



TOWN OF EAST LONGMEADOW
60 CENTER SQUARE
EAST LONGMEADOW, MA 01028

TOWN COUNCIL

(413) 525-5400 ext. 1001

Kathleen G. Hill, President
Michael J. Kane, Vice President *Thomas C. O'Connor*
Donald J. Anderson *Ralph E. Page*
R. Patrick Henry, Jr. *Marilyn M. Richards*

Approved February 25, 2020

MINUTES
Town Council Meeting
February 11, 2020 at 6:00 pm
Council on Aging Media Room
East Longmeadow, Massachusetts 01028

Present: President Kathleen Hill, Vice President Michael Kane, Tom O'Connor, Pat Henry, Ralph Page, Marilyn Richards and Don Anderson.

Council President Hill opened the meeting at 6:00 p.m. with the Pledge of Allegiance, followed by a Moment of Silence. Announcements were made in accordance with Mass General Law, and it was noted that ELCAT was taping the meeting.

Public Comments None

Council Comments None

Town Manager Report: Ryan Quimby, IT Director was filling in for Town Manager Mary McNally as acting Town Manager while Ms. McNally is on vacation. Mr. Quimby stated that the Council should have Ms. McNally's report in their packet. The report is shown in Attachment A. Mr. Quimby stated that the relocation of the Town offices went smoothly. The IT staff and the Building Facilities staff were able to get everyone moved into their new locations.

Mr. Quimby stated that they attended one of Westcomm's meetings and Westcomm is accepting applications for additional towns to join. East Longmeadow and Monson have sent letters of interest; Mr. Quimby stated that Monson has already signed an agreement so they are a little bit ahead of East Longmeadow. Mr. Quimby stated that they are trying to keep up and will be looking at more information. Mr. Quimby stated that at the next Council Meeting they may be asking for an action item so they can try and move forward. The go live date they are shooting for is July 1, 2020. Mr. Quimby stated it is really aggressive and he does not believe it is undoable by any means.

Councilor Richards asked about the compatibility of our equipment with Westcomm's system. Mr. Quimby stated that Westcomm is in the process of designing a new radio system. They would still use our system to communicate with our Police Department. Mr. Quimby said that basically they patch their

system into our system; they use the same consoles that we use so we have our radio system attach to their system.

Councilor Henry stated he had four potential drawbacks. Councilor Henry stated the first drawback is a dark Police Station, Mr. Quimby stated that staffing the station is in the numbers they are working on. Councilor Henry asked if we would have to pay for new space. Mr. Quimby said yes and that would be added to our fees which would be reimbursable for the first five years. Councilor Henry asked about tech upgrades. Mr. Quimby stated they were on top of that. Councilor Henry asked when the grants would be nailed down. Mr. Quimby stated that the application deadline for the FY21 Development Grant is April 1st so they would have to let Westcomm know and sign an agreement with them.

Approval of Minutes:

- A. January 14, 2020 Open Session Minutes- *Councilor Henry made a motion to approve the January 14, 2020 Open Session Minutes with noted corrections from Councilor Henry. Councilor Page seconded the motion. **The vote was 5 in favor 0 opposed and 2 abstentions (Councilor Anderson and Councilor O'Connor).***
- B. January 14, 2020 Executive Session Minutes- *Councilor Page made a motion to approve the January 14, 2020 Executive Session Minutes with the noted correction from Councilor Henry. Councilor Richards seconded the motion. **The vote was 5 in favor 0 opposed and 2 abstentions (Councilor Anderson and Councilor O'Connor).***

Communications, Correspondence and Announcements: None

President Hill stated that because they cannot start the Public Hearing until 6:30pm she would entertain a motion to move out of order on the agenda.

*Councilor Anderson made a motion to go out of order and move to Orders of the Day, number 9 and then continue to 8-A. Councilor Henry seconded the motion. **The vote was 7 in favor 0 opposed.***

Orders of the Day:

A. Licensing Matters:

- 1. Pledge of License for Tudor House Discount Liquors, Inc., 161 Shaker Road – Benjamin Coyle counsel for the applicant was present and apologized to the Council for missing the last meeting. Attorney Coyle stated they were previously there with regard to the transfer of ownership from Henry Champagne and Karen Cantor down to the son Hank. Attorney Coyle stated that Hank borrowed money from his brother. After the closing the brother (whom Hank borrowed money from) consulted with an Attorney who advised him to get a Pledge of License, and that is the reason they are here tonight.

*Councilor Kane made a motion to approve a Pledge of License for Tudor House Discount Liquors, Inc. Councilor Richards seconded the motion. **The vote was 7 in favor and 0 opposed.***

- 2. One day liquor license for St. Paul the Apostle Church, February 15, 2020, 5:00-11:00 p.m. for a Valentine Party-
*Councilor Anderson made motion to approve the One Day Liquor License for St. Paul the Apostle Church February 15, 2020 from 5:00 pm – 11:00 pm. Councilor Henry seconded the motion. **The vote was 7 in favor and 0 opposed.***

3. One day liquor license for the Masonic Temple, February 22, 2020, 6:00-11:00 p.m. for a birthday party –
*Councilor Kane made a motion to approve the One Day Liquor License for Masonic Temple on February 22, 2020 from 6:00 – 11:00 p.m. for a birthday party. Councilor Richards seconded the motion. **The vote was 7 in favor and 0 opposed.***

4. One day liquor license for St. Paul the Apostle, February 23, 2020, 5:00-11:00 p.m. for a baby shower –
*Councilor Kane made a motion to approve the One Day Liquor License for St. Paul the Apostle on February 23, 2020 from 5:00-11:00 pm for a baby shower. Councilor Henry seconded the motion. **The vote was 7 in favor and 0 opposed.***

Financial Matters:

1. Status of DPW Capital Projects – DPW Superintendent Bruce Fenney –
Mr. Fenney stated that he is here to review Capital Projects with the Council. Mr. Fenney stated that the Council has a copy of his sheet (shown in attachment B) and that it is updated quarterly. Councilor Henry asked that Mr. Fenney start by stating if there were any issues he was concerned with. Mr. Fenney spoke about the discharge meters and how old they are. Under the sewer projects list you can see there is one from 1997, one from 2004 and one from 2012. He has been working on this for about a year and a half and they are pretty complex projects. The one in question is supposed to be bid out in April; this is a discharge meter that is located on North Main Street and White Street and sits half in Springfield and half in East Longmeadow.

Mr. Fenney stated he has met with the Water and Sewer Commission in Springfield starting in November of 2018. They have had multiple meetings with regard to this project to get their approval. They met with the Springfield Board of Public Works on April 17, 2019 in order to get their approval. On May 28, 2019 they met with the Springfield City Council to get the final approval. They are in the process of moving forward with the project stated Mr. Fenney. It is his goal to get this off the books, so to speak, by September of 2020 stated Mr. Fenney. Councilor O'Connor asked if these sewer discharge meters will be used to assist us in coming up with a cost associated with our discharge that we are paying for. Mr. Fenney stated yes it is currently just estimated. Mr. Fenney stated it is his plan to get all seven discharge points on a meter system so we actually know what we are metering. Councilor O'Connor thanked Mr. Fenney for being attentive to this.

Councilor Anderson asked about the 1997 appropriation for \$55,000.00 that is going out to bid in April, the project estimate is \$350,000.00. Councilor Anderson asked Mr. Fenney to explain the gap. Mr. Fenney stated he does have it in his Capital Plan to offset some of this expenditure through capital funding for this year. The contract will not be awarded until July 1st if the money is appropriated.

Councilor Page stated that the beginning balance on FY19 says \$84,564.00 yet there was only \$55,000.00 appropriated for it, where did the other \$30,000.00 come from. Mr. Fenney stated he did not know but he can check on it and get to them on that.

Councilor Page stated that there are multiple projects that we already appropriated the money for and nothing got done, Councilor Page feels there are other places where the money could be spent. Councilor Page would like to see something put in place for when you come in for a capital project and the project does not get started for three years the money should get put back into the General Fund.

Councilor Kane asked until the discharge meters get put in place are we being flat rated. Mr. Fenney stated yes. Mr. Fenney also stated that before the previous DPW Superintendent left there was some research done. Mr. Fenney believes Tighe and Bond were hired to come up with the dollar figures. Previous to FY18 we were paying Springfield Water and Sewer Commission for 5 million gallons of water a month and we are currently paying for 12 million gallons a month, based on the figures that the previous Superintendent gave to the Springfield Water and Sewer Commission. Councilor Kane asked once the discharge meters are in place will we have a more accurate tracking method. Mr. Fenney stated yes and it will give us more accurate information moving forward.

Councilor Kane asked about a project under Mapleshade School for a door replacement. The report stated phase one in 2018, phase two in 2019 and phase three 2020. Councilor Page asked if the project started in 2018 or are we doing all three phases at the same time. Mr. Fenney stated that in 2018 they only received partial funding because there was not enough money, so the project was divided in two and the following year the rest of the money was allocated. After meeting with the Principal the scope of the project changed so they added a third and final phase to get everything they wanted accomplished.

Councilor Kane asked for an update on the truck that was out for repair. Mr. Fenney stated the truck was back the end of last week and is already out on the road again.

Public Hearings:

- A. Transfer of License for GMRC, Inc. dba Fogueira, 621 North Main Street, to Barrera, Inc. dba Casa Vallarta Family Mexican Restaurant – 6:30 p.m.
President Hill opened the Public Hearing at 6:34 pm. Jeanne Quaglietti Town Clerk/Clerk of the Council read the legal notice into record.

Attorney Oppenheim representing Barrera Inc. introduced Miguel Ramos who is President of the Corporation, Maria Elena, Juan Carlos who is the Director and Raul Alegria who is the manager. Attorney Oppenheim stated that Attorney Kelly who is counsel to the seller is also in attendance.

Attorney Oppenheim stated he is counsel to multiple entities owned by this family, if this license is approved this will be their 11th restaurant. There are four or five restaurants in New York one in Connecticut and another four or five in Massachusetts. Attorney Oppenheim stated that Miguel Ramos and his wife Maria Elena have been working in restaurants since 1995 and Jorge Ramos

has 16 years of experience. Attorney Oppenheim stated that collectively all the people who will be involved in this restaurant in the management level have about 75 years' experience. Attorney Oppenheim stated that his experience since they opened the restaurant in Falmouth is that they are very hard working, very entrepreneurial and very positive. Attorney Oppenheim is honored to be their counsel.

Attorney Oppenheim went through some of the facts of the restaurant. Attorney Oppenheim stated that the restaurant is just under ten thousand square feet its seating capacity is 264 people. The first floor is approved for a hundred and fort two occupants by the Town and the lower level is approved for 90 occupants. Attorney Oppenheim stated that there is an outdoor patio area that is seasonal and that is approved for 32 people. Attorney Oppenheim then went over the plans.

Public Comments on the transfer: None

Council Comments/Questions: Councilor Richards stated that one of the concerns was the parking; she would like to confirm that both 20 and 30 Barnum Street are being sold with the restaurant so that the parking that is connected to those parcels will be available to the restaurant to use. Attorney Oppenheim stated yes they are. Councilor Richards asked about the deck that is proposed on the plan will there be alcoholic beverage service on that deck. Attorney Oppenheim stated he believes that is what his client would want. Councilor Richards asked how they would secure the deck so that alcoholic beverages stay on the deck so that the alcohol doesn't end up in the parking lot or in the hands of minors. Councilor Richards stated that there was concern about three documented violations previously with service to minors. Attorney Oppenheim stated that those were ABCC sting operations where they have underage people come in with phony ID's. They will be purchasing the most sophisticated scanning machine for this restaurant because out of state ID's are hard to track. Attorney Oppenheim stated they have 9 operational restaurants spread from New York to North of Boston and the number of infractions they have had is three. They are not proud of the three, but the reality is it is very difficult to screen everyone and they try very hard.

Councilor Kane asked if they had purchased the piece of equipment yet. Attorney Oppenheim stated they had not, they are not going to purchase anything until they have the license. They have purchased it for their other restaurants. Attorney Oppenheim stated they bought them after the infractions. Councilor Kane asked if it was for authentication of licenses and identification cards. Attorney Oppenheim stated yes. Attorney Oppenheim also stated that he argued before the ABCC that they did scan the licenses and the investigator agreed, but they were told there was a higher standard when it comes to out of state licenses.

Councilor Page stated that this property is under special permit and asked if they have dealt with the Planning Board yet. Attorney Oppenheim stated no they have not. Councilor Page stated that the previous permit did not allow for service on the deck. Councilor Page also had a couple of concerns with the application; it is not clear who the property is being sold to, on one page it has Ortega LLC s being the landlord and the commercial lease says Ramos Real Estate LLC who will be leasing it to Barrera Inc. Attorney Oppenheim apologized for that and stated that Ortega LLC will be the title holder of the real estate and they will be leasing to Barrera.

Councilor Page stated that there is a second floor in the building which has an apartment, since they have not been through the Planning Board yet Councilor Page believes that the Planning Board would want a site plan of the entire building. Councilor Page stated that in his opinion he does not think the Board should act on this tonight. Councilor Page feels the applicant should go through the special permitting process. Councilor Page stated that a special permit cannot be

transferred. Attorney Oppenheim stated that is highly unusual but if that is what is required then we will do that. Hopefully you can issue the license subject to getting the approval of the Planning Board stated Attorney Oppenheim. Councilor Anderson stated he does not have an issue with a contingency of approval.

President Hill stated that she forwarded some of the Council's concerns to the Town Attorney and he needs more time to investigate some of the concerns. President Hill believes it is probably best to continue. Councilor O'Connor agreed with President Hill.

Councilor Kane made a motion to continue the Public Hearing for the transfer of the license from GMRC, Inc. dba Fogueira, 621 Councilor O'Connor seconded the motion.

Discussion: Attorney Oppenheim asked if the expectation was that they get before the Planning Board between now and February 25th. President Hill stated that they should start the process but they know that you would not get on the Planning Board docket by February 25, 2020.

Councilor Anderson stated that he has been researching this entity and it seems to be a welcome addition to East Longmeadow and his opinion is if we can get the bullet points resolved a conditional approval would be fine. Councilor Anderson feels there should be a level of comfort even if it means a modification of the approval.

The vote was 7 in favor and 0 opposed.

Old Business:

1. **Proposed Town Council Goals –**

President Hill stated that as requested she aggregated all of the various goals that were submitted.

The goals according to the frequency are as followed:

- Develop the budget for FY21
- Social Media/general outreach
- Develop the Master Plan
- Calendar of Council deadlines
- Protocols for Council communications.

President Hill stated that knowing that we have to come up with some goals that we can work on and possibly achieve by July 1, 2020 her caution would be that they take on fewer. Councilor Page stated the Master Plan is well on its way to being done. Councilor O'Connor feels that completing the Annual Budget should be the number one goal. Councilor Anderson believes that we should come up with some type of strategy to get their meetings posted on more social media outlets. Councilor Anderson suggested scanning the agendas and have them sent to different social media connections so that they can get better attendance for meetings. Councilor Anderson stated we could try it with Council, Planning and School Committee for the time being and see how it works out.

*Councilor Henry made a motion to adopt three goals from the list, develop the Annual Budget, Social Media/General Outreach and the Protocols for Council communication and work to finalize these as soon as possible. Councilor O'Connor seconded the motion. **The vote was 7 in favor and 0 opposed.***

New Business:

1. Heritage Park Plan – Donna Prather, Recreation Director stated they keep running into road blocks with this project. Ms. Prather stated they need to have quotes and to have a plan and to do this they need money. Ms. Prather stated before they can get to the next step to present plans and quotes they need the money to do it. Ms. Prather stated they are here tonight, not asking to build anything or tear anything down, just to get the funds to hire the people to tell them what they need to know. Ms. Prather stated that she knows there are some people on the Community Preservation Committee who want them to get the quotes but they cannot get the quotes without hiring an architect to help them get to that point. Ms. Prather stated that when the field study was done in 2016 it states on there that they are probable costs, so they tried to use the \$25,000.00 from CPC that was already spent but that is not what they are being told they need.

Councilor Henry thought the materials that they received were very good and explained it to his satisfaction.

Councilor Page stated that this is a joint meeting with the CPC because the CPC made the recommendation to the Council so he had a question for the CPC. Councilor Page stated that on the website there is a listing that states CPC applications will be open until April 1st they are to be submitted to the Town Manager and on April 1st the CPC looks at all submitted projects and then vote on which ones you choose to support. Councilor Page is curious as to why that was not followed. Jon Torcia stated that he has only been the chair of the CPC for the last two meetings and has been on the Board for the last four. Mr. Torcia stated at the last meeting there was an interpretation argument that this was an amendment to a previous vote and there wasn't necessarily actual dollars appropriated, there was talk of them supporting the idea of \$300,000 going towards this in the future. So the argument that was made was that it was more of an amendment to the larger previous project. Mr. Torcia stated that perhaps Bill Caplin who was the chair previous to him would have a little bit more information.

Mr. Caplin stated that there was \$300,000.00 that was not voted on but it was supported by the CPC in May of 2018. Mr. Caplin stated that a number of months later there was another meeting and there was some confusion, was it a new proposal or was it an amendment to the one that was there this one was for \$901,000.00. At the last meeting they came to the CPC with another proposal for \$300,000.00. So there was some confusion as to which proposal went toward what stated Mr. Caplin. President Hill asked if the application stated that it was an amendment. Mr. Caplin does not believe it did.

Tom Kaye stated that this was voted on in May of 2018 by the CPC, this is documented Board notes that are published and \$300,000.00 was set aside by the Town Accountant. Mr. Kaye stated that he is frustrated with this process; they are just trying to improve the park. President Hill stated that she does not have a recollection of the Council voting on the \$300,000.00.

Councilor Page stated the Council never took a vote on the \$300,000.00 so that money cannot be set aside in CPC until the Council votes on it. Councilor Page stated that his opinion is that what is front of them tonight is a brand new proposal and let's forget about the \$300,000.00 for now. Councilor Page stated it is his thought that the CPC is making a recommendation that this Council spend \$113,000.00 for these services to be done at Heritage Park. Mr. Torcia stated that

the CPC recommends the project. President Hill stated they do not challenge the merits of the project they just want to be clear on what steps are taken to follow the rules properly.

President Hill asked if the Town Accountant, Sara Menard had been brought into this. Ms. Prather sat down with Ms. Menard at an earlier meeting along with Bill Caplin, Marilyn Richards, Tom Kaye and Geordie Emmanuel so they could get the process right. But as far as the \$113,000.00 Ms. Prather has not met with Ms. Menard she emailed Sara Menard a copy of the proposal but she has not spoken to her.

Councilor Richards stated that she emailed Ms. Menard, Ms. Menard got back to her this evening and indicated that she saw no problem in the Council approving the money this evening and them going out for an RFP to solicit quotes for the architectural design. Councilor Richards stated that she has always been told that before the CPC recommends money for a project that they vet the project and there was no vetting last Wednesday night. Councilor Richards stated that the project bears support however there was no vetting and no quotes to consider.

Councilor Anderson made a motion that the Council authorizes CPA funding request for \$113,101.00 for purposes of the Recreation Commission to be able to enter into RFP's for engineering and design of phase one of the proposed project at Heritage Park. Councilor Henry seconded the motion.

Discussion: Councilor Page suggested an amendment be made to say that the monies be spent out of the undesignated funds account. Councilor Anderson modified his motion and Councilor Henry agreed.

*Amended Motion: Councilor Anderson made a motion that the Council authorize CPA funding request for \$113,101.00 for purposes of the Recreation Commission to be able to enter into RFP's for engineering and design of phase one of the proposed project at Heritage Park and the money be spent out of the undesignated funds account. Councilor Henry seconded. **The vote was 7 in favor and 0 opposed.***

2. Appointment of the Charter Review Committee-

President Hill stated that this needs to be advertised and she will work with Jeanne Quaglietti to get something into the Reminder, on the website and social media.

3. Action Items –

Councilor O'Connor stated they have had several discussions and requested information from the Director of Finance, which was supported by the Town Manager, to produce a document that was a flow chart of all the departments and we have yet to see that.

*Councilor Page made a motion to adjourn at 8:15 pm. Councilor O'Connor seconded the motion. **The vote was 7 in favor 0 opposed.***

The next Regular Town Council Meeting will be February 25, 2020 at 6:00 pm.

Respectfully submitted,

February 11, 2020

Jackie Sullivan

Assistant Town Clerk

Documents: Agenda, January 14, 2020 Exec. Session Minutes, DPW Project review sheet Transfer of license Fogueira, Town Manager report, Proposed Town Council goals, Pledge of license Tudor House, January 14, 2020 open session minutes, Heritage Park Plan CPC, Proposed Charter review Committee bylaw, One Day Liquor license application St. Paul February 15, 2020, One Day liquor license St. Paul February 23, 2020, One Day liquor license Masonic Temple February 22, 2020.



TOWN OF EAST LONGMEADOW

Town Manager's Report

February 11, 2020

Good evening:

The major developments of the last two weeks saw the completion of relocation of several Departments within the Town Hall, selection of Town Counsel and continued due diligence regarding Civilian dispatch.

.As you know, the Town Clerk's office has been relocated to its former space on the first floor with the Treasurer/Collector's office. This relocation is intended to facilitate the public's use and make conduct of Town business easier, accessible and more convenient. Other departments were relocated as well in an attempt to consolidate personnel (Health Dept.) and to bring administrative offices within the Town Manager's area, (Human Resources). This relocation required, and was accomplished, with the cooperation and assistance of all employees.

We (IT, Police, Fire and myself) attended another meeting on February 6, 2020 at Westcomm to continue exploring the prospect of joining their dispatch center. Westcomm Board members had a meeting with the State 911 office, (EOPPS), on Friday, Feb. 7, 2020 to determine what sums may be available from the Commonwealth for transition costs, development grants and incentive grants to facilitate this potential merger. There is the possibility that the incentive grant, which is a competitive grant, could reduce the Town's annual assessment for a finite period. To date, based on current information, even absent successful application for incentive grant funding, it appears that the Town would experience significant savings and enjoy a higher level of service if this merger occurs. Erin Hastings, Executive Director of Westcomm, will visit East Longmeadow on Monday, Feb. 10 to meet with the Police and Fire Chiefs and Ryan Quimby to further discuss and evaluate operational and technological issues. Due diligence will continue on the budgetary and operational issues and new information will be presented to you as it becomes available.

The firm of Doherty Wallace Pillsbury & Murphy, P.C. will serve as Town Counsel as of Feb. 10, 2020. The primary attorney assigned to the Town, Jesse Belcher-Timme, will be present at your meeting of Feb. 25, 2020.

We continue to evaluate the administrative issues involved with the conversion to a new vendor for payroll processing. Considerable time and effort continues to be necessary to address the various Department schedules that are not easily accommodated by this platform.

Mary E. McNally
Town Manager

Department of Public Works - Capital Projects/Purchases

ACCT #	WARRANT ARTICLES & CAPITAL ITEMS	FISCAL YEAR APPROP.	AMOUNT APPROP.	FUNDING SOURCE	PROJECT STATUS	FY 2019 BEGINNING BALANCE 10/4/2019	FY 2020 BEGINNING BALANCE 7/1/2019	CONSULTANT	PROJECT ESTIMATE	AVAILABLE BALANCE AS 9/18/2019	\$ TO BE SPENT TO FINISH JOB	% OF JOB COMPLETE	\$ TO BE TURNED IN
Water Projects													
3326450 5850	Maple St. Water Main (Past HS to Dwight/ 3200' of 12")	2018	640,000.00	Water Fund	GEG Construction Inc. / Retainage to be paid	\$ 637,725.00	\$ 306,183.72	VIV		88,472.02	\$88,472.02	80.00%	
3341450 5855	Upgrade Meter Reading Equipment	2019	50,000.00	Water Fund	Project awarded Stiles Company		\$ 50,000.00			41,120.00	\$50,000.00	10.00%	
3343450 5855	Michael Street Water Main Replacement	2019	164,000.00	Water Fund	DPW Staff Summer 2019/ Complete		\$ 164,000.00			73,938.30	\$0.00	100.00%	73,938.30
3344450 5850	Wendover Lane Water Main Replacement	2019	35,000.00	Water Fund	DPW Staff Summer 2020		\$ 35,000.00			35,000.00	\$5,000.00	0.00%	
3365450 585502	Maple Street Water Services Interconnections Upgrades	2020	835,358.00	Bonded	Bid Out Spring 2020		\$ 835,358.00			835,358.00	\$835,358.00	0.00%	
3366450 5855	Prospect St. Composite Elevated Tank Painting	2020	130,100.00	Bonded	Tighe & Bond/ Bid Awarded to Atlas Painting & Sheeting Corp.		\$ 1,301,000.00	Tighe & Bond	\$1,301,000.00	1,284,300.00	\$1,284,300.00	10.00%	
Sewer Projects													
1344083 5000	Sewer Discharge Meter ATM 5/6/96	1997	55,000.00	Sewer Fund	Bid April 2020	\$ 84,564.58	\$ 84,564.58	Tighe & Bond	\$56,700.00	27,864.58	\$27,864.58	5.00%	
3054440 5850	Sewer Discharge Meters (Spfld Connections) ATM 5/5/03	2004	156,000.00	Bonded	Bid April 2020	\$ 156,000.00	\$ 156,000.00	Tighe & Bond		150,988.36	\$156,000.00	0.00%	
3233440 5855	Various Sewer Line Replacements ATM 5/16/11	2012	100,000.00	SCP, SF	Bid April 2020	\$ 22,768.43	\$ 22,768.43	Tighe & Bond		22,768.43	\$22,768.43	50.00%	
3277440 5855	Inflow & Infiltration - Balance 2015 & 2016 Combined TA	2016	100,000.00	Sewer Fund	In Progress W/ Tighe & Bond	\$ 110,445.55	\$ 99,142.55	Tighe & Bond		3,000.00	\$3,000.00	80.00%	
3304440 5855	Inflow & Infiltration Rehabilitation	2017	100,000.00	Sewer Fund	In Progress W/ Tighe & Bond	\$ 100,000.00	\$ 100,000.00	Tighe & Bond		165,105.83	\$143,850.83	50.00%	
3304440 5855	Inflow & Infiltration Rehabilitation FY20	2020	100,000.00	Sewer Fund	In Progress W/ Tighe & Bond Bids To be prepared in January 2020		\$ 100,000.00	Tighe & Bond	\$80,000.00		\$100,000.00	0.00%	
3339440 5852	Replace Truck #9 w/ MACK GU712 Dump Truck	2019	220,000.00	Sewer Fund	Complete/ Bid Awarded to Ballard Truck 10/1/18		\$ 220,000.00		\$189,025.00	32,475.00	\$189,025.00	100.00%	
Other Projects													
01421827 5000	E.P.A. Stormwater Phase II	2003	50,000.00	GF	In progress - (to comply with Federal Stormwater Regs)	\$ 12,539.17	\$ 12,539.17	Tighe & Bond		622.13	\$622.13	60.00%	
3252421 5850	Construction of Sidewalks - Balance 2015 & 2016 Combined TA	2016	75,000.00	Taxation	Elm Street sidewalk / Project Award D&P Morais Construction Inc.	\$ 108,171.86	\$ 104,428.10	MOTT MAC	\$115,000	3,145.26	\$3,145.26	100.00%	
3252421 5850	Annual Sidewalk Fund	2020	50,000.00	GF	Waiting for more funding	\$ 50,000.00	\$ 50,000.00			50,000.00			
3280421 5840	Somers Road Landfill - Phase I	2016	92,450.00	GF	Complete	\$ 26,776.18	\$ -	Tighe & Bond		0.00	\$0.00	100.00%	
3291519 5840	Somers Road Landfill - Phase IIA	2018	89,100.00	GF	Complete	\$ 89,100.00	\$ -	Tighe & Bond		413.45	\$413.45	90.00%	
3307519 5840	Somers Road Landfill - Phase IIB	2018	94,200.00	GF	Complete Spring 2020	\$ 94,200.00	\$ 16,713.72	Tighe & Bond		15,568.13	\$7,837.55	80.00%	
3372519 5850	Allen Street Landfill Closure	2020	75,000.00	GF	Spring 2020	\$ 75,000.00		Tighe & Bond		75,000.00		0.00%	
3362421 5840	Roadway Improvements	2020	1,200,000.00	Bonded	Spring 2020		\$ 1,200,000.00			1,200,000.00		0.00%	
2303421 5301	Porter Road Bridge Repairs	2019	260,000.00	Grant	Spring 2020	\$ 260,000.00		MOTT MAC					
3351440 5850	Sewer and Stormwater Asset Management Plan	2019	140,000.00	Grant	Ongoing	\$ 140,000.00		Tighe & Bond					
336440 585803	JD 50G Mini-Excavator 75% Water (\$53,675) 25% Sewer (\$17,892)	2020	71,567.00	W&S Fund	Project Awarded to Clark Equipment Co/ Complete		\$ 71,567.00		\$70,824.62	0.00		100.00%	742.38
3368490 5852	F350 Truck with Utility Body Stormwater Foreman	2020	45,000.00	Bonded	Project awarded to MHQ		\$ 45,000.00		\$44,591.32	45,000.00		0.00%	
3361421 5850	Replace Bobcat #53	2020	46,000.00	GF	Project Awarded to Clark Equipment Co		\$ 46,000.00		\$45,153.72	46,000.00		100.00%	846.28
3373421 585801	Replace John Deere 950 Tractor/w John Deere 3038E Tractor	2020	27,510.00	GF	Project Awarded to Deere & Company		\$ 27,510.00		\$27,068.10	27,510.00		100.00%	441.90
Building Maintenance													
Town Hall													
3334422 5840	Town Hall - Phase 3 Bathroom/Breakroom	2019	35,000.00	GF	DPW Staff Working on Break Room / Unisex Bathroom/ Complete		\$ 35,000.00		\$35,000.00	21,654.78	\$21,654.78	100.00%	21,654.78
Public Works													
Police													
3353210 5850	Feasibility Study	2020	25,000.00		RFP Complete / Project Award to Hill Architects & Engineers Inc.		\$ 25,000.00	Hill Engineers	\$25,000.00				
Fire													
Senior Center													
Recreation/Pine Knoll													
3318422 5840	Administration Building Completion	2018	84,872.00	GF	Building Complete/ Operational Evaluation Ongoing Fiber Connection	\$ 84,872.00	\$ 5,580.74			31,700.51	\$15,000.00	100.00%	31,700.51
3369421 5840	Paving of Upper Parking Lot	2020	55,000.00	Casino Fund	Completed by Palmer Paving Inc./ Line Striping Spring 2020		\$ 55,000.00		\$53,200.00	55,000.00		100.00%	
Meadowbrook School													
3336300 5840	Modular Classroom Replacements	2019	2,085,498.00	Bonded	Project Awarded to Marois Construction Co. Inc.		\$ 2,085,498.00	Tighe & Bond	\$2,085,498.00	2,036,060.00	\$2,085,060.00	5.00%	
Mountainview School													
3300422 5850	Domestic Hot Water to Bathrooms (24)	2017	67,000.00	GF	Town Plumber Installation complete summer of 2019	\$ 67,000.00	\$ 59,980.96			38,397.19	\$55,840.96	50.00%	
Mapleshade School													
3316422 5840	Door Replacement Phase 1	2018	35,000.00	Bonded	Contract Award Marios Construction Co. Inc.		\$ 35,000.00			28,842.42	\$28,842.42	5.00%	
3336300 5840	Door Replacement Phase 2	2019	62,000.00	Bonded	Contract Award Marios Construction Co. Inc.		\$ 62,000.00			59,515.00	\$59,515.00	5.00%	
3336422 5840	Door Replacement Phase 3	2020	50,000.00	Bonded	Contract Award Marios Construction Co. Inc.		\$ 50,000.00			50,000.00	\$50,000.00	5.00%	
3338422 5850	Replace Steam Pipes & Insulation	2019	622,392.00	Bonded	Contract Awarded to TJ Conway & Co.		\$ 622,392.00	Tighe & Bond	\$531,892.00	323,541.90	\$550,179.10	80.00%	
Birchland School													
High School													
3182422 5850	Sprinkler System for Fields	2009	38,950.00	T	Complete					0.00	\$0.00	100.00%	
3346422 5840	Interior/Exterior Door Modifications	2019	30,918.00	GF	Spring 2020		\$ 30,918.00		\$30,918.00	30,918.00	\$30,918.00	0.00%	
3070422 5840	Asbestos Removal & Carpet Athletic Offices	2020	24,162.00	GF	ABIDE/ Damouro Carpet & Tile/ Complete		\$ 24,162.00			4,427.00		100.00%	
Schools - District Wide													
1/24/2020	Funding Source Codes: WF - Water Fund; SF - Sewer Fund; GCP - Closed General Capital Projects; WCP - Closed Water Capital Projects; SCP - Closed Sewer Capital Projects; T - Taxation; B - Borrowing; CCP - Closed Capital Projects										Total to be turned in =		129,324.15
This document is used as a reference tool by the Superintendent of Public Works. Dollar amounts and project status may or may not have been reconciled with the Town Accountant's office.													