

**East Longmeadow Pool Building Committee
School Committee Conference Room and Zoom Meeting
January 25, 2024 – 2:30 PM – 3:00 PM**

Attendees:

Cora Gauvin, Pool Building Committee Chair (Absent)
Gordon Smith, Superintendent of Schools
Stephen Chrusciel, School Building Committee Chair
Donna Prather, Recreation Director
Kevin Magee, School Athletic Director
Greg Thompson, School Committee Chair
Charles Grey, Community Member (Absent)
Matthew Boucher, Town Council Member
Bruce Fenney, DPW Superintendent

Other Attendees:

Skanska USA Building, Inc.: Ben Murphy, Rich L'Heureux, John Benzinger
Design Team (JWA/SMMA): Kristian Whitsett, Dorrie Brooks

Welcome & Approval of Meeting Minutes

Approval of 1/17/24 meeting minutes.

- Steve opened the meeting at 2:31 PM.
- **Steve asked for a motion to approve the 1/17/24 Meeting Minutes. Greg Thompson made the motion. Gordon seconded the motion.**
 - Steve called the vote. The following members voted in the affirmative: Steve Chrusciel, Gordon Smith, Donna Prather, Greg Thompson, Kevin Magee, Matthew Boucher.
 - Bruce Fenney abstained.
 - The following members were absent: Cora Gauvin, Charles Grey
 - **The motion passed.**

Project Updates

- Ben Murphy updated the PBC on the CM procurement process:
 - The CM Selection Committee completed the selection process. They recommend hiring Fontaine Bros. Inc.
 - CM Selection Committee interviewed four (4) construction management firms.
 - CM's were evaluated on the same predetermined evaluation criteria.
 - Fontaine scored the highest, being awarded 96 of the 100 criteria points.
 - A few things that set Fontaine apart:
 - Local team, all core team members live within 10 miles of the project site.
 - Their team's past success working together on similar projects.

- They showed a deep understanding of the goals not only for the school but also for the community.
- Thoughtful logistics plans, safety measures, etc.
- Steve Chrusciel added that the selection committee found it meaningful that Fontaine's business structure is scaled appropriately to provide the appropriate level of attention to this project. Fontaine's senior management will be directly involved in the project.
- Bruce Fenney added that Fontaine presented the most detailed mobilization and logistics strategies.
- Greg Thompson stated that the Town signatories for the CM contract should include the School Committee Chair, Superintendent of Schools, Town Manager, and School Building Committee Chair.
- **Bruce Fenney made a motion for the East Longmeadow High School Pool Building Committee to approve the CM Selection Committee's recommendation to hire Fontaine Bros. Inc. as the Construction Manager for the East Longmeadow Natatorium Project. Steve Chrusciel seconded the motion.**
 - The following members voted in the affirmative: Steve Chrusciel, Bruce Fenney, Gordon Smith, Donna Prather, Greg Thompson, Kevin Magee, Matthew Boucher.
 - The following members were absent: Cora Gauvin, Charles Grey
 - **The motion passed.**
- Dorrie Brooks noted that the design team is looking into rotating the orientation of the natatorium 5°. Kristian furthered that this move would allow the northern wall to face a bit more toward true north.

Bruce Fenney made a motion to adjourn. Gordon Smith seconded.

- The following members voted in the affirmative: Steve Chrusciel, Bruce Fenney, Gordon Smith, Donna Prather, Greg Thompson, Kevin Magee, Matthew Boucher.
- The following members were absent: Cora Gauvin, Charles Grey
- **The motion passed. Meeting adjourned at 2:47 PM.**