

## East Longmeadow Board of Health Agenda

Thursday, January 23, 2020; 7:00 p.m. at East Longmeadow Public Library, Community Room, 60 Center Square, East Longmeadow

Board of Health Members Present: Dr. Sarah Perez McAdoo, Karen Robitaille, R.N., and Dr. Kevin Hinchey

Health Department Staff Present: Aimee Petrosky and Donna Bowman

Visitor: Lighthouse Liquors, Emporium, City Line Liquors, Countryside, and AMG Retail

Topic	Discussion/Action Taken/Decision Made
Call to order and Chair Announcements	Meeting called to order by Vice-Chair, Karen Robitaille at 7:00 p.m.
Approve minutes of previous meetings: November 20, 2019	<b>Vote</b> Motion to approve minutes from November 20, 2019, was made by Karen Robitaille and seconded by Dr. Kevin Hinchey out of necessity. <b>Motion passed 2-0.</b>
Public Comment	
<b>New Business</b>	
Tobacco Non-Compliance	<p>The board requested at the last meeting any store that had a violation of a tobacco sale to a minor come in front of the board to discuss what they are doing to prevent future sales to minors. Lighthouse Liquors and Emporium were unable to attend, but notified the Health Department prior to the meeting. They will be invited the March meeting.</p> <p>Peter Harper, manager of City Line Liquors, was invited in front of the board due to a sale to a minor that occurred in November at City Line Liquors. City Line hasn't had a sale to a minor since 2007. Peter notifies the board that City Line is getting a new POS system that won't allow a sale unless an ID is scanned and additional signage will be posted.</p> <p>Joe from AMG Retail was invited in front of the board due to a sale to a minor that occurred in November at AMG. AMG Retail is now carding everyone, regardless of age, when purchasing tobacco products. An ID that must be scanned or age can be typed into the POS system in order to make a sale. They also put up new signs in order to prevent the sale to any minors.</p> <p>Countryside was invited in front of the board due to a sale to a minor that occurred in September. They will be updating their POS software that requires an ID to be scanned whenever a sale of tobacco occurs this month. They also switched to a "we card all" policy.</p>
Trash & Recycling Update	Karen asks the Health Department to do a friendly discussion for ELCAT with students talking to Liz about waste reduction and why it's important in order to continue to inform our residents the importance of our waste reduction program. Municipal, residential, transfer station, solid waste, trash disposal and our recycling contract all expire at the end of this fiscal year. We also researched possible cost savings if we merge trash contracts with Longmeadow. Our current contract with Republic has the option for us extend our contract for two years. Waste Management and USA Waste also gave us quotes, but the numbers provided are not

	anywhere close to the cost savings if we extended the contract with Republic. The contract extension with Republic was signed today by the Town Manger and Republic will be notified tomorrow. We believe we will be delivering our trash to Community Eco Power, so discussions with them have also started. Recycling is going to be about \$90,000-\$100,000more to dispose starting in July, but we're in a good position since we have duel stream recycling compared to communities with single stream recycling. We are going to be moving forward with the Recycling IQ Kit Grant starting in April, which will help keep our recycling uncontaminated and we are looking to hire 3-4 recycling assistants in order to help us with the grant. In April we will have another trash cleanup day.
<b>Old Business</b>	
2019 Action Plan Closeout	<p>Karen requested Aimee send out the 2019 action plan closeout to Town Council so they can see everything we've done for the year.</p> <p>Motion to approve it was made by Karen Robitaille and seconded by Dr. Kevin Hinchey out of necessity. <b>Motion passed 2-0.</b></p>
2020 Action Plan Review	<p>Motion to approve was made by Dr. Kevin Hinchey and seconded by Karen Robitaille out of necessity. <b>Motion passed 2-0.</b></p>
Department Updates	<p>Aimee updates the Board of what the Health Department has been working on including:</p> <ul style="list-style-type: none"> <li>• So far, the Health Department has received over \$100,000 in grants this year in 2020. We're on track to bringing in more money than the Health Dept. spends again this year.</li> <li>• The Health Needs Assessment kick off meeting happened two Friday's ago. This is really going to help us streamline our action plan moving forward as it will show us data and the real needs of our residents. It's going to give us action items if we merge, as well, and show successes or failures of the district.</li> <li>• We got the grant for the overdose prevention and response team to start a DART program in Hampden County. This is a NACCHO Grant and gives us \$55,000 for six months. This grant will also refund us for Health Department staff salaries. Wilbraham, Monson, Longmeadow and East Longmeadow will all be working together on this project and we will be mentored by Northampton. The kickoff is November 28<sup>th</sup>. This grant will help us get overdose data and implement more opioid prevention programs in the community.</li> <li>• Shared agreement discussions have resumed. Mary and Lynn have started conversations and are both agreeable to it. They are currently in the phase of looking at the IMA. Aimee has restructured the staffing that was initially proposed to include a second full time admin. East Longmeadow will save at least \$40,000 the first year and Longmeadow will see a zero net effect to their budget. This merger could happen on July 1, 2020.</li> <li>• Aimee shares the FY21 proposed budget with the board. The only line item increasing is for increased mosquito control to be prepared based on last year's increased mosquito activity. Clean and leans were also rolled into this budget due to it not previously being built in to cover unforeseeable housing issues. The sharps program was also moved into the 519 budget instead of having its own revolving fund.</li> </ul>

Motion to adjourn made by Dr. Kevin Hinchey and seconded by Karen Robitaille out of necessity at 7:59 p.m. **Motion passed 2-0.**

## **Upcoming Meetings / Events**

*This listing is reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*Dr. Kevin Hinchey*

9/9/2020

**Dr. Kevin Hinchey**