



TOWN OF EAST LONGMEADOW  
60 CENTER SQUARE  
EAST LONGMEADOW, MA 01028

*Thomas P. Florence, Town Clerk/Clerk of the Council*

(413) 525-5400 ext. 1001

Town Council General Bylaw Committee

*Councilor Paul L. Federici, Chair*      *Councilor Thomas O'Connor*  
*R. Patrick Henry, Member at Large*

Meeting of February 15, 2019

The General Bylaw Committee meeting was opened at 9:05 AM by Committee Chair and Councilor Paul Federici. Member at Large Pat Henry, Town Clerk Tom Florence and guest Craig Jernstrom, Chair of the Community Conservation Commission, were in attendance.

Committee Chair Federici made a motion to accept the minutes of the February 1, 2019 Bylaw Committee meeting. Member at Large Henry seconded the motion which passed unanimously.

Committee Chair Federici then made a motion to accept the minutes of the February 8, 2019 Bylaw Committee meeting. Member at Large Henry seconded the motion which passed unanimously.

Conservation Committee Chairman Craig Jernstrom was present to discuss Consulting Fee charges. Mr. Jernstrom indicated that he would contact Mark Stinson from the DEP (Department of Environmental Protection) to see what other area towns charge, as well as the names of the companies we could commission for estimates.

The Committee members then agreed to take all the fees sections out of existing bylaws and make them part of the Appendix.

Chair Federici wants us to ask and check with Connie Brawders, Director of Planning and Community Development, about removing fees from the bylaws and moving them to the Appendix.

Mr. Jernstrom stated that it would be nice for the applicant to have an idea of what the new fees are since they have not been changed in a long period of time.

Topics have recently arisen, i.e., development of Meadowbrook Farms where the current fee schedule would not have worked. The Massachusetts Conservation Commissions could also help to get a list of bidders for the Town's Conservation Commission to decide. Mr. Henry mentioned to pre-qualify firms before bidding.

This new fee schedule in the appendix will be part of the new bylaw once the codification process concludes.



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Mr. Jernstrom then discussed the topic of soil samples. He would like to make this a new bylaw in the future. He needs to gather pictures of soil samples.

Chairman Federici then made a motion to add soil sample fees as part of the bylaw as well as obtaining three bids for consulting services. Mr. Henry seconded the motion and the motion passed unanimously.

The Committee then discussed the BYOB policy. They discussed that Painting with a Twist should be grandfathered and continue to operate the way it currently operates. Less is more. If adopting a BYOB policy, you can't go back.

The Committee discussed how the Licensing Committee should provide notice of liability to the proprietors. Mr. Henry made a motion to not have a BYOB policy and propose no change, but to address potential insurance and liability concerns. Chair Federici seconded the motion and the motion carried.

Town Clerk Tom Florence then addressed the status of the Organizational Analysis to the Committee and how it had been forwarded to General Code with the Committee's changes and payment adhering to the schedule.

The Committee agreed to wait in scheduling their next meeting until Mr. Jernstrom goes to the Planning Board and Conservation Commission with the Bylaw Committee's recommendations and then get back to us with their findings.

Chair Federici made a motion to adjourn at 9:42 AM which was seconded by Mr. Henry. The motion passed unanimously.

Respectfully submitted,

Thomas P. Florence  
Town Clerk, Clerk of the Council