

BOARD OF PUBLIC WORKS MEETING HELD: October 16, 2018

LOCATION: 84 Somers Road, East Longmeadow, MA 01028

ATTENDANCE: P. Abair, W. Gelinias, T. O'Brien, B. Fenney, T. Christensen, R. Esposito, F. Vachon

B. Fenney is recording the meeting since there is not a secretary to transcribe the minutes.

REVIEW/APPROVE MINUTES OF 9/11/18 MEETING: Tom Christensen made a motion to approve the minutes of the meeting of September 11, 2018. There being no further discussion, the vote was taken and was unanimously affirmative.

CAPITAL IMPROVEMENTS PLAN FY2020

Bruce thanked everyone for attending the meeting. The 5 year plan meeting was moved in order to present to the Council earlier per request of the Town Manager.

BUILDING MAINTENANCE - Mr. Dunn is on vacation this week so Mr. Fenney will present.

New 150 kW generator for the Town Hall: The Town Hall currently has 2 20k units. There is not enough real estate for a 100KW generator. A new one would have an easy set up and will be stored at DPW. Mr. Fenney looked at grants to fund this but a mobile unit made this ineligible.

Elevator in Town Hall: This item is listed at a reduced cost. It is part of ADA compliance. Mr. Fenney will apply for a grant for \$550,000 to complete this. The town received another grant previously to design and bid out the elevator plans. If a new grant is awarded, the item will be removed from the plan. This does not include an elevator for the Library as they already have one. An elevator has been on Capital Improvement Plan for at least 8 years. It impacts staff as well as residents.

Library carpets: No additional discussion on this item.

HIGHWAY DIVISION - Tom Christensen

LED street light conversion: The \$579,000 figure was based on the RFP that previously went out and received 5 responses. It is to include some smart features and more camera options. It will provide a potential annual savings of \$93,000. The maintenance agreement will be separate. It is a turn-key package.

Improved paving: More funding is needed after Chapter 90 to keep roads in the same condition as they are now. Residents are constantly calling regarding paving. Maintenance and

water main replacements are addressed first for paving. This item is based on the number of resident calls regarding paving. Federal funding is also being looked at for additional resources. TIP funding was discussed.

Sidewalk funding: No Capital Funds were allocated for this in the last 2 years.

Contaminated materials: Includes materials from catch basins as required by DEP

EQUIPMENT - Bruce Fenney

JD50 mini excavator:

Replace 19—Bobcat: For snow plowing

Replace 1980 John Deere tractor: Parts for this vehicle are no longer available. This is used for athletic fields. There was a discussion on replacing the tractor with another Bobcat with attachments. Mr. Fenney will ask Bobcat to provide a demonstration on their other capabilities. The tractor will remain on the list for replacement.

Replace Admin vehicle: Vehicle 108 was sold at auction last year. An F150 is suggested. There is only 1 vehicle for 4 people to share currently.

Mack dump truck: The new Mack was received last week. It is for snow plowing.

WATER DEPARTMENT - Felix Vachon and Roy Esposito

12" main connection pipe: The pipe is from the 1950's. It goes all the way to the city line. All houses and hydrants would need to be tied in.

Paint water tank: This would need to go out to bid. Mass DEP has granted an extension for completion until next fall.

Meter module upgrades: Mr. Esposito reported that the software should have been upgraded a long time ago. It will be going to a cloud based system. The process was started last year. This will be the second phase of a multi-year process. The modules have more information available. We are replacing old meters to new modules as batteries die or when wires are cut.

SEWER - Felix Vachon

Inflow and infiltration: This is a requirement for Springfield Water and Sewer. It will result in savings for the Town to have their own system. Some of the funds are to fix problems that have already been identified.

Sewer/drain camera: The current camera is on its' last leg and there are no parts available. A new camera can be utilized for other uses as well.

The Board thanked the members and Mr. Fenney for their hard word in compiling the Plan for the meeting.

Tom O'Brien made a motion to approve the Capital Improvement Plan for FY2020. There being no further discussion, the vote was taken and was unanimously affirmative. All members signed off and it will be presented to the Town Manager.

OTHER BUSINESS

ELM STREET SIDEWALK PROJECT: Mr. Fenney reported that this project is completed. No Police Details were included in this bid.

Mr. Gelinis made a motion to adjourn the meeting at 5:26pm. Mr. Abair seconded the motion, there being no further discussion; the vote was taken and was unanimously affirmative.

The next meeting will be held in January. Mr. Fenney will email the attendees with proposed dates.