(3,493.37)	Move salaries to Stormwater
5120	TEMPORARY POSITION							-	
5130	OVERTIME	40,000.00	40,000.00	40,000.00	40,000.00	4,213.12	40,000.00	-	
5140	LONGEVITY	1,790.00	1,695.00	1,695.00	595.00	470.00	595.00	-	
5142	EDUCATIONAL							-	
5143	DUTY OFFICER							-	
5144	STAND BY	7,800.00	7,800.00	7,800.00	7,800.00	2,850.00	4,000.00	(3,800.00)	distribute evenly with sewer
5157	QUINN BILL							-	
5158	RETIREMENT BONUS							-	
5190	STIPEND-HOLIDAY							-	
5191	CLOTHING	1,400.00	1,400.00	1,400.00	1,500.00	1,400.00	1,400.00	(100.00)	Hoisters & Boot Allowance
5193	STIPENDS							-	
5180	FICA MEDICARE	4,915.15	5,576.32	5,576.32	5,794.15	0.00	5,421.64	(372.51)	Based on SM analysis
5170	WORKERS' COMPENSATION	1,433.27	1,668.75	1,668.75	1,712.50	1,712.50	1,552.67	(159.83)	Based on SM analysis
VARIOUS	HEALTH & LIFE INSURANCE	50,232.00	54,801.90	54,801.90	59,308.80	0.00	51,991.00	(7,317.80)	Based on SM analysis
5785	RETIREMENT CONTRIBUTION	55,453.54	59,078.49	59,078.49	64,898.49	64,898.49	58,841.30	(6,057.19)	Based on SM analysis
	TOTAL SALARIES	523,674.24	563,521.48	567,474.71	582,920.57	225,989.81	566,872.73	(16,047.84)	
Non-Salary Expenses									
5184	VEHICLE INSURANCE	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	-	To be adjusted as needed
5210	ENERGY-GAS	6,000.00	6,000.00	6,000.00	6,000.00	324.88	5,000.00	(1,000.00)	Reduced based on three year average
5211	ENERGY-ELECTRICITY	55,000.00	55,000.00	55,000.00	55,000.00	12,034.07	50,000.00	(5,000.00)	Reduced based on three year average
5213	Solar Net Meter Credits	30,000.00	30,000.00	30,000.00	30,000.00	13,964.96	30,000.00	-	
5241	REPAIRS-VEHICLES	25,000.00	25,000.00	25,000.00	25,000.00	16,044.41	25,000.00	-	
5250	REPAIRS-OTHERS	0.00	0.00	0.00	0.00	0.00	0.00	-	
5294	OTR SERV-POLICE DETAIL	6,500.00	6,500.00	6,500.00	6,500.00	0.00	6,500.00	-	
5302	PROF/TECH-TRAINING SEMINAR	2,729.00	2,729.00	2,729.00	3,000.00	275.00	3,000.00	-	
5305	PROF/TECH-ADVERTISING	1,000.00	1,000.00	1,000.00	1,000.00	981.10	1,000.00	-	
5307	PROF/TECH-OTHERS	42,400.00	42,400.00	42,400.00	45,000.00	9,653.39	45,000.00	-	
5310	PROF TECH-SOFTWARE SUPPORT	3,000.00	3,000.00	3,000.00	3,000.00	2,529.67	3,000.00	-	
5341	COMMUNICATION-TELEPHONE	0.00	0.00		0.00	117.68	0.00	-	
5342	COMMUNICATION-POSTAGE	6,000.00	6,000.00	6,000.00	6,000.00	2,163.95	6,000.00	-	
5343	COMMUNICATION-WIRELESS	3,000.00	1,047.32	1,047.32	1,047.32	104.51	1,047.32	-	
5344	COMMUNICATION-PRINTING	3,000.00	3,000.00	3,000.00	3,000.00	1,838.60	3,000.00	-	
5345	COMMUNICATION-DEL SERV	0.00	0.00	0.00	0.00	0.00	0.00	-	
5382	OTR PURCH SRV-OTHER	1,102,685.00	1,152,685.00	1,152,685.00	1,175,000.00	332,434.03	1,292,045.00	117,045.00	SWSC True Up Projection/ CIP
5420	OFFICE SUPPLIES	1,500.00	1,500.00	1,500.00	1,500.00	58.54	1,500.00	-	
5421	NON DISPOSABLE OFFICE SUPPL	0.00	0.00	0.00	0.00	34.72	0.00	-	
5460	GROUNDKEEPING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	-	
5480	VEH SUPPLY-GASOLINE	7,000.00	7,000.00	7,000.00	7,000.00	2,323.89	7,000.00	-	
5500	MEDICAL SUPPLIES	750.00	750.00	750.00	750.00	529.56	1,100.00	350.00	Increase based on last year expenditures
5530	WATER SUPPLIES	60,000.00	60,000.00	60,000.00	60,000.00	22,508.45	60,000.00	-	
5584	OTH SUP-UNIFORM/CLOTHING	5,000.00	5,000.00	5,000.00	5,000.00	1,013.15	2,500.00	(2,500.00)	
5590	OTH SUP-MISC	30,000.00	30,000.00	30,000.00	30,000.00	8,064.82	30,000.00	-	
5710	TRAVEL-MILEAGE TOLLS & PARK	1,000.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00	-	
5730	DUES AND MEMBERSHIPS	1,000.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00	-	
5785	OTHER CHARGES/EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	-	
5788	REFUND	0.00	0.00	0.00	0.00	0.00	0.00	-	
5789	LATE FEES	0.00	0.00	0.00	0.00	0.00	0.00	-	
585802	Water Equipment	0.00	0.00	0.00	0.00	0.00	0.00	-	
	TOTAL NON-SALARY EXPENSES	1,396,564.00	1,444,611.32	1,444,611.32	1,469,797.32	430,999.38	1,578,692.32	108,895.00	
5910	PRINCIPAL-LONG TERM DEBT	441,000.00	379,609.70	379,609.70	510,500.00	250,974.18	624,044.77	113,544.77	Principal & Interest for Bonded Projects
5915	INTEREST-LONG TERM DEBT	122,553.76	87,499.58	87,499.58	125,061.33	56,697.04	125,018.17	(43.16)	Interest plus MWPAT admin fees
5950	REPAYMENT TEMP LOANS	37,600.00	50,000.00	50,000.00	75,000.00	0.00	75,000.00	-	
	TOTAL DEBT EXPENSES	601,153.76	517,109.28	517,109.28	710,561.33	307,671.22	824,062.94	113,501.61	
	EXPENSES GRAND TOTAL	2,521,392.00	2,525,242.08	2,529,195.31	2,763,279.22	964,660.41	2,969,627.99	206,348.77	
Revenue									
4173	UB INTEREST	(23,333.00)	(16,178.72)	(16,178.72)	(50,500.00)	(24,240.70)	(50,500.00)	-	
4223	WATER/SEWER ENTRANCE REVE	(46,665.00)	(24,125.00)	(24,125.00)	(25,000.00)	(5,000.00)	(25,000.00)	-	
4822	PREMIUM ON SALE OF BONDS	-	-	-	-	-	-	-	
4860	AR MISC	(80,000.00)	(47,845.04)	(47,845.04)	(50,000.00)	(44,099.97)	(50,000.00)	-	
4861	LIEN ADDED TO TAX	(20,000.00)	(3,471.98)	(3,471.98)	(30,000.00)	(1,442.42)	(30,000.00)	-	
4862	BETTERMENTS	-	-	-	-	-	-	-	
4863	COMM INT ADDED TO TAXES	(4,000.00)	(1,090.30)	(1,090.30)	(4,000.00)	(185.50)	(4,000.00)	-	
4864	UB MISC ADDED TO TAX	-	-	-	-	-	-	-	
4865	TAX TITLE	-	-	-	-	(4.70)	-	-	
4888	WATER REVENUE	(2,310,914.00)	(1,364,752.66)	(1,364,752.66)	(3,118,500.00)	(1,305,397.70)	(3,207,600.00)	89,100.00	
4889	UB REVENUE	-	-		-	-	-	-	
	REVENUE TOTAL	(2,484,912.00)	(1,457,463.70)	(1,457,463.70)	(3,144,350.00)	(1,380,370.99)	(3,367,100.00)	89,100.00	
	NET (PROFIT) OR DEFICIT	36,480.00	1,067,778.38	1,071,731.61	(381,070.78)	(415,710.58)	(397,472.01)	295,448.77	

Water $0.20 Increase

FY 2020	
Water Enterprise Fund	
Beg Balance From 19	24,577.00
Anticipated Revenue For FY20	3,118,500.00
FY20 Operating Budget Expenses	-2,051,552.94
Transfers From Undesignated FY19	-150,000.00
Long Term Debt & Interest FY20	-635,343.17
Anticipated Ending Balance in FY20	306,180.89

FY 2021	
Water Enterprise Fund	
Beg Balance From 20	306,180.89
Anticipated Revenue For FY21	3,296,700.00
FY21 Operating Budget Expenses	-2,145,565.05
Transfers From Undesignated FY20	-150,000.00
Long Term Debt & Interest FY21	-749,062.95
Anticipated Ending Balance in FY21	558,252.89

FY 2022	
Water Enterprise Fund	
Beg Balance From 21	558,252.89
Anticipated Revenue For FY22	3,474,900.00
FY22 Operating Budget Expenses	-2,231,387.65
Transfers From Undesignated FY21	-150,000.00
Long Term Debt & Interest FY22	-786,516.10
Anticipated Ending Balance in FY22	865,249.14

FY 2023	
Water Enterprise Fund	
Beg Balance From 22	865,249.14
Anticipated Revenue For FY23	3,653,100.00
FY23 Operating Budget Expenses	-2,320,643.16
Transfers From Undesignated FY22	-150,000.00
Long Term Debt & Interest FY23	-825,841.90
Anticipated Ending Balance in FY23	1,221,864.08

FY 2024	
Water Enterprise Fund	
Beg Balance From 23	1,221,864.08
Anticipated Revenue For FY24	3,831,300.00
FY24 Operating Budget Expenses	-2,413,468.88
Transfers From Undesignated FY23	-150,000.00
Long Term Debt & Interest FY24	-867,134.00
Anticipated Ending Balance in FY24	1,622,561.20

(1) Meter & Module Upgrades $131,136
(2) Pump Station Communication & PLC Upgrades $113,250
(3) Dump Truck #4 MACK $260,522

total $504,908
20 year bond $25,245.40

Water Rate Adjustment Scenarios

Current Rate = $3.50/100 cubic feet

Fiscal Year Rates

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Actual Revenue For FY15 1,856,709.00	$ 2.65												
Actual Revenue For FY16 1,887,286.00		$ 2.95											
Actual Revenue For FY17 1,371,842.36			$ 3.05										
Anticipated Revenue For FY18 2,484,911.00				$ 3.05									
Anticipated Revenue For FY19 2,851,200.00					$ 3.20								
Anticipated Revenue For FY20 3,118,500.00						$ 3.50							
Anticipated Revenue For FY21 3,296,700.00							$ 3.70						
Anticipated Revenue For FY22 3,474,900.00								$ 3.90					
Anticipated Revenue For FY23 3,653,100.00									$ 4.10				
Anticipated Revenue For FY24 3,831,300.00										$ 4.30			
Anticipated Revenue For FY25 4,009,500.00											$ 4.50		
Anticipated Revenue For FY26 4,187,700.00												$ 4.70	
Anticipated Revenue For FY27 4,365,900.00													$ 4.90

Water Enterprise Fund Fiscal Year 2021

Town of East Longmeadow
FY 2021 Budget Request

$0.20 Increase

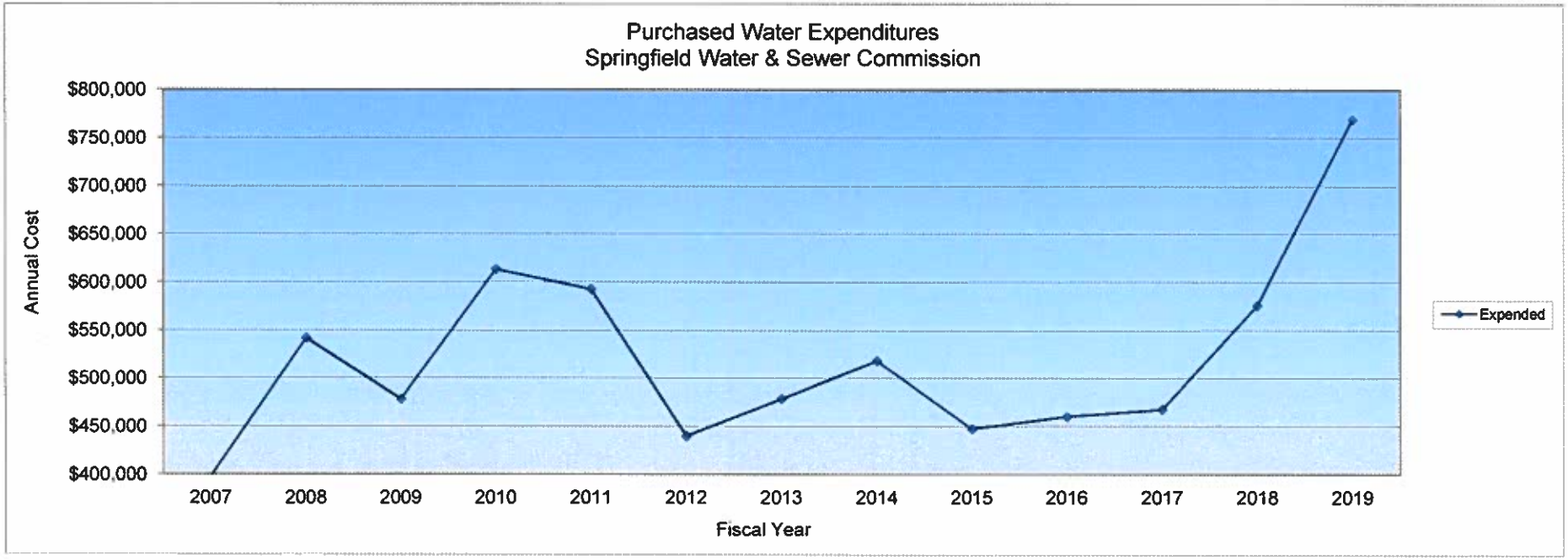
Department #: 12
epartment Name: Water Enterprise Fund

Sign and Date Bruce Fenney

EXPENSE CODE	ACCOUNT DESCRIPTION	FY 18 BUDGET	FY 19 BUDGET	FY 19 ACTUAL	FY 20 BUDGET	FY20 EXPENDED THROUGH 11/30/19	FY 21 REQUEST	INCREASE / (DECREASE) FROM FY 20 BUDGET	Explanation for Anything Not 0%
Salary									
5110	FULL TIME SALARY/WAGES	229,189.21	227,638.53	231,591.76	238,045.41	101,326.62	243,298.28	5,252.87	2% contractual obligations
5111	PART TIME SALARY/WAGES	0.00						-	
5112	ELECTED SALARY							-	
5113	DEPT HEAD SALARY/WAGES	131,461.07	163,862.49	163,862.49	163,266.22	49,119.08	159,772.85	(3,493.37)	Move salaries to Stormwater
5120	TEMPORARY POSITION							-	
5130	OVERTIME	40,000.00	40,000.00	40,000.00	40,000.00	4,213.12	40,000.00	-	
5140	LONGEVITY	1,790.00	1,695.00	1,695.00	595.00	470.00	595.00	-	
5142	EDUCATIONAL							-	
5143	DUTY OFFICER							-	
5144	STAND BY	7,800.00	7,800.00	7,800.00	7,800.00	2,850.00	4,000.00	(3,800.00)	distribute evenly with sewer
5157	QUINN BILL							-	
5158	RETIREMENT BONUS							-	
5190	STIPEND-HOLIDAY							-	
5191	CLOTHING	1,400.00	1,400.00	1,400.00	1,500.00	1,400.00	1,400.00	(100.00)	Holsters & Boot Allowance
5193	STIPENDS							-	
5180	FICA MEDICARE	4,915.15	5,576.32	5,576.32	5,794.15	0.00	5,421.64	(372.51)	Based on SM analysis
5170	WORKERS' COMPENSATION	1,433.27	1,668.75	1,668.75	1,712.50	1,712.50	1,552.67	(159.83)	Based on SM analysis
VARIOUS	HEALTH & LIFE INSURANCE	50,232.00	54,801.90	54,801.90	59,308.80	0.00	51,991.00	(7,317.80)	Based on SM analysis
5785	RETIREMENT CONTRIBUTION	55,453.54	59,078.49	59,078.49	64,898.49	64,898.49	58,841.30	(6,057.19)	Based on SM analysis
	TOTAL SALARIES	523,674.24	563,521.48	567,474.71	582,920.57	225,989.81	566,872.73	(16,047.84)	
Non-Salary Expenses									
5184	VEHICLE INSURANCE	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	-	To be adjusted as needed
5210	ENERGY-GAS	6,000.00	6,000.00	6,000.00	6,000.00	324.88	5,000.00	(1,000.00)	Reduced based on three year average
5211	ENERGY-ELECTRICITY	55,000.00	55,000.00	55,000.00	55,000.00	12,034.07	50,000.00	(5,000.00)	Reduced based on three year average
5213	Solar Net Meter Credits	30,000.00	30,000.00	30,000.00	30,000.00	13,964.96	30,000.00	-	
5241	REPAIRS-VEHICLES	25,000.00	25,000.00	25,000.00	25,000.00	16,044.41	25,000.00	-	
5250	REPAIRS-OTHERS	0.00	0.00	0.00	0.00	0.00	0.00	-	
5294	OTR SERV-POLICE DETAIL	6,500.00	6,500.00	6,500.00	6,500.00	0.00	6,500.00	-	
5302	PROF/TECH-TRAINING SEMINAR	2,729.00	2,729.00	2,729.00	3,000.00	275.00	3,000.00	-	
5305	PROF/TECH-ADVERTISING	1,000.00	1,000.00	1,000.00	1,000.00	981.10	1,000.00	-	
5307	PROF/TECH-OTHERS	42,400.00	42,400.00	42,400.00	45,000.00	9,653.39	45,000.00	-	
5310	PROF TECH-SOFTWARE SUPPORT	3,000.00	3,000.00	3,000.00	3,000.00	2,529.67	3,000.00	-	
5341	COMMUNICATION-TELEPHONE	0.00	0.00		0.00	117.68	0.00	-	
5342	COMMUNICATION-POSTAGE	6,000.00	6,000.00	6,000.00	6,000.00	2,163.95	6,000.00	-	
5343	COMMUNICATION-WIRELESS	3,000.00	1,047.32	1,047.32	1,047.32	104.51	1,047.32	-	
5344	COMMUNICATION-PRINTING	3,000.00	3,000.00	3,000.00	3,000.00	1,838.60	3,000.00	-	
5345	COMMUNICATION-DEL SERV	0.00	0.00	0.00	0.00	0.00	0.00	-	
5382	OTR PURCH SRV-OTHER	1,102,685.00	1,152,685.00	1,152,685.00	1,175,000.00	332,434.03	1,292,045.00	117,045.00	SWSC True Up Projection/ CIP
5420	OFFICE SUPPLIES	1,500.00	1,500.00	1,500.00	1,500.00	58.54	1,500.00	-	
5421	NON DISPOSABLE OFFICE SUPPL	0.00	0.00	0.00	0.00	34.72	0.00	-	
5460	GROUNDKEEPING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	-	
5480	VEH SUPPLY-GASOLINE	7,000.00	7,000.00	7,000.00	7,000.00	2,323.89	7,000.00	-	
5500	MEDICAL SUPPLIES	750.00	750.00	750.00	750.00	529.56	1,100.00	350.00	Increase based on last year expenditures
5530	WATER SUPPLIES	60,000.00	60,000.00	60,000.00	60,000.00	22,508.45	60,000.00	-	
5584	OTH SUP-UNIFORM/CLOTHING	5,000.00	5,000.00	5,000.00	5,000.00	1,013.15	2,500.00	(2,500.00)	
5590	OTH SUP-MISC	30,000.00	30,000.00	30,000.00	30,000.00	8,064.82	30,000.00	-	
5710	TRAVEL-MILEAGE TOLLS & PARK	1,000.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00	-	
5730	DUES AND MEMBERSHIPS	1,000.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00	-	
5785	OTHER CHARGES/EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	-	
5788	REFUND	0.00	0.00	0.00	0.00	0.00	0.00	-	
5789	LATE FEES	0.00	0.00	0.00	0.00	0.00	0.00	-	
585802	Water Equipment	0.00	0.00	0.00	0.00	0.00	0.00	-	
	TOTAL NON-SALARY EXPENSES	1,396,564.00	1,444,611.32	1,444,611.32	1,469,797.32	430,999.38	1,578,692.32	108,895.00	
5910	PRINCIPAL-LONG TERM DEBT	441,000.00	379,609.70	379,609.70	510,500.00	250,974.18	624,044.77	113,544.77	Principal & Interest for Bonded Projects
5915	INTEREST-LONG TERM DEBT	122,553.76	87,499.58	87,499.58	125,061.33	56,697.04	125,018.17	(43.16)	Interest plus MWPAT admin fees
5950	REPAYMENT TEMP LOANS	37,600.00	50,000.00	50,000.00	75,000.00	0.00	75,000.00	-	
	TOTAL DEBT EXPENSES	601,153.76	517,109.28	517,109.28	710,561.33	307,671.22	824,062.94	113,501.61	
	EXPENSES GRAND TOTAL	2,521,392.00	2,525,242.08	2,529,195.31	2,763,279.22	964,660.41	2,969,627.99	206,348.77	
Revenue									
4173	UB INTEREST	(23,333.00)	(16,178.72)	(16,178.72)	(50,500.00)	(24,240.70)	(50,500.00)	-	
4223	WATER/SEWER ENTRANCE REVE	(46,665.00)	(24,125.00)	(24,125.00)	(25,000.00)	(5,000.00)	(25,000.00)	-	
4822	PREMIUM ON SALE OF BONDS	-	-	-	-	-	-	-	
4860	AR MISC	(80,000.00)	(47,845.04)	(47,845.04)	(50,000.00)	(44,099.97)	(50,000.00)	-	
4861	LIEN ADDED TO TAX	(20,000.00)	(3,471.98)	(3,471.98)	(30,000.00)	(1,442.42)	(30,000.00)	-	
4862	BETTERMENTS	-	-	-	-	-	-	-	
4863	COMM INT ADDED TO TAXES	(4,000.00)	(1,090.30)	(1,090.30)	(4,000.00)	(185.50)	(4,000.00)	-	
4864	UB MISC ADDED TO TAX	-	-	-	-	-	-	-	
4865	TAX TITLE	-	-	-	-	(4.70)	-	-	
4888	WATER REVENUE	(2,310,914.00)	(1,364,752.66)	(1,364,752.66)	(3,118,500.00)	(1,305,397.70)	(3,296,700.00)	178,200.00	
4889	UB REVENUE	-	-		-	-	-	-	
	REVENUE TOTAL	(2,484,912.00)	(1,457,463.70)	(1,457,463.70)	(3,144,350.00)	(1,380,370.99)	(3,456,200.00)	178,200.00	
	NET (PROFIT) OR DEFICIT	36,480.00	1,067,778.38	1,071,731.61	(381,070.78)	(415,710.58)	(486,572.01)	384,548.77	

Sewer Division

	Fiscal Year												
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Expended	$398,027	$541,342	$477,853	$612,946	$592,412	$439,441	$477,996	$517,558	$447,133	$459,846	$467,372	$575,670	$768,748



Population	15880	15881	15938	15720	15547	15875	15938	15470	15578	16103	15802	15642	16162
Calendar Year	**2007**	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**

Sewer $0.15 Increase

FY 2020	
Sewer Enterprise Fund	
Beg Balance From 19	214,000.00
Anticipated Revenue For FY20	2,212,000.00
FY20 Operating Budget Expenses	-1,437,912.08
Transfers From Undesignated FY19	-150,000.00
Long Term Debt & Interest FY20	-557,565.37
Anticipated Ending Balance in FY20	280,522.55

FY 2021	
Sewer Enterprise Fund	
Beg Balance From 20	280,522.55
Anticipated Revenue For FY21	2,306,800.00
FY21 Operating Budget Expenses	-1,498,776.15
Transfers From Undesignated FY20	-150,000.00
Long Term Debt & Interest FY21	-542,594.49
Anticipated Ending Balance in FY21	395,951.92

FY 2022	
Sewer Enterprise Fund	
Beg Balance From 21	395,951.92
Anticipated Revenue For FY22	2,401,600.00
FY22 Operating Budget Expenses	-1,558,727.20
Transfers From Undesignated FY21	-150,000.00
Long Term Debt & Interest FY22	-569,724.21
Anticipated Ending Balance in FY22	519,100.51

FY 2023	
Sewer Enterprise Fund	
Beg Balance From 22	519,100.51
Anticipated Revenue For FY23	2,496,400.00
FY23 Operating Budget Expenses	-1,621,076.28
Transfers From Undesignated FY22	-150,000.00
Long Term Debt & Interest FY23	-598,210.42
Anticipated Ending Balance in FY23	646,213.81

FY 2024	
Sewer Enterprise Fund	
Beg Balance From 23	646,213.81
Anticipated Revenue For FY24	2,591,200.00
FY24 Operating Budget Expenses	-1,685,919.34
Transfers From Undesignated FY23	-150,000.00
Long Term Debt & Interest FY24	-628,120.94
Anticipated Ending Balance in FY24	773,373.53

Sewer Rate Adjustment Scenarios

Current Rate = $3.50/100 cubic feet

Fiscal Year Rates

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Actual Revenue For FY15 1,611,600.00	$ 2.55												
Actual Revenue For FY16 1,522,772.38		$ 2.80											
Actual Revenue For FY17 1,839,507.60			$ 2.80										
Anticipated Revenue For FY18 1,786,821.00				$ 2.95									
Anticipated Revenue For FY19 1,959,200.00					$ 3.10								
Anticipated Revenue For FY20 2,212,000.00						$ 3.50							
Anticipated Revenue For FY21 2,306,800.00							$ 3.65						
Anticipated Revenue For FY22 2,401,600.00								$ 3.80					
Anticipated Revenue For FY23 2,496,400.00									$ 3.95				
Anticipated Revenue For FY24 2,591,200.00										$ 4.10			
Anticipated Revenue For FY25 2,686,000.00											$ 4.25		
Anticipated Revenue For FY26 2,780,800.00												$ 4.40	
Anticipated Revenue For FY27 2,875,600.00													$ 4.55

(1) Wastewater Flow Monitoring Meters $533,500
(2) Inflow & Infiltration Rehabilitation $100,000
(3) Pump Station Communication & PLC Upgrades $340,000
(4) Replace Truck #81 FORD F350 $58,358
Total $1,031,858
20 year bond $51592.90

Sewer Enterprise Fund Fiscal Year 2021

10

Town of East Longmeadow
FY 2021 Budget Request

BUDGET REQUEST

$0.15 Increase

Department #: 13
Department Name: Sewer Enterprise Fund

Sign and Date Bruce Fenney

EXPENSE CODE	ACCOUNT DESCRIPTION	FY 18 BUDGET	FY 19 BUDGET	FY 19 ACTUAL	FY 20 BUDGET	FY20 EXPENDED THROUGH 11/30/19	FY 21 REQUEST	INCREASE / (DECREASE) FROM FY 20 BUDGET	Explanation for Anything Not 0%
Salary									
5110	FULL TIME SALARY/WAGES	202,751.52	202,634.06	206,686.74	210,966.99	89,134.27	217,313.20	6,346.21	2% contractual obligations
5111	PART TIME SALARY/WAGES	0.00	0.00		0.00	0.00	0.00	-	
5112	ELECTED SALARY				0.00	0.00	0.00	-	
5113	DEPT HEAD SALARY/WAGES	131,461.07	163,862.49	163,862.49	163,266.22	49,119.38	159,772.85	(3,493.37)	Shift Salary employees to Stormwater
5120	TEMPORARY POSITION				0.00	0.00	0.00	-	
5130	OVERTIME	19,000.00	19,000.00	19,000.00	19,000.00	4,029.57	10,000.00	(9,000.00)	Distribute OT evenly with water
5140	LONGEVITY	1,000.00	1,630.00	1,630.00	520.00	395.00	520.00	-	
5142	EDUCATIONAL							-	
5143	DUTY OFFICER							-	
5144	STAND BY	0.00	0.00	0.00	0.00	300.00	4,000.00	4,000.00	Distribute SB evenly with water
5157	QUINN BILL							-	
5158	RETIREMENT BONUS							-	
5190	STIPEND-HOLIDAY							-	
5191	CLOTHING	1,750.00	1,750.00	1,750.00	1,750.00	1,400.00	1,400.00	(350.00)	Holsters & Boot Allowance
5193	STIPENDS					0.00		-	
5180	FICA MEDICARE	4,531.80	5,213.75	5,213.75	5,401.51	0.00	5,467.75	66.24	Based on SM analysis
5170	WORKERS' COMPENSATION	1,433.27	1,668.75	1,668.75	1,712.50	1,712.50	1,689.67	(22.83)	Based on SM analysis
VARIOUS	HEALTH & LIFE INSURANCE	71,878.80	69,817.50	69,817.50	45,708.00	0.00	45,176.20	(531.80)	Based on SM analysis
5785	RETIREMENT CONTRIBUTION	55,453.54	59,078.49	59,078.49	64,898.49	64,898.49	64,033.18	(865.31)	Based on SM analysis
	TOTAL SALARIES	489,260.00	524,655.04	528,707.72	513,223.71	210,989.21	509,372.83	(3,850.88)	
Non-Salary Expenses									
5184	VEHICLE INSURANCE	5,656.00	5,656.00	5,656.00	5,656.00	5,656.00	5,656.00	-	To be adjusted as needed
5210	ENERGY-GAS	4,000.00	4,000.00	4,000.00	4,000.00	268.26	4,000.00	-	
5211	ENERGY-ELECTRICITY	17,000.00	17,000.00	17,000.00	17,000.00	2,807.77	26,000.00	9,000.00	Based on three year average
5212	ENERGY-OIL	1,500.00	1,500.00	1,500.00	1,500.00	0.00	1,500.00	-	
5213	Solar Net Meter Credits	23,000.00	23,000.00	23,000.00	23,000.00	17,465.53	25,000.00	2,000.00	Based on three year average
5241	REPAIRS-VEHICLES	20,000.00	20,000.00	20,000.00	20,000.00	9,954.74	20,000.00	-	
5250	REPAIRS-OTHERS	0.00	0.00	0.00	0.00	0.00	0.00	-	
5294	OTR SERV-POLICE DETAIL	6,000.00	6,000.00	6,000.00	6,000.00	0.00	4,000.00	(2,000.00)	
5302	PROF/TECH-TRAINING SEMINAR	1,500.00	1,500.00	1,500.00	3,000.00	550.00	3,000.00	-	
5305	PROF/TECH-ADVERTISING	600.00	600.00	600.00	600.00	498.00	600.00	-	
5307	PROF/TECH-OTHERS	20,000.00	20,000.00	20,000.00	30,000.00	6,571.40	30,000.00	-	
5310	PROF TECH-SOFTWARE SUPPORT	3,000.00	3,000.00	3,000.00	3,000.00	2,529.68	3,000.00	-	
5341	COMMUNICATION-TELEPHONE	2,500.00	2,500.00	2,500.00	2,500.00	918.63	2,500.00	-	
5342	COMMUNICATION-POSTAGE	4,000.00	4,000.00	4,000.00	4,000.00	1,523.13	4,000.00	-	
5343	COMMUNICATION-WIRELESS	3,000.00	1,047.32	1,047.32	1,047.32	104.51	1,047.32	-	
5344	COMMUNICATION-PRINTING	2,500.00	2,500.00	2,500.00	2,500.00	781.45	2,500.00	-	
5382	OTR PURCH SRV-OTHER	600,000.00	630,000.00	630,000.00	700,000.00	300,375.75	754,000.00	54,000.00	SWSC True-Up Projections
5420	OFFICE SUPPLIES	2,000.00	2,000.00	2,000.00	2,000.00	76.35	2,000.00	-	
5421	NON-DISPOSABLE OFFICE SUPPLIES	0.00	0.00	0.00	0.00	46.12	0.00	-	
5431	SAFETY EQUIPMENT & GEAR	0.00	0.00	0.00	0.00	66.80	0.00	-	
5450	CLEANING SUPPLIES	0.00	0.00	0.00	0.00	10.60	0.00	-	
5460	GROUNDKEEPING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	-	
5480	VEH SUPPLY-GASOLINE	9,000.00	9,000.00	9,000.00	9,000.00	2,788.64	9,000.00	-	
5500	MEDICAL SUPPLIES	600.00	600.00	600.00	600.00	$29.54	1,100.00	500.00	Increase based on last year expendatures
5530	SEWER SUPPLIES	61,500.00	61,500.00	61,500.00	61,500.00	2,121.07	61,500.00	-	
5584	OTH SUP-UNIFORM/CLOTHING	3,000.00	3,000.00	3,000.00	3,000.00	928.69	2,500.00	(500.00)	
5590	OTH SUP-MISC	25,000.00	25,000.00	25,000.00	25,000.00	6,177.13	25,000.00	-	
5710	TRAVEL-MILEAGE TOLLS & PARKING	500.00	500.00	500.00	500.00	0.00	500.00	-	
5730	DUES AND MEMBERSHIPS	1,000.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00	-	
5785	OTHER CHARGES/EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	-	
5788	REFUND	0.00	0.00	0.00	0.00	0.00	0.00	-	
5789	LATE FEES	0.00	0.00	0.00	0.00	0.04	0.00	-	
5850	CAP OUTLAY-OTHER	0.00	0.00	0.00	0.00	827.50	0.00	-	
5855	CAP OUTLAY-WATER/SEWER	0.00	0.00	0.00	0.00	857.14	0.00	-	
585803	SEWER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	-	
	TOTAL NON-SALARY EXPENSES	816,856.00	844,903.32	844,903.32	926,403.32	364,434.47	989,403.32	63,000.00	
5910	PRINCIPAL-LONG TERM DEBT	432,645.00	403,761.68	403,761.68	481,785.29	199,959.91	493,092.90	11,307.61	
5915	INTEREST-LONG TERM DEBT	94,829.00	75,043.69	75,043.69	75,975.52	37,849.90	49,501.58	(26,473.94)	Interest plus MWPAT admin fees
5950	REPAYMENT TEMP LOANS	0.00	35,000.00	35,000.00	35,000.00	0.00	35,000.00	-	
	TOTAL DEBT EXPENSES	527,474.00	$13,805.37	513,805.37	592,760.81	237,809.81	$77,$94.48	(15,166.33)	
	EXPENSES GRAND TOTAL	1,833,590.00	1,883,363.73	1,887,416.41	2,032,387.84	813,233.49	2,076,370.63	43,982.79	
Revenue									
4173	UB INTEREST	-	-	-	-		-	-	
4223	WATER/SEWER ENTRANCE REVENUE	(42,307.00)	(48,186.00)	(48,186.00)	(30,000.00)	(8,000.00)	(30,000.00)	-	
4225	DRAINLAYER LICENSES REVENUE	-	(500.00)	(500.00)	(600.00)	(150.00)	(600.00)	-	
4173	UB INTEREST	(16,923.00)	(16,062.00)	(16,062.00)	(35,000.00)	(16,522.81)	(35,000.00)	-	
4860	AR MISC	-	(3,000.00)	(3,000.00)	(1,500.00)	(504.76)	(1,500.00)	-	
4861	LIEN ADDED TO TAX	-	(17,000.00)	(17,000.00)	(20,000.00)	(1,105.12)	(20,000.00)	-	
4862	BETTERMENTS	(18,400.00)	(18,400.00)	(18,400.00)	(10,000.00)	-	(10,000.00)	-	
4863	COMM INT ADDED TO TAXES	-	(5,000.00)	(5,000.00)	(5,000.00)	(107.81)	(5,000.00)	-	
4864	UB MISC ADDED TO TAX	-	-	-	-	-		-	
4865	TAX TITLE	-	-	-	-	(34.05)		-	
4888	UB REVENUE	-	-	-	-	-		-	
4889	SEWER REVENUE	(1,709,191.00)	(1,945,852.00)	(1,945,852.00)	(2,212,000.00)	(823,824.85)	(2,306,800.00)	(94,800.00)	
	REVENUE TOTAL	(1,786,821.00)	(2,054,000.00)	(2,054,000.00)	(2,314,100.00)	(850,249.40)	(2,408,900.00)	(94,800.00)	
	NET (PROFIT) OR DEFICIT	46,769.00	(170,636.27)	(166,583.59)	(281,712.16)	(37,015.91)	(332,529.37)	(50,817.21)	

Sewer $0.20 Increase

FY 2020	
Sewer Enterprise Fund	
Beg Balance From 19	214,000.00
Anticipated Revenue For FY20	2,212,000.00
FY20 Operating Budget Expenses	-1,439,627.03
Transfers From Undesignated FY19	-150,000.00
Long Term Debt & Interest FY20	-557,565.37
Anticipated Ending Balance in FY20	278,807.60

FY 2021	
Sewer Enterprise Fund	
Beg Balance From 20	278,807.60
Anticipated Revenue For FY21	2,338,400.00
FY21 Operating Budget Expenses	-1,498,776.15
Transfers From Undesignated FY20	-150,000.00
Long Term Debt & Interest FY21	-542,594.49
Anticipated Ending Balance in FY21	425,836.97

FY 2022	
Sewer Enterprise Fund	
Beg Balance From 21	425,836.97
Anticipated Revenue For FY22	2,464,800.00
FY22 Operating Budget Expenses	-1,558,727.20
Transfers From Undesignated FY21	-150,000.00
Long Term Debt & Interest FY22	-569,724.21
Anticipated Ending Balance in FY22	612,185.56

FY 2023	
Sewer Enterprise Fund	
Beg Balance From 22	612,185.56
Anticipated Revenue For FY23	2,591,200.00
FY23 Operating Budget Expenses	-1,621,076.28
Transfers From Undesignated FY22	-150,000.00
Long Term Debt & Interest FY23	-598,210.42
Anticipated Ending Balance in FY23	834,098.86

FY 2024	
Sewer Enterprise Fund	
Beg Balance From 23	834,098.86
Anticipated Revenue For FY24	2,717,600.00
FY24 Operating Budget Expenses	-1,685,919.34
Transfers From Undesignated FY23	-150,000.00
Long Term Debt & Interest FY24	-628,120.94
Anticipated Ending Balance in FY24	1,087,658.58

Sewer Rate Adjustment Scenarios

Current Rate = $3.50/100 cubic feet

Fiscal Year Rates

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Actual Revenue For FY15 1,611,600.00	$ 2.55												
Actual Revenue For FY16 1,522,772.38		$ 2.80											
Actual Revenue For FY17 1,839,507.60			$ 2.80										
Anticipated Revenue For FY18 1,786,821.00				$ 2.95									
Anticipated Revenue For FY19 1,959,200.00					$ 3.10								
Anticipated Revenue For FY20 2,212,000.00						$ 3.50							
Anticipated Revenue For FY21 2,338,400.00							**$ 3.70**						
Anticipated Revenue For FY22 2,464,800.00								$ 3.90					
Anticipated Revenue For FY23 2,591,200.00									$ 4.10				
Anticipated Revenue For FY24 2,717,600.00										$ 4.30			
Anticipated Revenue For FY25 2,844,000.00											$ 4.50		
Anticipated Revenue For FY26 2,970,400.00												$ 4.70	
Anticipated Revenue For FY27 3,096,800.00													$ 4.90

(1) Wastewater Flow Monitoring Meters $533,500
(2) Inflow & Infiltration Rehabilitation $100,000
(3) Pump Station Communication & PLC Upgrades $340,000
(4) Replace Truck #81 FORD F350 $58,358
Total $1,031,858
20 year bond $51592.90

Sewer Enterprise Fund Fiscal Year 2021

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Town of East Longmeadow
FY 2021 Budget Request

BUDGET REQUEST

$0.20 Increase

Department #: 13
Department Name: Sewer Enterprise Fund

Sign and Date Bruce Fenney

EXPENSE CODE	ACCOUNT DESCRIPTION	FY 18 BUDGET	FY 19 BUDGET	FY 19 ACTUAL	FY 20 BUDGET	FY20 EXPENDED THROUGH 11/30/19	FY 21 REQUEST	INCREASE / (DECREASE) FROM FY 20 BUDGET	Explanation for Anything Not 0%
Salary									
5110	FULL TIME SALARY/WAGES	202,751.52	202,634.06	206,686.74	210,966.99	89,134.27	217,313.20	6,346.21	2% contractual obligations
5111	PART TIME SALARY/WAGES	0.00	0.00		0.00	0.00	0.00	-	
5112	ELECTED SALARY				0.00	0.00	0.00	-	
5113	DEPT HEAD SALARY/WAGES	131,461.07	163,862.49	163,862.49	163,266.22	49,119.38	159,772.85	(3,493.37)	Shift Salary employees to Stormwater
5120	TEMPORARY POSITION				0.00	0.00	0.00	-	
5130	OVERTIME	19,000.00	19,000.00	19,000.00	19,000.00	4,029.57	10,000.00	(9,000.00)	Distribute OT evenly with water
5140	LONGEVITY	1,000.00	1,630.00	1,630.00	520.00	395.00	520.00	-	
5142	EDUCATIONAL							-	
5143	DUTY OFFICER							-	
5144	STAND BY	0.00	0.00	0.00	0.00	300.00	4,000.00	4,000.00	Distribute SB evenly with water
5157	QUINN BILL							-	
5158	RETIREMENT BONUS							-	
5190	STIPEND-HOLIDAY							-	
5191	CLOTHING	1,750.00	1,750.00	1,750.00	1,750.00	1,400.00	1,400.00	(350.00)	Holsters & Boot Allowance
5193	STIPENDS					0.00		-	
5180	FICA MEDICARE	4,531.80	5,213.75	5,213.75	5,401.51	0.00	5,467.75	66.24	Based on SM analysis
5170	WORKERS' COMPENSATION	1,433.27	1,668.75	1,668.75	1,712.50	1,712.50	1,689.67	(22.83)	Based on SM analysis
VARIOUS	HEALTH & LIFE INSURANCE	71,878.80	69,817.50	69,817.50	45,708.00	0.00	45,176.20	(531.80)	Based on SM analysis
5785	RETIREMENT CONTRIBUTION	55,453.54	59,078.49	59,078.49	64,898.49	64,898.49	64,033.18	(865.31)	Based on SM analysis
	TOTAL SALARIES	489,260.00	524,655.04	528,707.72	513,223.71	210,989.21	509,372.83	(3,850.88)	
Non-Salary Expenses									
5184	VEHICLE INSURANCE	5,656.00	5,656.00	5,656.00	5,656.00	5,656.00	5,656.00	-	To be adjusted as needed
5210	ENERGY-GAS	4,000.00	4,000.00	4,000.00	4,000.00	268.26	4,000.00	-	
5211	ENERGY-ELECTRICITY	17,000.00	17,000.00	17,000.00	17,000.00	2,807.77	26,000.00	9,000.00	Based on three year average
5212	ENERGY-OIL	1,500.00	1,500.00	1,500.00	1,500.00	0.00	1,500.00	-	
5213	Solar Net Meter Credits	23,000.00	23,000.00	23,000.00	23,000.00	17,465.53	25,000.00	2,000.00	Based on three year average
5241	REPAIRS-VEHICLES	20,000.00	20,000.00	20,000.00	20,000.00	9,954.74	20,000.00	-	
5250	REPAIRS-OTHERS	0.00	0.00	0.00	0.00	0.00	0.00	-	
5294	OTR SERV-POLICE DETAIL	6,000.00	6,000.00	6,000.00	6,000.00	0.00	4,000.00	(2,000.00)	
5302	PROF/TECH-TRAINING SEMINAR	1,500.00	1,500.00	1,500.00	3,000.00	550.00	3,000.00	-	
5305	PROF/TECH-ADVERTISING	600.00	600.00	600.00	600.00	498.00	600.00	-	
5307	PROF/TECH-OTHERS	20,000.00	20,000.00	20,000.00	30,000.00	6,571.40	30,000.00	-	
5310	PROF TECH-SOFTWARE SUPPORT	3,000.00	3,000.00	3,000.00	3,000.00	2,529.68	3,000.00	-	
5341	COMMUNICATION-TELEPHONE	2,500.00	2,500.00	2,500.00	2,500.00	918.63	2,500.00	-	
5342	COMMUNICATION-POSTAGE	4,000.00	4,000.00	4,000.00	4,000.00	1,523.13	4,000.00	-	
5343	COMMUNICATION-WIRELESS	3,000.00	1,047.32	1,047.32	1,047.32	104.51	1,047.32	-	
5344	COMMUNICATION-PRINTING	2,500.00	2,500.00	2,500.00	2,500.00	781.45	2,500.00	-	
5382	OTR PURCH SRV-OTHER	600,000.00	630,000.00	630,000.00	700,000.00	300,375.75	754,000.00	54,000.00	SWSC True-Up Projections
5420	OFFICE SUPPLIES	2,000.00	2,000.00	2,000.00	2,000.00	76.35	2,000.00	-	
5421	NON-DISPOSABLE OFFICE SUPPLIES	0.00	0.00	0.00	0.00	46.12	0.00	-	
5431	SAFETY EQUIPMENT & GEAR	0.00	0.00	0.00	0.00	66.80	0.00	-	
5450	CLEANING SUPPLIES	0.00	0.00	0.00	0.00	10.60	0.00	-	
5460	GROUNDKEEPING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	-	
5480	VEH SUPPLY-GASOLINE	9,000.00	9,000.00	9,000.00	9,000.00	2,788.64	9,000.00	-	
5500	MEDICAL SUPPLIES	600.00	600.00	600.00	600.00	529.54	1,100.00	500.00	Increase based on last year expenditures
5530	SEWER SUPPLIES	61,500.00	61,500.00	61,500.00	61,500.00	2,121.07	61,500.00	-	
5584	OTH SUP-UNIFORM/CLOTHING	3,000.00	3,000.00	3,000.00	3,000.00	928.69	2,500.00	(500.00)	
5590	OTH SUP-MISC	25,000.00	25,000.00	25,000.00	25,000.00	6,177.13	25,000.00	-	
5710	TRAVEL-MILEAGE TOLLS & PARKING	500.00	500.00	500.00	500.00	0.00	500.00	-	
5730	DUES AND MEMBERSHIPS	1,000.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00	-	
5785	OTHER CHARGES/EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	-	
5788	REFUND	0.00	0.00	0.00	0.00	0.00	0.00	-	
5789	LATE FEES	0.00	0.00	0.00	0.00	0.04	0.00	-	
5850	CAP OUTLAY-OTHER	0.00	0.00	0.00	0.00	827.50	0.00	-	
5855	CAP OUTLAY-WATER/SEWER	0.00	0.00	0.00	0.00	857.14	0.00	-	
585803	SEWER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	-	
	TOTAL NON-SALARY EXPENSES	816,856.00	844,903.32	844,903.32	926,403.32	364,434.47	989,403.32	63,000.00	
5910	PRINCIPAL-LONG TERM DEBT	432,645.00	403,761.68	403,761.68	481,785.29	199,959.91	493,092.90	11,307.61	
5915	INTEREST-LONG TERM DEBT	94,829.00	75,043.69	75,043.69	75,975.52	37,849.90	49,501.58	(26,473.94)	Interest plus MWPAT admin fees
5950	REPAYMENT TEMP LOANS	0.00	35,000.00	35,000.00	35,000.00	0.00	35,000.00	-	
	TOTAL DEBT EXPENSES	527,474.00	513,805.37	513,805.37	592,760.81	237,809.81	577,594.48	(15,166.33)	
	EXPENSES GRAND TOTAL	1,833,590.00	1,883,363.73	1,887,416.41	2,032,387.84	813,233.49	2,076,370.63	43,982.79	
Revenue									
4173	UB INTEREST	-	-	-	-		-	-	
4223	WATER/SEWER ENTRANCE REVENUE	(42,307.00)	(48,186.00)	(48,186.00)	(30,000.00)	(8,000.00)	(30,000.00)	-	
4225	DRAINLAYER LICENSES REVENUE	-	(500.00)	(500.00)	(600.00)	(150.00)	(600.00)	-	
4173	UB INTEREST	(16,923.00)	(16,062.00)	(16,062.00)	(35,000.00)	(16,522.81)	(35,000.00)	-	
4860	AR MISC	-	(3,000.00)	(3,000.00)	(1,500.00)	(504.76)	(1,500.00)	-	
4861	LIEN ADDED TO TAX	-	(17,000.00)	(17,000.00)	(20,000.00)	(1,105.12)	(20,000.00)	-	
4862	BETTERMENTS	(18,400.00)	(18,400.00)	(18,400.00)	(10,000.00)	-	(10,000.00)	-	
4863	COMM INT ADDED TO TAXES	-	(5,000.00)	(5,000.00)	(5,000.00)	(107.81)	(5,000.00)	-	
4864	UB MISC ADDED TO TAX	-	-	-	-	-		-	
4865	TAX TITLE	-	-	-	-	(34.05)		-	
4888	UB REVENUE	-	-	-	-	-		-	
4889	SEWER REVENUE	(1,709,191.00)	(1,945,852.00)	(1,945,852.00)	(2,212,000.00)	(823,824.85)	(2,338,400.00)	(126,400.00)	
	REVENUE TOTAL	(1,786,821.00)	(2,054,000.00)	(2,054,000.00)	(2,314,100.00)	(850,249.40)	(2,440,500.00)	(126,400.00)	
	NET (PROFIT) OR DEFICIT	46,769.00	(170,636.27)	(166,583.59)	(281,712.16)	(37,015.91)	(364,129.37)	(82,417.21)	

Municipality	Year Implemented	Monthly Residential Rate	Annual Residential Rate	Annual Revenue	Population	Median Household Income	Fee Type	ERU	Driver(s)
Chicopee	1998	$8	$100	$1,000,000	55,778	$48,866	ERU	2000	Flooding (downtown business district) & aging infrastructure for flood controls
Reading	2006	$5	$60	$357,000	25,769	$114,354	2-level (residential/comm)	3210	MS4 permit
Newton	2006	$8	$100	$2,120,000	88,479	$133,853	Flat	N/A	Consent order
Fall River	2008	$12	$140	$4,660,000	89,258	$39,328	ERU	2800	Consent order - CSOs, capacity issues at WWTP
Westfield	2010	$2	$20	$600,000	41,667	$62,212	Flat rate	N/A	?
Northampton	2014	$8	$91	$2,000,000	28,592	$62,838	Tiered	2671	Flooding (downtown business district) & aging infrastructure for flood controls
Milton	2016	$4	$44	$794,000	27,527	$126,000	Tiered	N/A	MS4 permit
Longmeadow	2017	$2	$27	$200,000	15,876	$112,831	Flat rate	3400	MS4 permit
Millis	2018	$3	$33	$600,000	8,144	$100,230	Tiered	N/A	MS4 permit
Braintree	2018	$2	$25	$630,000	37,082	$88,993	Flat rate; Commercial cap	2780	MS4 permit
Chelmsford	2018	$3	$40	$998,449	35,067	$106,432	Tiered	3990	MS4 permit
Pepperell	2019	$5	$60	$100,000	12,049	$90,029	Flat rate	N/A	MS4 permit
Ashland	2019	$3	$35	$600,000	17,478	$120,309	Flat rate	N/A	MS4 permit
Shrewsbury	2019	$8	$90	$1,800,000	36,715	$100,640	Tiered	4188	MS4 permit
Tewksbury	2020	$4	$45	$721,305	30,666	$93,817	TBD	TBD	MS4 permit
Westford	2020	$6	$75	TBD	24,087	$138,006	Tiered	3500	MS4 permit
East Longmeadow	2020	$2	$25	$289,075	16,156	$256,500	Flat rate	N/A	MS4 permit
AVG in MA		**$5**	**$62**	**$1,145,384**	**34,729**	**$105,602**		**3171**	
MODE in MA		**$5**	**$100**	**$600,000**					
MEDIAN in MA		**$4**	**$53**	**$721,305**	**29,629**	**$100,435**		**3210**	
AVG nationwide		**$5**	**$64.08**	**---**				**2900**	
	Year implemented is the first calendar year in which bills were sent to rate payers								
Framingham (projected)				$2,900,000	71,232	$73,182		**3667**	

Data sources:

Western Kentucky University study 2018
cleargov.com
NEWEA presentation Jan 2017
Town/City websites

Storm Water Enterprise Funding Table

Land Use Code	Description	Storm Water Fee	Parcels (Liabilty)	Billable Accounts	Billable Impervious Acreage	New Total	Percentage of Total Billed	Total Gallons of Precipitation 2018 Entering System Based on Yearly Average of 57.235 Inches
					570.5946289	$136,565.60	50.37%	
101	Single Family Homes	$25	5474	5474	529.4784769	$136,850.00	no increase	822,902,556.46
102	Residential Condos Billable	$75	2	178	22.21616385	$13,350.00	Increase by 25	34,527,820.91
109	Two Homes on Single Parcel	$35	9	9	2.36435217	$315.00	Increase by 5	3,674,618.57
104	Two Family Homes	$75	48	48	4.45725467	$3,600.00	Increase by 25	6,927,356.68
105	Three Family Homes	$75	4	4	0.34549411	$300.00	Increase by 25	536,958.53
111	4-8 Unit Apartment	$75	2	2	0.25718582	$150.00	Increase by 25	399,711.94
112	Apartment > 8	$500	1	1	4.41780104	$500.00	no increase	6,866,038.81
125	Congregate Living Facilities	$500	3	3	7.0579003	$1,500.00	no increase	10,969,216.79
300's & 400's	**Commercial & Industrial**	-	280	280	327.3779423	$130,681.21	42.04%	
< 1 Acre Impervious Surface = $150		$150	208	208	63.583714	$31,200.00		98,820,260.09
>= 1 Acres < 2 Acres Impervious Surface = $200 per acre		$200	45	45	58.987088	$11,797.42		91,676,295.88
>= 2 Acres < 5 Acres Impervious Surface = $300 per acre		$300	16	16	52.93357146	$15,880.07		82,268,067.87
>= 5 Acres to <10 Impervious Surface = $400 per acre		$400	6	6	41.33059353	$16,532.24		64,235,002.10
>= 10 Acres Impervious Surface = $500 per acre		$500	5	5	110.5429753	$55,271.49		171,803,200.62
031	**Mixed Use Com-Res (Predominately Commercial)**	-	12	12	2.51544609	$1,800.00	0.58%	
< 1 Acre Impervious Surface = $150		$150	12	12	2.51544609	$1,800.00		3,909,445.06
> 1 Acres < 2 Acres Impervious Surface = $200 per acre		$200	0	0	0	$0.00		-
> 2 Acres < 5 Acres Impervious Surface = $300 per acre		$300	0	0	0	$0.00		-
> 5 Acres to <10 Impervious Surface = $400 per acre		$400	0	0	0	$0.00		-
> 10 Acres Impervious Surface = $500 per acre		$500	0	0	0	$0.00		-
343	**Commercial Condos**	-	5	73	10.94398292	$2,856.92	0.92%	
< 1 Acre Impervious Surface = $150*		$150	1	8	0.82003064	$150.00		1,274,471.65
> 1 Acres < 2 Acres Impervious Surface = $200 per acre*		$200	2	26	3.30269932	$660.54		5,132,974.87
> 2 Acres < 5 Acres Impervious Surface = $300 per acre*		$300	2	39	6.82125296	$2,046.38		10,601,425.26
> 5 Acres to <10 Impervious Surface = $400 per acre		$400	0	0	0	$0.00		-
> 10 Acres Impervious Surface = $500 per acre		$500	0	0	0	$0.00		-
712V,714V,715,717V,719V	Farms	$30	8	8	1.23575505	$240.00	0.08%	1,920,580.41
?	Agricultural vacant Land	$0	11	-	-	$0.00		-
013 & Chapterland Residential	Mixed Use Parcels	$50	14	14	8.84139847	$700.00		13,741,086.22
900's	Exempt Parcels - Residential	$30	72	74	82.57237325	$2,160.00	0.69%	128,331,971.93
900's	Exempt Parcels - Residential - Vacant	$25	86.5	87	2.25139392	$2,162.50	0.70%	3,499,061.61
900's	**Exempt Parcels- Commercial**	-	29	30	25.28836312	$8,238.05	2.65%	
< 1 Acre Impervious Surface = $150		$150	20	21	5.463320515	$3,000		8,490,959.72
> 1 Acres < 2 Acres Impervious Surface = $200 per acre		$200	5	5	7.09436995	$1,419		11,025,897.03
> 2 Acres < 5 Acres Impervious Surface = $300 per acre		$300	4	4	12.73067265	$3,819		19,785,701.45
> 5 Acres to <10 Impervious Surface = $400 per acre		$400	0	0	0	0		-
> 10 Acres Impervious Surface = $500 per acre		$500	0	0	0	0		-
038	Golf Courses	$500	2	2	5.45238353	$1,000.00	0.32%	8,473,961.72
016, 017, 018	Mixed Residential	$50	11	11	3.29126849	$550.00	0.18%	5,115,209.35
431,431V	Towers	$100	1.5	3	3.185016705	$300.00	0.10%	4,950,075.41
440,441,442	Vacant Industrial	$200	18	18	6.33542023	$3,600.00	1.16%	9,846,355.86
		Total	6065.5	6302		$310,853.71		1,631,706,282.80
							110 Miles of Roadways	580,225,576
							Total Gallons Per Year	2,211,931,859

101	102	109	104	105	111	112	125	Com/Ind
$ 136,850.00	$ 13,350.00	$ 315.00	$ 3,600.00	$ 300.00	$ 150.00	$ 500.00	$ 1,500.00	$ 130,681.21
Vacant Industrial	**31**	**343**	**13**	**38 - Golf**	**Mixed Residential**	**900's - Exemptions****	**431, 431v - Towers**	**Farms**
$ 3,600.00	$ 1,800.00	$ 2,856.92	$ 700.00	$ 1,000.00	$ 550.00	$ 12,560.58	$ 300.00	$ 240.00
Total	QAQC: These values will differ from the table above as the billing values change. The values reflected in this table run off a sql code not within excel. They will update and match more closely as we finalize values/ reconnect this spreadsheet to the database.							
$ 310,853.71								

QA/QC		
900's		
900's	Difference	From SQL Total
$12,560.58	$0.00	$0.00

Town of East Longmeadow
FY 2021 Budget Request

BUDGET REQUEST

Department #: 490
Department Name: Storm Water Enterprise Fund

Sign and Date Bruce Fenney

EXPENSE CODE	ACCOUNT DESCRIPTION	FY 18 BUDGET	FY 19 BUDGET	FY 19 EXPENDED	FY 20 BUDGET	FY20 EXPENDED THROUGH 11/30/19	FY 21 REQUEST	INCREASE / (DECREASE) FROM FY 20 BUDGET	Explanation for Anything Not 0%
Salary									
5110	FULL TIME SALARY/WAGES				62,687.14	17,709.78	62,687.14	-	
5111	PART TIME SALARY/WAGES				10,000.00		10,000.00	-	
5112	ELECTED SALARY							-	
5113	DEPT HEAD SALARY/WAGES				0.00	700.00	33,278.42	33,278.42	Deputy Super & GIS Cordinator
5120	TEMPORARY POSITION							-	
5130	OVERTIME							-	
5140	LONGEVITY				235.00	0.00	235.00	-	
5142	EDUCATIONAL							-	
5143	DUTY OFFICER							-	
5144	STAND BY							-	
5157	QUINN BILL							-	
5158	RETIREMENT BONUS							-	
5190	STIPEND-HOLIDAY							-	
5191	CLOTHING				100.00	0.00	350.00	250.00	Boot Allowanc & Holsters
5193	STIPENDS							-	
5180	FICA MEDICARE				908.96	0.00	908.96	-	Based on SM analysis
5170	WORKERS' COMPENSATION				274.00	274.00	274.00	-	Based on SM analysis
VARIOUS	HEALTH & LIFE INSURANCE				13,572.00	0.00	13,557.60	(14.40)	Based on SM analysis
5785	RETIREMENT CONTRIBUTION				10,383.76	10,383.76	10,383.76	-	Based on SM analysis
	TOTAL SALARIES	0.00	0.00	0.00	98,160.86	29,067.54	131,674.88	33,514.02	
Non-Salary Expenses									
5184	VEHICLE INSURANCE				0.00	0.00	1,500.00	1,500.00	
5210	ENERGY-GAS				0.00	0.00	0.00	-	
5211	ENERGY-ELECTRICITY				0.00	0.00	0.00	-	
5212	ENERGY-OIL				0.00	0.00	0.00	-	
5213	Solar Net Meter Credits				0.00	0.00	0.00	-	
5241	REPAIRS-VEHICLES				0.00	0.00	8,000.00	8,000.00	Added 3 vehicles to division
5250	REPAIRS-OTHERS				0.00	0.00	0.00	-	
5294	OTR SERV-POLICE DETAIL				0.00	0.00	3,000.00	3,000.00	Police details for repairs
5302	PROF/TECH-TRAINING SEMINAR				0.00	0.00	500.00	500.00	Training per OSHA rees.
5305	PROF/TECH-ADVERTISING				0.00	0.00	0.00	-	
5307	PROF/TECH-OTHERS				128,500.00	0.00	75,000.00	(53,500.00)	
5310	PROF TECH-SOFTWARE SUPPORT				0.00	0.00	0.00	-	
5341	COMMUNICATION-TELEPHONE				0.00	0.00	0.00	-	
5342	COMMUNICATION-POSTAGE				0.00	0.00	0.00	-	
5343	COMMUNICATION-WIRELESS				0.00	0.00	0.00	-	
5344	COMMUNICATION-PRINTING				0.00	0.00	1,000.00	1,000.00	Mailings per MS4 Permit
5382	OTR PURCH SRV-OTHER				0.00	0.00	0.00	-	
5420	OFFICE SUPPLIES				0.00	0.00	500.00	500.00	Pad, Paper and pens for foreman
5421	NON-DISPOSABLE OFFICE SUPPLIES				0.00	0.00	0.00	-	
5460	GROUNDKEEPING SUPPLIES				0.00	0.00	0.00	-	
5480	VEH SUPPLY-GASOLINE				0.00	0.00	4,000.00	4,000.00	Gasoline projected use
5500	MEDICAL SUPPLIES				0.00	0.00	200.00	200.00	First aid supplies
5530	STORMWATER SUPPLIES				10,000.00	9,875.78	30,772.00	20,772.00	Moved from Highway
5584	OTH SUP-UNIFORM/CLOTHING				450.00	145.45	1,000.00	550.00	Uniforms
5590	OTH SUP-MISC				0.00	0.00	10,000.00	10,000.00	Outfall Testing Kits
5710	TRAVEL-MILEAGE TOLLS & PARKING				0.00	0.00	0.00	-	
5730	DUES AND MEMBERSHIPS				0.00	3,500.00	3,500.00	3,500.00	PVPC Dues
5785	OTHER CHARGES/EXPENSES				5,000.00	0.00	0.00	(5,000.00)	
5788	REFUND				0.00	0.00	0.00	-	
5789	LATE FEES				0.00	0.00	0.00	-	
5850	CAP OUTLAY-OTHER				0.00	0.00	0.00	-	
5855	CAP OUTLAY-STORMWATER				0.00	0.00	0.00	-	
585803	STORMWATER EQUIPMENT				45,000.00	0.00	0.00	(45,000.00)	
	TOTAL NON-SALARY EXPENSES	0.00	0.00	0.00	188,950.00	13,521.23	138,972.00	(49,978.00)	
5910	PRINCIPAL-LONG TERM DEBT				0.00	0.00	0.00	-	
5915	INTEREST-LONG TERM DEBT				0.00	0.00	0.00	-	
5950	REPAYMENT TEMP LOANS				0.00	0.00	0.00	-	
	TOTAL DEBT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	-	
	EXPENSES GRAND TOTAL	0.00	0.00	0.00	287,110.86	42,588.77	270,646.88	(16,463.98)	
Revenue									
4173	UB INTEREST	0.00	0.00	0.00	0.00	(33.83)	0.00	0.00	
4223	STORMWATER ENTRANCE REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4822	PREMIUM ON SALE OF BONDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4860	AR MISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4861	LIEN ADDED TO TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4862	BETTERMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4863	COMM INT ADDED TO TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4864	UB MISC ADDED TO TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4865	TAX TITLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4891	STORMWATER REVENUE	0.00	0.00	0.00	(289,075.00)	(71,776.87)	(310,853.71)	(21,778.71)	
4889	UB REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	REVENUE TOTAL	-	-	-	(289,075.00)	(71,810.70)	(310,853.71)	(21,778.71)	
	NET (PROFIT) OR DEFICIT	-	-	-	(1,964.14)	(29,221.93)	(40,206.83)	(38,242.69)	

Water Services 2020 - 2021	Fee	
Scattered Lots (Installed by Owner)		
Water Entrance License	$	1,500.00
Inspection Fee per Dwelling	$	50.00
Subdivisions (Installed by Owner)		
Water Entrance License per Dwelling	$	1,500.00
Inspection Fee per Dwelling	$	50.00
Installation by Town		
Water Entrance License Per Dwelling	$	1,500.00
Service Installation Deposit [1]	$	500.00
Water Service Renewal Deposit (in street only) [1]	$	500.00
Water Meter Tested (cost plus 30%) [2]	$	150.00
Water Service Entrance w/mole	$	30 per foot
Tapping of Main for 1" tap	$	300.00
Hydro Testing + Time	$	500.00
Water Turned On or Off [3]	$	50.00
Additional Service Charge		
Per inch of pipe diameter	$	15.00
Double outlet standpipe (wet) and each hydrant	$	25.00
Water Entrance for Fire Service	$	1,500.00
Back-Flow Device Inspections	$	100.00
Back-Flow Device (new device application / registration)	$	75.00
Illegal Hookup to Water [4]	$	500.00
Meter Tampering	$	500.00
Water Meter Installation		Actual Cost
Temporary Water Meter Connection (fee plus water usage)	$	100.00
Hydro Testing Fire Sprinkler System + time	$	500.00
Water Inspections by Town		
Flushing, Injection of CL2 and Filling Mains	$	1,500.00
Hydro Testing of New Mains	$	500.00
Water System Tie In to Existing Main	$	500.00

[1] If the Town DPW is to install, then a deposit of $500 will be collected before installation. The actual cost will be based on time, equipment and materials (including pipe, fittings, and back fill), plus the appropriate overhead.

[2] $150.00 minimum charge

[3] Includes water breaks caused by contractors; no charge for farmers for seasonal use.

[4] charge per month from inception of building permit

If the water is stubbed out to the property line already, the builder need only pay the $1,500 license and the amount of the sales and service to install the meter.

Sanitary Sewer Services 2020 - 2021		Fee	
Scattered Lots (Installed by Owner)			
Sewer Connection License per Dwelling [3]		$	1,500.00
Inspection Fee per Dwelling		$	50.00
Subdivisions (Installed by Owner)			
Sewer Connection License per Dwelling [3]		$	1,500.00
Inspection Fee per Dwelling		$	50.00
Camera System Before Acceptance Sewer*		$	1,500.00
Installation by Town			
Sewer Connection License per Dwelling [3]		$	1,500.00
Service Installation [1] (street only)		$	500.00
Sewer Connection on Betterment Properties			
Sewer Connection License per Dwelling		$	1,500.00
Inspection Fee per Dwelling		$	50.00
Sewer Block*	(minimum charge)	$	125.00
Sewer Availability Charge (per year)		$	30.00
Illegal Hookup to Sewer [2]		$	500.00
Sewer Inspections by Town			
Vacuum Testing of Sewer Manholes*	(minimum charge)	$	150.00
Air Testing of Sewer Manholes*	(minimum charge)	$	150.00
Inspections of Sewer Manholes & Inverts*	(minimum charge)	$	150.00
Sewer Tie In Inspection*	(minimum charge)	$	150.00
Camera of Sewer System Over 500 Linear Feet*		$	1,000.00
Camera of Sewer System Less Than 500 Linear Feet*		$	500.00
Small Pusher Camera of Stormwater System Up To 180 Linear Feet*		$	250.00

[1] If the Town DPW is to install, then a deposit of $500 will be collected before installation. The actual cost will be based on time, equipment and materials (including pipe, fittings, and back fill and surface restoration including paving), plus the appropriate overhead.

* Time and one-half before 8:00 A.M. and after 4:00 P.M. and on Saturdays. Double time on Sundays and holidays. Sales and service (when applicable) - materials plus 30% and labor plus 30%.

[2] charge per month from inception of use to approval of connection

[3] Fees for connections other than single family dwellings will be assessed based on an equivalent dwelling unit basis.

Minimum quarterly charge based on 10 CCF applies to all bills.

If sewer is stubbed out to the property line already, the builder need only pay the $1500 license and the amount of the sales and service, if any.

Stormwater Services 2020 - 2021		Fee
Engineering Inspection Rate (per hour) - 2 hour minimum (plus IRS standard rate mileage, currently $0.0575 per mile)*	$	50.00
Permit to Open Public Way	$	200.00
Drain Layer's License & Renewal	$	50.00
Storm Drain Entrance Fee (if available) Per Building	$	200.00
Storm Drain Connection Inspection & Subsequent Inspections*	$	50.00
Scattered Lots (Installed by Owner)		
Stormwater Connection License per Dwelling [3]	$	50.00
Inspection Fee per Dwelling	$	50.00
Subdivisions (Installed by Owner)		
Stormwater Connection License per Dwelling [3]	$	50.00
Inspection Fee per Dwelling	$	50.00
Camera System Before Acceptance Stormwater	$	1,500.00
Stormwater Inspections by Town		
Vacuum Testing of Stormwater Manholes* (minimum charge)	$	150.00
Air Testing of Stormwater Manholes* (minimum charge)	$	150.00
Inspections of Stormwater Manholes & Inverts* (minimum charge)	$	150.00
Stormwater Tie In Inspection* (minimum charge)	$	150.00
Camera of Stormwater System Over 500 Linear Feet*	$	1,000.00
Camera of Stormwater System Less Than 500 Linear Feet*	$	500.00
Small Pusher Camera of Stormwater System Up To 180 Linear Feet*	$	250.00
Illegal Hookup to Stormwater [2]	$	300.00

* Time and one-half before 8:00 A.M. and after 4:00 P.M. and on Saturdays. Double time on Sundays and holidays. Sales and service (when applicable) - materials plus 30% and labor plus 30%.

* This fee applies to contractors and or utility companies. Residents who call for this service, fee does not apply.

[2] charge per month from inception of use to approval of connection

[3] Fees for connections other than single family dwellings will be assessed based on an equivalent dwelling unit basis.

Other Services 2020 - 2021	Fee
Engineering Inspection Rate (per hour) - 2 hour minimum (plus IRS standard rate mileage, currently $0.0575 per mile)*	$ 50.00
Permit to Open Public Way	$ 200.00
Drain Layer's License & Renewal	$ 50.00
Pavement Repair (other than water/sewer entrance)	Actual Cost
Loam & Seed (other than water/sewer entrance)	Actual Cost
Trench Permit	$ 50.00
Rail Trail Connection	$ 150.00
Paper Street Development Submission Fee	$250 plus $1 per foot of developed roadway
Utility Mark Outs*	$ 100.00

* Time and one-half before 8:00 A.M. and after 4:00 P.M. and on Saturdays. Double time on Sundays and holidays. Sales and service (when applicable) - materials plus 30% and labor plus 30%.

* This fee applies to contractors and or utility companies. Residents who call for this service, fee does not apply.

Life Cycle Maintenance

Any work which involves the disturbance, including but not limited to the cut, puncture or excavation, of a paved roadway, shall carry with it a Life Cycle Maintenance Cost (LCMC). This cost will be a function of the area being disturbed and the condition of the paved surface. The LCMC breakdown shall be calculated as follows:

(L x W x UC) x PCI = LCMC

Where: **L** = Length of trench (feet)
W = Width of trench (feet)
UC = Unit Cost to reconstruct roadway ($4 per square foot)
PCI = Pavement Condition Index (expressed as a percentage)

For example, a 2 foot wide utility trench is proposed to travel for 200 feet down a paved roadway. The PCI of the road is 79 and the full width overlay unit cost, as determined by the DPW, is $4/s.f. The LCMC would be:

(200' x 2' x $4/s.f.) x .79 = $1,264.00

Any applicable LCMC will be calculated at the time of review by the DPW and payment will be required prior to the issuance of a permit.

Additionally, the Department of Public Works (DPW) has implemented a town-wide five (5) year roadway moratorium on streets that have received full width pavement treatment (overlay, reconstruction, etc.). If an applicant chooses to disturb pavement on a roadway under moratorium, the applicant will be assessed a Moratorium Excavation Fee as well as the LCMC. The fee schedule is as follows:

Year<1 = $2,500.00
Year<2 = $2,000.00
Year<3 = $1,500.00
Year<4 = $1,000.00
Year<5 = $500.00

As is current practice, pavement replacement on roads under moratorium will utilize infrared pavement technology to the satisfaction of the DPW.

The DPW reserves the right to waive the LCMC or Moratorium Excavation Fee if it is determined to be in the best interest of the Town.

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Town of East Longmeadow – Department of Public Works
Somers Road Transfer Station
Rules & Regulations 2020 - 2021

Hours of Operation: Saturdays 9:00 AM to 5:00 PM year round
Wednesdays 9:00 AM to 5:00 PM seasonally
Winter Hours Start December 15, 2020 – April 1, 2021

- Disposal is limited to **resident items only**. No out-of-town materials accepted.
- Business and commercial disposal **are not** accepted. Large and small dump trucks are prohibited.
- Residents using a private hauler or a vehicle not registered in East Longmeadow must acquire a permit from the Public Works Office at the Town Hall (hours 8:00 AM to 4:00 PM, Monday through Friday) prior to bringing any items to the Transfer Station.
- Any items that can be disposed of through curbside pickup will not be accepted.

Examples of items **not** accepted:

Vehicle Batteries	Stumps	Cardboard
Asphalt/Concrete	Tires	Building Demolition
Propane Tanks	Paint	Recyclables
Oil Burners	Food Waste and Vegetative Material	Hazardous Materials or Used Containers of Such Materials
	Garbage / Trash	

Resident Charges:

Residents must purchase a "sticker" from the Department of Public Works Office.
Cost: $50 per year. Sticker is valid from January to December. **Stickers are not pro-rated.**

The "sticker" allows for the disposal of the following:

Grass	Small Pieces of Wood(2)	Ballasts/Capacitors	Small Batteries (hearing aid, rechargeable mercury, ect.)
Leaves	Metal (3)		
Brush(1)	Light Bulbs	Thermostats	Non-Freon Containing Appliances
Hedge Trimmings	Computer Components (see fee schedule)	Used Motor Oil	

(1) Brush must be no longer than 6 ft and greater than 3 in diameter. Grass and leaves must not be mixed with brush.
(2) Wood cannot be greater than 4 ft by 4 ft in dimensions.
(3) Metal must be separated from any wood, plastic or concrete.

Bulk Item & Other Additional Fees:

- Residents with a valid sticker may dispose of certain items for an additional fee.
- **Payment must be made by check payable to the Town of East Longmeadow.**
- $10 per individual item (couch, rug, etc.), $20 per car, mini-van, SUV size load. $50 per pickup size load.
- No vehicle larger than a pickup truck and no trailers allowed. No boxed or bagged items will be accepted.
- $15 fee for each mattress or box spring, vehicle load fees do not apply to these items.

Examples of items accepted:

Tables	Sofas	Ladders	Large Plastic Toys	Mattresses/Box Springs
Chairs/ Stuffed Chairs	Foot Stools	Desks	Outdoor Furniture	Bed Frames

Landscaper Charges:

Landscapers may dispose of grass and leaves only. The grass/leaves must have been collected from residents of East Longmeadow. The landscaper must submit a "list of clients." The landscaper may purchase coupon(s) at the Public Works Office and remit to the attendant at the Transfer Station.

Rates: Pickup Truck - $50 per load Dump Truck - $75 per load

Transfer Station Electronics Disposal Charges 2020 - 2021

Item	Disposal Charge per Item
Small Freon Item	$25
Large Refrigerator	$50
Computer Monitor	$20
T.V. [19" or Smaller]	$20
T.V. [Large or Console]	$35
Computers	$15

Voted by Board of Public Works

Date: March 10, 2020

FY19 Waste Management																		Kane	
Wood - 40 Yd									Rubbish - 30 Yd									Metal	
Invoice Date	Tons	Rate per Ton	Disposal Charge	# of Roll Offs	Haul Cost	Rolloff Fee	MISC Charge	Invoice Total	Tons	Rate per Ton	Disposal Charge	# of Roll Offs	Haul Cost	Rolloff Fee	MISC Charge	Invoice Total	Date	Tons
Jul-18	34.37	$ 74.00	$ 2,543.38	10	$ 210.00	$2,100.00	$0.00	$ 4,643.38	13.76	$ 74.00	1018.24	9	$ 210.00	$ 1,890.00	$ -	$ 2,908.24	Jul	0
Aug-18	26.05	$ 74.00	$ 1,927.70	7	$ 210.00	$1,470.00	$0.00	$ 3,397.70	9.71	$ 74.00	718.54	8	$ 210.00	$ 1,680.00	$ -	$ 2,398.54	Aug	25440
Sep-18	27.10	$ 74.00	$ 2,005.40	8	$ 210.00	$1,680.00	$0.00	$ 3,685.40	13.77	$ 74.00	1018.98	9	$ 210.00	$ 1,890.00	$ 72.00	$ 2,980.98	Sep	17900
Oct-18	22.97	$ 74.00	$ 1,699.78	6	$ 210.00	$1,260.00	$0.00	$ 2,959.78	9.75	$ 74.00	721.50	6	$ 210.00	$ 1,260.00	$ -	$ 1,981.50	Oct	14720
Nov-18	29.53	$ 74.00	$ 2,185.22	7	$ 210.00	$1,470.00	$0.00	$ 3,655.22	14.28	$ 74.00	1056.72	7	$ 210.00	$ 1,470.00	$ -	$ 2,526.72	Nov	0
Dec-18	18.16	$ 74.00	$ 1,343.84	4	$ 210.00	$840.00	$0.00	$ 2,183.84	9.53	$ 74.00	705.22	4	$ 210.00	$ 840.00	$ 55.00	$ 1,600.22	Dec	27640
Jan-19	8.36	$ 74.00	$ 618.64	2	$ 210.00	$420.00	$0.00	$ 1,038.64	8.16	$ 74.00	603.84	4	$ 210.00	$ 840.00	$ -	$ 1,443.84	Jan	0
Feb-19	12.12	$ 74.00	$ 896.88	3	$ 210.00	$630.00	$0.00	$ 1,526.88	4.72	$ 74.00	349.28	3	$ 210.00	$ 630.00	$ -	$ 979.28	Feb	14340
Mar-19	4.68	$ 74.00	$ 346.32	1	$ 210.00	$210.00	$0.00	$ 556.32	6.55	$ 74.00	484.70	3	$ 210.00	$ 630.00	$ -	$ 1,114.70	Mar	0
Apr-19	13.44	$ 74.00	$ 994.56	3	$ 210.00	$630.00	$0.00	$ 1,624.56	5.18	$ 74.00	383.32	2	$ 210.00	$ 420.00	$ -	$ 803.32	Apr	21240
May-19	30.14	$ 74.00	$ 2,230.36	7	$ 210.00	$1,470.00	$0.00	$ 3,700.36	11.02	$ 74.00	815.48	4	$ 210.00	$ 840.00	$ -	$ 1,655.48	May	33720
Jun-19	31.74	$ 74.00	$ 2,348.76	8	$ 210.00	$1,680.00	$0.00	$ 4,028.76	10.66	$ 74.00	788.84	6	$ 210.00	$ 1,260.00	$ 17.00	$ 2,065.84	June	0
Total	**258.66**		**$ 19,140.84**	**56**		**$13,860.00**	**$0.00**	**$ 33,000.84**	**103.33**		**$ 8,664.66**			**$ 13,650.00**	**$ 144.00**	**$ 22,458.66**		**155,000**

Total Waste Management		**$ 55,459.50**
East Coast Electronics		$ 6,975.00
Northeast Lamp Recycle		$ 1,075.67
	Total	**$ 63,510.17**

Town of East Longmeadow
FY 2021 Budget Request

BUDGET REQUEST

Department #: 433
Department Name: Waste Collection and Disposal

Sign and Date Bruce Fenney

EXPENSE CODE	ACCOUNT DESCRIPTION	FY 18 BUDGET	FY 19 BUDGET	FY 19 ACTUAL	FY 20 BUDGET	FY20 EXPENDED THROUGH 11/30/19	FY 21 REQUEST	INCREASE / (DECREASE) FROM FY 20 BUDGET	Explanation for Anything Not 0%
Salary									
5110	FULL TIME SALARY/WAGES							-	
5111	PART TIME SALARY/WAGES	16,361.00	16,688.00	16,688.22	18,080.22	7,584.00	19,272.00	1,191.78	Minimum wage increase
5112	ELECTED SALARY							-	
5113	APPOINTED SALARY/WAGES							-	
5120	TEMPORARY POSITION							-	
5130	OVERTIME							-	
5140	LONGEVITY							-	
5142	EDUCATIONAL							-	
5143	DUTY OFFICER							-	
5144	STAND BY							-	
5157	QUINN BILL							-	
5158	RETIREMENT BONUS							-	
5190	STIPEND-HOLIDAY							-	
5191	CLOTHING							-	
5193	STIPENDS							-	
	TOTAL SALARIES	16,361.00	16,688.00	16,688.22	18,080.22	7,584.00	19,272.00	1,191.78	
Non-Salary Expenses									
5210	ENERGY-GAS	300.00	300.00	300.00	300.00	0.00	300.00	-	
5292	OTR SERV-GARBAGE REMOVAL	48,226.00	49,100.00	49,100.00	49,100.00	26,101.47	65,000.00	15,900.00	Additional Disposal Fees
5307	PROF/TECH-OTHERS	0.00	0.00	0.00	0.00	0.00	0.00	-	
5344	COMMUNICATION-PRINTING	0.00	0.00	600.00	0.00	0.00	800.00	800.00	Dump Stckers & Reciept Book
5382	OTR PURCH SRV-OTHER	0.00	0.00	0.00	0.00	0.00	0.00	-	
5420	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	13.35	0.00	-	
5785	OTHER CHARGES/EXPENSES	2,000.00	2,000.00	2,000.00	2,000.00	1,395.00	2,000.00	-	
	TOTAL NON-SALARY EXPENSES	50,526.00	51,400.00	52,000.00	51,400.00	27,509.82	68,100.00	16,700.00	
	GRAND TOTAL	66,887.00	68,088.00	68,688.22	69,480.22	35,093.82	87,372.00	17,891.78	