

**EAST LONGMEADOW SCHOOL COMMITTEE
MEETING MINUTES**



District Mission

"Our mission in the East Longmeadow Public Schools is to promote achievement and accountability in all endeavors as we educate today for the challenges of tomorrow"

DATE: August 20, 2018
TIME: 6:00 P.M.
WHERE: Superintendent's Conference Room

Meeting called to Order by: Richard Freccero
Chair stated that this meeting is being both audio and video taped, and asked if anyone else was taping the meeting.
Roll Call: Kathy Celetti, Recording Secretary; Pamela Blair, Asst. Supt. for Business; Elizabeth Marsian-Boucher; Gordon Smith, Superintendent of Schools; Richard Freccero, Chair; Gregory Thompson, V. Chair; Sarah Truoiolo, William Fonseca, Jake Brady, Student Rep
Chair: Welcome Jake Brady our new student rep.
Mr. Smith: It's our pleasure to have you coming off this summer break, not really required to be here.
Chair: quite impressive, great to have you here my friend.

Approval of Minutes

2.1 Approval of the June 18, 2018 executive session meeting minutes.

**William moved to approve the June 18, 2018 executive session meeting minutes, Elizabeth seconded the motion.
Chair: Any further discussion? All those in favor please say yes (4), abstention (1), (4-0-1)**

2.2 Approval of the June 18, 2018 regular session meeting minutes

**Elizabeth moved to approve the June 18, 2018 regular session meeting minutes, Gregory seconded the motion.
Chair: Any further discussion? All those in favor please say yes (4), abstention (1), (4-0-1)**

2.3 Approval of the July 2, 2018 regular session meeting

**Gregory moved to approve the July 2, 2018 regular session meeting minutes, Elizabeth seconded the motion.
Chair: Any further discussion? All those in favor please say yes (5), unanimous (5-0)**

Committee/Sub-committee Communications

William: Very good turn-out at National Night Out. Very wells put together, thanks to the Chief and his staff for another successful evening.
Elizabeth: ELEEF is going to have another run on September 23rd, but we will be discussing that later.
Student Rep: Summer was pretty good and refreshing. Senior year should be pretty good.

Opportunity for visitors to Address the committee - No one wished to address the committee

Superintendent's Report:

5.1.1 Mr. Smith gave the committee an update on Meadow Brook School. We are starting to see a different exterior. The school will be open to welcome students back on the 28th and staff on the 27th. We are running against time. We have had some challenges in terms of products coming in, but not being the correct products. Since some products had to go back, they have moved into the 1st grade wing. They are now doing the removal and abatement.
Chair: If I am a parent pulling up what will I see?
Mr. Smith: If you pull up to the front, you are going to see a new walkway. Eventually you will see a new front door and framing for a new front vestibule. You will have the intercom and cameras both on the exterior door and interior vestibule. A new cafeteria look, windows and panels are in with the exception of sliding windows. Glass sliding doors are now gone, you have a modern and energy efficient wall that's a combination of opaque panel and windows. Not a completed look, but definitely a transformation look. Target for finishing the gymnasium is middle of October.
Gregory: We have some deadlines in the contract, penalties if not met.
Mr. Smith: Right, those penalties will start early October if they go beyond the deadline.
Ms. Blair: We have been very happy with the OPM for this project, which was appointed by MSBA. He is there on a daily basis. A group of meet weekly on Friday.

Assistant Superintendent of Business :

5.2.1 BP gift donation of \$500 from Premier Source Credit Union for the EL Youth Safety Committee was presented by Ms. Blair.

**Gregory moved to approve the BP gift donation of \$500 from Premier Source Credit Union for the EL Youth Safety Committee, William seconded the motion.
Chair: Any further discussion? All those in favor please say yes (5), unanimous (5-0)**

5.2.2 MV reimbursement of \$279 from the National Energy Education Development Project was presented by Ms. Blair

**Sarah moved to approve the MV reimbursement of \$279, Elizabeth seconded the motion.
Chair: Any further discussion? All those in favor please say yes (5), unanimous (5-0)**

5.2.3 MS gift donation of \$25, from Diane Tiago for the MS library was presented by Ms. Blair

**William moved to approve the MS gift donation of \$25 for the library from Diane Tiago, Sarah seconded the motion.
Chair: Any further discussion? All those in favor please say yes (5), unanimous (5-0)**

5.2.4 BP gift donation of \$38.75 from the A+ Stop and Shop Rewards Program was presented by Ms. Blair

**Gregory moved to approve the BP gift donation of \$38.75 from the A+ Stop and Shop Rewards Program, William seconded the motion.
Chair: Any further discussion? All those in favor please say yes (5), unanimous (5-0)**

Old Business: None

New Business:

7.1 Birchland Park field trip to Washington DC on May 30, 2019 - June 1, 2019 was presented. Mr. Smith said that this is a preliminary outline of the trip. They are looking for approximately 100 - 150 students. They already have 10 chaperones, the cost is \$719, and with some fundraising they might be able to get that down a little.

Chair: Is this open to all grades/students?

Gregory: Is it only for 8th graders?

Mr. Smith: Yes, this is just a preliminary approval.

Gregory moved to approve the BP field trip to Washington DC on May 30, 2019-June 1, 2019 with additional information to come forward, Elizabeth seconded the motion.

Chair: Any further discussion? All those in favor please say yes (5) oppose (0), unanimous (5-0)

7.2 ELEEf's request to use the HS turf on Sunday, September 23, 2018 at 8AM for the 5K ELEEf Run "Spartan Sprint Run for Education" was presented.

Mr. Smith said that this is a fundraiser.

Gregory: Typically we try to stay away from Sunday morning activities. It is our one day to have rest. I think if we could ask going forward maybe Beth, no Sunday.

Beth: They already came up with the date and time, I think something was happening on Saturday at the school that was not school related, maybe Rec. I did tell them hopefully next year we plan differently.

Gregory moved to approve the ELEEf's request for use of HS turf on Sunday, September 23, Sarah seconded the motion.

Chair: Any further discussion?

Chair: I have one final point Mr. Smith; the building principal of the HS has not signed this. Dr. Flanagan should be made aware of this.

Mr. Smith: Mr. Magee has been made aware of this even before I even had them put in for this. I asked if there were any athletic conflicts or Rec conflicts, we were ok on both.

Mr. Thompson: Are we going to have a custodian on staff?

Mr. Smith: I don't know if they requested a custodian.

Mr. Thompson: Do we usually have one

Mr. Smith: No, not necessarily, if they were using the scoreboard, then they might put a custodian on.

Chair: Any further discussion? All those in favor please say yes (5) oppose (0), unanimous (5-0)

7.3 Rays of Hope's request to use the HS parking lot on Sunday, October 21, 2018 from 8AM-1PM was presented. This is annual request from former police officer Wescott.

Gregory moved to approve the Rays of Hope's request for use of HS parking lot on Sunday, October 21st, William seconded the motion.

Chair: Any further discussion? All those in favor please say yes (5) oppose (0), unanimous (5-0)

7.4 The DPW would like to put a request for proposal, basically design work for MB modular renovations. The modular at the end of the first grade wing. Not the newer more permanent modular. The project is to replace them with more a permanent modular. And at MS it's to finish off the full renovation which has been done in a few parts, of their heating system. We have done the boiler, cleaning of all the vents and now it's taking the steam piping and replacing it. There was also a question regarding asbestos.

Elizabeth moved to appoint William for the Designer Selection Committee for the MB and MS projects, Sarah seconded the motion.

Chair: Any further discussion? All those in favor please say yes (5) oppose (0), unanimous (5-0)

7.5 The re-scheduling of the September 4th School Committee meeting due to elections was discussed. The School Committee members were all in agreement to cancel the September 4th meeting and only have the one meeting on September 17th.

7.6 Scheduling a School Committee professional development and goal setting date was discussed. The Committee agreed to have a PD on September 17th at 6PM with a regular School Committee to follow at 7PM.

7.7 The EL Health Dept. and EL Police Dept. request for use of the HS parking lot on September 8 for the Bike Rodeo was discussed. Mr. Magee is aware of this event.

Chair: Please make sure the HS Principal is aware of this event.

William moved to approve the Health Dept. and Police Dept. request for use of the HS parking lot on September 8th, Sarah seconded the motion.

Chair: Any further discussion? All those in favor please say yes (5) oppose (0), unanimous (5-0)

Chair: Just a reminder that Convocation is on August 24th at Birchland Park. Refreshments at 8AM with the event starting at 8:30AM

Chair: Thank you to our Student Rep, Jake Brady, thank you ELCAT volunteer Jamie.

William moved to adjourn at 6:25, Elizabeth seconded the motion.

Chair: Any further discussion? All those in favor please say yes (5) oppose (0), unanimous (5-0)

Minutes Recorded by: Kathy Celetti

Respectfully submitted by: Superintendent Smith

Signature