

WESTCOMM

BOARD OF DIRECTORS MEETING

MARCH 3, 2021 2:00 P.M.

Google Meet Meeting

<HTTPS://MEET.GOOGLE.COM/OXB-ZNVE-TFS>

In Attendance:

Lyn Simmons, Longmeadow Town Manager

John Beaulieu, Chicopee

Erin Hastings, Executive Director, WESTCOMM

Khristy Lord, Deputy Director, WESTCOMM

JoAnn Kupiec, WESTCOMM

Chad Thompson, Longmeadow Purchasing

Jennifer Wolowicz, Interim Monson Town Administrator

Mary McNally, Town Manager East Longmeadow

Michael Pise, Chief of Staff, Chicopee

1. Meeting called to order 2:05 P.M. Roll call done: Present were Lyn Simmons, John Beaulieu, Mary McNally, Jennifer Wolowicz. 4 Present.
2. New Business: Review of Architectural Bids: Everyone who submitted Bids met the qualifications, and could be evaluated. The three Companies who submitted bids are Lavallee Bresinger Architects, Kaestle Boos Associates, JH Architects.

The Board discussed the scoring criteria in detail. The results of the comparative criteria, from all 4 Board members, and Erin Hastings is attached.

Kaestle Boos Associates received the high score designer. Erin has agreed to negotiate the contract with Kaestle Boos Associates, cost not to exceed \$45,000.

Kaestle Boos Associates is familiar with State Grants and will assist going forward.

In phase 2, WESTCOMM is not obligated to go with the same designer. Another RFQ will need to be done, if it's decided to go with a different designer

A possible OPM/ Clerk of the Works was discussed.

Chad will post on Longmeadow page once award decision is made.

3. Old News: Channel Sharing:

The vendor installed East Longmeadow and programmed the portables.

Erin met with Longmeadow and East Longmeadow, Chief Williams is on board with channel sharing, Chief Stocks is not on board.

The Radio system was built for channel sharing, Chief Stocks understands this but thinks the Union may disagree.

Over the next week or so, the vendor is here to test it.

Further conversations will be had regarding channel sharing.

There were great reports regarding the Dispatchers the night of the fire in Longmeadow.

The next meeting scheduled for Friday April 2, 2021, was moved to Friday April 9, 2021, 11:00 A.M.

4. John Beaulieu made a motion to adjourn, Mary McNally 2nd the motion, 4 yes, meeting adjourned 3:01 P.M.