



TOWN OF EAST LONGMEADOW
60 CENTER SQUARE
EAST LONGMEADOW, MA 01028

Thomas P. Florence, Town Clerk/Clerk of the Council

(413) 525-5400 ext. 1001

Town Council General Bylaw Committee

Councilor Paul L. Federici, Chair

Councilor Thomas O'Connor

R. Patrick Henry, Member at Large

Meeting of January 17, 2019

The General Bylaw Committee meeting opened at 4:01PM with Committee Chair and Councilor Paul Federici, Councilor Tom O'Connor, Pat Henry and Town Clerk Tom Florence in attendance.

Committee Chair Federici made a motion to accept the minutes of the January 4th Bylaw Committee meeting as amended by Pat Henry. Mr. Henry had proposed to amend the "Purpose" section of the bylaw to reverse the last sentence and make it the first sentence. There were other grammatical changes proposed by Mr. Henry which were amended. Member at Large Pat Henry seconded the motion and all were in favor.

Councilor Federici then reviewed and discussed the proposed Stormwater Enterprise Fund bylaw with the committee. After discussing the proposed bylaw, all committee members were in concurrence to make the storm water expense part of DPW's operational budget and to not create an enterprise fund at this time.

This topic will be an agenda item at next week's Town Council meeting at which time the Bylaw Committee will bring their recommendation back to the Council. The Committee's recommendation back to the Town Council will be creating a budget vs. an enterprise fund for the stormwater operation.

Mr. Henry mentioned, as he stated at the January 4th meeting, that under the (b) purpose section, the last sentence should be moved up to be the first sentence with the reminder of the sentences staying the same.

The Committee then reviewed General Code's Organizational Analysis. Mr. Henry explained his changes to the Committee and the Town Clerk will implement them. The Committee also agreed that all fees/charges should be in one common area located in the appendix section. Bylaws with fees and charges should reference "see appendix".



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Other than the changes to the Table of Content's section, the Committee still needs to take a look at multiple blanks that need to fill in before sending back to General Code. Town Clerk Tom Florence will work on these changes and return the document to General Code to review and the Committee will discuss at future Bylaw Committee meeting.

The town will need to make their next payment of \$1,964 by February 13, 2019. Tom Florence will check with Denise Menard as to the origin of the monies. The Committee would like the Department Heads to review the Organizational Analysis first before bringing it back to the bylaw committee.

The Committee then discussed how they will keep the Committee at three members since Kevin Manley left the Committee due to work restrictions and is no longer a member.

Committee Chair Federici made a motion to adjourn at 4:25 pm which was seconded by Mr. Henry. The motion passed unanimously.

Respectfully submitted,

Thomas P. Florence
Town Clerk, Clerk of the Council