

East Longmeadow Board of Health Minutes

Monday, March 12, 2018; 6:00 at East Longmeadow Public Library, 60 Center Square, East Longmeadow

Board of Health Members Present: Dr. Sarah Perez McAdoo, Karen Robitaille, R.N., and Dr. Kevin Hinchey

Health Department Staff Present: Aimee Petrosky, Donna Bowman, and Deneen DelMastro

Visitor:

Topic	Discussion/Action Taken/Decision Made
Call to order and Chair Announcements	Meeting called to order by Chair, Dr. Sarah Perez McAdoo, at 6:02 p.m.
Approve minutes of previous meetings: February 8, 2018, and March 8, 2018	Vote Motion to approve minutes from the February 8, 2018, and the March 8, 2018, meetings was made by Dr. Kevin Hinchey and seconded by Karen Robitaille. Motion passed 3-0.
Public Comment	
New Business	
MRC Update	Meeting with Hampshire County MRC Lead; Aimee & Donna trained in MA Responds (state run response network for MRC volunteers); next steps include - create Mission & Vision Statement with clear goals and objectives; create a recruitment plan to reach out to volunteers; reach out to the PA School because of their experience and need for volunteer hours; plan fall kickoff event to reenergize old volunteers; get people together and ready for the next winter season. MRC averages about 30 to 50 volunteers in the Hampshire County communities.
5 Member Board	Karen provided her experience going from a 3 to 5 member board; 3 member boards are limiting; no subcommittee work can be done; increasing the board will increase the amount of committee work that can be done, including grant submission; provides time to get more work done. Current board cannot be changed until the charter is reviewed and changed (about 2 years from now - 2020).
Old Business	
Tobacco Regulation	Aimee will prepare a response from the Board to the comments presented at the Public Hearing which will address the requests and/or concerns presented. Vote Motion to pass tobacco regulations as written and presented was made by Dr. Kevin Hinchey and seconded by Karen Robitaille. Motion passed 3-0.
Prevention Needs Assessment	3/8/2018 Karen, Sarah, Aimee, Gordon Smith, and Lena Marceno met to discuss student surveys and opportunities to fund student surveys. Gordon seems to be onboard. High school currently uses a home grown survey administered by Survey Monkey; PNAs contains the data everyone is looking for. Karen will attend the district administrative leadership meeting in April to explain how PNAs work and why they are beneficial.

Timing and funding were discussed. Aimee will reach out to Lena for accurate funding and service amounts; allocation of community funds would be FY19 not FY18; Karen Robitaille suggested we request a quote from Bock Harrison to determine cost. Teacher buy in will be essential to survey's success; Youth Safety will be charged with using the data; student leadership will be beneficial to the process; and youth development will benefit from the process as a whole.

Motion to adjourn made by Karen Robitaille and seconded by Dr. Kevin Hinchey at 6:46 p.m.

Upcoming Meetings / Events:

April 25, 2018, 6:00 p.m., in the Town Manager Conference Room



Dr. Kevin Hinchey

4/25/2018