



EAST LONGMEADOW PLANNING BOARD

Tuesday, September 29, 2020

6:00 PM Eastern Time (US and Canada)

Zoom Webinar

MINUTES

Chair Russell Denver opens the meeting at 6:00 pm and called the roll.

Present: Russell Denver, Chair
George Kingston, Vice Chair
Tyde Richards
Jon Torcia
Pete Punderson

Staff Present: Bethany Yeo, Planning & Community Development Director

APPROVAL OF MINUTES

September 29, 2020

Motion to approve made by George Kingston; second by Pete Punderson and approved by roll call vote five (5)-zero (0).

SITE PLAN WAIVER REQUESTS

1. **SPRW 2020-38: Heritage Plaza Liquors Craft Beers**—Request for Site Plan Review Waiver for a liquor store at 406-436 North Main Street, Unit 436 (Assessor's Parcel ID 13-14-D) in an existing structure on a 13.22 +/- acre site in the Industrial zoning district. Applicant CPM Liquors Inc., 4 Mallard Circle, Shrewsbury, MA 01545.

Mr. Roma, representative for CPM Liquors, Inc. was present for discussion. Chairman Russell Denver inquired about the hours of operation and anticipated staffing needs. Mr. Roma shared that they anticipate operating from 9:00am to 9:00pm Monday through Saturday and 10:00am to 8:00pm on Sundays. He anticipates employing 2 to 3 employees and an average of 200 customers per day. Chairman Denver asked about the plan for deliveries and Mr. Roma explained that while he is unfamiliar with the plaza specifics, he anticipates most deliveries to occur Monday through Thursday through the back of the plaza. Chairman Denver requested clarification about Sunday hours as their website states that they close at 7:00pm on Sundays. Mr. Roma explained that he follows the hours of similarly situated grocery stores and feels as though this is standard operating hours for a liquor store. Mr. Torcia added comment that it is standard practice for liquor stores to stay open until 8:00pm on Sundays. No further questions.

Motion to approve made by Vice Chair George Kingston; second by Board member Pete Punderson and approved by roll call vote five (5)-zero (0).

2. **SPRW 2020-39: Home Office** –Request for Site Plan Waiver for a home office for Hanson Consulting Solutions, a consulting business offering CPR and AED training, risk assessment and consulting at 49 Dartmouth Lane (Assessor's Parcel ID 31-22-15) on a .98 +/- acre site in the Residence AA zoning district. Applicant: Robert Hanson, 49 Dartmouth Lane, East Longmeadow, MA 01028.

Applicant Robert Hanson was present for discussion. Vice Chair George Kingston asked about in home trainings and Mr. Hanson explained that all trainings would occur in community centers and at various facilities.

Motion to approve made by Vice Chair George Kingston; second by Board member Pete Punderson and approved by roll call vote five (5)-zero (0).

NEW PUBLIC HEARINGS

No submittals at this time.

OTHER BUSINESS

- Governor's COVID-19 Order No. 50 regarding Extension of Outdoor Dining Provisions: Bethany Yeo, Planning Director read the order. Chairman Denver added comment that the East Longmeadow Town Council wants the order to end by November 15, 2020 in order to avoid noise and nuisance complaints around New Year's Eve. Vice Chair George Kingston asked if any action needs to be taken by the Planning Board at this time. Director Yeo stated none was needed.

Motion made to adopt the language used by the East Longmeadow Town Council in regards to Order No. 50 by Vice Chair George Kingston; second by Board Member Pete Punderson and approved by roll call vote five (5) – zero (0).

- **Director's Report**

The Planning Director reported that the Open Space and Recreation plan has been approved by the State of Massachusetts and this will be posted on the Planning Board website. The Planning Director also shared that the next Planning Board meeting is November 10, 2020 at 5:00pm so that Board Members may attend the public hearing regarding the mixed use zoning district at the Town Council meeting at 6:15pm. Director Yeo also shared an update regarding the murals on Maple Court. She explained that the sidewalks, curbing and planters were a part of the grant funding received for this project. She gave a brief overview of the anticipated business of the next meeting on November 10, 2020. Vice Chair George Kingston asked for an update regarding the Master Plan 2030 and Director Yeo shared that they are working to staff the Master Plan Steering Committee. She also shared that the Planning Department administrative assistant will be starting November 2nd, 2020. No further questions or business to report.

ADJOURN Motion to adjourn made by Vice Chair George Kingston; second by Board member Pete Punderson and approved by roll call vote five (5)-zero (0) at 6:18pm.

Respectfully submitted.

Rebecca A. Jones,
Planning & Community Development Administrative Assistant