

**EAST LONGMEADOW SCHOOL COMMITTEE
MEETING MINUTES**



District Mission

“Our mission in the East Longmeadow Public Schools is to promote achievement and accountability in all endeavors as we educate today for the challenges of tomorrow”

DATE: January 22, 2018
TIME: 7:00 P.M.
WHERE: Superintendent’s Conference Room
180 Maple Street, East Longmeadow

Meeting called to Order by: Deirdre Mailloux, Chair
Present: William Fonseca; Richard Freccero; Gregory Thompson; Deirdre Mailloux; Gordon Smith, Superintendent of School, Elizabeth Marsian-Boucher, Valerie Annear, Asst. Supt. for Curr. & Instr.; Pamela Blair, Asst. Supt. for Business; Kathy Celetti, Recording Secretary; Student Rep

Chair stated that this meeting is being both audio and video taped, and asked if anyone else was taping the meeting.

Approval of Minutes

2.1 Approval of the January 8, 2018 executive session meeting minutes.

Richard made a motion to approve the January 8, 2018 executive meeting minutes, Gregory seconded the motion

Chair: Any further discussion? Hearing none, all those in favor say aye (5), all those oppose say nay (0), that motion carries (5-0)

2.2 Approval of the January 8, 2018 joint executive meeting minutes with Town Council.

Richard made a motion to approve the January 8, 2018 joint executive meeting minutes with Town Council, Elizabeth seconded the motion

Chair: Any further discussion? Hearing none, all those in favor say aye (5), all those oppose say nay (0), that motion carries (5-0)

2.3 Approval of the January 8, 2018 regular meeting minutes.

Gregory moved to approve the January 8, 2018 regular meeting minutes, William seconded the motion.

Chair: Any further discussion?

Richard: Have we sent over our Priority List on the Capital Plan. Mr. Smith stated we have a meeting on Friday.

Chair: Any further discussion, hearing none, all those in favor say aye (5), all those oppose say nay (0), that motion carries (5-0)

Committee/Sub-committee Communications

Student Rep: Today is the last day for mid-term exams at the HS, tomorrow 2nd semester starts and Senior Semi Formal is this Saturday night.

Richard: I went to a couple of sporting events, I'm going to stop going, and they lost.

Elizabeth: Buy a ticket to ELEE Winter Charity. It's on February 10th at Twin Hills, 6PM.

Opportunity for visitors to Address the committee - No one wished to address the committee

Superintendent's Report:

5.1.1 ELHS Program of Studies for 2018-2019 was presented by Dr. Flanagan. Dr. Flanagan said the Program of Studies would incorporate more STEAM related courses, including Science, Tech Engineering, Art Design and Mathematics.

- Classical Drama - focus on modern drama, such as modern musicals, movies, books and plays. Students will read classical Greek plays (tragedies) and act out scenes and plays in class with possible stage productions.
- Literature Circle - Students will enjoy various works of literature, but using their analytical critical thinking communications all the 4 C's that we talk about. There will be a self-evaluation. This course will be taught by Ms. Supranovich, this has been incorporated into her regular English class.
- Honors Environmental Science - hands-on integrated science, in which students will further explore relevant areas of biology, chemistry and physical science.
- Environmental Science - hands-on integrated science course in which students will further explore living aspects of environmental science.
- Probability and Statistics - introduction to topics of probability and statistics.
- Advanced Placement Statistics - AP Statistics is divided into four major themes: exploratory analysis; planning and conducting a study; probability and statistical inference.
- Instructional Technology Education - Project Lead the Way - Students are introduced to the engineering design process, applying math, science, and engineering standards to identify and design solutions to a variety of real problems. Students will work both individually and in collaborative teams to develop and document design solutions using engineering notebooks and 3D modeling software.
- Honors Forensic Science 2 - this is a continuation of the introduction to forensic science. Utilizing lecture, case studies, and laboratory work, students will learn the analysis methods, procedures, techniques and preservation of crime scene evidence. This course covers topics in pathology, anthropology, entomology, forensic DNA, and trace evidence.

Ms. Annear: I have been working in collaboration with the high school, Mr. Van Buren and Mr. Fredette. We applied for a Project Lead the Way grant, nationally known STEAM initiative. For the HS we just submitted the grant on Friday. Individual grants for each school, are written in the way you can show cohesion between grade spans. If accepted into the grant, it's a three year program. We should know by the end of February whether we are a contender or not. This would be the first course in a three course pathway that we would develop for students. It was written for \$34,000 over two years. The first year would be about \$9,000 and the second year \$25,000. This provides hardware material needed to run the course as well as extensive training, specifically at the HS level. Two staff members will attend training at MIT for 10 days over the summer.

Richard moved to accept the ELHS Program of Studies for 2018-2019 revisions as presented by Dr. Flanagan, Elizabeth seconded the motion.

Chair: Any further discussion? Mr. Freccero asked Ms. Annear if she was all set with this. Ms. Annear said yes and that she is very excited about it.

Chair: Any further discussion, hearing none, all those in favor say aye (5), all those oppose say nay (0), that motion carries (5-0)

Assistant Superintendent of Business :

5.2.1 BP gift donation from a parent of \$200 with a matching gift of \$200 from their company for educational material was presented. Ms. Blair said that this money would be deposited into the BP gift account.

Gregory moved to accept the BP gift beneficiary of \$200 from a parent , with a matching gift of \$200 from their company which will go to the BP Gift Account , Elizabeth seconded the motion.

Chair: Any further discussion? Hearing none, all those in favor say aye (5), all those oppose say nay (0), that motion carries (5-0)

5.2.2 Fall commission check from Grynn and Barrett for \$1,514.69 to be deposited into the MS gift account was presented. Greg asked if there was any set percentage, Ms. Blair said she didn't think so.

Gregory moved to accept the commission check from Grynn and Barrentt for \$1,514.69 to the MS gift account , William seconded the motion.

Chair: Any further discussion?

Gregory: Is that a set percentage? Ms. Blair said she didn't know, however all schools do get a percentage.

Chair: Any further discussion? hearing none, all those in favor say aye (5), all those oppose say nay (0), that motion carries (5-0)

Assistant Superintendent for Curr. and Instruct. None

Old Business : None

New Business

7.1. The MSBA Accelerated Repair Project vote on Proprietary Lockset and Cylinder System was presented.

Richard moved to authorize the district's designer of record, Kaestle Boos Associates, Inc. (KBA) to use performance specifications in the invitation to bid for the replacement of doors and windows at the Meadow Brook Elementary School. After reasonable investigation of the door lockset and cylinder system, KBA has determined that the use of Primus XP, Security Level 3G identified by Structure#91395 and Primus #003927 and the cylinders identified by full-size interchangeable cores#20-740-XP, manufactured by Schlage, or equal, would be in the best public interest. A reasonable investigation has determined that the use of this Schlage lockset and cylinder system offers many positives, including but not limited to:

- Matches existing lockset/cylinder system used at Meadow Brook Elementary School and district-wide
- Interchangeable repair parts are already on hand preventing delays in maintaining school security
- Current keying system is established to maintain school security

The East Longmeadow Public School Committee, acting as the governing body, through its designer of record, will determine whether an item bid is equal to the Schlage lockset/cylinder system in quality, durability, appearance, security, strength, and design; will perform the desired function at least equally; and conforms substantially, even with deviations, to the detailed requirements contained in the performance specifications as established. Elizabeth seconded the motion.

Chair: Any further discussion?

Gregory: Is this because they are the same as the other schools? Mr. Smith stated yes.

Gregory: This will come back to us correct? Mr. Smith said yes once we get the bids, with the help of Vertex, project manager.

Gregory: They will open the bids and bring back the winning bid. Mr. Smith said that Vertex will open the bids and review them and make a recommendation to bring back to School Committee.

Chair: Any other discussions?

Elizabeth: I just want to say when Mr. Freccero was reading this; he said included but limited to, it should be not limited to.

Chair: Any further discussion? Hearing none, all those in favor say aye (5), all those oppose (0), that motion carries (5-0)

7.2 Selection of a School Committee member for the transition discussion with the ELPS bus drivers. Mr. Smith said that we will begin discussions with the drivers to look at the severance article in the current contract, so we need School Committee member/members to part of it.

Mr. Freccero said he wouldn't mind being the alternate. Mr. Thompson said he believes he's on the Transportation committee.

Chair: You are on transportation, I am available during the day, and I'll be fine if that's ok. Mr. Thompson said that we should move that one or both of us can attend, does that make sense?

Richard made a motion that Mr. Thompson and Ms. Mailloux be our reps for the transportation discussions with ELPS drivers, Elizabeth seconded the motion

Chair: Any further discussion? Hearing none, all those in favor say aye (5), all those oppose say nay (0), that motion carries (5-0)

Richard moved to adjourn at 7:36 PM, Gregory seconded the motion.

Chair: Thank you Mr. Maki

Chair: All those in favor please say aye (5), oppose (0), that carries forward (5-0)

Minutes Recorded by: Kathy Celetti

Respectfully submitted by: Superintendent Smith

Signature