



TOWN OF EAST LONGMEADOW
60 CENTER SQUARE
EAST LONGMEADOW, MA 01028

TOWN COUNCIL

(413) 525-5400 ext. 1100

Kathleen G. Hill, President
Michael J. Kane, Vice President Ralph E. Page
Donald J. Anderson Thomas C. O'Connor
R. Patrick Henry, Jr. Marilyn M. Richards

BYLAW COMMITTEE MEETING

January 31, 2020, 9:00 a.m.

Town Manager's Conference Room, 60 Center Square, East Longmeadow, MA

Present: Councilor Pat Henry, Councilor Tom O'Connor, Councilor Ralph Page, DPW Deputy Superintendent Tom Christensen, School Committee Member Bill Fonseca, and Town Clerk/Clerk of the Council Jeanne Quaglietti

Committee Chair Henry called the meeting to order at 9:08 a.m.

Motion: Mr. Fonseca made a motion to approve the Bylaw Committee Meeting minutes of January 27, 2020. Councilor O'Connor seconded and all were in favor.

Chair Henry reviewed outstanding items from the Workbook, including Chapter 155 Industrial Development Committee and Chapter 160 Industrial Development Financing Authority. After discussion, the Committee agreed to remove these chapters from the Manuscript, and if necessary they can be added back into the Code at a later date.

Motion: Councilor Page made a motion to delete Chapters 155 and 160 from the Code's Manuscript. Councilor O'Connor seconded and all were in favor.

Regarding the rewrites of the Town Departments, Councilor O'Connor felt it should be noted in those sections that an additional position cannot be added without the approval of the Town Manager.

Motion: Councilor O'Connor made a motion to add the words "as approved by the Town Manager" after the words "include additional employees as required for the efficient operation of the department" in the Town Departments' Composition section of their chapters. Mr. Christensen seconded for purposes of discussion.

The Committee debated this motion and all agreed that there was reference to the fact that the Town Manager approves appropriations for additional positions in other materials that were in the Code. Therefore, it was unnecessary to include this in each Town Department's chapter. A vote was taken, and the motion did not pass, 0-5.

The Committee then reviewed the rewrites of the departments and multiple member bodies. There were minor changes made, which will be sent to Ms. Quaglietti to incorporate into the Workbook as

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attachments. Ms. Quaglietti would then be ready to electronically assemble the Workbook for its submission to General Code.

Chair Henry thanked the Bylaw Committee members for their hard work and dedication to this project, and the Committee thanked Chair Henry for the same.

Motion: Councilor Page made a motion to adjourn at 10:33 a.m. Mr. Fonseca seconded and all were in favor.

Respectfully submitted,

Jeanne R. Quaglietti
Town Clerk/Clerk of the Council