

BOARD OF PUBLIC WORKS MEETING HELD: January 21, 2020

LOCATION: 84 Somers Road, East Longmeadow, MA 01028

ATTENDANCE: T. O'Brien, W. Gelinias, B. Fenney, T. Christensen, J. Dunn, F. Vachon, D. Keane and R. Taddia

ABSENT FROM MEETING: P. Abair

T. O'Brien called the meeting to order at 4:03pm and asked if anyone other than ELCAT was recording minutes; R. Taddia stated yes (DPW minutes)

REVIEW/APPROVE MINUTES OF 01/07/2019 MEETING: T. O'Brien entertained a motion to approve the meeting minutes dated January 7, 2020; W. Gelinias made a motion to approve the meeting minutes; T. O'Brien seconded the motion. The vote was taken and was unanimously affirmative.

SUPERINTENDENT REPORT: B. Fenney went over solar net metering credits and gave an example: 1,000,000 kWh used at a rate of \$.15 per kWh totaling \$150,000 in net metering credits; Altus holds the \$150,000 in net metering credits; Altus agrees to sell the customer these credits at a 15% discount for \$127,500. Altus contacts the local utility to deposit credits into an account based on the contract timeframes; Customer saves \$22,500 in that year and potentially more as power prices rise. In 2019 (calendar year) the town saved \$113,069.73; in 2018 we saved \$108,183.37.

FY21 Proposed Operational Budget Review – B. Fenney stated that P. Abair reviewed the proposed budget prior to the meeting and gave his approval to move forward; B. Fenney announced all department/divisions expense totals including percentage decreases (-) and increases (+):

Building - 422

Salary - \$494,009.52
Non-Salary - \$389,249.80
Total - \$883,259.32 (+1.63%)

Sewer – 440

Salary - \$509,372.83
Non-Salary - \$989,403.32
Total - \$1,498,776.15 (+4.11%)

Snow & Ice - 423

Salary - \$20,297.00
Non-Salary - \$127,875.00
Total - \$148,172.00 (0%)

Highway - 421

Salary - \$1,335,583.78
Non-Salary - \$473,150.32
Total - \$1,808,734.10 (-3.7%)

Water - 450

Salary - \$566,872.73
Non-Salary - \$1,578,692.32
Total - \$2,145,565.05 (+4.52%)

Waste Collection - 433

Salary - \$19,272.00
Non Sal - 68,100.00
Total - \$87,372.00 (+25.75%)

Stormwater - 490

Salary - \$131,674.88
Non Salary - \$138,972.00
Total - \$270,646.88 (+11.79%)

Utilities - 429

Non Salary - \$1,112,800.00 (+1.35%)

Total Public Works - \$7,955,325.51 (+2.02%)

Total Salaries/OPEB - \$3,077,082.75 (+0.20%)

Total Operational - \$4,878,242.76 (+3.20%)

General Fund Liabilities - \$4,040,337.42 (-0.60%)

REVIEW/APPROVE FY21 Proposed Operational Budget: T. O'Brien entertained a motion to approve the FY21 Proposed Operational Budget; W. Gelinis made a motion to approve; T. O'Brien seconded the motion. The vote was taken and was unanimously affirmative.

DEPUTY SUPERINTENDENT REPORT: T. Christensen updates: **Chapter 90 Paving Street List (Denslow and Shaker):** Total funding is aprox. \$580K (assuming from previous years); inspections are not completed for all streets so totals may change; pipes may need to be replaced; approx. 1 mile to pave; street must be 500 ft. or greater unless it goes continuously into the next street to qualify.

Capital Improvement: reviewed the paving spreadsheet with the group; streets are considered the worse streets in town based on a pavement management study; below 60 PCI (Pavement Condition Index between 0 and 100); capital improvements allows us to catch up on roadways that need attention; out to bid early March; approx. 3 miles to pave; we pave up to the point of tangency; TIP project North Main Street; federal program covers 80%, state covers 20%; town pays for the design; pre approval is required. **Complete Streets:** working with VHP on a prioritization plan which should be completed in March 2020

Board Comments: Do we want to encourage truck traffic to cut down on costs? What is state law or town ordinance regarding police details during paving; as an alternative are we able to use flaggers or shut the road down with detours to save money?

REVIEW/APPROVE Chapter 90 Paving Projects (Denslow Rd. and Shaker Rd) T. O'Brien entertained a motion to approve the Chapter 90 Paving Projects; W. Gelinis made a motion to approve; T. O'Brien seconded the motion. The vote was taken and was unanimously affirmative.

WATER & SEWER ADMINISTRATOR REPORT: F. Vachon updates: Sent HAA5 notifications to residents on Friday, January 17, 2020; no phone calls from residents to date. Continuing to work closely with our provider: Springfield Water and Sewer Commission.

BUILDING FACILITIES MANAGER REPORT: J. Dunn updates: **Meadowbrook:** Modulares are down; pour footings and foundation by the end of this week.

HIGHWAY & UTILITY MANAGER REPORT: D. Keane updates: Christmas tree pick-ups will be completed by the end of this month; continue maintaining trucks; ongoing snow storm removal; working on catch basins on Westwood

OTHER BUSINESSES: N/A

SCHEDULE NEXT MEETING: B. Fenney will email attendees with proposed dates in late February early March time to discuss rates & fees.

T. O'Brien entertained a motion to adjourn the meeting at 4:35pm; W. Gelinis made a motion to adjourn the meeting; T. O'Brien seconded the motion, there being no further discussion; the vote was taken and was unanimously affirmative.