

LEPC Quarterly Meeting Minutes
March 14, 2018
10:00 AM
Cartamundi, 443 Shaker Road, East Longmeadow

Minutes - Approved at the LEPC Quarterly Meeting on September 26, 2018.

Present: Bruce Augusti, Carolyn Brennan, Roy Esposito, Bruce Fenney, Douglas Gray, Neil Hawley, Denise Menard, Paul Morrissette, Frank Morrisino, John Pajak, David Pelletier, Aimee Petrosky, Bob Sheets, Chris Zobel, Kerry Kervick

Chief Paul Morrissette called the meeting to order at 10:07 AM. It was noted that the minutes of this meeting are being recorded by his administrative assistant Kerry.

- Introductions
 - *Those in attendance introduced themselves and what department, agency, and facility they represented.*

Meeting Minutes: Chief Morrissette made a motion to approve the December 13, 2017 LEPC Quarterly Meeting minutes. The motion was seconded. There being no further discussion, the vote was taken and was unanimously affirmative.

- Updates from disciplines
 - **Police:** Chief Morrissette stated that Chief Delesio is not present today and is preparing for the National Walk Out at the high School with Gordon Smith. They have a pretty good plan in place.
 - **Fire/EMD:** Chief Morrissette stated that the Fire Department has been pretty busy. The FD just went to a Wilbraham house fire to help out. The Wilbraham Fire did a great stopping the fire at the bedroom. The smoke damage could have been a lot worse. We have been weathering the winter and have done some storm coverage.
 - **EMS:** Mr. Pelletier stated that things are going smoothly and thanked the Chief for opening the Fire Station to the AMS crews during the storms.
 - **Public Health:** Ms. Petrosky stated that they are moving forward with MRC and getting close, more information to follow.
 - **Public Works:** Mr. Fenney stated that due to pretreating the roads and keeping up with filling pot holes there were no real incidents with the storm.
- Comprehensive Emergency Management Plan (CEMP) update progress
 - Chief Morrissette stated that Kerry attended a small workshop. Bruce has her logged in and she is starting to do some of the updates. She may be sending out questionnaires and getting contact info for outside facilities.
- Tier II
 - 19 different facilities in town submitted lists of chemicals they have.
- Exercise

- We are looking to put together a group to develop a natural and chemical tabletop hazmat exercise for a September meeting. Bruce, Frank and Amy agreed to assist.
- Old Business
 - HMEP Grant (Hazard Mitigation) Two public safety officials planning to go to a training conference in June.
 - EMPG Grant (Emergency Management) the grant is closed out and we have received the money. We decided not to put out a news conference about helmets and body armor.
 - EL (CERT) Meeting and up and running.
- New Business
 - The town participates in a household hazardous waste collection day in September and trying to get the CERT team at the National Night event to advertise and have displays at event. Amiee stated that the town is trying to do 4 or 5 collection opportunities. Carolyn discussed a pre-inspection for homebound seniors and possibly involving the CERT team.

The next scheduled meeting of the LEPC will be Wednesday, June 13, 2018. Time and Location: TBD

Chief Morrisette made a motion to adjourn the meeting. The motion was seconded. Motion passed unanimously.

Meeting adjourned at 10:28 AM.

Local Emergency Planning Committees have four basic functions by law:

- 1. To develop a comprehensive emergency plan (CEMP) for the community and keep the plan up-to-date;*
- 2. To receive information about accidental releases;*
- 3. To collect, manage, and provide public access to information on hazards chemicals in the community;*
- 4. To educate the public about risks from accidental and routine releases of chemicals and work with facilities to minimize the risks.*