

Board of Assessors Minutes
Tuesday, March 6, 2018 at 4:30 p.m.
Town Hall, Assessors Conference Room, 60 Center Square
East Longmeadow, Massachusetts 01028

Present: Christine M. Saulnier, Chairman; Martin J. Grudgen, Assessor; J. William Johnston, Clerk of the Board; Diane L. Bishop, Director of Assessing

Ms. Saulnier called the meeting to order at 4:30 p.m. It was noted this meeting was being recorded by ELCAT, 180 Maple Street, East Longmeadow and this office for the purposes of the minutes in accordance with MGL, Chapter 30A, Section 20.

Meeting Minutes: Mr. Johnston reviewed the open and executive session minutes from the meeting February 13, 2018 and found them to be in order as to form and content and moved they be accepted. Mr. Grudgen seconded. Motion passed 3-0.

Administrative:

Reports: The board reviewed and signed where necessary the following monthly reports:

- Motor Vehicle Excise Abatement Report –February (2017)
- FY2018 Real Estate Exemption Report-February
- FY2018 Real Estate Abatement Report-February
- Notice to Accounting-February
- LA-3 Sales Report- February-Mr. Grudgen commented there was not one sale above 1. Ms. Saulnier noted many ASR's are in the 80's range.
- **Directors Update:**
 - PVPC Assessment Notification for FY19 which increased approximately 2.5%. This assessment has been forwarded to the Finance Director to include in the FY19 budget.
 - Several upcoming seminars including the HHCAA Spring Seminar which two assessors and the staff will be attending. Also the Utility Valuation Consortium to be held on March 29th with a limit of one representative per municipality. Ms. Saulnier stated she is assuming Ms. Bishop will be the representative for East Longmeadow.
 - Presently we have data collectors out in the field visiting all properties that have an open building permit. This office will have the data collectors continue with the cyclical inspection program as required by DOR, naturally weather permitting. As part of data collections, personal property inspections include reviewing business personal property assets for any new or relocated business with the town.
 - Veteran's Local Option: Ms. Bishop shared with the board members of a local option she would like to bring before the Town Counsel. This local option would amend the waiting period for veterans who meet the requirements for an exemption and move into East Longmeadow from out of state from 5 years to 1 year. The Board of Assessors was in support of this local option.
 - 2018 Motor Vehicle Excise bills were mailed with heavy traffic in our office requesting abatements on cars the taxpayers no longer own. Ms. Bishop stated abatements can be submitted on person, by mail, email or fax. Ms. Bishop shared the abatement application and additional information is on the back of every excise bill.
 - 3ABC Forms for FY19 have all been received by our tax exempt entities.
 - MAAO Newsletter and upcoming events which includes an Assessors Excel training in South Hadley, the NRRAO/MAAO joint meeting will be held in Boston, the annual MAAO Summer Conference in June and the Assessors Summer School in August have all been scheduled. Ms. Saulnier noted these events may be coming up but we do not have the money to partake because our budget has been curtailed.

Uncollectible Motor Vehicle and Boat Excise -2007- The assessors signed the Uncollectible Abatement in order to settle the levy. It was noted all MV Excise will continue to be marked at the Registry of Motor Vehicle. The Deputy Collector will still make every attempt to collect these outstanding amounts.

Ms. Saulnier made a motion to go into executive session at 4:45p.m. to discuss some Motor Vehicle Abatements, Real Estate Abatements and Exemption Applications both containing private information which is not open to the public to return to open session only to record our votes and adjourn. The following roll call was taken. Mr. Johnston, Yes; Mr. Grudgen, Yes; Ms. Saulnier, Yes.

The board returned to open session at 5:40 p.m.

The follow is the record of votes for Motor Vehicle Abatements:

Year	Bill #	Name	Action of Board
2017	15335	ABIDE	Denied
2017	12187	Scott-Rotkipf	Deemed Denied

The follow is the record of votes for all FY2018 applications put before the board:

	Parcel ID #	Location	Abt/Exemption	Exemption Clause	Vote /Date	Decision
1	72-10-0	199 Allen St	Exemption	22E	3/6/2018	Granted
2	48-80-49	214 Mountainview Rd	Exemption	41C	3/6/2018	Granted
3	32-19-30	82 Redin Dr	Exemption	22	3/6/2018	Granted
4	4-76-50	9 Franconia Cr	Exemption	22	3/6/2018	Granted
5	24-130-42	51 John St	Exemption	22	3/6/2018	Granted
6	58-22-0	48 Allen St	Exemption	41C	3/6/2018	Granted
7	85-8-1	287 Allen St	Exemption	41C	3/6/2018	Granted
8	53-45-6	9 Michel St	Exemption	22	3/6/2018	Granted
9	4A-26-236	100 Smith Ave	Exemption	22	3/6/2018	Granted
10	92-18-10	29 Parker St	Exemption	22	3/6/2018	Granted
11	86-20-11	48 Millbrook Dr	Exemption	22	3/6/2018	Granted
12	31-47-11	62 Pembroke Ter	Exemption	22	3/6/2018	Granted
13	94-21-26	51 Brynmawr Dr	Exemption	22	3/6/2018	Granted
14	25-168-25	33 Frankwyn St	Exemption	22	3/6/2018	Granted
15	87-15-20	75 Millbrook Dr	Exemption	22	3/6/2018	Granted
16	1A-48-10	36 Granby St	Exemption	22E	3/6/2018	Granted
17	34-17-6	6 Concord Dr	Exemption	41C	3/6/2018	Granted
18	12B-9-141	185 Gates Ave	Exemption	22D	3/6/2018	Granted
19	26-84-32	22 Elmcrest St	Exemption	41C	3/6/2018	Denied
20	27-11-C	45 Baldwin St	Abatement		3/6/2018	Granted
21	25-5-0	204 North Main St	Abatement		3/6/2018	Denied

The next scheduled meeting of the Board of Assessors will be Tuesday, April 3, 2018 at 4:30 p.m.

Ms. Saulnier made a motion to adjourn. Mr. Grudgen seconded. Motion passed 3-0.

Meeting adjourned at 5:45 p.m.

Respectfully Submitted,

J.W. Johnston
 Clerk of the Board

Documents Reviewed: Meeting Minutes; MVE Abatement Report; FY18 Exemption Report; FY18 RE Abatement Report; Notice to Accounting; LA-3 Sales Report; Director’s Update; Motor Vehicle Abatement Applications (2); FY18 Exemption Applications (19); FY18 RE Abatement Applications (2)