



PLANNING BOARD MEETING

Tuesday, January 6, 2026 6:00 PM EST
Pleasant View Senior Center; Media Room
328 North Main Street, East Longmeadow, MA 01028
Remote Option via Zoom Webinar

MEETING MINUTES

1. CALL THE MEETING TO ORDER

2. ROLL CALL

Present Russell Denver, Chair
 Cassandra Cerasuolo, Vice Chair
 Robert Tirrell, Clerk
 William Fonseca
 Peter Punderson (via zoom)

Staff Present Robert Watchilla

3. ADMINISTRATIVE TASKS

A. Approval of Meeting Minutes:

- i. December 16, 2025

William Fonseca motioned to approve the December 16th, 2025 meeting minutes; Robert Tirrell seconded. The motion carried by vote four (5) in favor, zero (0) opposed and zero (0) abstentions.

4. PUBLIC HEARINGS

5. NEW BUSINESS

A. Discussion on Zoning Bylaw goals for 2026

Planning Director Rob Watchilla discussed some of the potential changes to the Zoning bylaws. They want to make sure that the regulations are more specific and grasping everything that needs to be regulated from developments.

Chairman Denver brought up the concerns of RVs being screened. He feels that they need to make the bylaw for specific to include corner lots.

B. Updates on Solar and BESS Permitting Process

Planning Director Rob Watchilla explained that big solar projects would go to the state first for approval then they would go to the town's representatives.

6. OLD BUSINESS

A. Discussion on the Design Review Process

Director Rob Watchilla developed a list of triggers for a project to meet with the design review committee. Find the list of design review triggers attached (Attachement A: Design Review Triggers (Draft 1-5-2026)).

7. OTHER BUSINESS

- A. Planning and Community Development Director's Report
- B. Any other matter not anticipated within the past 48 hours

8. ADJOURNMENT

Cassandra Cersuolo motioned to adjourn the January 6, 2026 meeting at 6:40 PM; Robert Tirrell seconded. The motion carried by unanimous vote five (5) in favor, zero (0) opposed and zero (0) abstentions.