



TOWN OF EAST LONGMEADOW
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TOWN COUNCIL

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BYLAW COMMITTEE MEETING
September 30, 2020, 3:00 p.m.
Via Zoom Webinar

Present: Councilor Pat Henry, School Committee Member Bill Fonseca, Deputy DPW Superintendent Tom Christensen and Town Clerk/Clerk of the Council Jeanne Quaglietti

Absent: Town Council Vice President Tom O'Connor, Councilor Ralph Page

Committee Chair Henry called the meeting to order at 3:00 p.m.

Motion: Mr. Christensen made a motion to approve the Bylaw Committee Meeting minutes of September 24, 2020. Mr. Fonseca seconded and all were in favor, via a roll call vote.

Regarding the review of #4 Draft Question, Chapter 376, Property Maintenance, Chair Henry reported that he has referred this back to Health Director Aimee Petrosky.

The Committee discussed a possible extension for General Code's deadline of November 6, 2020, for the Draft. Ms. Quaglietti stated that General Code has already recognized that we may need to extend the date since we are in the middle of an election. The Committee agreed that they would ask for an extension to January 31, 2021, but it would be the Committee's personal goal to finish before this date

Motion: Mr. Fonseca made a motion to extend the deadline for the Draft review from November 6, 2020, to January 31, 2021. Mr. Christensen seconded and all were in favor, via a roll call vote.

Ms. Quaglietti will notify General Code of the new deadline and Chair Henry will notify Town Council Vice President O'Connor and Councilor Page.

Chair Henry then reported his findings in reviewing pages 1-10 of the List of Changes – Bylaws. He noted that the paginated version does not match the Table of Contents as shown in the on line version, and there were inconsistencies in Section 1-7 Issuance of citations. Also, in Section 97-13 of the Code referencing the School Department Business Manager, we had made "business manager" all lower case letters, and General Code has made "Business Manager" upper case letters.

The General Law Acceptances in the Code were discussed. Ms. Quaglietti will check to make sure there should be no other additions past the November 27, 2018 entry. Messrs. Fonseca and Christensen will compare the General Law Acceptances from the current General Bylaws to the General Law Acceptances as shown in the Draft to make sure they are accurate.

The Table of Contents was addressed, specifically the location for the Town Manager, Town Clerk and Town Attorney. The Committee debated whether these should appear in the Administrative Legislation section, rather than Officers and Employees. After discussion, the Committee agreed on the following, as shown in the motion.

Motion: Mr. Christensen moved that the Town Manager should appear in Part I: Administrative Legislation, and the Town Attorney would appear in the Town Manager's subsection; the Town Clerk would stay in Part II: Departments with the heading "Town Clerk" falling in alphabetical order. Mr. Fonseca seconded and all were in favor, via roll call vote.

Chair Henry then noted that Chapter 359 Marijuana: Public Use and Consumption, and Chapter 360: Marijuana: Prohibited Use and Consumption appear together. He feels that Chapter 360 belongs in the Zoning chapter. Mr. Christensen will confer with Councilor Page as to an appropriate location in Zoning for Chapter 360 to appear and come back with a recommendation to the Committee.

Chair Henry commented that the Committee had raised the fine for a violation of a bylaw from \$200 to \$300, but General Code is still showing \$200.

Also, looking at pages 9-11 of the List of Changes, and after much discussion, the Committee agreed to separate the Building Department from the Planning Department. Relative to that, the Google Doc showing the department heads' recommended changes was referred to. Ms. Quaglietti will share that Google Doc with the Committee.

The next meeting will be Wednesday, October 7, 2020, at 4:00 p.m.

Motion: Mr. Fonseca made a motion to adjourn at 4:22 p.m. Mr. Christensen seconded and all were in favor, via a roll call vote.

Respectfully submitted,

Jeanne R. Quaglietti
Town Clerk/Clerk of the Council