

# NOTICE OF PUBLIC MEETING



## **Gala Subcommittee Meeting**

Subcommittee of 125<sup>th</sup> Celebration Committee

Date of Meeting: **Tuesday June 20, 2019, at 7:00 a.m.**

Location: East Longmeadow Town Manager Conference Room, 60 Center Square, East Longmeadow, MA 01028

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1. Location of event
  1. Finalize location and Day
2. Raffle
  1. Donations?
3. Food Vendors
  1. Update from Kristen on Best practices
4. Beer/Wine/Liquor Vendors
  1. Update from Kristen on Liability insurance for samples from Vendors
5. Ticket sales
6. Requests from the larger committee
7. Any items unforeseen prior to the posting of this meeting
8. Next Meeting

*The listing of matters are those reasonable anticipated by the President which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

Town Clerk Received:

Town Clerk Posted: