



TOWN OF EAST LONGMEADOW
60 CENTER SQUARE
EAST LONGMEADOW, MA 01028

TOWN COUNCIL

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Kathleen G. Hill, President
Michael J. Kane, Vice President Ralph E. Page
Donald J. Anderson Thomas C. O'Connor
R. Patrick Henry, Jr. Marilyn M. Richards

BYLAW COMMITTEE MEETING

January 16, 2020, 1:00 p.m.

Town Manager's Conference Room, 60 Center Square, East Longmeadow, MA

Present: Councilor Pat Henry, Councilor Tom O'Connor, Councilor Ralph Page, DPW Deputy Superintendent Tom Christensen, School Committee Member Bill Fonseca, and Town Clerk/Clerk of the Council Jeanne Quaglietti

Committee Chair Henry called the meeting to order at 1:04 p.m.

Motion: Mr. Fonseca made a motion to approve the Bylaw Committee meeting minutes of January 9, 2020, Councilor O'Connor seconded and all were in favor.

Chair Henry commented on his General Code update given at the January 14, 2020, Council meeting. The Council had agreed that the department heads should be consulted if the Bylaw Committee felt they did not agree with what answers the department heads submitted in their workbook sections. Also, the Council felt they wanted to see fees included in the body of the General Code, as well as having a separate fee table for reference.

Councilor O'Connor addressed the suspension of Charter requirements to approve bylaw changes. The Council agrees that a one-time suspension should occur for the General Code approval. Chair Henry commented that General Code could provide language for the approval of the Code as a whole, and that the Secretary of State will allow this. The language will also be submitted to the Town Attorney for review.

The Committee discussed the list of changes that should be made to the bylaws that was presented by the original Bylaw Review Committee. Members of this Bylaw Committee will research this list and try to produce it for the next meeting.

Chair Henry reviewed updates to questions the Bylaw Committee had in previous meetings, and the Committee agreed with his updates. Regarding the addition of sections for departments not included in the Code's draft, Mr. Christensen will review which departments appear in the Town's Annual Report to make sure there are none missed.

The Bylaw Committee continued their review of the Workbook, beginning with Question 302-001 on page 122, and finished their meeting after addressing Question 307-011 on page 144. The next meeting of the Bylaw Committee will be January 22 at 9:00 a.m. in the Town Manager's Conference Room.

Motion: Councilor O'Connor made a motion to adjourn at 3:00 p.m. Mr. Christensen seconded and all were in favor.

Respectfully submitted,

Jeanne R. Quaglietti
Town Clerk/Clerk of the Council