TOWN OF EAST LONGMEADOW
60 CENTER SQUARE
EAST LONGMEADOW, MA 01028

TOWN COUNCIL (413) 525-5400 ext. 1001

Connor J. O'Shea President,
Anna T. Jones, Vice President
Kathleen G. Hill, James F. Leydon, Ralph E. Page,
Marilyn Richards and Jonathan Torcia

Approved 3/10/26

Approved MINUTES
Town Council Meeting
Council on Aging Media Room, 328 North Main Street
East Longmeadow MA 01028
And Via –Zoom
February 24, 2026

President O'Shea opened the meeting at 6:00 p.m. with the Pledge of Allegiance, followed by a Moment of Silence. Announcements were made in accordance with Mass General Law, and it was noted that ELCAT was taping the meeting.

Present: President O'Shea, Councilor Hill, Councilor Jones, Councilor Page, Councilor Richards, and Councilor Torcia.

Absent: Councilor Leydon

Public Comments: None

Council Comments: Councilor Page mentioned that a resident had complained about the late notification for the trash delay. Mr. Christensen says the town will work on getting the notifications out in a timelier manner.

Town Manager Report: Town Manager Tom Christensen gave his report as shown in Attachment A.

Communications, Correspondence and Announcements: President O'Shea shared that the fire department is hosting their 2025 recognition ceremony on Friday February 26th So, he will be there on behalf of the Council to present some citations to them.

Orders of the Day:

Licensing Matters

1. Update on License Revocation of A 2 Z Food Mart, LLC dba A's Smoke Shop, 611 North Main Street.

President O'Shea gave an update on where A to Z stands since the revocation of their Liquor license. There has been no correspondence from the ABCC regarding an appeal from Mr. Sher and he appears to be taking the necessary steps to shut down the sale of alcohol as outlined in the revocation hearing.

Financial Matters:

1. Discussion on High-Level Budget Forecast.
2. Discussion on Free Cash Allocation.

Mr. Christensen and Kim Collins gave a more in-depth update on the High-Level Budget forecast with a focus on OPEB, excess levy capacity, ambulance fund, town health insurance costs and the Free Cash Allocation as shown in Attachment B

Approval of Minutes

1. Approve the February 10, 2026 Open Session Minutes.

Councilor Jones made a motion to approve the February 10, 2026 Open Session Minutes. Councilor Richards seconds the motion. ***The vote was 6 in favor 0 opposed.***

Old Business:

1. 250th Anniversary

The council is looking into matching polo shirts. Mr. Christensen will give an update at the next meeting regarding the timeline and advertising.

2. Transfer Station Waste Oil Tank Replacement.

Mr. Christensen said that his meeting with the DPW had been cancelled however he did get some quotes on the price. The council discussed it and thought it would be a valuable service for the community if it was used correctly and environmentally sound. Mr. Christensen is working on getting some more concrete numbers.

New Business:

1. Discussion on the April 19, 2024 Police Department Investigation Report

The Council had questions for Mr. Christensen one of which being why the town only received $7,000.00 in restitution when $35,.000.00 was taken. Mr. Christensen explained to the council

that Mass Wage Law has a three-year statute of limitations and the full amount was paid out to the employee in smaller amounts collected from 2013 through 2023 so the restitution only went back to payments made in 2022 and 2023. The Council questioned how the town would prevent this from happening in the future and Mr. Christensen assured the Council that that the Town has implemented regular audits, multi-layered HR/Finance checks, and enhanced training to prevent recurrence and improve transparency. The Council also questioned whether or not any disciplinary actions were taken and Mr. Christensen said the Sergeant was placed on an administrative leave.

Action Items:

- Have answers to questions about the oil tank.
- Report on Liquor License Fees.
- Update on the charter and non-charter ballot questions.

Councilor Page made a motion to adjourn the Open Session Meeting. Councilor Richards seconded the motion. ***The vote was 6 in favor and 0 opposed.***

The Open Session meeting adjourned at 8:19 pm. The next Open Session Meeting will be March 10, 2026 at 6:00 pm.

Respectfully submitted,

Cyndy Paradis
Assistant Town Clerk

Documents: Agenda, Town Manager report, Revised 328-gallon Myers Quote, Revised 528-gallon Myers Quote, February 24, 2026 Open Session draft minutes, February 10, 2026 draft minutes, Financial Reserves, Fiscal Year 2027 RECAP Summary Draft, Fiscal Year 2027 RECAP Summary 5 Year Projection draft, GASB 74 75 – FY25 Cover Letter, Police Department Investigation Questions and Reserve Balances Report.

Attachment A

TOWN OF EAST LONGMEADOW

Town Manager's Report

February 24, 2026

Good evening:

Attached please find the project reports for the weeks of February 2nd and February 9th regarding the construction of the high school and natatorium. We have been working out the details of the move and recently found a home for Central Office employees to stay during demolition. They will be temporarily relocated to a space on the Cartimundi campus beginning around April break. Just a reminder, you can get scheduling and progress information at any time on the website at https://www.eastlongmeadowma.gov/elhsbuildingproject

The East of the River Chamber of Commerce (ERC5) hosted a Legislative Breakfast at Ludlow Country Club on February 10th. In addition to awarding community leaders with cultural impact awards, Senator Jake Oliveira and Representaive Aaron Saunders answered questions from local students related to issues affecting our region. Topics included transparency, education and health insurance. Thank you to Executive Director, Grace Barone and the entire ERC5 team for organizing an amazing event for our communities.

On the very same day, members of the Town journeyed out to the Massachusetts Firefighting Academy in Stowe in support of Deputy Chief Ed Linehan as he graduated from the Chief Fire Officer program. Ed has been such an asset since joining the team and we are happy to recognize his accomplishment. Congrats Ed!

I also would like to congratulate Quinn O'Donnell on his recent promotion to Sergeant at the Police Department. Quinn was originally hired to the department in February of 2019 and has served the community with distinction. Congrats Quinn!

The design team at VHB hosted a Road Safety Audit for Phase II of the North Main Street Corridor Improvement Project. The boundaries of Phase II will be the southern boundary of Phase I, at or about Lasalle Street, and Brook Street, including a full redesign of the Westwood intersection. Staff from Public Works, Fire and Police joined the working group consisting of the VHB and various members of the MassDOT team. We analyzed crash data, road geometry, existing deficiencies and provided local input that will eventually be crafted into the future design.

Respectfully submitted,

Thomas D. Christensen
Town Manager

SKANSKA

Natatorium Building - East Longmeadow High School
Weekly Report No. 060
Monday, 2-2-26 through Saturday, 2-7-26

East Longmeadow High School
180 Maple Avenue, East Longmeadow, MA 01116

Natatorium Building – East Longmeadow High School

I. Safety:

a. The Project has run 373 consecutive workdays without a lost time injury through Saturday, 2-7-26.

II. Average Daily Manpower (Monday - Saturday):

a. The Project averaged 12 workers per day for the period of Monday, 2-2-26, through Saturday, 2-7-26.

b. Note, the Project had limited work throughout the week with short days due to cold temperatures and snow.

III. Meetings:

a. The weekly Owner/Architect/Contractor (OAC) & Proposed Change Order (PCO) Review Meetings were held on Thursday, 2-5-26.

IV. Testing/Inspections:

a. Independent Testing Lab: (Allied Materials Testing Lab)

- Soil Compaction Testing: No soil compaction testing was required this week.
- Concrete:
  No concrete testing was required this week.
  To date 819 cys of concrete have been placed at foundation walls, footings, and SOG for the pool structure.
  To date 141 cys of Shotcrete Concrete have been placed in the pool structure.
- Masonry Mortar & Grout
  No masonry mortar & grout testing was required this week.
- Reinforcement: No reinforcement inspections were required this week.
- Structural Steel: No inspections were required this week.

b. Town of East Longmeadow's Building, Electrical, Plumbing, Fire Inspectors:

- No inspections this past week.

c. Inspections by the Architect, Engineers, and Consultants:

- JWA Architects, Dorrie Brooks & August Rulewich, were on site Thursday this week to perform a weekly site inspection and attend the OAC/PCO meetings. Aviva also attended the SBC meeting Thursday afternoon.

On-Site Activities:

Div. 1 – Construction Manager at Risk: (Fontaine Brothers)

a. Fontaine is responsible for coordinating and managing all onsite construction activities as well as all. safety practices of their subcontractors & vendors. Fontaine also schedules the materials testing lab as needed.

b. Fontaine continues processing and developing the following:

- Product submittals for items needed in the building.
- Generate/issue RFI's for unforeseen items and items in question with the drawings/specifications.
- Issue approved shop drawings through the ProCore program.
- Compiling and issuing monthly requisitions.

Div. 3 – Concrete: (Manafort/Precision)

a. Preparing diamonds for concrete placement.
b. Total yardage of concrete (819 cys) has been placed to date for footings, foundation walls & SOG.
c. Total yardage of shotcrete (141 cys) has been placed to date for the side walls of the pool structure.

Div. 4 – Masonry: (Lighthouse Masonry Company)

a. CMU installation at the vestibule.
b. Clean-up from structural CMU installation.

Div. 5 – Metals (Str. Stl., Decking, Joists): (Norgate Fabrication, Stellar Steel Erection)

a. Structural steel erection in all areas.

Div. 7 – Thermal & Moisture Protection: (Foundation Wall/Brick shelve Air & Vapor Barrier): (Superior Waterproofing)

a. No additional AVB materials and/or primer were completed this week at the concrete foundation walls.

Div. 13 – Specialties (Pool Construction): (Mainline Company)

a. No additional work was completed this week.

Div. 22 – Plumbing: (Grasseschi Plumbing and Heating Company)

a. No additional work was completed this week.

Div. 26 – Electrical: (Griffin Electric Company)

a. Continued the CMU rough-in at the pool building.

Div. 31, 32 & 33 – Earthwork, Improvements & Utilities: (Gagliarducci Construction)

a. No additional work was completed this week.

PHOTOS:

CMU installed and cleaned in the pool building

CMU installed and cleaned in the pool building

Tarping for temp. heating for CMU installation

SKANSKA

Natatorium Building - East Longmeadow High School
Weekly Report No. 061
Monday, 2-09-26 through Saturday, 2-14-26

East Longmeadow High School
180 Maple Avenue, East Longmeadow, MA 01116

Natatorium Building – East Longmeadow High School

I. Safety:

a. The Project has run 372 consecutive workdays without a lost time injury through Saturday, 2-14-26.

II. Average Daily Manpower (Monday - Saturday):

a. The Project averaged 13 workers per day for the period of Monday, 2-09-26, through Saturday, 2-14-26.

III. Meetings:

a. The weekly Owner, Architect, Contractor (OAC) Meeting was held on Thursday, 2-12-26.
b. The weekly Proposed Change Order (PCO) Review Meetings was also held on Thursday, 2-12-26.

IV. Testing/Inspections:

a. Independent Testing Lab: (Allied Materials Testing Lab)
- Soil Compaction Testing: No soil compaction testing required this week.
- Concrete:
  No concrete testing required this week.
  To date 819 cys of concrete have been placed at foundation walls, footings, and SOG for the pool structure.
  To date 141 cys of Shotcrete Concrete have been placed in the pool structure.
- Masonry Mortar & Grout
  No masonry mortar & grout testing required this week.
- Reinforcement: No reinforcement inspections required this week.
- Structural Steel: No inspections required this week.

b. Town of East Longmeadow's Building, Electrical, Plumbing, Fire Inspectors:
- The Town's Building Commissioner (Will Cahillane) was on site Wednesday, 2-11-26, overseeing job progress and installation quality.

c. Inspections by the Architect, Engineers, and Consultants:
- JWA Architects (August Rulewich) was on site Thursday, 2-12-26, to perform a weekly site inspection and attend the OAC/PCO meetings.
- SMMA Architects, Jay Williams, was on site Thursday, 2-12-26 performing a weekly site inspection and attend the OAC/PCO meetings.

On-Site Activities:

Div. 1 – Construction Manager at Risk: (Fontaine Brothers)

a. Fontaine is responsible for coordinating and managing all onsite construction activities as well as all. safety practices of their subcontractors & vendors. Fontaine also schedules the materials testing lab as needed.
b. Fontaine continues processing and developing the following:
- Product submittals for items needed in the building.
- Generate/issue RFI's for unforeseen items and items in question with the drawings/specifications.
- Compiling and issuing monthly requisitions.

Div. 1 – Temporary Protection/Rough Carpentry: (H. Carr & Sons)

a. Temporarily in-filling window and door openings in exterior walls for weather protection and retaining the temp heating.

Div. 3 – Concrete: (Manafort/Precision)

b. No further concrete work completed this past week.
c. Total yardage of concrete (819 cys) has been placed to date for footings, foundation walls & SOG.
d. Total yardage of shotcrete (141 cys) has been placed to date for the side walls of the pool structure.

Div. 4 – Masonry: (Lighthouse Masonry Company)

a. Continue constructing the exterior CMU block walls at the south side of the building.
b. Grouting the CMU courses where required.

Div. 5 – Metals (Str. Stl., Decking, Joists): (Norgate Fabrication, Stellar Steel Erection)

a. This work is now complete.

Div. 7 – Thermal & Moisture Protection: (Foundation Wall/Brick shelve Air & Vapor Barrier): (Superior Waterproofing)

a. No additional work was completed this week.

Div. 13 – Specialties (Pool Construction): (Mainline Company)

a. No additional work was completed this week.

Div. 22 – Plumbing: (Grasseschi Plumbing and Heating Company)

a. No additional work was completed this week.

Div. 26 – Electrical: (Griffin Electric Company)

a. Continued roughing-in electrical conduit runs within the CMU block walls as the walls are being erected.
b. Installing temporary power and lighting distribution.

Div. 31, 32 & 33 – Earthwork, Improvements & Utilities: (Gagliarducci Construction)

a. No additional work was completed this week.

PHOTOS:

View inside the Natatorium Building looking east with the pool structure in the center

Photo of the inside of the Natatorium Building's Locker Room area with the exterior CMU block walls being completed

Looking at the pool deck area around the pool structure with snow and ice soon to be removed to continue construction

View from inside the main entrance into the Natatorium Building as the carpenters are erecting a temporary partition and door from the exterior

SKANSKA

East Longmeadow High School
Weekly Report No. 086
Monday, 2-2-26 through Saturday, 2-7-26

East Longmeadow High School
180 Maple Avenue, East Longmeadow, MA 01116

East Longmeadow High School Building:

I. Safety:

a. The Project has worked 17 consecutive workdays without a lost time injury through Saturday, 2-7-26.

II. Average Daily Manpower (Monday - Saturday):

a. The Project averaged 147 workers per day for the period of Monday, 2-2-26 through Saturday, 2-7-26.

III. Meetings:

a. The weekly Owner/Architect/Contractor (OAC) Meeting was held on Thursday, 2-5-26, starting at 1:00 PM.
b. The weekly Proposed Change Order (PCO) Review Meeting was also held on Thursday, 2-5-26, starting at 2:00 PM

IV. Testing/Inspections:

a. Independent Testing Lab Services: (Allied Materials Testing Lab, Yankee - AVB Pull Testing)
   - Concrete, Reinforcement and Slab Flatness: No further inspections this week.
   - Compaction Testing: No further inspections this week.
   - Spray-on Fireproofing Material Testing: No further inspections this week.
   - Structural Steel, Misc. Metals & Decking: No further inspections this week.
   - Light Gage/Cold-Formed Metal Framing: No further inspections this week.
   - Air & Vapor Barrier Pull Testing: (Allied/Yankee): No additional testing this week.
   - Asphalt Paving: No further inspections this week.
   - Fire Stopping: No further inspections this week.
   - Window Testing: No further inspections this week.
b. Town of East Longmeadow's Building, Water/Sewer, Electrical, Plumbing, Fire Inspectors:
   - No further inspections this week.
c. Inspections by the Architect, Engineers, and Consultants:
   - JWA (Dorrie Brooks & August Rulewich) were on site Thursday, 2-5-26, touring & inspecting the project, and attending the weekly OAC & PCO Meetings in the afternoon.

On-Site Activities:

Div. 1 – General Conditions - Construction Manager at Risk: (Fontaine Brothers)

a. Fontaine continues processing product submittals, generate RFI's, issue shop drawings, develop monthly requisitions, etc.
b. Also, Fontaine continues issuing Proposed Change Orders (PCO's) in response to scope change work.

Div. 1 – General Conditions – Scaffolding: (Marr Scaffolding)

a. Scaffolding installation in the A-Wing auditorium.

Div. 3 – Concrete/Reinforcement: (Manafort/Precision)

a. Not on site this past week.

Div. 4 – Masonry: (Lighthouse)

a. Continued exterior brick veneer at the north side of the B-Wing working within a temp. enclosure with heat.
b. Continued installing interior concrete block walls on the 1st Floor in the B Wing Locker Room area.
c. CMU installation for the D-Wing elevator.
d. Interior cleanup of masonry work.

Div. 5 – Misc. Metals (Stairs, Railings, Structural Steel Framing): (Avid Steel Company)

a. Not on site this past week.

Div. 5 – Metals (Cold Formed Metal Framing): (H. Carr & Sons)

a. Continued installing CFMF for interior drywall partitions in the A & B-Wings.
b. Returned to the D & E Wings to complete misc. CFMF for pipe chases, etc.

Div. 6 – Rough Carpentry: (H. Carr & Sons)

a. Maintaining work area barriers, safety railings/handrails, and floor opening covers where required.
b. Maintaining temporary protection in exterior wall window opens in the A, B, C, D & E Wings.
c. Installing in-wall wood blocking into drywall partitions in the B-Wing.
d. Installing in-wall wood blocking where required in CFMF interior partitions.

Div. 7 – Roofing: (Tapered Insulation Board & Membrane): (Silktown Roofing Company)

a. Not on site this past week.

Div. 7 – Metal Siding Panels: (Chandler)

a. Installing support clips, channels, and metal panel siding at the A-Wing and B-Wings roof-top structures.
b. Installing windows and trim sections at the north side of A Wing.

Div. 8 – Hollow Metal Frames (Door Frames, Doors, Vision Panel): (H. Carr & Sons)

a. Receive additional deliveries of interior HM door and window frames throughout the week.
b. Installing HM door and window frames in the B, C, D, & E Wings.

Div. 9 – Gypsum Board: (H. Carr & Sons)

a. Continued taping installed gypsum board at the tops of drywall partitions in the corridors of the A, B & C Wings.
b. Installing interior gyp board & taping in the A-Wing.
c. Continued installing sound proofing fiberglass insulation at drywall partitions in the B-Wing.
d. Continued fire stopping the tops of drywall partitions.

Div. 9 – Painting: (John W. Egan Painting Co.)

a. Painting the classrooms on the 1st floor of E-Wing.
b. Painting the classrooms on the 2nd floor of D-Wing.

Div. 9 – Tile: (Ayotte & King Resilient & Tile Co.)

a. Continued Wall tile installation on the 1st & 2nd floors of D & E-Wings

Div. 9 – Casework: (Northeast Interior Systems of New England)

a. Casework installation on the 1st floor of D & E-Wings.

Div. 14 – Conveying System: (Mack Brothers)

a. Continued with installation of the elevator and associated hardware & equipment in D-Wing.

Div. 21 – Fire Protection: (Cogswell Fire Protection Company)

a. Continued installation of the sprinkler piping system in A & B-Wings.
b. Installing the sprinkler head flex drops in the A & B-Wings.
c. Installing sprinkler system piping in the Kitchen area.

Div. 22 – Plumbing: (Grasseschi Plumbing and Heating Company)

a. Continued in-wall plumbing rough-in (domestic water supply and waste) in the A & B-Wings.
b. Continue plumbing rough-in (domestic water supply and waste) in the A & B Wings and Kitchen areas.
c. Installing thermal insulation on in-wall domestic water piping in the A & B Wings and Kitchen areas.

Div. 23 & 25 – Heating, Ventilation & Air Conditioning (HVAC): (Willam F. Lynch Company, CTC Controls)

a. Continued HVAC ductwork rough-in within the A, C, D, and E-Wings.
b. Temperature control rough-in (conduit, wire, back boxes, etc.) in the D & E Wings.
c. Installing ductwork insulation wrap and refrigerant piping insulation in the ceiling space of the A, D & E-Wings.
d. Installing HVAC work in the Kitchen area.
e. Continued work at the roof-top HVAC equipment making ductwork connections.

Div. 26 – Electrical: (Griffin Electric Company)

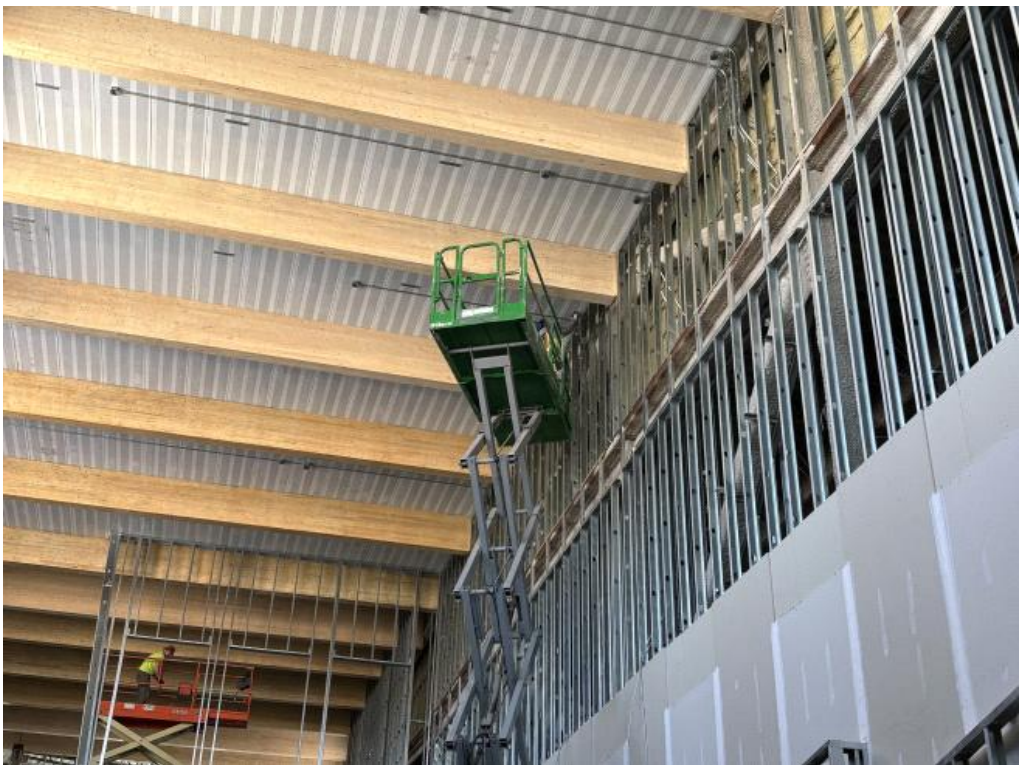
a. Continued installing in-wall electrical conduit drops & back boxes for lighting and power in the A and B Wings.
b. Continued pulling MC cabling for lighting, power and FA in the A & B Wings where drywall partitions are framed.
c. Continued Electric & MDF Room build-outs in the A, B, D, and E-Wings.
d. Completing electrical rough-in work at the new Concessions Building.
e. Receive & install electrical switchgear equipment in electric rooms.

Div. 31, 32 & 33 – Earthwork, Improvements & Utilities: (Gagliarducci Construction)

a. Excavation and grading for the sidewalks adjacent to the new Press Box.
b. Backfill the concrete slab on grade for the new Press Box.
c. Excavation and install sewer piping at north side of new school building.
d. Load and haul off site excess soil material at the stockpiles.

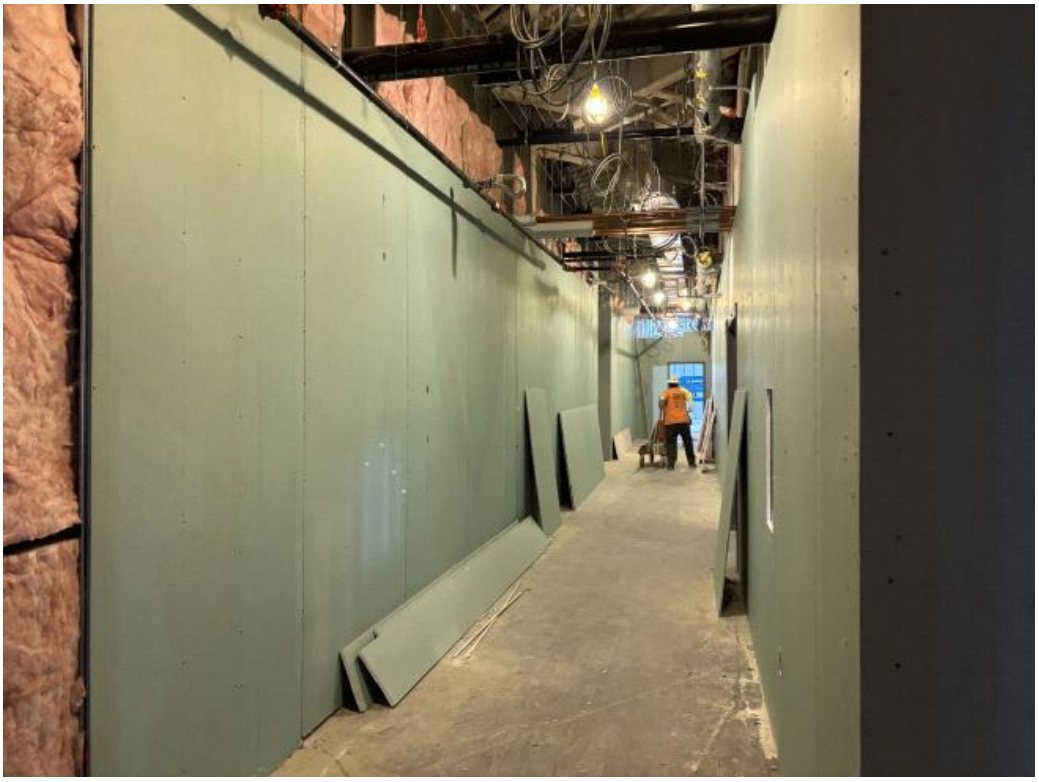
Photos:

Blocking for casework in the A-Wing north corridor



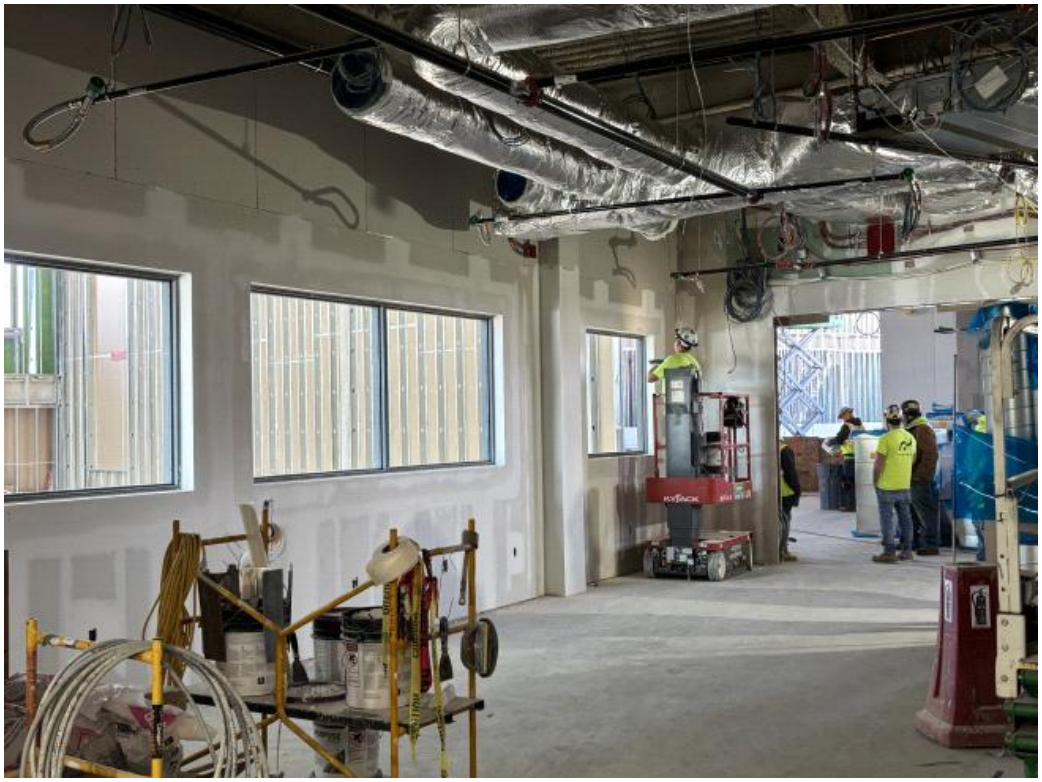
Electrical rough-in on the C-Spine ceiling

Brick installed on the northern B-Wing exterior wall



Drywall installation in B-Wing near the mechanical room

Fume hoods installed in the D-Wing culinary arts room



Taping and mudding in D-Wing near the media center

SKANSKA

East Longmeadow High School
Weekly Report No. 087
Monday, 2-09-26 through Saturday, 2-14-26

East Longmeadow High School
180 Maple Avenue, East Longmeadow, MA 01116

East Longmeadow High School Building:

I. Safety:

a. The Project has worked 16 consecutive workdays without a lost time injury through Saturday, 2-14-26.

II. Average Daily Manpower (Monday - Saturday):

a. The Project averaged 147 workers per day for the period of Monday, 2-09-26 through Saturday, 2-14-26.

III. Meetings:

a. The monthly CPM Schedule Review Meeting was held Monday, 2-09-26, starting at 2:00 PM. In attendance were Fontaine, PCM Scheduling Consultants and Skanska to review Fontaine's Schedule Update #16, for period ending January 31, 2026.
b. A meeting was held at the Cartamundi Industrial complete, in East Longmeadow on Monday, 2-09-26. In attendance were Town & School Officials and Skanska to review the temp office facilities being rented.
c. The weekly Owner/Architect/Contractor (OAC) Meeting was held on Thursday, 2-12-26, starting at 1:00 PM.
d. The weekly Proposed Change Order (PCO) Review Meeting was also held on Thursday, 2-12-26, starting at 2:00 PM.

IV. Testing/Inspections:

a. Independent Testing Lab Services: (Allied Materials Testing Lab)
   - Concrete, Reinforcement and Slab Flatness: No further inspections this week.
   - Compaction Testing: No further inspections this week.
   - Spray-on Fireproofing Material Testing: No further inspections this week.
   - Structural Steel, Misc. Metals & Decking: No further inspections this week.
   - Light Gage/Cold-Formed Metal Framing: No further inspections this week.
   - Asphalt Paving: No further inspections this week.
   - Fire Stopping: No further inspections this week.
   - Window Testing: No further inspections this week.
b. Town of East Longmeadow's Building, Water/Sewer, Electrical, Plumbing, Fire Inspectors:
   - The Town's Building Commissioner (Will Cahillane) was on site Wednesday, 2-12-26, overseeing job progress and installation quality.
   - The Town's Plumbing Inspector (Heath Dion) was also on site Wednesday, 2-12-26, inspecting plumbing in A-Wing.
c. Inspections by the Architect, Engineers, and Consultants:
   - JWA/SMMA Architects (Jay Williams) was on site Thursday, 2-12-26, touring & inspecting the project, and attending the weekly OAC & PCO Meetings in the afternoon.

On-Site Activities:

Div. 1 – General Conditions - Construction Manager at Risk: (Fontaine Brothers)

a. Fontaine continues processing product submittals, generate RFI's, issue shop drawings, develop monthly requisitions, etc.
b. Also, Fontaine continues issuing Proposed Change Orders (PCO's) in response to scope change work.

Div. 1 – General Conditions – Scaffolding: (Marr Scaffolding)

a. Complete installation of the temporary scaffolding and double layer of plywood decking in the A-Wing auditorium.

Div. 3 – Concrete/Reinforcement: (Manafort/Precision)

a. Not on site this past week.

Div. 4 – Masonry: (Lighthouse)

a. Washing and rubbing to CMU walls of the B-Wing Locker Rooms and Offices.
b. Interior cleanup of masonry work.

Div. 5 – Misc. Metals (Stairs, Railings, Structural Steel Framing): (Avid Steel Company)

a. Not on site this past week.

Div. 5 – Metals (Cold Formed Metal Framing): (H. Carr & Sons)

a. Continued installing CFMF for interior drywall partitions in the A & B-Wings.
b. Returned to the D & E Wings to complete misc. CFMF for pipe chases, etc.

Div. 6 – Rough Carpentry: (H. Carr & Sons)

a. Maintaining work area barriers, safety railings/handrails, and floor opening covers where required.
b. Maintaining temporary protection in exterior wall window opens in the A, B, C, D & E Wings.
c. Installing in-wall wood blocking where required in CFMF interior partitions.

Div. 6 – Finish Carpentry, Architectural Wood Working, Solid Surface Fabrications: (Northeast Collective)

a. Casework installation on the 1st floor of the D & E-Wings.

Div. 7 – Roofing: (Tapered Insulation Board & Membrane): (Silktown Roofing Company)

a. Not on site this past week.

Div. 7 – Metal Siding Panels: (Chandler)

a. Installing support clips, channels, and metal panel siding at the A-Wing and B-Wings roof-top structures.

Div. 8 – Metal Windows, Store Front, Glass & Glazing : (Chandler)

a. Installing windows, trim, and caulking at the north side of A Wing.
b. Installing exterior aluminum windows in the B and D Wings at the lower level.
c. Installing exterior windows with the aid of a large hydraulic crane for the high bay areas in the B, C and D Wings.

Div. 8 – Hollow Metal Frames (Door Frames, Doors, Vision Panel): (H. Carr & Sons)

a. Installing HM door and window frames in the B, C, D, & E Wings.

Div. 9 – Gypsum Board: (H. Carr & Sons)

a. Continue installing sound proofing insulation, interior gyp board & taping of interior partitions in the A-Wing.
b. Continue the same in the B-Wing.
c. Continued fire stopping the tops of drywall partitions where required.

Div. 9 – Painting: (John W. Egan Painting Co.)

a. Painting the classrooms on the 1st floor of E-Wing.
b. Painting the classrooms on the 2nd floor of D-Wing.

Div. 9 – Acoustical Ceilings: (Northeast Interior Systems of New England)

a. Installing suspended/hung/drop ceiling grid work on the 2nd Floor of the E-Wing.
b. Installing a limited number of special cut ceiling tiles for mounting fire alarm devices in the D & E Wings.

Div. 9 – Tile: (Ayotte & King Resilient & Tile Co.)

c. Continued wall tile installation in toilet rooms & corridors on the 1st & 2nd floors of the D & E-Wings.

Div. 14 – Conveying System: (Mack Brothers)

a. Continued with installation of the elevator and associated hardware & equipment in D-Wing.

Div. 21 – Fire Protection: (Cogswell Fire Protection Company)

a. Continued installation of sprinkler system piping and heads in A & B-Wings.
b. Complete installing sprinkler system piping in the Kitchen area.
c. Installing sprinkler piping in the A-Wing Auditorium now that the temp. stagging & deck is installed.

Div. 22 – Plumbing: (Grasseschi Plumbing and Heating Company)

a. Continued in-wall plumbing rough-in (domestic water supply and waste) in the B-Wing.
b. Continue plumbing rough-in (domestic water supply and waste) in the Kitchen area.
c. Installing thermal insulation on in-wall domestic water piping in the A & B Wings and Kitchen areas.

Div. 23 & 25 – Heating, Ventilation & Air Conditioning (HVAC): (Willam F. Lynch Company, CTC Controls)

a. Continued HVAC ductwork rough-in within the A and C Wings.
b. Temperature control rough-in (conduit, wire, back boxes, devices, etc.) in the C & B Wings.
c. Installing ductwork insulation wrap and refrigerant piping insulation in the ceiling space of the A, D & E-Wings.
d. Connecting roof-top HVAC equipment to ductwork supply and returns.
e. Installing refrigerant piping in the B-Wing.

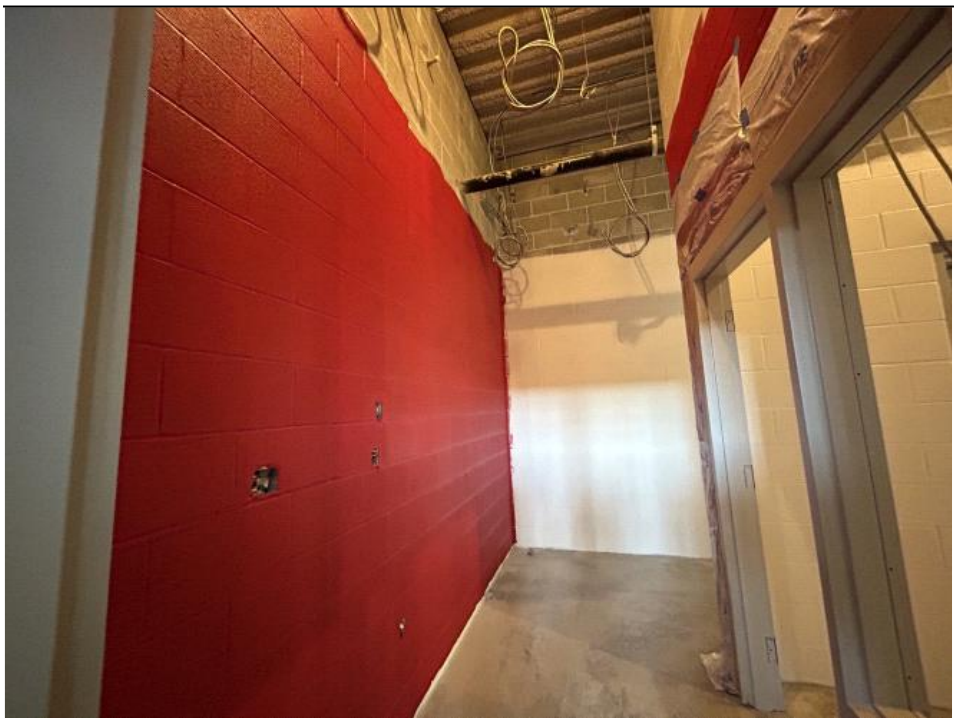
Div. 26 – Electrical: (Griffin Electric Company)

a. Continued installing in-wall electrical conduit drops & back boxes for lighting and power in the A and B Wings.
b. Continued pulling MC cabling for lighting, power and FA in the A & B Wings where drywall partitions are framed.
c. Continued Electric & MDF Room build-outs in the A, B, D, and E-Wings.
d. Finishing up electrical rough-in work at the new Concessions Building.
e. Installing light fixtures in the D and E Wings where ceiling grid is installed.

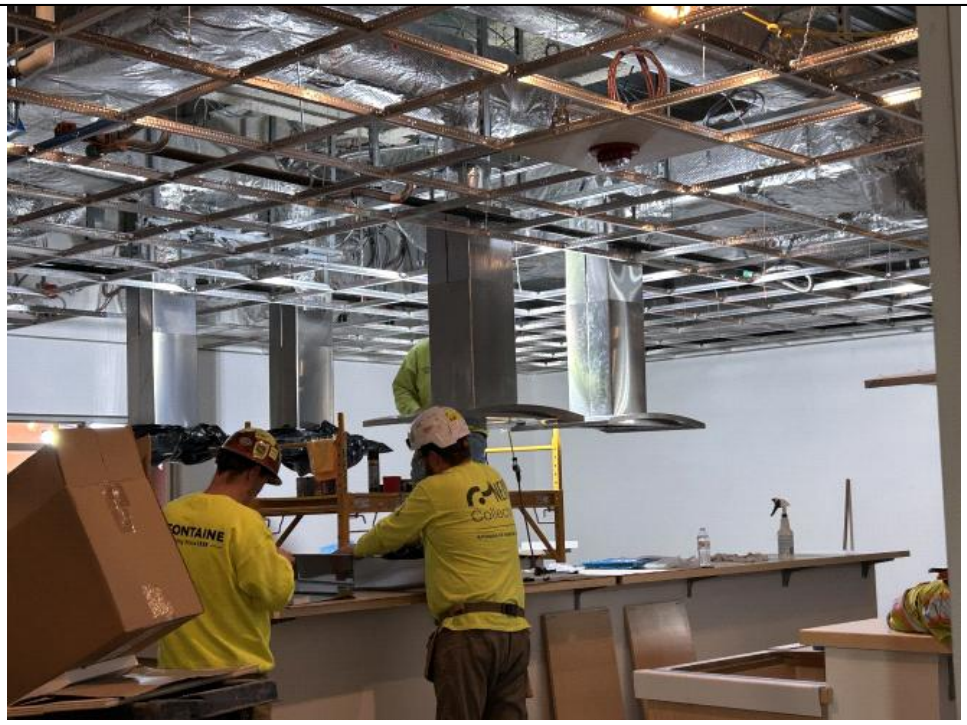
Div. 31, 32 & 33 – Earthwork, Improvements & Utilities: (Gagliarducci Construction)

a. Excavation and grading for the sidewalks adjacent to the new Press Box.
b. Backfill the concrete slab on grade for the new Press Box.
c. Excavation and install sewer piping at north side of new school building.
d. Load and haul off site excess soil material at the stockpiles.

Photos:

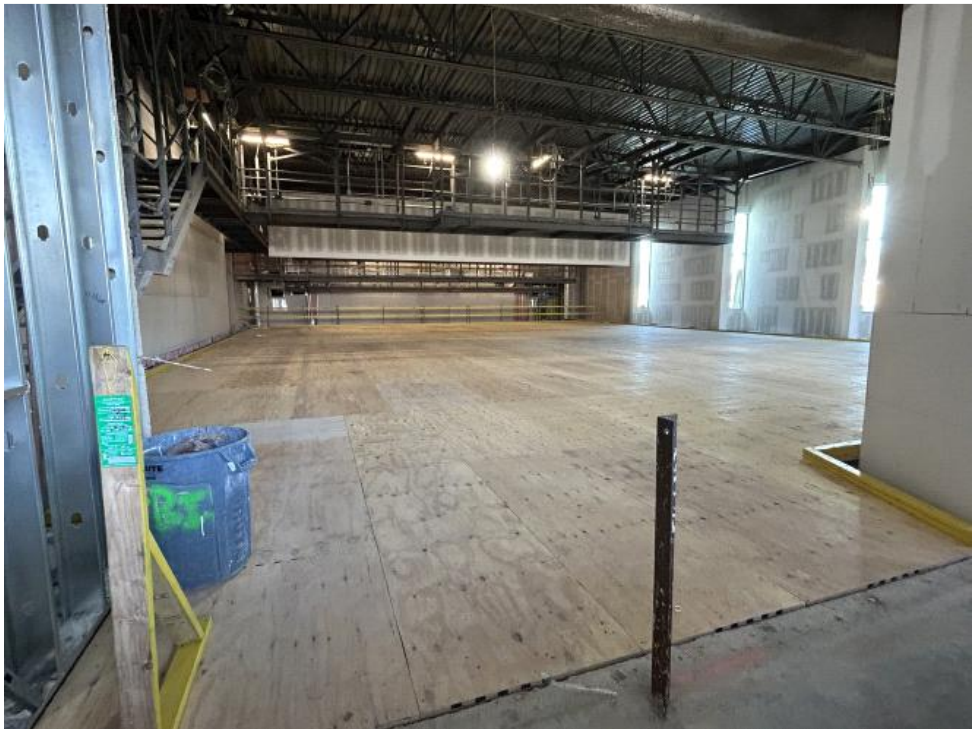


The paint contractor is priming and finish painting the concrete block walls in the Locker Rooms in B-Wing



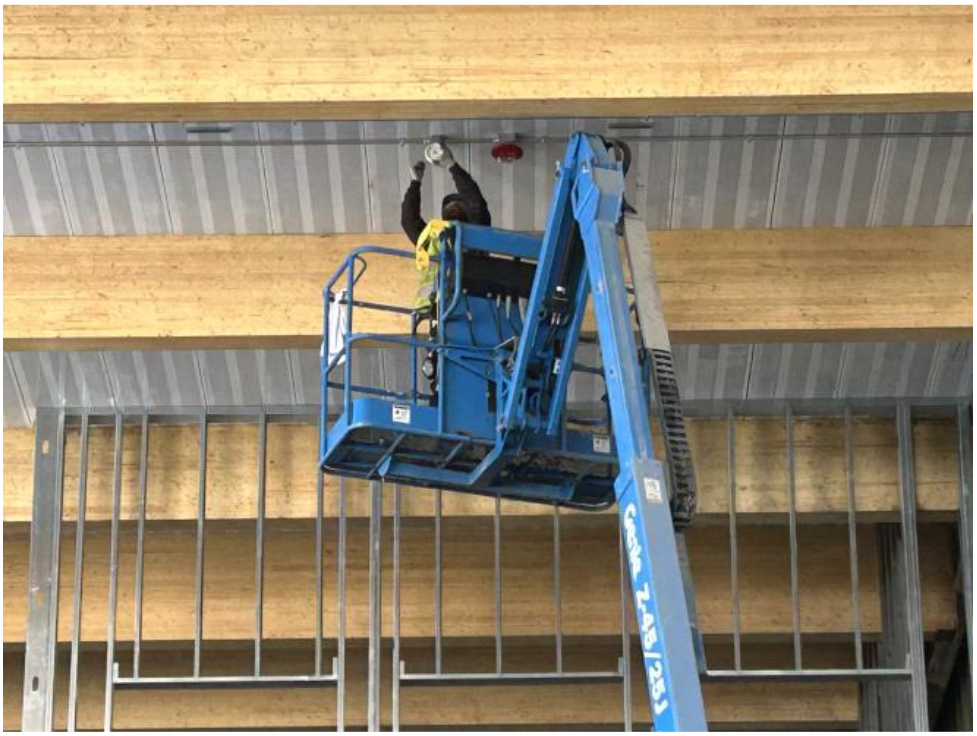
A multiple of contractors continue installation work in the Life Skills Room including HVAC, Electric, Casework, etc.

The exterior metal siding contractor continues panel installation at high bay area above the Auditorium



View looking west across the temporary raised work surface in the A-Wing Auditorium to reach the ceiling

The HVAC contractor is completing piping work in a classroom on the 2nd floor in the E-Wing



The electrical contractor is installing conduit and back boxes for the lighting in the ceiling of the C-Spine

The glass and glazing contractor is installing a large window pane in the Media Center of the D-Wing

Finish floor tile installed and grouted in a typical toilet room in the E-Wing, 1st floor level

Attachment B

TOWN OF EAST LONGMEADOW

RECAP SUMMARY - ESTIMATED 2027

		2022	2023	2024	2025	2026	2027	2027	2027
								GOV	GOV
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	DRAFT	LEVEL 1	LEVEL 2
Levy									
Prior yr levy limit		46,127,811	47,811,490	49,637,135	51,379,757	53,215,610	55,531,188	55,531,188	55,531,188
Add: 2.5%		1,153,240	1,195,287	1,240,947	1,284,494	1,336,652	1,388,280	1,388,280	1,388,280
Amended Growth - PY		1,771	-	754	(1)	250,487	-	-	-
New Growth		528,669	630,358	500,920	551,359	728,439	500,000	500,000	500,000
Levy Limit		47,811,490	49,637,135	51,379,757	53,215,610	55,531,188	57,419,468	57,419,468	57,419,468
Add: Debt Exclusion		282,904	151,936	68,463	1,020,829	5,574,120	5,568,280	5,568,280	5,568,280
Max Allowable Levy		48,094,394	49,789,071	51,448,220	54,236,439	61,105,308	62,987,748	62,987,748	62,987,748
Actual Levy		***45,380,748***	***47,087,092***	***49,859,804***	***52,595,904***	***59,172,334***	***61,596,685***	***63,081,898***	***61,554,116***
Excess Levy Capacity		***2,713,646***	***2,701,979***	***1,588,416***	***1,640,534***	***1,932,974***	***1,391,062***	***(94,150)***	***1,433,632***
Increase in Valuations		5.29%	9.65%	9.66%	5.83%	7.00%	5.00%	5.00%	5.00%
Valuations		***2,236,606,600***	***2,452,452,700***	***2,689,309,800***	***2,846,098,700***	***3,045,410,900***	***3,197,681,445***	***3,197,681,445***	***3,197,681,445***
Growth Added Value		***25,103,000***	***31,067,400***	***26,089,600***	***29,738,900***	***39,417,695***	***30,283,319***	***30,283,319***	***30,283,319***
Tax Rate	**20.94**	**20.29**	**19.20**	**18.54**	**18.48**	**19.43**	**19.26**	**19.73**	**19.25**
Increase(-Decrease) in Tax Rate		-3.66%	-5.37%	-3.44%	-0.32%	5.14%	-0.86%	1.53%	-0.93%
LEVY CEILING									
Levy Ceiling		**55,915,165**	**61,311,318**	**67,232,745**	**71,152,468**	**76,135,273**	**79,942,036**	**79,942,036**	**79,942,036**
Override Capacity		***8,103,675***	***11,674,182***	***15,852,988***	***17,936,858***	***20,604,084***	***22,522,568***	***22,522,568***	***22,522,568***
Revenue		3.5%	1.6%	-0.6%	7.2%	7.7%	5.9%	4.6%	4.6%
Max Allowable Levy		48,094,394	49,789,071	51,448,220	54,236,439	61,105,308	62,987,748	62,987,748	62,987,748
Local Receipts		4,409,425	4,479,302	4,452,380	4,773,159	5,141,656	5,445,806	5,377,826	5,377,826
State Receipts		14,086,475	15,140,825	17,325,756	17,666,828	18,067,700	18,429,054	18,470,771	18,470,771
Total Revenues		75,543,695	80,478,939	86,479,963	88,839,246	98,915,010	101,462,954	87,738,403	87,738,403
COMBINED		*0.06%*	*5.57%*	*5.52%*	*4.71%*	*9.58%*	*3.54%*	*4.29%*	*2.35%*
TOWN - DEPTS		*-0.12%*	*15.39%*	*-3.64%*	*5.38%*	*2.24%*	*3.00%*	*-0.06%*	*-1.36%*
TOWN - DEBT		*-33.76%*	*-31.51%*	*30.41%*	*-13.58%*	*-25.09%*	*-23.39%*	*-23.39%*	*-23.39%*
HS/POOL - EXCLUDED DEBT		*0.00%*	*0.00%*	*0.00%*	*0.00%*	*424.97%*	*-0.10%*	*-0.10%*	*-0.10%*
TOWN - INSURANCE		*3.96%*	*-9.65%*	*17.91%*	*8.40%*	*8.00%*	*20.00%*	*18.67%*	*27.14%*
TOWN - HEALTH/BEN		*3.75%*	*-0.79%*	*27.97%*	*-5.26%*	*9.33%*	*7.00%*	*7.12%*	*5.40%*
TOWN - RETIRE		*4.62%*	*8.54%*	*12.60%*	*9.10%*	*10.30%*	*8.75%*	*8.75%*	*8.75%*
TOTAL TOWN		*-1.44%*	*7.35%*	*7.18%*	*5.45%*	*16.63%*	*4.01%*	*2.59%*	*1.78%*
TOTAL SCHOOL		*1.50%*	*3.91%*	*3.93%*	*3.98%*	*2.50%*	*3.00%*	*6.24%*	*3.00%*

Attachment B

TOWN OF EAST LONGMEADOW

RECAP SUMMARY - ESTIMATED 2027

	2022	2023	2024	2025	2026	2027	2027	2027
							GOV	GOV
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	DRAFT	LEVEL 1	LEVEL 2
Expenses								
General Fund Budget - Town (Depts)	16,315,591	18,826,428	18,142,070	19,118,479	19,546,974	20,133,383	19,536,028	19,280,452
General Fund Budget - Town (Debt)	1,719,998	1,178,053	1,536,313	1,327,658	994,525	761,876	761,876	761,876
General Fund Budget - (Excluded Debt)	-	-	-	1,061,793	5,574,118	5,568,280	5,568,280	5,568,281
General Fund Budget - Town (Insurance)	684,364	618,324	729,086	790,311	853,536	1,024,243	1,012,928	1,085,160
General Fund Budget - Town (Health/Benefits)	7,063,398	7,007,570	8,967,479	8,495,643	9,288,351	9,938,536	9,949,247	9,790,350
General Fund Budget - Town (Retire)	4,060,222	4,406,978	4,962,310	5,414,073	5,971,852	6,494,655	6,494,656	6,494,656
General Fund Budget - School	32,066,537	33,319,015	34,629,107	36,005,776	36,905,654	38,012,824	39,206,872	38,012,504
TOTAL GF BUDGET	61,910,111	65,356,368	68,966,365	72,213,733	79,135,010	81,933,797	82,529,887	80,993,279
Capital Plan - Raise & Appropriate	1,055,117	-	1,258,796	1,189,484	1,532,956	2,007,849	2,007,849	2,007,849
Capital Plan - Free Cash Funded	-	-	-	259,242	-	-	-	-
DIF - Intermunicipal Agrmt w/Longmeadow - R&A	-	-	-	20,000	20,000	20,000	20,000	20,000
Ambulance Subsidy							484,910	484,910
Stabilization - Raise & Appropriate	50,000	100,000	100,000	100,000	100,000	-	-	-
OPEB - Raise & Appropriate	50,000	100,000	100,000	100,000	100,000	-	100,000	100,000
Capital Stabilization - Raise & Appropriate	-	-	-	-	-	-	-	-
Compensated Absences - Raise & Appropriate	50,000	50,000	50,000	75,000	75,000	100,000	100,000	100,000
Cherry Sheet Offsets	127,518	168,285	365,195	370,700	275,535	275,535	412,591	412,591
Govt Assessments	448,729	626,081	599,429	778,793	840,164	840,164	981,057	981,057
Overlay Allowance	185,173	306,484	198,155	188,181	303,026	294,200	294,200	303,026
Total Expenses (Amount to be Raised)	72,830,048	77,776,960	84,891,548	87,198,712	96,982,036	100,071,891	87,832,553	86,304,771
Surplus/Shortfall	2,713,646	2,701,979	1,588,416	1,640,534	1,932,974	1,391,062	(94,150)	1,433,632
	2,713,646	2,701,980	1,588,416	1,640,534	1,932,974	1,391,062	(94,150)	1,433,632
	0	(1)	-	-	(0)	-	-	-

Attachment B

TOWN OF EAST LONGMEADOW

RECAP SUMMARY - ESTIMATED 2027

TOWN OF EAST LONGMEADOW

RECAP SUMMARY- 5 YEAR PROJECTION BASED ON LEVEL 2 PROJECTION

	2028	2029	2030	2031	2032
	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION
Levy					
Prior yr levy limit	57,419,468	59,354,954	61,338,828	63,372,299	65,456,606
Add: 2.5%	1,435,487	1,483,874	1,533,471	1,584,307	1,636,415
Amended Growth - PY	-	-	-	-	-
New Growth	500,000	500,000	500,000	500,000	500,000
Levy Limit	59,354,954	61,338,828	63,372,299	65,456,606	67,593,022
Add: Debt Exclusion	5,434,525	5,440,400	5,436,650	5,433,275	5,439,775
Max Allowable Levy	64,789,479	66,779,228	68,808,949	70,889,881	73,032,797
Actual Levy	***63,852,492***	***66,731,975***	***69,833,630***	***73,142,877***	***76,688,285***
Excess Levy Capacity	***936,987***	***47,253***	***(1,024,681)***	***(2,252,995)***	***(3,655,488)***
Increase in Valuations					
Valuations	***3,357,565,517***	***3,525,443,793***	***3,701,715,983***	***3,886,801,782***	***4,081,141,871***
Growth Added Value	***31,319,383***	***31,369,779.36***	***32,425,815.23***	***32,963,198.28***	***31,672,298.93***
Tax Rate	**19.02**	**18.93**	**18.87**	**18.82**	**18.79**
Increase(-Decrease) in Tax Rate					
LEVY CEILING					
Levy Ceiling	**83,939,138**	**88,136,095**	**92,542,900**	**97,170,045**	**102,028,547**
Override Capacity	***24,584,184***	***26,797,267***	***29,170,601***	***31,713,438***	***34,435,525***
Revenue					
Max Allowable Levy	64,789,479	66,779,228	68,808,949	70,889,881	73,032,797
Local Receipts	5,700,495	6,042,525	6,405,077	6,789,381	7,196,744
State Receipts	18,840,186	19,216,990	19,601,330	19,993,357	20,393,224
Total Revenues	89,330,161	92,038,743	94,815,355	97,672,619	100,622,764
Expenses					
General Fund Budget - Town (Depts)	19,858,866	20,454,632	21,068,270	21,700,319	22,351,328
General Fund Budget - Town (Debt)	695,001	670,636	627,186	609,561	574,511
General Fund Budget - (Excluded Debt)	5,434,525	5,440,400	5,436,650	5,433,275	5,439,775
General Fund Budget - Town (Insurance)	1,171,973	1,265,731	1,366,989	1,476,348	1,594,456
General Fund Budget - Town (Health/Benefits)	10,769,385	11,846,324	13,030,956	14,334,051	15,767,457
General Fund Budget - Town (Retire)	7,014,228	7,575,367	8,181,396	8,835,908	9,542,780
General Fund Budget - School	39,152,879	40,327,466	41,537,290	42,783,408	44,066,911
TOTAL GF BUDGET	84,096,857	87,580,554	91,248,737	95,172,871	99,337,218
Capital Plan - Raise & Appropriate	2,172,682	2,272,754	2,438,133	2,584,145	2,756,539
Capital Plan - Free Cash Funded					
DIF - Intermunicipal Agrmt w/Longmeadow - R&A	20,000	20,000	20,000	20,000	20,000
Ambulance Subsidy	484,910	499,457	514,441	529,874	545,770
Stabilization - Raise & Appropriate	-	-	-	-	-
OPEB - Raise & Appropriate	100,000	100,000	100,000	100,000	100,000
Capital Stabilization - Raise & Appropriate	-	-	-	-	-
Compensated Absences - Raise & Appropriate	100,000	100,000	100,000	100,000	100,000
Cherry Sheet Offsets	275,535	275,535	275,535	275,535	275,535
Govt Assessments	840,164	840,164	840,164	840,164	840,164
Overlay Allowance	303,026	303,026	303,026	303,026	303,026
Total Expenses (Amount to be Raised)	88,393,174	91,991,490	95,840,037	99,925,614	104,278,253
Surplus/Shortfall	936,987	47,253	(1,024,681)	(2,252,995)	(3,655,488)
	936,987	47,253	(1,024,681)	(2,252,995)	(3,655,488)
	-	-	-	(0)	-

Attachment B

TOWN OF EAST LONGMEADOW

RESERVES - FY26 ACTIVITY (W/FY2027 IMPACTS)

				AVAILABLE RESERVES AFTER FY27 MOTIONS
FREE CASH				
Free Cash				
Certified 7.1.25	Date		$ 13,341,756.00	
3422012 Fund MV Modual BAN	10/28/2025		$ 1,340,885.00	
Fire Dept - Contract Negotiations	12/6/2025		$ 59,360.00	
Carlin Combustion Cleanup Project (70 Maple Street)	1/13/2026		$ 250,000.00	
Total			$ 1,650,245.00	
Remaining FREE CASH		**15%**	**$ 11,691,511.00**	
			FY2027 Capital Plan	
			Remaining FREE CASH after FY2027 VOTES	**$ 11,691,511.00**
RETAINED EARNINGS				
Enterprise Fund - Water				
Certified 7.1.25			$ 1,262,632.00	
Dept Head salary			$ 1,901.25	
Total			$ 1,901.25	
Remaining WATER RE		**34%**	**$ 1,260,730.75**	
			FY2027 Capital Plan - Truck Body #49/DBP Compliance Assistance	$ 90,695.00
			Remaining WATER RE after FY2027 VOTES	**$ 1,170,035.75**
Enterprise Fund - Sewer				
Certified 7.1.25			$ 1,170,183.00	
3420009 Fund Dawes & Lynwood Pump BAN			$ 73,931.00	
3422013 Fund Meter Modules BAN			$ 69,000.00	
3422014 Fund Inflow & Infiltration BAN			$ 15,069.19	
Dept Head salary			$ 1,901.25	
Total			$ 159,901.44	
Remaining SEWER RE		**37%**	**$ 1,010,281.56**	
			FY2027 Capital Plan - Inflow & Infiltration	$ 100,000.00
			Remaining SEWER RE after FY2026 VOTES	**$ 910,281.56**
Enterprise Fund - Stormwater				
Certified 7.1.25			$ 493,947.00	
Dept Head salary			$ 374.00	
Total			$ 374.00	
Remaining STORMWATER RE		**104%**	**$ 493,573.00**	
			FY2027 Capital Plan	$ -
			Remaining STORMWATER RE after FY2027 VOTES	**$ 493,573.00**
ELCAT				
Certified 7.1.25			$ 566,432.00	
Dept Head salary	12/9/2025		$ 1,205.00	
Camera	12/9/2025		$ 9,936.42	
Total			$ 11,141.42	

RESERVES - FY26 ACTIVITY (W/FY2027 IMPACTS)

Remaining ELCAT RE	**297%**	**$ 555,290.58**	
		FY2027 Capital Plan	
		Remaining ELCAT RE after FY2027 VOTES	**$ 555,290.58**

CPA				
2615 - Community Preservation Act	**6/30/2024**	**6/30/2025**	**1/29/2026**	**FY2027 VOTES**
Open Space	$ 46,165.00	$ 35,919.77	$ 65,919.77	
Historic Resource	$ 221,017.66	$ 235,997.57	$ 265,997.57	
Affordable Housing	$ 233,513.13	$ 279,528.99	$ 309,528.99	
Undesignated	$ 1,554,731.09	$ 1,904,590.01	$ 2,087,931.58	
Remaining CPA	**$ 2,055,426.88**	**$ 2,456,036.34**	**$ 2,729,377.91**	**$ 2,729,377.91**

STABILIZATION AND RESERVES			
STABILIZATION - 8216	**8%**	**$ 6,680,608.79**	1/29/2026
CAPITAL BUILDING STABLIZATION - 8227		**$ 1,116,351.59**	1/29/2026
OPEB - 8225	**26%**	**$ 15,701,269.28**	1/29/2026
COMPENSATED ABSENCES RESERVE - 8226	**104%**	**$ 692,005.89**	1/29/2026
		TOTAL OTHER GENERAL FUND RESERVES	**$ 24,190,235.55**