

Board of Assessors Minutes
Tuesday, January 15, 2019 at 4:30 p.m.
Town Hall, Assessors Conference Room, 60 Center Square
East Longmeadow, Massachusetts 01028

Present: Martin J. Grudgen, Chairman; Marilyn Ghedini, Assessor; J. William Johnston, Clerk of the Board and Diane L. Bishop, Director of Assessing

Mr. Grudgen called the meeting to order at 4:30 p.m. It was noted this meeting was being recorded by ELCAT, 180 Maple Street, East Longmeadow and this office for the purposes of the minutes in accordance with MGL, Chapter 30A, Section 20.

Meeting Minutes: Mr. Johnston reviewed the minutes from the meeting of December 18, 2018 found them to be in order as to form and content and moved they be approved. Ms. Ghedini seconded. Motion passed 3-0.

Administrative:

- **Warrants:** The board reviewed and signed the following:
 - Apportioned Betterment Payment in Full
- **Reports:** The board reviewed and signed when needed the following monthly reports:
 - Monthly Motor Vehicle Excise Abatement Report for December (2017 & 2018)
 - FY19 Monthly Exemption Report for December
 - FY19 Monthly Abatement Report-Senior Work-off Abatement Program for 2018
 - LA-3 Sales Report for the month of December: The assessors questioned several sales on the list noting the ASR varies from high to low.
 - Building Permit Report (December):Ms. Bishop stated year to date there are fourteen new dwellings, both single family homes and condos along with two new professional buildings. Ms. Bishop also provided a 2018 Summary report of all Building Permits issued throughout the year.
 - Director's Update:
 - Ms. Bishop stated the tax bills were mailed on December 31, 2018. If a taxpayer has not received their tax bill as of yet they should contact the Collector's office. The Reminder published our press release with the timing being helpful to the taxpayers regarding the valuation increase. Ms. Bishop stated the process of understanding the quarterly billing system creates the most questions. Mr. Johnston mentioned the abatement process; with Ms. Bishop stating the deadlines and included all property record cards are online on our Town Website.
 - Vision Upgrade is scheduled for February 11, 2019. This upgrade is anticipated to take approximately two weeks. Once the new version is installed the office will run both databases to ensure the upgraded software values match and software is fully functional.
 - Forms of List: A reminder was sent for all personal property owners to submit their Form of List by March 1, 2019. This pertains to businesses along with taxpayers with home office and horses as well.

2018 Annual Town Report: Ms. Bishop provided the board her proposed Annual Town Report submission which includes as required in the Town's General By-laws the following: FY19 LA-4, FY19 Recap (4 pages), list of all FY19 exempt properties, a historical comparison of the past 5 years tax rate information. A year in review narrative was also reviewed by the board. The board agreed the report to be complete and accurate.

Mr. Grudgen made a motion to go into executive session at 4:50 p.m. to review a Motor Vehicle Excise Abatement Application, a Chapterland Application and FY2019 Exemption applications only to return to open session to record our votes and adjourn. The following roll call was taken. Mr. Johnston, Yes; Ms. Ghedini, Yes, Mr. Grudgen, Yes.

The board returned to open session at 5:20 p.m. The next scheduled meeting of the Board of Assessors will be Tuesday, January 15, 2019 at 4:30 p.m.

The following is the vote of the Board of Assessors for a Motor Vehicle Excise Abatement put before them:

Year	Bill#	Name	BOA Action
2018	3117	Daimler Trust	Denied

The following is the vote of the Board of Assessors for a Chapter 61A / 61B application put before them:

Parcel	Location	Owner	Acres	Chapter	BOA Action
35-24-0	Elm St	Graziano Trustees	20.10	61A /61B	Granted

The following list is the votes of the Board of Assessors on all FY19 Exemptions put before them:

	Parcel ID #	Location	Abt/Exemption	Clause	Vote /Date
1	94-47-73	21 Glen Heather	Exemption	22E	1/15/2019
2	77-27-32	172 Hampden Rd	Exemption	41C	1/15/2019
3	40-27-64	232 Somers Rd	Exemption	22	1/15/2019
4	50-4-29	106 Hillside Dr	Exemption	22E	1/15/2019
5	84-10-28	73 Holland Dr	Exemption	41C	1/15/2019
6	3B-16-764	27 Kingman Ave	Exemption	41C	1/15/2019
7	75-69-33	128 Nottingham Dr	Exemption	22	1/15/2019
8	57-10-36	25 Meadowlark Dr	Exemption	22	1/15/2019
9	24-160-5	26 Maynard St	Exemption	22	1/15/2019
10	3A-6-B	25 Young Ave	Exemption	22	1/15/2019
11	23-21-90	31 Shawmut St	Exemption	41C	1/15/2019
12	3B-31-666	45 Donald Ave	Exemption	41C	1/15/2019
13	12A-49-24	33 LaSalle St	Exemption	41C	1/15/2019
14	94-21-26	51 Brynmawr Dr	Exemption	22	1/15/2019
15	40-15-2	8 St Joseph Dr	Exemption	41C	1/15/2019
16	73-23-35	2 Harvest Cr	Exemption	41C	1/15/2019
17	23-74-107	47 Mayfair St	Exemption	41C	1/15/2019
18	25-129-1	107 Mapleshade Av	Exemption	17D	1/15/2019
19	7-76-66	5 Harris Dr	Exemption	41C	1/15/2019
20	24-128-27	76 Helen Cr	Exemption	22	1/15/2019
21	16-118A-2R	29 Edmund St	Exemption	22	1/15/2019
22	49-62-7	340 Kibbe Rd	Exemption	37A	1/15/2019
23	65-34-0	29 Hampden St	Exemption	41C	1/15/2019
24	40-15-2	8 St Joseph Dr	Exemption	41C	1/15/2019

The next scheduled meeting of the Board of Assessors will be Tuesday, January 29, 2018 at 4:30 p.m.

Mr. Grudgen made a motion to adjourn. Ms. Ghedini seconded. Motion passed 3-0.

Meeting adjourned at 5:21 p.m.

Respectfully Submitted,

J.W. Johnston
Clerk of the Board