



TOWN OF EAST LONGMEADOW
60 CENTER SQUARE
EAST LONGMEADOW, MA 01028

TOWN COUNCIL

(413) 525-5400 ext. 1100

Kathleen G. Hill, President
Michael J. Kane, Vice President Ralph E. Page
Donald J. Anderson Thomas C. O'Connor
R. Patrick Henry, Jr. Marilyn M. Richards

BYLAW COMMITTEE MEETING

January 27, 2020, 1:00 p.m.

Town Manager's Conference Room, 60 Center Square, East Longmeadow, MA

Present: Councilor Pat Henry, Councilor Tom O'Connor, Councilor Ralph Page, DPW Deputy Superintendent Tom Christensen, School Committee Member Bill Fonseca, and Town Clerk/Clerk of the Council Jeanne Quaglietti

Committee Chair Henry called the meeting to order at 1:00 p.m.

Motion: Mr. Christensen made a motion to approve the Bylaw Committee Meeting minutes of January 23, 2020. Mr. Fonseca seconded and all were in favor.

Chair Henry reviewed his list of significant modifications to the bylaws with the Bylaw Committee in preparation of his presentation to the Town Council at their January 28, 2020, meeting. These modifications were in addition to his document summarizing General Code project updates for the Council.

Motion: Councilor Page made a motion to delete #23 from Chair Henry's list regarding the size of the numbers on buildings, which was deemed as not being a significant change. Councilor O'Connor seconded and all were in favor.

Councilor Page added he would like to make a change to the Community Preservation Committee, in that a public hearing should be required at a Town Council meeting to approve appropriation of any funding for a Community Preservation project. The Committee all agreed to this.

The Committee also discussed the following: Chair Henry's updates of questions which he had followed up with Health Director Aimee Petrosky; Councilor Page's rewrites of Town multiple-member boards; and Mr. Christensen's rewrites of Town departments.

The Committee next addressed an email from George Kingston, former original Bylaw Committee clerk, to the Council President, dated May 24, 2017. The email listed twenty-two items that the original Bylaw Committee felt that the Council should consider for future bylaw revisions. This Bylaw Committee reviewed that list and found that all but one had been addressed while completing the General Code Workbook review. The one item, regarding the Industrial Development Committee and Industrial

Development Financing Agency, had been earmarked by Chair Henry to check into with the Town Manager.

After a short recess, the Committee reconvened at 3:00 p.m., and continued their Workbook review starting with Question 350-069 on page 223, and completed the review of the entire Workbook (through Question A400-001-068 on page 264.

Chair Henry and Ms. Quaglietti have already completed most of the final submissions in the Workbook. There are a small number of outstanding items which Chair Henry is following up on. Councilor Page will complete his rewrites of multiple-member boards, and Mr. Christensen will complete his rewrites of departments. Both Councilor Page and Mr. Christensen will send their rewrites in individual files to Ms. Quaglietti to be used as attached documents to the Workbook.

The Committee's next meeting will be Friday, January 31, at 9:00 a.m., location to be determined.

Motion: Councilor Page made a motion to adjourn at 3:59 p.m. Mr. Fonseca seconded and all were in favor.

Respectfully submitted,

Jeanne R. Quaglietti
Town Clerk/Clerk of the Council