



TOWN OF EAST LONGMEADOW
60 CENTER SQUARE
EAST LONGMEADOW, MA 01028

TOWN COUNCIL

(413) 525-5400 ext. 1100

Michael J. Kane, President
Thomas C. O'Connor, Vice President *Kathleen G. Hill*
Donald J. Anderson *Ralph E. Page*
R. Patrick Henry, Jr. *Marilyn M. Richards*

BYLAW COMMITTEE MEETING
February 24, 2021
Via Zoom Webinar

Present: Councilor Pat Henry, Councilor Ralph Page, Deputy DPW Superintendent Tom Christensen, School Committee member Bill Fonseca, Town Clerk/Clerk of the Council Jeanne Quaglietti

Also Present: Planning Director Bethany Yeo

Committee Chair Henry called the meeting to order at 3:32 p.m.

Motion: Mr. Fonseca made a motion to approve the January 27, 2021 minutes. Councilor Page seconded and all were in favor via a roll call vote.

Chair Henry thanked Ms. Yeo for forwarding a document to the Committee from Town Attorney Jesse Belcher-Timme's with his advisement regarding kennel licenses. The Committee now needs to recommend a procedure to the Town Council establishing a kennel licensing policy to comply with state law.

Councilor Page commented that under the Zoning Bylaws Section 7.2 Special Permits, 7.30 Criteria, there is a list of criteria for all special permit holders. He suggests that a new line be added that says "all required state and local licenses will be acquired and kept current". Ms. Yeo thinks this is the best way to move forward, and added that the Planning Board can't possibly keep track of all projects and that's why she circulates Planning Board agenda items to all the departments.

Councilor Page suggested that in the General Bylaws under Town Clerk, a line 33 could be added to include the kennel license fees. Ms. Quaglietti noted that there is a tired system to the kennel fees. For 1-4 dogs, \$30; 5-10 dogs, \$60; and more than 10 dogs is \$100.

Ms. Yeo will consult with Town Manager Mary McNally to see if she or the Town Attorney could review the language. Chair Henry will then present the amendments to the Zoning and General Bylaws to the Town Council at their March 9 meeting.

Motion: Councilor Page moved that that under the Zoning Bylaws Section 7.2 Special Permits, 7.30 Criteria, that a new section "I" be added that says "all required state and local licenses will be acquired and kept current". Mr. Christensen second and all were in favor via roll call vote.

Motion: Councilor Page moved that under the General Bylaws section 4.04 Town Clerk a line "33" be added for Kennel Licenses: 1-4 dogs, \$30; 5-10 dogs, \$60; and more than 10 dogs, \$100. Mr. Fonseca seconded and all were in favor via roll call vote.

February 24, 2021

Town Council Meeting Minutes

Motion: Mr. Christensen made a motion to adjourn at 3:55 p.m., seconded by Councilor Page. All were in favor via roll call vote.

Respectfully submitted,

Jeanne R. Quaglietti
Town Clerk/Clerk of the Council