

LEPC Quarterly Meeting Minutes
Wednesday, March 13, 2019
10:00 AM
Location: East Longmeadow Fire Department, East Longmeadow

Present: Scott Burns, Carolyn Brennan, Phil Chapman, Chief Jeff Dalessio, Roy Esposito, Dan Fazio, Bruce Fenney, Douglas Gray, Jay Klase, Patrick Leonardo, Melinda Mandeville, Frank Morrisino, Chief Paul Morrissette, John Pajak, David Pelletier, Bill Pruyne, Gordon Smith, Kerry Kervick

Chief Paul Morrissette called the meeting to order at 10:03 AM.

- Introductions
 - *Those in attendance introduced themselves and what department, agency, and facility they represented.*

Meeting Minutes: Bill Pruyne made a motion to approve the corrected December 12, 2018 LEPC Quarterly Meeting minutes. The motion was seconded by Don Gray. There being no further discussion, the vote was taken and was unanimously affirmative.

- Updates from disciplines
 - Police: Chief Dalessio stated that dispatch responsibilities are now separated from the town Police Department to a private civilian staff. Scott Burns stated that dispatch went live February 1st. Call volume is pretty busy especially on the medical side with the EMD software.
 - Fire/EMD: Chief Morrissette stated that Fire made the entire 2018 year without one structure fire but have been busy fighting fires with surrounding towns and getting training.
 - EMS: AMR is sharing the load between the two departments. Our ambulance is running strong and staff is pretty well adjusted. We will be taking on the next level to advanced life support and discussing next steps with AMR.
 - Public Works: Bruce Fenney stated that Jay Klase will be the new point of contact for guys out in the field. The budget has been overextended due to a lot of nuisance storms which used a lot of salt.
- Community Emergency Response Team (CERT) / EL MRC
 - Dan Fazio stated that this past year CERT combined with EL MRC and getting a lot of participation from the group. They held the first training at Quarry Hill with about 35 seniors and will be going to Inward Commons and Village Green to train about 100 seniors in emergency preparedness.
 - P.M. states that CERT has plans to coordinate shelter drills.
- Tier II Submissions
 - Submissions are in with one new facility reporting this year, Süddekor.

- Old Business
 - The Tabletop Exercise was well attended by 37 representing all disciplines including all the town departments and quite a few facilities in town. We saw how each department functions. One of the things the town needs to specialize in is mass notifications. All exercise response was positive.
- New Business
 - Mini outage test did not go well. Shelters need to be figured out internally.

The next scheduled meeting of the LEPC will be Wednesday, June 12, 2019, 10:00 A.M.
Location: TBD

Chief Morrissette made a motion to adjourn the meeting. The motion was seconded by Bruce Fenney. Motion passed unanimously.

Meeting adjourned at 10:32 AM.

Local Emergency Planning Committees have four basic functions by law:

- 1. To develop a community emergency plan (CEMP) for the community and keep the plan up-to-date;*
- 2. To receive information about accidental releases;*
- 3. To collect, manage, and provide public access to information on hazardous chemicals in the community;*
- 4. To educate the public about risks from accidental and routine releases of chemicals and work with facilities to minimize the risks.*