

Board of Assessors Minutes
Tuesday, September 25, 2018 at 4:30 p.m.
Town Hall, Assessors Conference Room, 60 Center Square
East Longmeadow, Massachusetts 01028

Present: Martin J. Grudgen, Chairman; J. William Johnston, Clerk of the Board; Marilyn Ghedini, Assessor and Diane L. Bishop, Director of Assessing

Mr. Grudgen called the meeting to order at 4:30 p.m. It was noted this meeting was recorded by this office for the purposes of the minutes in accordance with MGL, Chapter 30A, Section 20.

Meeting Minutes: Mr. Johnston reviewed the open and executive session minutes from the meeting of September 18, 2018 and found them to be in order as to form and content and moved they be approved. Ms. Ghedini seconded. Motion passed 3-0.

Administrative:

- **Reports: The board reviewed and signed the following reports:**
 - FY19 LA-4 Assessment/Classification Report. Ms. Bishop stated once the LA-4 is approved the FY2019 Old to New Book will be available and if a taxpayer would like their FY2019 Property Record Card it will be available noting the FY2019 tax rate had not been determined as of yet.
 - FY19 LA-13 New Growth Report. Ms. Bishop stated again this year we had many unique occurrences where there was a large amount of unexpected new growth. Three utility companies had much more new growth and Construction Work in Progress (CWIP) than anticipated along with Brownstone II going on the tax roles and a few new commercial buildings. Ms. Bishop stated there was an additional amount of new growth from the LA-13A Amended New Growth from the FY2018 Omitted assessments.
- Ms. Bishop will submit these documents on the Gateway system for approval first thing in the morning.
- **Warrant:** The board reviewed and signed the following two warrants for a Supplemental Tax Bill processed on June 5, 2108.
 - FY18 CPA Supplemental 2 Warrant
 - FY18 Real Estate Supplemental 2 Warrant

Ms. Bishop stated once the LA-4 and LA-13 are approved our next step would be to meet jointly with the Town Council for the Tax Classification Hearing. Depending on when we get approval, the Tax Classification hearing will be October 23th or November 13th.

The next scheduled meeting of the Board of Assessors will be Tuesday, October 16, 2018 at 4:30 p.m.

Mr. Grudgen made a motion to adjourn at 5:00 p.m. Mr. Johnston seconded. Motion passed 3-0.

Respectfully Submitted,

J.W. Johnston
Clerk of the Board

Documents Reviewed: Meeting Minutes; Proposed FY2019 LA-4 Assessment/Classification Report and LA-13 Growth Report; FY18 Supplemental -2 Tax Warrant; FY18 Supplemental CPA Warrant.