

**EAST LONGMEADOW SCHOOL COMMITTEE
MEETING MINUTES**



District Mission

“Our mission in the East Longmeadow Public Schools is to promote achievement and accountability in all endeavors as we educate today for the challenges of tomorrow”

DATE: February 5, 2018
TIME: 7:00 P.M.
WHERE: Superintendent’s Conference Room
180 Maple Street, East Longmeadow

Meeting called to Order by: Deirdre Mailloux, Chair
Present: Richard Freccero; Gregory Thompson; Deirdre Mailloux; Gordon Smith, Superintendent of School, Elizabeth Marsian-Boucher, Valerie Annear, Asst. Supt. for Curr. & Instr.; Pamela Blair, Asst. Supt. for Business; Kathy Celetti, Recording Secretary; Student Rep
Absent: William Fonseca

Chair stated that this meeting is being both audio and video taped, and asked if anyone else was taping the meeting.

Approval of Minutes

2.1 Approval of the January 22, 2018 regular session meeting minutes.

Richard moved to approve the January 22, 2018 regular meeting minutes, Gregory seconded the motion

Chair: Any further discussion? Hearing none, all those in favor say aye (4), oppose (0), that carries forward (4-0)

Committee/Sub-committee Communications

Student Rep: In honor of Black History Month, Mr. Polk has organized students to speak every morning on the announcements about important events and moments in black history, so that’s a nice thing that is happening. Next week for Valentine’s Day, there will be a couple of fundraisers being held. Chorus is doing there singing telegrams, they usually do them around Christmas time but they decided to do them now.

Richard: I had the pleasure with Bill and Gordon to judge the Anti-bullying campaign at Mountain View, very impressive. The Collaborative Committee has chosen the Grinspoon winners; they are going through the process now by verifying that. My esteemed colleague to my right and I are negotiating with Unit A. And my record is intact, the boys basketball team lost when I went. And the hockey team got blown out; I’m really not doing well.

Deirdre: A couple of things I want to mention, I had the opportunity to go over to BP Maker Space, while I was there, there was a 4th grade class from Mapleshade, taking part in that STAR grant activity with Jay Mankita. They are doing all sorts of things like the Rube Goldberg type of things where it was a domino’s setting, to knock the ball over into a little cup which would trigger some little pulley to drop a little pin. It was really, really fun watching the kids do this. I guess they also had a night for families.

Mr. Smith: They had a Maker Space Challenge community, so both students and parents were invited. I think they had close to 140 students, similar to Rube Goldberg devices, too many different steps to make something happen at the end. Pretty incredible to see the creativity and how each group was coming to a plan of how they are going to make something happen. And the plans were different as you went to the different groups.

Deirdre: The other thing I do want to mention, we had a Health Advisory meeting the other morning. Dr. Welch spoke about a partnership with the elementary schools, and with OT (Occupational Therapist) program over at Bay Path, which is going to have their graduate students come and work with some of our kindergarten students. At this point right now they will still be overseen, so they will get some of their internship hours, while they are helping out the students but still being watched by our supervisors within our schools. So I think it’s a great partnership that we have. Dr. Welch was really helpful organizing that.

Mr. Smith: It’s a new partnership that actually benefits both the OT graduates students as well as our student’s in the classroom. Because they are bringing activities that help students build skills that they need as they continue to move through the grades.

Deirdre: That’s pretty much of our Health Advisory, nothing more just going forward. At the high school they are having, name the cafeteria. Sort of a new way to revitalize and promote the school lunch at the high school level. Did you come up with any good names?

Student rep: Everyone had different names; a lot were named after teachers, especially ones that retired like Mr. Maller.

Deirdre: I think right now something like little cafeteria?

Student rep: Yes, like big café, little café. I don’t know what it’s going to be, they haven’t announced it yet.

Mr. Smith: It’s actually a consultant, correct?

Ms. Blair: Yes it is.

Mr. Smith: The consultant is working with Ms. Pahl, who is our Food Service Coordinator. She’s trying to help bring back a different atmosphere, not just to our cafeteria, but to all cafeterias. One of the ideas was naming the cafeteria.

Deirdre: She said that she was at one of her food conferences and there was some sort of little lottery, like enter your name and you’ll get a free consultation and she won.

Gregory: Does everybody get a free consultation?

Ms. Blair: Well, maybe, once this is more established, I believe Ms. Pahl is going to come to the committee with a plan. Because there will be a little painting involved.

Elizabeth: I remember back in the day, you had a senior café. I was really proud of Birchland, I’m always proud of Birchland, it’s just such a great school. They had a whole week of events in honor of Alex Blais. Alex was coming back and the students bought T-shirts, and this whole superhero theme. They had a movie night and they had a dance. All the proceeds went to the family to help offset the cost. The kids were sincerely happy to do it. That is just a huge kudo’s to the atmosphere we have at that school, which is really pretty great. The ELEE event is happening this Saturday. There is a Gronk signed football. If you can’t make it and want to call in a big number for that football we will take phone orders, it’s going to be auctioned off.

Deirdre: They are not having a lot of auction items.

Elizabeth: No they are not; there are less than ten items totals. There is a raffle; a wheel barrel of beverages; a money tree; tickets to some event; sign up for Principal for a Day at Mapleshade and Mountain View; Custodian for a Day at Mountain View, she wanted to do less principals; Principal for a Day at Birchland; the first four parking spots at Meadow Brook car line, and front row seats for graduation.

Opportunity for visitors to Address the committee - No one wished to address the committee

Superintendent’s Report:

5.1.1 FY19 budget needs and requests were presented by Mr. Smith for discussions. Mr. Smith said there are a total of eleven requests that the leadership team came up with, but they paired it down to eight. The committee agreed for the Superintendent to build a budget around the first six request, keeping discussions opened with BP and Dr. Welch for the last two request on the list.

1. Dr. Welch - Intensive Needs Teacher
2. Mr. Fredette - Increase the Music/Band teacher by .2 FTE to make the position 1.0 FTE for MS/MV
3. Ms. Annear - Curriculum Renewal Increase
4. Dr. Flanagan - Instructional Technology Specialist
5. Mr. Fredette - FT Math Coach/Interventionist for MS/MV
6. Ms. Dakin - Standing Desk
7. Dr. Allen - Social Emotional Teacher
8. Dr. Welch - Calendar year secretary

Assistant Superintendent of Business :

5.2.1 MS sign-on bonus from Grynn & Barrett for \$500 was discussed.

Gregory motioned to accept the MS Bonus Check for \$500 from Grynn & Barrett, Elizabeth seconded the motion
Chair: Any further discussion? Hearing none, all those in favor say aye (4), oppose (0), that carries forward (4-0)

5.2.2 The second quarter, quarterly financial report was presented by Ms. Blair. Ms. Blair mentioned the Field and Track donation, stating it should be transferred from the high school gift account to the Athletic Stadium Rental Account.

Gregory moved to transfer funds from the high school gift account totaling \$6,550 to the Athletic Stadium Rental Account, Richard seconded the motion.
Chair: Any further discussion? hearing none, all those in favor say aye (4), oppose (0), that carries forward (4-0)

Gregory moved to accept the Quarterly Financial Report as presented, Elizabeth seconded the motion.
Chair: Any further discussion? hearing none, all those in favor say aye (4), oppose (0), that carries forward (4-0)

Assistant Superintendent for Curr. and Instruct.

Ms. Annear gave the committee an overview of the February 7th professional development events. Our keynote speaker is Lisa Dieker. We have about 20 staff from other school districts attending. There are 26 sessions put on by our own staff. I'm very excited about this. Hoping for another successful run.

Old Business :

Mr. Smith gave an update on the Capital Projects for FY19. Mr. Smith said that he has already submitted the prioritized list to the Town Manager and Town Financial Dir. Today we toured the HS roof with Dave O'Brian from Garland Assoc. This company did an analysis of all our roofs back in 2015. Deirdre said that the roof was soft, but didn't feel unsafe. We then came inside and went into one of the classrooms that is under that wing. We removed the drop ceiling, looked up through the underside of the roofing deck and it looked good. I didn't have any concerns structurally; I didn't see any rust or anything breaking. The membrane on top was getting loose. Greg said that the leaky roof will add more reason for MSBA to consider us to the Core Project. Maybe remove the roof project from this year's Capital Projects in hopes we get invited into the MSBA process. After looking at the metal decking, Mr. O'Brien said the galvanized steel was in excellent shape. No rust, no damage anywhere that he could see. No structural weakness. He suggested having thermal imaging done. It will tell you areas of your insulation under the membrane, if it has been saturated in water. A better idea of what areas of your roof is most urgent need of repair. Elizabeth said that we are not harming the school, we are maintaining, keeping it up. The chair said that we rec'd new information since we made this list. We wanted to be comfortable with our decision. By the time we got this meeting scheduled, it was after we submitted the prioritize list. I have no problem moving it down and sending it back in, and open it up for discussion again. Mr. Smith said he wanted to mention, that we are maintaining the building, if they can't do it, we do a work order for DPW to help.

Gregory moved that we move #7 HS Roof Replacement-Freshman Wing to the bottom of our Capital Request List to be sent to the Town Manager, Elizabeth seconded the motion.

Chair: Any further discussion?

Richard: so everything moves up one? Yes

Gregory: certainly we can accompany that with a reason.

Mr. Smith: I will go through the fact that we had Garland Assoc. and DPW with us.

Gregory: And that we are still in search of answers and further researching of the roof - thermal imaging.

Chair: Any further discussion? hearing none, all those in favor say aye (4), oppose (0), that motion carries forward (4-0)

New Business

7.1. East Longmeadow School Committee meeting calendar for 2018-2019 was presented. Elizabeth asked if we should have a meeting date in July to re-organize.

Gregory moved to accept the 2018-2019 school committee meeting dates as presented, adding a July 9th meeting date, Richard seconded the motion.
Chair: Any further discussion? Hearing none, all those in favor say aye (4), oppose (0), that carries forward (4-0)

7.2 The MSBA Statement of Interest vote language for the Accelerated Repair Program for MB roof was presented by Mr. Smith

Richard motioned having convened in an open meeting on Monday, February 5, 2018, prior to the closing date, the East Longmeadow School Committee of the town of East Longmeadow, in accordance with its charter, by-laws, and ordinances, have voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form for the Accelerated Repair Program dated on or before February 16, 2018 for the Meadow Brook Elementary School located at 607 Parker Street, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future:

- **Priority 5 - Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility.**

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the East Longmeadow Public School District of filing an application for funding with the Massachusetts School Building Authority, Elizabeth seconded the motion.

Chair: Any further discussion? Hearing none, all those in favor say aye (4), oppose (0), that carries forward (4-0)

Gregory moved to adjourn at 8:15 PM, Elizabeth seconded the motion.

Chair: Thank you Mr. Maki

Chair: All those in favor please say aye (4), oppose (0), that carries forward (4-0)

Minutes Recorded by: Kathy Celetti
Respectfully submitted by: Superintendent Smith

Signature