

**EAST LONGMEADOW SCHOOL COMMITTEE
MEETING MINUTES**



District Mission

"Our mission in the East Longmeadow Public Schools is to promote achievement and accountability in all endeavors as we educate today for the challenges of tomorrow"

DATE: January 6, 2020
TIME: 6:30 P.M.
WHERE: Superintendent's Conference Room

Meeting called to Order by: Gregory Thompson, Chair
Chair stated that this meeting is being both audio and video taped, and asked if anyone else was taping the meeting.
Roll Call: Student Rep; William Fonseca; Richard Freccero; Sarah Truoiolo; Gregory Thompson; Gordon Smith, Superintendent of Schools; Antonella Raschilla; Pamela Blair, Asst. Superintendent for Business; Kathy Celetti, Recording Secretary

Richard made a motion to amend the agenda adding "5.2.5 ELEEF Grant", William seconded the motion.
Chair: Any further discussion?
Chair: It is of urgency, I know it 's not on the original agenda, but in order to deposit the funds and use this school year, time is of essence. We will bring back to our next meeting, the specifics on the grants that were awarded. Very generous grants by ELEEF.
All those in favor say aye (5), those oppose say nay (0), motion carries (5-0) , that will be 5.2.5

Approval of Minutes

2.1 Approval of the December 16, 2019 regular session meeting minutes.

Richard moved to approve the December 16, 2019 regular session meeting minutes, Sarah seconded the motion.
Chair: Any discussion? Hearing none, a ll those in favo r say aye (5), those oppose say nay (0), motion carries (5-0)

Committee/Sub-committee Communications

Student Rep: We are just coming off of break, with mid-terms coming up next week. Everyone is preparing for that.
William: Quick update, as I mentioned at our previous meeting, Andy Churchill, Executive Director of LPVEC will be leaving effective next Friday. The Board will be meeting next week to hopefully form a timeline for searching and hiring his replacement. I will keep the committee updated as we progress on that.
Richard: I went to a couple of athletic events and my jinx continues. The reason I bring that up is that there were a lot of parents discussing with excitement the new high school, so a lot of positive excitement.
Sarah: I want to thank the girl's varsity basketball team; they've been attending the Biddy Ball sessions for some of our four to six year olds in town. Our daughter participates in that, so there have been about two varsity players every Saturday morning at 8:30 helping the four to six year olds in town. It's a nice opportunity to see that collaboration between the high school and some of our youngest kids.
Gregory: 8:00AM on a Saturday morning?
Sarah: Exactly, and they stay for two sessions (8:30-9:30) and (9:30-10:30).
Antonella: ELEEF Gala is February 8th; they are celebrating their 25th Anniversary.
Gregory: Tickets are available through their website (eleef.org)

Superintendent's Report:

Assistant Superintendent of Business Report :

5.2.1 Birchland Park gift donation from Coca Cola was presented by Ms. Blair.

Richard moved to accept the BP gift donation from Coca Cola for \$63 for the BPMS gift account, Sarah the seconded the motion.
Chair: Any discussion?
Gregory: Do we know the annual take on what the percentage is any idea?
Ms. Blair: I do not, but can get that information for you.
All those in favor say aye (5), those oppose say nay (0), motion carries (5-0)

5.2.2 Birchland Park gift donation from Grynn and Barrett was presented by Ms. Blair.

William moved to accept the BP gift donation from Grynn and Barrett in the amount of \$2,744.05, Sarah seconded the motion.
Chair: Any discussion? Hearing none, all those in favor say aye (5), those oppose say nay (0), motion carries (5-0)

5.2.3 Birchland Park gift donation from Premier Source for Youth Safety Committee was presented by Ms. Blair

Mr. Smith: They have been doing this for the past three years.
Richard: They are very supportive of our schools. You go in and see on the video pictures of the schools and students, they are very supportive.
Sarah: Do any of the events at the Youth Safety Committee runs, acknowledge this consistent
Mr. Smith: One, we are acknowledging right now. We did take a picture and we think it's going to run in the Reminder. We have announced at different times, and we will announce at our next event.

William moved to accept the BP gift donation from Premier Source for the Youth Safety Committee in the amount of \$500, Richard seconded the motion.
Chair: Any discussion? Hearing none, all those in favor say aye (5), those oppose say nay (0), motion carries (5-0)

5.2.4 Mountain View gift donation from Grynn and Barrett was presented by Ms. Blair

Richard moved to accept the gift donation from Grynn and Barrett for the MV gift account in the amount of \$1,642.47, William seconded the motion.
Chair: Any discussion? Hearing none, all those in favor say aye (5), those oppose say nay (0), motion carries (5-0)

5.2.5 ELEEF Grant funds were presented by Ms. Blair. Ms. Blair thanked the committee for amending the agenda, stating that the check didn't come in until Friday afternoon.

Richard moved to accept the ELEEF check in the amount of \$35,139.64 to be deposited into the ELEEF Revolving Acct., Antonella seconded the motion.
Chair: Any discussion? Hearing none, all those in favor say aye (5), those oppose say nay (0), motion carries (5-0)

New Business:

7.1 MOU with Unit A was presented.

Mr. Smith: Two sections being revised, one being vacancies and one regarding our Nurse Leader.

William moved to approve t he MOU with Unit A as presented , Richard seconded the motion.
Chair: Any discussion? Hearing none, all those in favor say aye (5), those oppose say nay (0), motion carries (5-0)

7.2 Amendment to the HS Music Dept. field trip April 8, 2020 to New York City was presented by Mr. Smith

**Richard moved to approve the Music Dept. field trip on April 8, 2020 to New York City, William seconded the motion.
Chair: Any discussion? Hearing none, all those in favor say aye (5), those oppose say nay (0), motion carries (5-0)**

7.3 School Committee Goals for 2019-2020 was presented by Mr. Smith.

Fiscal Management/Budget

Goal: Develop and maintain a budget for ELPS that balances addressing student need and fiscal responsibility.

Action Step:

- Investigate the ability of the FY2021 budget to support the future action steps recommended from ELPS Diversity and Equity Steering Committee and the equity audit being facilitated by the Center for Leadership and Educational Equity.
- Resubmit request for increased stipend for School Committee members

Capital Planning

Goal: Maintain the viability of all five school buildings in order to support 21st Century learning experiences for ELPS students.

Action Steps:

- Revise ELPS Five-year Capital Plan
- Meet with the new Town Manager and the Town Council to discuss MSBA Eligibility period and the requirements associated with it.

Educational Program and Curriculum

Goal: Develop and support an educational program and curriculum for ELPS students that focus on the whole child and foster growth and consistent progress for all students.

Action Steps:

- Each School Committee member will adopt one of the five schools and work with the building's administration to visit the building and learn more specifically about the programming that is in place at the school.
- Track and review the success of developing more formative and common assessments throughout the District.
- Review the 1:1 program in its first year and the increased use of Chromebooks by students on a daily basis.
- Increase the Curriculum Renewal line item in the FY2021 budget by \$50,000.

Community Relations (ELPS Families, Town Council, Municipal Dept., etc.)

Goal: Maintain strong reciprocal relationships with all ELPS constituents.

Action Steps:

- Continue to build the relationship with the Town Council and the new Town Manager
- Increasing community engagement at schools through increased opportunities for parents to visit schools.
- Provide ELPS families and the community-at-large information on the MSBA Eligibility Period.

**Richard moved to accept the School Committee Goals for 2019-2020 with the one revision, Sarah seconded the motion.
Chair: Any discussion? Hearing none, all those in favor say aye (5), those oppose say nay (0), motion carries (5-0)**

7.4 Mr. Smith presented an outline of the Budget Development Timeline.

Chair: Thank you Sofia and Ms. Glover

William moved to adjourn at 6:55 P.M. Sarah seconded the motion.

Chair: Any further discussion? All those in favor say aye (5), those oppose (0), motion carries (5-0)

Minutes Recorded by: Kathy Celetti

Respectfully submitted by: Superintendent Smith

Signature