

Board of Assessors Minutes
Tuesday, March 19, 2019 at 4:30 p.m.
Town Hall, Assessors Conference Room, 60 Center Square
East Longmeadow, Massachusetts 01028

Present: Martin J. Grudgen, Chairman; Marilyn Ghedini, Assessor; J. William Johnston, Clerk of the Board and Diane L. Bishop, Director of Assessing

Mr. Grudgen called the meeting to order at 4:30 p.m. It was noted this meeting was being recorded by ELCAT, 180 Maple Street, East Longmeadow and this office for the purposes of the minutes in accordance with MGL, Chapter 30A, Section 20.

Meeting Minutes: Mr. Johnston reviewed the minutes from the meeting of February 19, 2019 found them to be in order as to form and content and moved they be approved. Ms. Ghedini seconded. Motion passed 3-0.

Administrative:

- **Warrants:** The board reviewed and signed the following:
 - Apportioned Betterment Payment in Full Warrant
- **Reports:** The board reviewed and signed when needed the following monthly reports:
 - Monthly Motor Vehicle Excise Abatement Report- February (2016, 2018 and 2019)
 - FY19 Monthly Real Estate Exemption Report- February
 - LA-3 Sales Report-February-The board notes a newer sub-division was taken over by another entity through a deed, a high land sale and a new condo. The members agreed the report is a mixed bag of sales. Mr. Grudgen questioned one sale with a higher assessed value. Ms. Bishop stated this parcel has been under construction for the past few years. This construction is not visible from the street. Mr. Grudgen commented on the new updated map in the office. Ms. Bishop stated the last revision date on the previous map was 1996!
 - Building Permit Report (January –February)-Ms. Bishop shared the format of this report has changed due to the upgraded software. Mr. Grudgen noted one new condo with Mr. Johnston mentioning nine new solar permits.
 - Director's Update:
 - PVPC- Advanced Notice of FY2020 Local Assessment Fee: This is an annual notice and was forwarded to the Municipal Finance Director for budgeting purposes.
 - Local Assessment Workshop for Certification: The BLA provided Certification Workshops annually. Since there no locations close to our area, I will watch workshop via webinar to be held on April 17, 2018 for any updated requirements.
 - Vision Version 8 Upgrade: The Vision upgrade has been completed. There is a learning curve with the new software. The staff had training on March 15, 2019. I will be attending a training seminar on March 27, 2019 for the administrative and sales analysis areas of the new software.
 - Forms of List Deadline: March 1, 2019 was the deadline for the FOL and 3ABC submissions. If a taxpayer has not submitted as of yet, they should contact the Assessor's Office and ask for an extension and submit no later than the approved extension date.
 - Statutory RE Exemptions: The deadline for FY19 to file a statutory exemption (70 and over, Veteran or Blind) is April 1, 2019.
 - Town Council Presentation: I was asked to present to the Town Council an informational presentation on how the FY19 assessments were derived. This presentation took place on March 12, 2019 and is now on ELCAT as part of the Town Council meeting.
 - Upcoming Educational Courses and Workshops: MAAO Spring Seminar is on March 28th in Boxborough, Vision National User Group will take place May 13-15, 2019 in New Hampshire. HHCAA will sponsor the MAAO Course 6 beginning April 25th & 26th, May 2nd & 3rd, May 10th. This course will be held at the Monson Town Hall.

Rollback Tax for Classified Agricultural Land- Parker Street-Valonen (91-1-B): The board reviewed and signed the Rollback Tax for property to be removed from Chapter 61A.

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Partial Release of Classified Agricultural Tax Lien- Parker Street-Valonen (91-1-B): The board reviewed and signed the Partial Release of Classified Agricultural Tax Lien for property to be removed from Chapter 61A.

Mr. Grudgen made a motion to go into executive session to review FY2019 Exemption applications and FY19 Abatement applications only to return to open session to record our votes and adjourn. The following roll call was taken. Mr. Johnston, Yes; Ms. Ghedini, Yes, Mr. Grudgen, Yes.

The board returned to open session at 5:45 p.m.

The following list is the votes of the Board of Assessors on all FY19 Abatement & Exemption applications put before them:

	Parcel ID or Acct #	Location	Abt/Exemption	Clause	Vote /Date	Decision
1	4A-1A-2	82 Avery St	RE Abatement		3/19/19	Granted
2	4-30-21	76 Franconia Cr	RE Abatement		3/19/19	Granted
3	18-1-0	301 Chestnut St	RE Abatement		3/19/19	Denied
4	28-17-A	107 Prospect St	RE Abatement		3/19/19	Granted
5	40-46A-1	32 Chestnut St	RE Abatement		3/19/19	Denied
6	76-67-6	24 Bent Tree Dr	RE Abatement		3/19/19	Granted
7	7-5-5/7	60 Fields Dr	RE Abatement		3/19/19	Granted
8	58-22-0	48 Allen St	Exemption	41C	3/19/19	Granted
9	2C-18-355	15 Lull St	Exemption	41C	3/19/19	Granted
10	92-18-10	29 Parker St	Exemption	22	3/19/19	Granted
11	27-124-7	11 Park Pl	Exemption	22	3/19/19	Granted
12	2B-1-0	68 Gerrard Ave	Exemption	22E	3/19/19	Granted
13	17-31-8	168 Maple St	Exemption	41C	3/19/19	Granted
14	2A-53-A	107 Gerrard Ave	Exemption	22	3/19/19	Granted
15	58-55-1	799 Parker St	Exemption	41C	3/19/19	Granted
16	25-168-25	33 Frankwyn St	Exemption	22	3/19/19	Granted
17	85-8-1	287 Allen St	Exemption	41C	3/19/19	Granted
18	35-26-2	249 Elm St	Exemption	37A	3/19/19	Granted
19	49-70-14	24 Hillside Dr	Exemption	41C	3/19/19	Granted
20	3-112-2	223 Braeburn Rd	Exemption	22	3/19/19	Granted
21	1-19-2	17 Thompson St	Exemption	22E	3/19/19	Granted
22	2-40-3A	23 Thompson St	Exemption	22	3/19/19	Granted
23	31-47-11	62 Pembroke Terr	Exemption	22	3/19/19	Granted
24	87-15-20	75 Millbrook Dr	Exemption	22	3/19/19	Granted
25	38-22-22	20 Heatherstone Dr	Exemption	22	3/19/19	Granted
26	17-56-16	25 Knollwood Dr	Exemption	22E	3/19/19	Granted
27	38-39-38	25 Spring valley Rd	Exemption	22	3/19/19	Granted
28	32-19-30	82 Redin Dr	Exemption	22	3/19/19	Granted
29	7-23-22	17 Lori Ln	Exemption	22E	3/19/19	Granted
30	48-74-4	79 Porter Rd	Exemption	41C	3/19/19	Granted
31	4A-26-236	100 Smith Ave	Exemption	22	3/19/19	Granted
32	26-141-8	23 Brook St	Exemption	22	3/19/19	Granted
33	23-17-94	55 Shawmut St	Exemption	41C	3/19/19	Granted
34	25-90-4	5 Day Ave	Exemption	22E	3/19/19	Granted

36	58-22-0	48 Allen St	Exemption	41C	3/19/19	Granted
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The next scheduled meeting of the Board of Assessors will be Tuesday, April 16, 2019 at 4:30 p.m.

Mr. Grudgen made a motion to adjourn. Ms. Ghedini seconded. Motion passed 3-0.

Meeting adjourned at 5:50 p.m.

Respectfully Submitted,

J.W. Johnston
Clerk of the Board

Documents Reviewed: Minutes; Apportioned Betterment-Payment in Full Warrant, Monthly MVE Abatement Report, Monthly RE Exemption Report, LA-3 Sales Report; Building Permit Report (2) Directors Update, Rollback Tax for Chapterland, Partial Release for Chapterland, FY19 Exemption Applications and FY19 Abatement Applications.