



TOWN OF EAST LONGMEADOW  
60 CENTER SQUARE  
EAST LONGMEADOW, MA 01028

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**TOWN COUNCIL**

(413) 525-5400 ext. 1001

*Kathleen G. Hill, President*  
*Michael J. Kane, Vice President*      *Joseph A. Ford*  
*Donald J. Anderson*                      *Kevin M. Manley*  
*Paul L. Federici*                              *Thomas C. O'Connor*

**FINANCIAL OVERSIGHT COMMITTEE MEETING MINUTES**

May 17, 2019 at 10:00 A.M  
Library Conference Room, 60 Center Square  
East Longmeadow, Massachusetts 01028

Present: Committee Chair Christine Saulnier, Jim Broderick, Council Vice President Michael Kane, Councilor Tom O'Connor, Council President Kathy Hill

Chair Saulnier opened the meeting at 10:00 a.m., and made note that ELCAT was taping the meeting.

Chair Saulnier announced that IT Director Ryan Quimby was present to give background regarding his request for a help desk administrator and the importance of the position.

Mr. Quimby addressed the Committee and said the help desk administrator would be a second mid-level Tier 2 tech support position. Currently, there are two Tier 1 support positions, one Tier 2 applications analyst position, and Tier 3 is himself and the network administrator. The help desk administrator would give his staff a second Tier 2 person with a different focus, but the two Tier 2 positions could cover each other. Mr. Quimby is trying to keep his staff dynamic. He doesn't have a specific individual assigned to the schools, since he is trying to keep each of his staff versed on everything.

He requested a help desk administrator last year and the Council thought it was a good idea, approving the position to start in January. However, due to budget constraints the position was cut. He is including it again this year and believes the Council would support it again. In fact, Mr. Quimby brought up the same position two years before that, and IT hasn't added a position since 2003.

Chair Saulnier asked, with the purchase of the Chromebooks, if the position could be budgeted to start in January; is that soon enough? Mr. Quimby replied that January will be well into the school year, and it would be more beneficial to have that position over the summer. At that time, they will take all the existing Chromebooks to clean and inventory them.

Councilor O'Connor stated that this person would be a help desk coordinator, but will also have people reporting to them, which would alleviate Mr. Quimby answering emergency calls. Mr. Quimby confirmed that this was true. Councilor O'Connor asked if an intern could fill that position for the short term and then fill it permanently in January. He is trying to accommodate IT's needs and be fiscally conservative at the same time. Councilor O'Connor added that full time employees put a burden on the Town.

Mr. Quimby said he already has cut line items in his budget he wasn't comfortable with. Three interns would help in the summer, but come September he would then be short three employees. Mr. Quimby said, regarding the capital request of the Chromebooks, this is the first year they're rolling those out, but next year will be easier.

The Committee and Mr. Quimby discussed rolling out the Chromebooks at a later date to defer the start date of the full time position, or rolling out the devices without the position in place until September. Mr. Quimby explained that if all his staff was focused on the roll out other things will suffer. President Hill said there is a new state mandate for testing on-line and Mr. Quimby would have to struggle to find enough devices if they deferred the rollout of the Chromebooks.

Mr. Broderick said if they're rolling out for grades six through twelve, it is possible to reduce the \$200K on the Chromebooks to only the high school at this point. Mr. Quimby said one of the issues they have is not only do we need additional new devices, there are approximately 900 Chromebooks that are falling off the supported list. He added that those devices aren't useless; they'll be used for backups or loaners.

President Hill said, from an educational viewpoint, it makes sense that rather than defer some grades' devices, they should recommend the entire request and find a different way to compensate in one of the other lines. Chair Saulnier suggested a staggered rollout, in that some would be introduced in September, and a second phase in January. Mr. Quimby replied that it was still the same budget. Chair Saulnier commented they would have to find the money some place in the budget, which is \$78K a year including benefits, and she will let Mr. Quimby know.

President Hill said Mr. Quimby couldn't really advertise for the two requested summer interns until he has the money, and asked Mr. Quimby where he would go for candidates. Mr. Quimby responded that in June there is an informational session at the high school to get interest, and they already have six students who have inquired.

Having concluded discussion with Mr. Quimby, Councilor O'Connor questioned a submittal for an increase that was received after the May 1 deadline. Chair Saulnier said the request came from the accounting department. It was first submitted on March 22, and a second submittal was dated March 23; however, it contained adjustments as of May 2. She wondered why they received it after May 1.

Town Manager Denise Menard addressed the Committee and said she had gone to the department heads to ask about the possibility of any of them giving up requested positions, or reducing the hours of requested positions. There was only one response and that resubmittal was a reaction to her request. Chair Saulnier said that change contained adjustments and added stipends.

Chair Saulnier asked if the additional stipend of \$5,500 is retroactive in this year, FY19, and Ms. Menard said yes, and going forward since Finance Director Sara Menard received her procurement certification and she's taken on those additional duties. Chair Saulnier commented that this is an additional \$6K for FY20, and she understands Councilor O'Connor's point of view that this was submitted past the deadline. She then asked the Committee how they wanted to proceed.

Councilor O'Connor still felt to add something into the budget after there have already been cuts is irresponsible. Chair Saulnier said the total increase in that budget for FY20 is about \$60K, which includes the part time position. Mr. Broderick asked how much did it change from the budget submitted on April 29, where the total of the salaries was \$326,766. He thought that stipend was in that budget but the Committee had not seen that level of detail, or how it was built in. Therefore, Mr. Broderick didn't think it was a late submittal, and the budget didn't change.

Councilor O'Connor questioned why a stipend should be given to the Finance Director for something that is already in her job description. Mr. Broderick said that procurement position has also been reduced to part time; however, he suggested that the stipend issues should be considered when that new position is reviewed by the Committee. Councilor O'Connor agreed to that.

Ms. D. Menard said the Mr. Broderick had a question regarding excise tax, and the projection was a .5% increase. She had Treasurer/Collector Dawn Fonte and Director of Assessing Diane Bishop complete a lookback for the last five years, and distributed a spreadsheet with this information to the Committee, as shown in Attachment A. Ms. D. Menard reiterated that Finance Director Sara Menard is always very conservative with her projections.

Mr. Broderick noted that the excise tax for FY19 was \$2.4M, and \$2,410,000 is projected for FY20. Ms. D. Menard said the trend is for people to replace cars more frequently and leasing cars. Chair Saulnier commented that people that lease cars still have to pay excise tax. Mr. Broderick said cars are more expensive and the economy is good; therefore, one would think that excise tax receipts would grow. Ms. D. Menard offered to have Ms. Bishop come in to answer any questions the Committee may have.

Chair Saulnier noted that, in looking at the projections, the year 2019 would only reflect January through probably April. Based on that, she thought they would come close to hitting the \$2.4M that was projected. Mr. Broderick calculated a 2% increase would be \$48K, meaning a \$38K increase, which happens to equal almost the amount of the requested IT position. Relative to those numbers, Chair Saulnier felt they could safely add \$30-35K to the FY20 projected amount of \$2,410,000. Mr. Broderick noted that would be an increase of \$26K to the April 29 budget.

Mr. Broderick then asked Ms. D. Menard about the \$263K expenses for Community Preservation, as shown on Page 10 of the April 29 budget. Ms. D. Menard said that Ms. S. Menard is sending an e-mail regarding that, and it is offset by \$250K. Mr. Broderick asked where that came from in the general fund, and understands the Principal & Interest is due to bonding. Ms. D. Menard said she will find out.

Chair Saulnier asked Ms. D. Menard about her assistant who will be retiring in September, and asked her if she will experience any cost savings in filling that vacated position. Ms. D. Menard replied that in relation to this the Council has asked her to ensure she has a succession plan. She would like to have her next assistant be able to review contracts and speak to a high level of the budget. Therefore, what the Town is paying for that position now will be taken up by the new person having more responsibilities. Vice President Kane asked Ms. D. Menard if there was anyone in house that may be attracted to fill that position, and Ms. D. Menard replied that she will be looking for that; it will be a specialized position.

The Oversight Committee then reviewed the requested positions, referring to worksheets prepared as a result of prior discussions.

#### Item #1 – Accounting/Procurement Manager

**Motion:** Vice President Kane made a motion to defer this position. Councilor O'Connor seconded and all were in favor.

#### Item #2 – Collector/Clerk FT to PT

Chair Saulnier said, as discussed there will be new software to help facilitate the workflow, and there is also the public's concern for added positions.

**Motion:** Councilor O'Connor made a motion to defer this position until they know how effective the new software is. Mr. Broderick seconded and all were in favor.

#### Item #3 – IT/Help Desk Administrator

Mr. Broderick said he wasn't sure that position would work if it were deferred until January. Chair Saulnier said she agreed, but it would leave the Committee in a real bind, as far as approving a \$78K position. The Committee agreed to table this item for further discussion

Item #4 – IT/Summer Techs (2)

**Motion:** Mr. Broderick made a motion to recommend these positions. Councilor O'Connor seconded and all were in favor.

Item #5 – Clerk/PT Clerk

**Motion:** Vice President Kane made a motion to recommend this position. Mr. Broderick seconded and all were in favor.

Item #6 – Police/Captain (6 months)

**Motion:** Councilor O'Connor made a motion to defer this position until next year's budget. Mr. Broderick seconded and all were in favor.

Item #7 – Fire/Deputy Chief (10 months)

**Motion:** Mr. Broderick made a motion to defer this position. Councilor O'Connor seconded and all were in favor.

Item #8 – Building/Administrative FT

Chair Saulnier said this is a request for a full time administrative position. She said the building department does bring in revenue through fees and fines. There is an administrative assistant in that office now, but there is also close to 5.5 weeks that the assistant is absent and the Building Commissioner has to stay in the office for coverage. Chair Saulnier would suggest recommending the full time position for six months for FY20.

**Motion:** Vice President Kane made a motion to recommend this position for six months, to begin in January for a cost of \$34K. Councilor O'Connor seconded.

Councilor O'Connor added that this would allow the Building Commissioner to expedite applications and generate fees. He wanted to be clear that the intent is not to free up the Commissioner to generate more fines. Councilor O'Connor said there's a lot of building going on in Town, and he's heard from builders that the process is too slow. Chair Saulnier commented that even with the code enforcement issues, fines are still considered revenue.

All were in favor and the motion passed.

Item #9 – Education/Social-Emotional Teachers (3) for Meadow Brook Elementary School and the high school

The Committee discussed the need for social-emotional teachers. Chair Saulnier noted that there have been a reduced number of suspensions at Birchland Park Middle School. President Hill said the suspension rate dropped 35%, which to be fair wasn't all due to the social-emotional teacher being there. However, that teacher is introducing new thinking of how to develop relationships with the students so they know they have an important person in their lives. Chair Saulnier said social-emotional teachers are also helping students with problems, and keeping them in the district.

Chair Saulnier said she would recommend that one teacher be funded at a cost of \$94K including benefits, which would be offset by the Medicare reimbursement that comes back to the general fund. Councilor O'Connor said he agrees with that. He feels there are opportunities to think outside the box, and maybe one teacher can serve more than one school. President Hill said the school already has a fluid model, especially if there's a crisis. Vice President Kane said he has worked on this request quite a bit and he agrees with President Hill and Councilor O'Connor.

**Motion:** Vice President Kane made a motion to recommend one social-emotional teacher for the school. Mr. Broderick seconded and all were in favor.

Item #10 – Education/Technology Specialist at Mapleshade Elementary School and Mountain View Elementary School

Chair Saulnier said there were comments in previous meetings that seven retirements were occurring in the schools this year and she is hopeful that the school can accommodate this request with the money offset with the retirements. Councilor O'Connor agrees and says new teachers are brought in at a lower salary, and thinks there's an opportunity to fund the specialist if the school wanted to. The school is given money and they allocate as they see fit.

While President Hill agreed with this, she felt that the school very earnestly wants the social-emotional teachers and they will be faithful to that. She would think that Superintendent Smith would look into any money that can be saved when replacing teachers.

**Motion:** Vice President Kane made a motion to recommend deferring the technology specialist position at this point in time. Ms. D. Menard cautioned the Committee that the Town Council only has a bottom line, and to say they are deferring a teacher or a technology specialist, they really are taking the costs of those positions from the bottom line. Mr. Broderick said he agreed, but this is their rationale for recommending a number. Mr. Broderick seconded and all were in favor.

Mr. Broderick then commented that even though it's not a new position, the remaining portion of the requested budget amount for the school is \$50K for the increase in curriculum renewal. He asked if the Committee should agree on this amount. Chair Saulnier said she researched this request and the school requested it last year and it was deferred. She would entertain a motion not to recommend this amount.

Mr. Broderick suggested a motion to decrease the requested education budget by \$50K, which was there for the increase in curriculum renewal. Councilor O'Connor stated that they are recommending a budget amount and not positions. After discussion regarding what dollar amounts correlated to the Committee's recommendations, the Committee agreed on an amount to recommend for the education budget.

**Motion:** Mr. Broderick made a motion to recommend an education budget of \$31,199,140. Vice President Kane seconded and all were in favor.

Chair Saulnier stated that the Committee has now resolved the capital projects, and taken care of new requests. They have also addressed most of the increases in budgets, but still have questions about dispatch. One other item she wanted to bring to the Committee's attention is the line item for Other Post-Employment Benefits (OPEB). Chair Saulnier said there's a payment of \$100K in that budget, and Finance Director Sara Menard has been very prudent in adding \$1M from free cash to OPEB every year, which is a very good move. Chair Saulnier would suggest that \$1.1M be taken from free cash and remove that \$100K item from the budget, and the Committee agreed.

Regarding the casino mitigation funds, in his notes Councilor O'Connor had the figure of \$150K for the next five years. President Hill said she had recently looked at the agreement, and the correct figure is \$100K.

Chair Saulnier distributed a spreadsheet prepared by Mr. Broderick, as shown in Attachment B, which brought the Committee up to date on their recommendations. Mr. Broderick noted he added another \$30K that represents the government budget. He italicized that amount since the Committee hadn't discussed it, but felt comfortable using that figure after looking at the state's House Ways and Means budget figures.

The Committee also discussed Mr. Broderick's suggestion of raising the meals tax from .75% to 1.0%; however, they learned this is a state mandated tax capped at .75%. Regarding excise tax, the Committee was comfortable using 1.5% and will make that adjustment.

The Committee continued to review the spreadsheet with their recommended changes. The Committee discussed their support of IT's request for a help desk administrator, especially in light of the 1:1 initiative. At the same time, they acknowledged the comments at the budget public hearing regarding the concern of added personnel in Town.

Councilor O'Connor said they discussed a 0% based budget and asked if they knew what that number looked like. Mr. Broderick said he wasn't completely sure he understood how that works. Part of the large increase was in salaries due to the Collins Center wage study, and Ms. D. Menard agreed. Mr. Broderick added that Finance Director Sara Menard explained that all those adjustments were made in FY19 for a full year.

Ms. D. Menard said that when they did the FY19 budget there was no increase in projections because they were still in negotiations and didn't have the completed study. The Collins Center said the Town was way out of range for some positions and should be at a higher level. For those that needed to go to a higher level, there are also step increases, plus they had the 2% contractual increase from last year that wasn't budgeted, plus 2% for this year.

Relative to those increases, Mr. Broderick asked how the FY19 budget balances. Ms. D. Menard said the majority was taken from the reserve fund, which was \$122K. Adjustments have not been made to some of those budgets because, for example, if a department had a vacancy, they can absorb that increase for the last fiscal year.

Mr. Broderick said they are looking at the budget, as opposed to actuals, and Ms. D. Menard said they did not budget for the salary increases even though they are being paid from the reserve fund. Ms. D. Menard said they will be adjusted at the end of the year for a more accurate reflection. From March through June there will be other changes to the actual budgets since adjustments haven't been made due to anniversary dates.

Chair Saulnier asked Ms. D. Menard if she had any suggestions of where they could find money to fund the IT help desk administrator. Ms. D. Menard said she would first have to see the adjustments made by the Financial Oversight Committee.

Chair Saulnier said the last budget she would like to discuss is the dispatch budget. It concerns her very much that dispatch is a two town department without another community to share expenses. Ms. D. Menard said if dispatch was shared they would be saving a lot of money. Chair Saulnier said that most towns enter into an agreement after two or three years and then are able to revisit the agreement. She asked Ms. D. Menard if she could give the Committee any idea of what dispatch cost before it went civilian, since it was all done internally. Ms. D. Menard said she could try to get that figure for the Committee. Police Chief Jeff Dalessio had to come up with calculations to get grant monies, and there were costs in overtime, as well.

Chair Saulnier asked what was saved from the police department's budget in order to go to the civilian dispatch. Ms. D. Menard replied that she owed the Committee a copy of all the projections that were done last year. Mr. Broderick said the former Appropriations Committee was always a proponent of converting from police to civilian dispatch because it freed up the officers and the salary is lower. However, he never envisioned the size and scope of the dispatch department. Given the February 2019 start date, the increase in the total amount of the budget is \$400K. Mr. Broderick said that is a big number for just saving one officer.

Vice President Kane worked out a formula using Emergency Communications Director Scott Burns' most current numbers. The result of Vice President Kane's calculations resulted in time on task at sixty-four minutes for an eight hour shift. Ms. D. Menard said they also need to train officers, which is part of what will be included in the costs she will provide the Committee. She added that officer training is expensive, and if they don't have the number of people they need for a shift, they will have to start training officers again. Councilor O'Connor asked if those are fixed or one-time costs, and Ms. D. Menard replied that the fifth person being requested is supposed to be part time so there will be no OPEB impact.

Councilor O'Connor said he worked in the police department for eight years during second and third shifts, and he's experienced those call volumes. He said the desk officer rarely got calls, one on top of another. The calls were intermittent and the officer was doing a lot of other police work in between.

Mr. Broderick said we're increasing police coverage to the Town, but without a dollar offset. Mr. Burns was authorized for two additional part timer positions for a total of five positions. He hired a fourth, but hasn't hired anyone for the fifth position, nor does he have plans to do that soon. Mr. Broderick said that is why he suggested they wait to fill that request. Ms. D. Menard said she and Mr. Burns meet regularly to see how things are going, and they have been very conservative in hiring. They hire enough to see if the busy times are being met, and have a 2-2-1 shift so as to not be excessive, leaving one dispatcher for the third shift. She added that Chief Dalessio and Fire Chief Paul Morrissette are working very closely with Mr. Burns and approaching any community they think may be a good fit. They would not hire until they reach the point of adding another community, and the income from that would offset any cost.

Vice President Kane said the Town now has a 24/7 fire department, and suggested dispatch use one of the fire department's employees for a second call. He said the change in call volume is fire department related. Mr. Broderick said the Committee didn't have the time to work through a fairly major change in existing staffing. That might be a subject for another committee to look at and see if there's a less expensive model that works, and work that model into the FY21 budget.

President Hill asked Ms. D. Menard if she is hopeful to have a partner community within six months. Ms. D. Menard said she does have feelers out. Hampden recently had major radio issues and that is something East Longmeadow could help them with. She had a solid proposal to them, but has not met with the Town Administrator yet. She said now is the time to have a more serious conversation with them, now that East Longmeadow's dispatch is being rehabilitated with new software and desks, and personnel has been trained.

Vice President Kane said they should "stop the bleeding" now until they have a partner community. He repeated that a second body to answer calls could be anyone in the fire department. They don't have to sit in the police department; the calls could be rolled over to the fire department. Councilor O'Connor said the proposal that was voted on was based on certain assumptions which now have changed. He feels the Town needs to free up cash for funding for the school and IT, and the department heads need to be creative with ideas instead of hiring more employees.

President Hill said it sounds as if the manpower that is in dispatch is suitable for a partner community, and the benefit would be that half the budget would be absorbed by that partner community. She felt they can't defer the operational budget to reflect a half year, and asked if dispatch can be funded at the level they are at with the recommendation that if by January 1 there is no partner community in place, then they have to realign their workforce to reflect on one town dispatch. Chair Saulnier said that can be done, but it won't reduce the budget.

Vice President Kane felt that Mr. Burns' numbers were too high, and all the part timers are paid for hours worked, but the budget doesn't reflect that. Ms. D. Menard said that if fifteen hours a week are worked

and that is multiplied by fifty-two weeks, those are the numbers. The Committee agreed that dispatch needs to be looked at seriously and then will discuss it more at their next meeting on Monday, May 20.

**Motion:** Vice President Kane made a motion to adjourn at 12:16 p.m. Mr. Broderick seconded and all were in favor.

Respectfully submitted,

Jeanne R. Quaglietti  
Assistant Town Clerk

# ATTACHMENT A

Motor Vehicle Excise Tax				
Commitment #1 ONLY				
Year	# of Bills	Total Valuation	Excise Tax	% of increase from Previous Year
2019	15017	73,934,850.00	\$1,850,080.00	1%
2018	14924	73,106,450.00	\$1,829,457.50	2%
2017	14735	71,687,650.00	\$1,794,025.00	2%
2016	14755	70,447,950.00	\$1,763,153.75	9%
2015	14551	64,879,850.00	\$1,624,001.25	

# ATTACHMENT B

Updated S>U 5/16/19

## E.L. Town Council Financial Oversight Committee Worksheet 5/16/19 Potential Budget Adjustments and Impact on Sources Over Uses

### FY2020

	Town Mgr Budget 4/29/2019	TC FO Recs May 2019	Difference	Comments
Prior Yr RE Tax Levy Limit	42,778,627.00	42,778,627.00	0.00	
Add Increase up to 2.5%	1,069,466.00	1,069,466.00	0.00	
Tax limit on existing RE	43,848,093.00	43,848,093.00	0.00	
Add Projected New Growth	200,000.00	250,000.00	50,000.00	OK per Assessor
Projected Tax Levy Limit	44,048,093.00	44,098,093.00	50,000.00	
Add Voted Debt Exclusions	625,125.00	625,125.00	0.00	
Total RE Tax limit	44,673,218.00	44,723,218.00	50,000.00	
Chapter 70 Education Aid	12,082,021.00	12,102,021.00	20,000.00	Aid increased after 4/29
<i>Other State Aid</i>	<i>1,750,617.00</i>	<i>1,783,515.00</i>	<i>32,898.00</i>	<i>Gov's prop budget</i>
Total State Aid	13,832,638.00	13,885,536.00	52,898.00	
State School Construction Reimbursement	668,807.00	668,807.00	0.00	
<i>Meals Tax</i>	<i>250,000.00</i>	<i>350,000.00</i>	<i>100,000.00</i>	<i>Incr fr 0.7% to 1.0%</i>
Other Projected Revenues	3,966,000.00	3,966,000.00	0.00	
Projected Local Receipts	4,216,000.00	4,316,000.00	100,000.00	
Transfer fr CPA for debt service	106,280.00	106,280.00	0.00	
<b>Total General Fund Sources</b>	<b>63,496,943.00</b>	<b>63,699,841.00</b>	<b>202,898.00</b>	
Town Mgr 4/29 Proposed Uses	62,855,746.00	62,855,746.00	0.00	
<b>Sources less Uses</b>	<b>641,197.00</b>	<b>844,095.00</b>	<b>202,898.00</b>	
<b>Adjustments to Uses</b>				
<b>Education</b>			-252,645.00	Stay with base budget
300 <i>Education</i>				
	9 <i>Social Emotional Teacher</i>		94,194.75	Add 1 SE teacher
399 <i>School Comm</i>	Stipend		-9,500.00	25% increase vs. 160%
<b>Net Education Adjustments</b>			<b>-167,950.25</b>	

**E.L. Town Council Financial Oversight Committee**  
**Worksheet 5/16/19**  
**Potential Budget Adjustments and Impact on Sources Over Uses**

**New Positions**

135 Accountant	1 Procurement Mgr	-35,228.92	Defer PT addition
145 Collector	2 Assistant	-42,354.32	Defer change fr PT to FT
155 IT	3 Help Desk Admin	-39,394.00	Add FT Help Desk in 6mos
160 Clerk	5 Assistant	-9,104.00	Add PT Ass't in 6mos
			Annual cost \$133,855/2 for
210 Police	6 Captain	-67,000.00	6mos in budget
			Annual cost \$121,307/4 for
220 Fire	7 Deputy Chief	-30,300.00	3mos in budget
241 Building	8 Admin Clerk	-34,331.00	FT Ass't in 6 mos
299 Dispatch	PT Dispatcher	-14,965.44	Defer hiring 5th PT'er
<b>Adjustments to new positions</b>		<b>-272,677.68</b>	

**Other Line Items**

<i>OPEB Trust Fund</i>		<u>-100,000.00</u>	<i>Use Free Cash Transfer</i>
<b>Total Operating Budget Adjustments</b>		<b>-540,627.93</b>	

**Capital Projects**

Police	Cruiser replacement	45,000.00	Add back truck
Police	Cruiser replacement	-45,000.00	Use casino mitig. funds
			Decrease from \$75,000 to
Public Works	Sidewalk construction	-25,000.00	\$50,000
Public Works	Trailer Mount generator	-87,657.00	Defer purchase in FY20
Police	Feasibility study	25,000.00	Add back study
Police	Feasibility study	-25,000.00	Fund via free cash transfer
Clerk	Voting machines	26,000.00	Add back voting machines
Clerk	Voting machines	-26,000.00	Fund via free cash transfer
<b>Capital project adjustments</b>		<b>-112,657.00</b>	

<b>Total Potential Adjustments</b>		<b>-653,284.93</b>	
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## E.L. Town Council Financial Oversight Committee

### Worksheet 5/16/19

#### Potential Budget Adjustments and Impact on Sources Over Uses

Adjusted GF Uses	<u>62,202,461.07</u>	
<b>Adjusted GF Sources &gt; Uses</b>	<b>1,294,481.93</b>	
<b>"Reserves" Balance Analysis</b>		<b>% FY20 Uses</b>
Balance- Stabilization Fund	2,735,734.00	4.4%
Balance- Certified Free Cash thru 6/30/19	2,738,000.00	4.4%
Total "Reserves"	<u>5,473,734.00</u>	8.7%
Less Estimated transfer to OPEB	<u>1,100,000.00</u>	1.8%
Estimated remaining Reserves	4,373,734.00	7.0%
Less Police station feasibility study	25,000.00	0.0%
Less new voting machines	<u>26,000.00</u>	0.0%
Subtotal recommended free cash transfers	<u>51,000.00</u>	0.1%
Estimated remaining Reserves	4,322,734.00	6.9%
FY19 Tax Recap Valuation	1,994,987,436.00	
FY19 RE Tax Levy	40,996,991.81	
FY19 mill rate	20.55	