

Board of Assessors Minutes
Tuesday, January 29, 2019 at 4:30 p.m.
Town Hall, Assessors Conference Room, 60 Center Square
East Longmeadow, Massachusetts 01028

Present: Martin J. Grudgen, Chairman; Marilyn Ghedini, Assessor; J. William Johnston, Clerk of the Board and Diane L. Bishop, Director of Assessing

Mr. Grudgen called the meeting to order at 4:30 p.m. It was noted this meeting was being recorded by ELCAT, 180 Maple Street, East Longmeadow and this office for the purposes of the minutes in accordance with MGL, Chapter 30A, Section 20.

Meeting Minutes: Mr. Johnston reviewed the minutes from the meeting of January 15, 2019 found them to be in order as to form and content and moved they be approved. Ms. Ghedini seconded. Motion passed 3-0.

Administrative:

- **Warrants:** The board reviewed and signed the following:
 - 2019 Motor Vehicle Excise Commitment 1. Excise bills are anticipated to be mailed on February 12th and due on March 14th for both Commitment's 1 & 7.
 - 2018 Motor Vehicle Excise Commitment 7
- **Reports:** The board reviewed and signed when needed the following monthly reports:
 - Notice of Commitment to Accounting (January)
 - Director's Update:
 - Ms. Bishop stated the RMV is upgrading their software platform. There is a concern regarding the change of file format and Munis. I have contacted both our IT Department and the RMV regarding the file format change to ensure the new file format will be compatible with Munis. It appears the RMV will allow our office to assist taxpayers on updating garage codes and residential addresses. This upgrade is expected to go live in November 2019.
 - Vision Upgrade is scheduled for February 11, 2019. This upgrade is anticipated to take approximately two weeks. During this period the office will not enter any new data to the current database. The town has entered into a Cloud Hosting Agreement and will now have our CAMA server maintained on the Cloud. This will eliminate the need for purchasing the new server licences as well as the licenses for each desktop.
 - Forms of List: A reminder was sent for all personal property owners to submit their Form of List by March 1, 2019. This pertains to businesses along with taxpayers with home office and horses as well. Mr. Grudgen asked if we are still doing our full inspections on business personal property with Ms. Bishop stating it was completed 3 years ago and must be re-inspected prior to our next recertification in FY2023. Mr. Grudgen asked if our current vendor will do personal property inspections with Ms. Bishop stating yes.
 - Preliminary Cherry Sheets: The Governor has released his proposed budget for FY 2020 with an approximate 7% increase of local aid over the prior fiscal year. This budget will be reviewed by the House, Senate and the Conference Committee before a final budget is determined.

2018 Final Equalized Valuations: The Commissioner of Revenue announced via email the Bureau of Local Assessments has completed the 2018 Equalized Valuations. The EQV numbers are available on the state website. The board previously reviewed and endorsed the proposed EQV's a few months ago.

Chapterland Lien: The Board approved a Chapter 61B application at a previous meeting for a parcel of land located on Elm Street known as 35-24-0. The Board signed the Chapter 61B Recreation Lien for 9.9 acres of land to be recorded at the Hampden County Registry of Deeds.

Mr. Grudgen made a motion to go into executive session to review a Motor Vehicle Excise Abatements Applications, FY2019 Exemption applications and FY19 Abatement applications only to return to open session to record our votes and adjourn. The following roll call was taken. Mr. Johnston, Yes; Ms. Ghedini, Yes, Mr. Grudgen, Yes.

The board returned to open session at 5:22 p.m.

The following is the vote of the Board of Assessors for a Motor Vehicle Excise Abatement put before them:

Year	Bill#	Name	BOA Action
2018	1683	Butler Gary	Denied
2018	6988	Kaselouskas Michael	Denied

The following list is the votes of the Board of Assessors on all FY19 Abatement & Exemption applications put before them:

	Parcel ID or Acct #	Location	Abt/Exemption	Clause	Vote /Date	Decision
1	002101	175 Benton Dr	PP Abatement		1/29/2019	Denied
2	58-1A-1	742 Parker St	RE Abatement		1/29/2019	Denied
3	7-48-3R	375 Chestnut St	RE Abatement		1/29/2019	Granted
4	91-1-B	Parker St	RE Abatement		1/29/2019	Granted
5	12A-59-15	20 Indiana St	Exemption	22D	1/29/2019	Granted
6	7-73-63	11 Harris Dr	Exemption	37A	1/29/2019	Granted
7	15-15-633	8 Gaskell St	Exemption	17D	1/29/2019	Granted
8	15A-17-515	31 Voyer Ave	Exemption	22	1/29/2019	Granted

The next scheduled meeting of the Board of Assessors will be Tuesday, February 19, 2019 at 4:30 p.m.

Mr. Grudgen made a motion to adjourn. Ms. Ghedini seconded. Motion passed 3-0.

Meeting adjourned at 5:25 p.m.

Respectfully Submitted,

J.W. Johnston
Clerk of the Board

Documents Reviewed: Minutes; MVE Commitment Warrants, Monthly Accounting Report, Chapterland Lien, 2018 EQV, Directors Update, MVE Applications, Chapterland Application, FY19 Exemption Applications.