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Section 1: General Information

East Longmeadow Facts

Settled:	1720
Incorporated:	1894
County:	Hampden
Area:	13.4 square miles
Mileage of Town Public Ways:	119 miles
Highest Altitude:	Prospect Street 391.50 feet above sea level
Form of Government:	Town Council & Town Manager
Fiscal Year:	The current Fiscal Year (FY2018) runs from July 1, 2017 to June 30, 2018

Vital Statistics

Births Recorded in Clerk's Office:

	2017	2016	2015	2014	2013
Male	62	58	54	81	52
Female	52	72	60	52	48
Total Births Recorded:	114	130	114	133	100

Deaths Recorded: 402 330 355 359 339

Marriages Recorded: 97 93 73 81 84

2017 Dog Licenses Issued

2,106 dog licenses were issued, including 3 kennel licenses.

Licenses fees received: \$23,051.00

Penalties collected: 7,108.00

Retained by the Town: \$30,159.00

Dog licenses are issued each year on April 1st and expire the following year on March 31st. By State law, all dogs 6 months old and older must be licensed. Proof of rabies vaccination is required and proof of spaying or neutering.

Unspayed and/or un-neutered dog: \$20.00

Spayed and/or neutered dog: \$10.00

Thomas P. Florence, Town Clerk, Clerk of the Council

List of Elected Officials

Revision of 6/30/17

As of July 1, 2016, the Town of East Longmeadow changed to a new form of government. Following the Special Election of June 7, 2016, a seven member council with a Town Manager (appointed by the Council) now replaces the three member Board of Selectmen and Open Town Meeting. The only Elected Officials, per the Town's new Charter, are the 7 member Town Council and the 5 member School Committee. All other Boards and Commission members will now be appointed by the Town Manager.

East Longmeadow Town Council

Official	Address	Phone	Term To
Kevin M. Manley, Pres.	20 Oak Brook Dr.	525-3613	7/19
Michael J. Kane, V. P.	6 Old Pasture Rd.	525-1529	7/20
Donald J. Anderson	22 Skyline Dr.	525-8895	7/18
Paul L. Federici	19 Hampden Rd.	537-0493	7/19
Joseph A. Ford	53 Ridge Rd.	478-5847	7/20
Kathleen G. Hill	222 Kibbe Rd.	525-2564	7/19
Thomas C. O'Connor	3 Orange St.	737-9629	7/18
Eric Madison			Resigned 9/2017
Denise Menard, Town Manager	Town Hall	525-5400, x1101	

School Committee

Official	Address	Phone	Term To
Deirdre Mailloux, Chair	55 Rockingham Cr.	224-1067	7/18
Gregory M. Thompson, Vice-Chair	426 Porter Rd.	526-0954	7/20
William Fonseca	31 Van Dyke Rd.	525-2503	7/19
Richard L. Freccero	9 Channing Rd.	734-1884	7/20
Elizabeth M. Marsian-Boucher	138 Pease Rd.	525-2763	7/19

Town Council Information:

Agendas, approved minutes, scheduled meetings and all other Town Council related information can be found on the Town's website at www.eastlongmeadowma.gov > Government > Town Council.

The Town Clerk is Clerk of the Council (as stated in Article 2, Section 3 of the Home Rule Charter) and gives notice of all Council meetings to its members and to the public, maintains minutes and supporting documentation of all Council proceedings and performs such other duties as may be assigned by the Charter, bylaw or other rules of the Council.

Thomas P. Florence, Town Clerk, Clerk of the Council

Section 1: General Information

Appointed & Elected Boards & Committees; Term Expiration Dates

Town Council - Elected - 7 Members - 3 year terms

Kevin M. Manley, President	20 Oak Brook Drive	7/1/2019
Michael J. Kane, Vice President	6 Old Pasture Road	7/1/2020
Donald J. Anderson	22 Skyline Drive	7/1/2018
Paul L. Federici	19 Hampden Road	7/1/2019
Joseph A. Ford	53 Ridge Road	7/1/2020
Kathleen G. Hill	222 Kibbe Road	7/1/2019
Thomas C. O'Connor	3 Orange Street	7/1/2018

School Committee - Elected - 5 Members - 3 year terms

Deirdre Mailloux, Chairman	55 Rockingham Circle	7/1/2018
Gregory M. Thompson, Vice Chair.	426 Porter Road	7/1/2020
William Fonseca	31 Van Dyke Road	7/1/2019
Richard L. Freccero	9 Channing Road	7/1/2020
Elizabeth M. Marsian-Boucher	138 Pease Road	7/1/2019

Board of Health - 3 Members - 3 year terms

Dr. Sarah Perez McAdoo, Chairman	Town Hall	11/17/2019
Karen Robitaille, RN	Town Hall	11/17/2018
Dr. Kevin Hinchey	Town Hall	10/17/2020
Aimee Petrosky, Health Director	Town Hall	

Board of Public Works - 3 Members - 3 year terms

Daniel S. Burack	157 Somers Road	Resigned 5/30/2017
Thomas G. Wilson, Jr.	237 North Main Street	Resigned 5/30/2017
John F. Maybury	215 Prospect Street	Resigned 5/30/2017
Bruce Fenney, Superintendent	Town Hall	

Planning Board - 5 Members - 5 year terms

George C. Kingston, Chairman	66 Rural Lane	4/1/2018
Tyde Richards, Clerk	566 Prospect Street	4/1/2020
Deborah Bushnell, Vice Chair	32 Newbury Avenue	4/1/2021
Louis Morabito	26 Prospect Hills Drive	6/1/2022
Russell Denver	2 Lester Street	6/1/2019

Board of Assessors - 3 Members - 3 year terms

Martin J. Grudgen, Chairman	19 Cross Meadow Road	6/1/2020
James William Johnston, Jr.	3 Pineywoods Drive	6/30/2019
Christine M. Saulnier	26 Deer Run Terrace	6/30/2018
Diane Bishop, Director	Town Hall	

Board of Library Trustees - 6 Members - 3 year terms

Charles Gray, Jr., Chairman	26 Marci Ave	4/10/2018
Cynthia J. MacNaught (appt.4/15)	22 Amy Ln	4/12/2019
Virginia Robbins	58 North Circle Dr	4/12/2019
Diane A. Tiago, Secretary	38 Rogers Rd	5/31/2020
David J. Boucher, Vice Chair	138 Pease Rd	6/1/2020
Melanie Mannheim	228 Mapleshade Av	6/1/2018

Citizens Emergency Response Team (CERT)

FD LT. Dan Fazio	CERT Liaison	
Stephanie Sisk	855 Somers Rd	6/30/2018
Otto Hernandez	210 Prospect St	6/30/2018
Linda Morrisette	28 Heatherstone Dr	6/30/2018
Brian A. Hill	276 Pease Rd	6/30/2018
Judy Milano	59 Quarry Hill	6/30/2018
Olan Johnson	42 Braeburn Rd	6/30/2018
Chester Chin	52 Somers Rd	6/30/2018

Community Preservation Committee

George C. Kingston		
Planning Acting Chair	66 Rural Ln	8/1/2020
Mary Ellen Goodrow		
Clerk, at large	3 Greenacre Ln	8/1/2020
Anthony Zampiceni		
Historical Comm	3 Dell St	8/1/2020
William A. Caplin		
Citizen-at-Large	16 Broadleaf Cir	8/1/2019
Lynn A. Booth - Housing	219 Kibbe Rd	8/1/2019
Thomas M. Kaye - Recreation	265 Millbrook Dr	8/1/2019
Thomas O'Brien - Conservation	160 Mapleshade Ave	8/1/2018

Conservation Commission - 7 Members - 3 year terms

Vacant		6/1/2020
Thomas O'Brien, Vice Chair	160 Mapleshade Ave	6/1/2020
Vacant		6/30/2019
Robert F. Sheets	2 Heritage Cir	6/1/2019
Craig E. Jernstrom, Clerk	36 Westminster St	6/30/2018
William R. Arment	5 Albano Dr	6/30/2018
Tony Zampiceni	3 Dell St	6/30/2018

Cultural Council - 7 Members - 3 year terms

Sandy Kowen, Chairman	117 Pinehurst Dr.	11/14/2019
JoAnn M. Asselin, Secretary	31 Broadleaf Circle	4/29/2018
Jonathan Torcia	79 Thompkins Ave	6/30/2020
Christine E. Williams	58 Maplehurst Ave	8/24/2018
Pat Duperre, Treasurer	17 Waterman Street	6/30/2020
Ann Paquette	22 High Street	6/30/2020
Vacant		

Section 1: General Information

Historical Commission - 7 Members - 3 year terms

Anthony Zampiceni, Chairman	3 Dell Street	6/30/2018
Peter M. Burns, Vice-Chair	156 Pleasant St	6/30/2018
Bruce E. Moore	76 Birchland Ave	6/30/2018
Patrick T. Manley	65 Fairview St	6/30/2018
John H. Makara	263 Prospect St	6/30/2018
Gina Szyknaruk	6 Taylor St.	6/30/2020
Vacant		6/30/2018
Laura Peavy	Resigned July 2017	

Housing Authority - 5 Members - 5 year terms

Joseph D'Ascoli, Chairman		
State Appointee	35 Windham Dr	6/30/2021
Vincent Mandolini	3 Quarry Hill	6/30/2020
Vacant		6/30/2022
Danelle Tavella	184 Gates Ave	1/9/2019
James E. Moriarty, Asst. Treas	33 Speight Arden	4/10/2018
Lynn Booth, Director	81 Quarry Hill	

Independence Day Committee

Ryan Quimby, Chairman	61 Pioneer Cir
Michael D. Boucher	106 Glynn Farms Dr
Mike Cavanaugh	100 Fernwood Dr
Paul L. Federici	19 Hampden Rd
William M. Fonseca	31 Van Dyke Rd
Adele C. Hill	31 Oak Brook Dr
Robert H. Hill	31 Oak Brook Dr
Carl F. Ohlin	10 Pease Rd
James A. Rintoul	537 Prospect St
Tony Zampiceni	3 Dell St
Michael White	40 Merriam St

Local Emergency Planning Committee

Aimee Petrosky, Health Director	Town Hall
Andrea Luppi, Utility, Columbia Gas	Cottage St
Bill Pruyne	
American Red Cross Liaison	506 Cottage St
Bruce Augusti	
Massachusetts Emergency Management Representative	1002 Suffield St
Bruce Fenney	
Superintendent of Public Works	Town Hall
Carolyn Brennan	
Director Council on Aging	381 North Main St
Chris Buendo	
Media Representative	280 North Main St
Chris Zobel (Cartamundi)	443 Shaker Rd
Dana Bean, Industry Rep (Lenox)	301 Chestnut St
Denise Menard, Town Manager	Town Hall
Frank Morrisino Jr.	
Citizen Representative	36 Lori Ln

Gordon Smith	
School Department & Buses	180 Maple St
Jeff Heinze, Elder Care, Wingate	32 Chestnut St
Jeffrey Dalessio, Police Chief	160 Somers Rd
Joanne Derosé	
Utility, National Grid	
Kerry Kervick, FD Admin	150 Somers Rd
Melinda Mandeville	
Council on Aging Representative	328 North Main St
Michael Marcus, Elder Care	
EL Skilled Nursing Home	305 Maple St
Michelle Garrity, Elder Care, Care One	135 Benton Dr
Pam Skiba, Elder Care, East Village	50 Benton Dr
Patrick Leonardo	
AMR/Emergency Medical Service Representative	595 Cottage St
Paul Morrisette, Chief	
Fire Department Liaison	150 Somers Rd
Robert Sheets	
Elder Care, East Village	50 Benton Dr
Roy Esposito	
DPW/Transportation Liaison	60 Center Sq
Sara Pereira (Lenox)	301 Chestnut St

Registrars of Voters - 4 Members - 3 year terms

R. Patrick Henry, Jr., Chairman (R)	54 Ridge Rd	6/1/2019
William A. Caplin (R)	16 Broadleaf Cir	6/1/2020
Gary Delisle (D)	45 Taylor St	4/1/2019
Thomas P. Florence (D)	Town Hall	4/1/2019

Zoning Board of Appeals - 7 Members - 3 year terms

Mark J. Beglane, Chair	23 Forest Hills Rd	6/30/2020
John Garwacki, Vice Chair	34 School St	6/30/2019
Charles H. Gray, Clerk	27 Marci Ave	6/30/2020
Brian Hill	276 Pease Rd	6/30/2019
Francis Dean	72 Pioneer Cir	6/30/2019
James Channing, Associate	39 Pondview Drive	6/30/2018
Vacant, Associate		

Town Officials (Annual Terms unless noted)

Director of Municipal Finance & Town Accountant	Sara Menard
Appointed - 3 years	
Animal Control-Dog Officer	
Animal Inspector	Paul Morrissey
Building Commissioner - 3 years	Kevin Duquette
Town Clerk - 3 years	Thomas P. Florence
Town Collector-Treasurer - 3 years	Dawn Fonte
Constable	Michael J. Kane
Town Manager - 3 years	Denise Menard
Fire Department Chaplain - 3 years	Pastor Timothy Sheranko
Fire Department Chief - 3 years	Paul J. Morrisette
Forest Warden - 3 years	Benjamin Cote

Section 1: General Information

Health Director - 3 years	Aimee Petrosky
Police Chief - 3 years	Jeffrey Dalessio
Parking Clerk - 3 years	Lori Hall
Plumbing-Gas Inspector	Anthony Curto
Plumbing-Gas Inspector, Alternate	Carl Zimmerman
Superintendent of Public Works 3 years	Bruce Fenney
Superintendent of Public Schools 3 years	Gordon Smith
Town Attorney	James T. Donahue, Esq.
Tree Warden	Roy Esposito
Veterans Graves Officer - 3 years	Daniel Kneeland
Veterans Service Officer	John Comerford
Inspector of Weights & Measures	Rudolf Kroisi
Wiring Inspector	Ed Lague
Wiring Inspector, Alternate	Steven Scliopou
Department Directors	
Town Manager	Denise Menard
Building Commissioner	Kevin Duquette
Director, Assessors	Diane Bishop
Director, Conservation/Planning/ZBA	Robyn Macdonald
Director, Council on Aging	Carolyn Brennan
Director, ELCAT	Don Maki
Director, Recreation	Donna Prather—Dec. 2017
Director, Human Resources	Karin Decker
Director, IT	Ryan Quimby
Director, Library	Layla Johnston
Fire Chief	Paul Morrissette
Police Chief	Jeffrey Dalessio
Superintendent of Public Works	Bruce Fenney
Superintendent of Public Schools	Gordon Smith
Town Accountant, Director of Finance	Sara Menard
Town Clerk	Thomas Florence
Town Collector/Treasurer	Dawn Fonte
Director, Recreation	Colin Drury—Jan. 2017–June 2017

Directory: Departments and Services

Emergencies and Ambulance Dial 9-1-1	
Accounting	413-525-5400 ext. 1800
Animal Inspector (Police non-emergency)	413-525-5440
Assessors	413-525-5400 ext. 1600
Appeals, Board of (Zoning)	413-525-5400 ext. 1700
Board of Health	413-525-5400 ext. 1103
Building Department	413-525-5400 ext. 1150
Conservation Commission	413-525-5400 ext. 1700
Council on Aging	413-525-5400 ext. 1400
Fire Department (non-emergency)	413-525-5430
Housing Authority	413-525-7057
Human Resources	413-525-5400 ext. 1125
Information Technology	413-525-5400 ext. 1900
Public Library	413-525-5400 ext. 1500
Planning Board	413-525-5400 ext. 1700
Police Department (non-emergency)	413-525-5440
Public Works	413-525-5400 ext. 1200
Recreation Department	413-525-5400 ext. 1300
School Department	413-525-5450
Tax Collector/Treasurer	413-525-5400 ext. 1050
Town Clerk	413-525-5400 ext. 1000
Town Manager	413-525-5400 ext. 1100
Veteran's Services	413-525-5400 ext. 1416

East Longmeadow on the Internet

www.eastlongmeadowma.gov Visit us on Facebook!

Section 1: General Information

The People Who Represent You

The Governor

His Excellency, Charlie Baker (R)
Office of the Governor, State House, Room 280 Boston MA 02133

Tel. 617-725-4005 • Fax 617-727-9725 • TTY 617-727-3666
888-870-7770 in state

444 N. Capitol St., Suite 208, Washington, DC 20001
Tel. 202-624-7713 • Fax 202-624-7714

State Office Building, 436 Dwight St., Suite 300, Springfield, MA 01103
Tel. 413-784-1200

Senators In Congress

The Honorable Elizabeth A. Warren (D)
317 Hart Senate Office Building
United States Senate, Washington, DC 20510 • Tel. 202-224-4543

2400 John F. Kennedy Federal Building
15 New Sudbury Street, Boston, MA 02203 • Tel. 617-565-3170

Springfield Office: 1550 Main Street, Suite 405, Springfield, MA 01103
Tel. 413-788-2690

The Honorable Edward Markey (D)
218 Russell Senate Office Building

255 Dirksen Senate Office Building, Washington, DC 20510
Tel. 202-224-2742 • Fax 202-224-2742

975 John F. Kennedy Federal Building
15 New Sudbury Street, Boston, MA 02203 • Tel. 617-565-8519

1550 Main Street, 4th floor, Springfield, MA 01101 • Tel. 413-785-4610

Representative in Congress

First District

The Honorable Richard E. Neal (D)
341 Canon House Office Bldg., Washington, DC 20515
Tel. 202-225-5601 • Fax 202-225-8112

300 State Street, Suite 200, Springfield, MA 01105
Tel. 413-785-0325 • Fax 413-747-0604

State Senator

First Hampden & Hampshire District

Senator Eric P. Lesser (D)
State House, Room 519, Boston MA 02133
Tel. 617-722-1291 • Fax 617-722-1014

17 Main St., Wilbraham, MA 01095
Tel. 413-599-4785 • Fax 413-596-3779

District Office: 60 Shaker Rd., Unit 3B, East Longmeadow, MA 01028
Tel. 413-526-6501

email: Eric.Lesser@masenate.gov

Representative in General Court

Second Hampden District

East Longmeadow, Precincts 2 & 3 & 4
Representative Brian Michael Ashe (D)
State House, Room 466, Boston, MA 02133
Tel. 617-722-2017 • Fax 617-722-2813

District Office: Tel. 413-754-4184, 413-272-3922
email: BrianAshe@mahouse.gov

Representative in General Court

Twelfth Hampden District

East Longmeadow, Precincts 1
State Representative Angelo Puppolo (D)
State House, Room 236, Boston, MA 02133
Tel. 617-722-2430 • Fax 617-722-2848

2341 Boston Rd, Suite 204, Wilbraham, MA 01095 • Tel. 599-4333
email: AngeloPuppolo@mahouse.gov

Section 1: General Information

Publications Available

Map with street guide	\$ 10.00
Zoning By-Laws	\$ 20.00
Zoning Map	\$ 20.00
Sub-division Rules & Regulations	\$ 20.00
Health Regulations	\$.50
General By-laws	\$ 10.00
Street List	\$ 8.00
Voter's List	\$ 10.00

Federal, State and Town Census

Population:

1960 Federal Census	10,294
1965 State Census	11,988
1970 Federal Census	11,988
1971 Special Redistricting Census	13,255
1975 State Census	13,132
1980 Federal Census	12,905
1985 State Census	12,403
1990 Federal Census	13,367
1995 Town Census	14,175
1996 Town Census	14,903
1997 Town Census	14,466
1998 Town Census	14,504
1999 Town Census	14,728
2000 Federal Census	14,100
2001 Town Census	14,902
2002 Town Census	15,772
2003 Town Census	15,979
2004 Town Census	16,072
2005 Town Census	15,774
2006 Town Census	15,894
2007 Town Census	15,880
2008 Town Census	15,881
2009 Town Census	15,938
2010 Federal Census	15,720
2011 Town Census	15,547
2012 Town Census	15,875
2013 Town Census	15,938
2014 Town Census	15,470
2015 Town Census	15,578
2016 Town Census	16,103
2017 Town Census	15,802

10 year gain in population	1960 to 1970	16.5%
10-year gain in population	1965 to 1975	9.5%
10-year gain in population	1970 to 1980	7.6%
10-year loss in population	1975 to 1985	-5.5%
10-year gain in population	1980 to 1990	3.6%
10-year gain in population	1985 to 1995	14.2%
10-year gain in population	1990 to 2000	5.5%
10-year gain in population	1995 to 2005	11.3%
10-year gain in population	2000 to 2010	14.8%
10-year loss in population	2005 to 2015	-1.2%

Thomas P. Florence, Town Clerk

Section 2: Administration

Town Council

2017 was a busy and productive year for the Town of East Longmeadow; in the June election the Town selected the following two (2) candidates to fill seats on the council whose terms had expired, Joe Ford and Michael Kane, incumbents that ran unopposed. The Council members were sworn in at the first scheduled Town Council meeting in July. The Council voted in its officers in accordance with the Charter. Kevin Manley was voted by the Council to serve as the President of the Council and Michael Kane was voted to serve as Vice President. The Town Council has all general, corporate, legislative and appropriation powers of the Town. The Council may enact bylaws, rules, regulations, and other orders, not inconsistent with the charter, governing its own proceedings, town functions, and all matters bearing on the exercise of its powers and duties. The Council shall have the power to appoint the following: a Town Manager, individuals who are to serve as representatives or delegates of the town to the governing or advisory boards of regional or district authorities, and any other ad hoc committees as it deems necessary for the orderly conducting of town business and policy. The Council is also the licensing authority of the town and has all the power to issue licenses, to make all necessary rules and regulations regarding issuance of such licenses, to attach conditions and restrictions to such licenses as it deems to be in the public interest, and to enforce all laws relating to such licensed businesses.

The Council voted on the town budget and took this responsibility very seriously. In approving the budget the Council was not only able to maintain existing services, but add additional necessary services in the area of public safety. Some significant additions to public safety include approving civilian dispatchers for the police department, adding an ambulance service to the fire department and a lease purchase of a new ladder truck for the fire department. In addition the Town Council voted to authorize the Town Manager to explore the possibility of entering into an agreement with the Town of Hamden to create a regional emergency services coordinated dispatch. All of these additions, as well as, the continued services were approved in a fiscally responsible manner with minimal impact on the taxpayers of the town.

The Council additionally considered various licensing issues within the town and considered the recommendations of the By-Law Review Committee. The Council created a licensing sub-committee to consider existing fees and requirements, a communications sub-committee to enhance communication with the public and share information in a timely manner. The Council continues to work diligently to approve changes to the Zoning By-laws and General By-laws to reflect the implementation of the Home Rule Charter.

Although this form of government is still in its infancy and continually evolving as we deal with the significant changes required by the Home Rule Charter, the process is going well and has had minimal impact on the community. As we move forward the Council will continue to work diligently with all stakeholders to ensure we continue to represent the best interest of the Town and the constituents.

The Town Council was grateful and humbled to participate in the solemn observances of Memorial Day, Veterans Day and September 11th ceremonies. Other social events occurring in East Longmeadow included the Fourth of July Parade, and National Night Out.

Section 2: Administration

Town Manager

I am pleased to present the 2017 Annual Report for the Town of East Longmeadow. This report contains valuable information about the activities of various Town departments and agencies.

The transition to the Town Council-Town Manager form of government has certainly led to 2017 being a year of change for the Town of East Longmeadow.

Congratulations to Councilmen Joseph Ford and Michael Kane who were re-elected to the Town Council. Thank you to Eric Madison who resigned from the Council in September and welcome to Thomas O'Connor who was appointed to the Council to fill that vacancy.

As Town Manager, I work closely with the Council to implement the community goals set with the Town's budget along with actions approved by the Council throughout the year. This year's budget included an increase in Public Safety with expansion of the Fire Department to begin the East Longmeadow Ambulance Service along with funding for civilian dispatch of emergency calls. Dispatch is currently done by our police officers and civilian dispatch will allow our officers more time to actively police the community. In addition, the Council along with a number of departments updated the processes and requirements for many Town required licenses and the process of revising the Town's By-Laws. Additionally, the Council approved formation of a District Improvement Financing (DIF) District jointly with Longmeadow. The District will assist with the funding for much needed road improvements in the Dwight Road/Maple Street corridor.

Please check out the Town's website at www.eastlongmeadowma.gov. It has lots of great information about the Town. As an example, there is a link entitled "Transparency" that has the Town's Online Open Checkbook. Residents can search in Open Checkbook for any Town accounts payable expenditure as far back as 2014. Another link has a record of many years of Town boards' and committees' agendas and minutes.

While it was a very active and productive year, we will have many more projects and issues to tackle in the coming years. It is the goal of the Council, as well as the Town's devoted staff and volunteers, to provide a high level of services to our residents and businesses. Working together, East Longmeadow will continue to remain an attractive community to do business and raise your family.

I am available to answer any questions and listen to your comments or concerns. Don't hesitate to stop in the office at Town Hall, email at townmanager@eastlongmeadowma.gov or call 413-525-5400 ext. 1100.

Respectfully submitted,

Denise Menard
Town Manager

Section 2: Administration

Report of the Registrars of Voters

No. Of Registered Voters, December 31, 2017 11,444

No. Of Registered Voters, December 31, 2016 11,829

Precinct	A	AA	CC	D	G	J	K	L	O	Q	R	T	U	Grand Totals
1	2		34	809		1	2	6	3	1	517	1	1564	2940
2			33	685		2	1	3	2	2	404		1602	2734
3	1		27	688	1			7			532	1	1598	2855
4	1	1	21	642		3		5	2		590	3	1647	2915
Grand Totals	4	1	115	2824	1	6	3	21	7	3	2043	5	6411	11444

Political Parties and Political Designations:

A – Conservative	H – We The People	P – Prohibition Party	W – Veteran Party America
B – Natural Law Party	J – Green Rainbow	Q – American Independent Party	X – Pirate
C – New World Council	K – Constitution Party	R – Republican	Y – World Citizens Party
D – Democrat	L – Libertarian Party	S – Socialist	Z – Working Families
E – Reform Party	M – Timesizing Not Downsizing	T – Interdependent 3rd Party	AA – Pizza Party
F – Rainbow Coalition	N – New Alliance Party	U – Unenrolled	BB – American Term Limits
G – Green Party USA	O – MA Independent Party	V – America First Party	CC – United Independent Party
DD – Twelve Visions Party			

Voter attendance at elections was recorded as follows:

	2017	2016	2015	2014	2013
Town Preliminary Election	—	3,712; 16.9%	—	—	1,294; 11%
Special State Primary Elec	—	—	—	—	1,649; 13%
Special Senate Election	—	—	—	—	3,142; 28%
Annual Town Election	1,926; 16.3%	4,048; 36.4%	570; 5.3%	1,526; 14%	2,048; 18%
Special Town Election	—	—	—	—	1,745; 15%
State Primary Election	—	2,257; 19.8%	—	2,269; 20.4%	—
State Election	—	9,335; 79%	—	6,368; 56.8%	—
Town Council Election	—	3,478; 31%	—	—	—
Presidential Primary Elec.	—	4,517; 41%	—	—	—
State Rep. Recount	—	288; 2.5%	—	—	—

Following a year where we had seven elections, 2017 was much different with just one election. On April 12th the Annual Town Election was held and incumbents Michael Kane and Joseph Ford won re-election to the Town Council in an uncontested race for three year terms. For School Committee, incumbents Richard Freccero and Gregory Thompson were re-elected to three year terms edging out newcomer Jonathan Torcia. 1,926 registered voters, or 16.3%, came to the polls. This was the Town's Second Election with our new form of government. Our new Home Rule Charter allows for elected positions for Town Council and School Committee. All other boards and commissions are now appointed by the Town Manager. All results can be found on the Town's website at www.eastlongmeadowma.gov.

As we have done in prior years, our registrars registered 30 eligible high school students prior to the Annual Town Election. This encourages our younger residents to become more active in the Town's civil affairs. A number of High School students helped at our Annual Town Election this year which aided them in both fulfilling community service hours, as well as being part of our voting process.

The Town's Accu-vote voting machines operated very efficiently with no issues again proving their reliability and accuracy. We will look into new voting technology for next year as our current machines, although very reliable, are now fourteen years old. The polling location for the entire Town remains at Birchland Park Middle School. This saves approximately \$1,500 per election by consolidating to one location.

As usual, the dedicated efforts of our election workers and registrars are greatly appreciated by the Town Clerk's office and the community. There are many behind the scene events to make an election work and everyone involved (DPW, school custodians and personnel, police officers) should be recognized as we conclude this election year and look forward to a busy 2018 election campaign.

Board of Registrars of Voters: R. Patrick Henry, Chairman, William A. Caplin, Gary M. DeLisle, Thomas P. Florence, Town Clerk

Section 2: Administration

Annual Town Election

June 6, 2017

In accordance with the Warrant of the Town Council, the Annual Town Election was held in four precincts with polling hours from 7:00 A.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of votes cast are as follows:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
TOWN COUNCIL for 3 years					
Blanks	239	249	257	236	981
Michael J. Kane	344	348	330	361	1383
Joseph A. Ford	352	312	327	347	1338
Write Ins	35	37	42	36	150
Total	970	946	956	980	3852
SCHOOL COMMITTEE for 3 years					
Blanks	156	159	148	130	593
Jonathan J. Torcia	218	207	205	202	832
Richard L. Freccero	373	375	355	382	1485
Gregory M. Thompson	221	204	246	266	93
Write Ins	2	1	2	0	5
Total	970	946	956	980	3852

QUESTION 1:

"Shall the Town prohibit the operation of all types of marijuana establishments as defined in M.G.L. c.94G, §1, including marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers or any other type of licensed marijuana-related businesses, within the Town of East Longmeadow?"

Blanks	4	8	1	5	18
Yes	350	358	374	386	1468
No	131	107	103	99	440
Total	485	473	478	490	1926
TOTAL VOTES CAST	485	473	478	490	1926
TOTAL REGISTERED VOTERS	3059	2846	2935	2975	11815
PERCENT VOTING	15.85%	16.62%	16.29%	16.47%	16.30%

A True Record of the Election: Attest: Thomas P. Florence, Town Clerk

2017 Dog Licence Revenue

Month	Dogs (\$)	Kennels (\$)	Penalties (\$)	# Licenses Issued
January	1,460.00		195.00	137
February	4,800.00		35.00	459
March	9,240.00	130.00	195.00	859
April	3,330.00		1,281.00	295
May	430.00	60.00	565.00	4
June	1,110.00		1,456.00	99
July	1,240.00		2,035.00	111
August	730.00		1,026.00	62
September	230.00		250.00	20
October	181.00		35.00	15
November	100.00		25.00	8
December	10.00		10.00	1
Totals	22,861.00	190.00	7,108.00	2106

Section 2: Administration

Human Resources Department

East Longmeadow's Human Resources Department is committed to providing employee services and benefits designed to develop and maintain a high quality workforce while also meeting the needs of our community.

Human Resources serves as the official custodian for all municipal personnel records, and is ultimately responsible for managing the Town's recruitment and onboarding processes. Currently there are 131 full and 156 part time employees of the Town and Library. During the year, there were 17 new hires and 6 promotions. The school Department handles all recruitment and onboarding for the schools.

In addition, the department is responsible for negotiating, drafting, and interpreting collective bargaining agreements, as well as drafting, implementing, and enforcing Town policies such as but not limited to: Affirmative Action, Family Medical Leave, Sexual Harassment and Workplace Violence, Drug & Alcohol, and Internet & Social Media policies. The Human Resources Department also works to ensure compliance is maintained throughout other departments as it relates to collective bargaining agreements and public safety rules & regulations. Currently the Human Resources Director along with the Town Manager are in the process of negotiating 4 collective bargaining agreements all of which expire on June 30, 2018.

The Human Resources Director streamlined the processes for hiring, recruitment, and provided various training for department administrative and supervisory staff. During the summer and fall, the Human Resources Department worked closely with the Collins Center to conduct a comprehensive compensation and classification study for 20 non-union personnel and for 49 members of the East Longmeadow Town Employees Union. A final report and recommendations including a new classification table and compensation plan will be delivered prior to the end of FY18.

During 2017 work related accidents were on the high side; 35 school and 18 town employees filed claims for a total of 53. Out of the 53 claims there were 8 that resulted in the loss of time at work. The Human Resource Director is working with the Town's Worker's Compensation Company, MIIA to develop a Safety Committee and develop new safety policies in order to reduce the number of work related injuries.

The Town's benefit plans run annually, beginning on July 1 and ending on June 30. Open enrollment for health and dental this year has been scheduled for May 26th. This allows for the new insurance premium rates to be deducted with the first payroll in June. The Town is a member of the Scantic Valley Regional Health Trust (SVRHT). The Trust contracts with Group Benefits Strategies to administer the program. The SVRHT holds monthly public meetings, meeting notices; agendas and minutes are available on their website – www.scantichealth.org

Submitted by;

Karin Decker, Human Resources Director

Section 2: Administration

IT Department

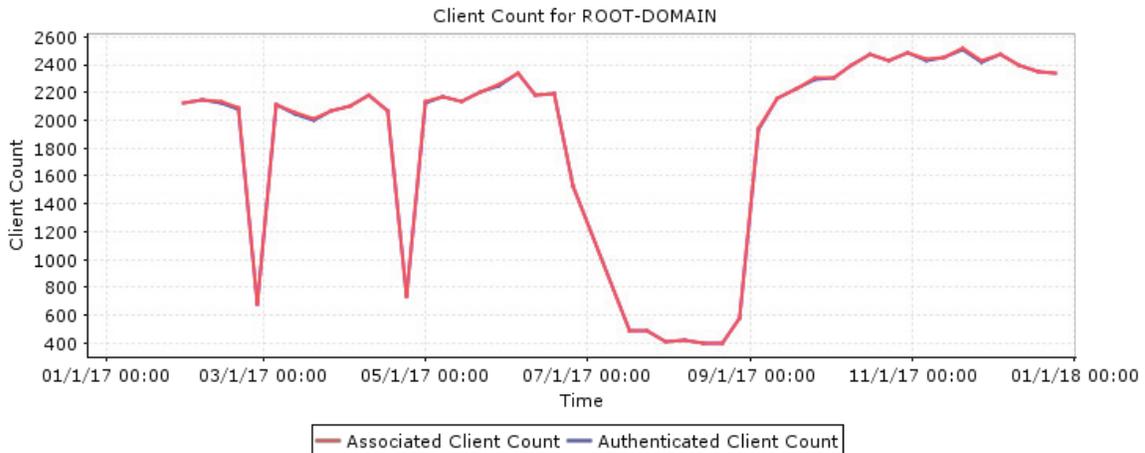
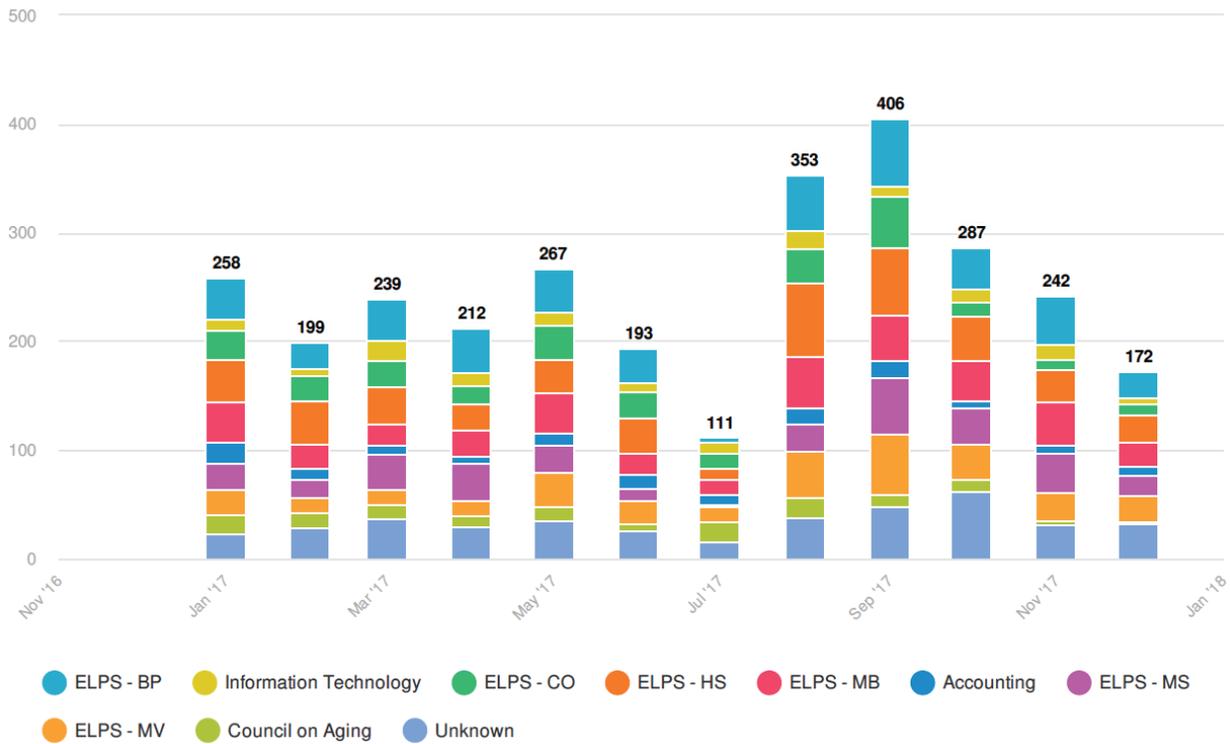
In 2017 the IT Department completed 3694 requests for assistance. The largest number of requests came from the High School.

We averaged 2145 clients on our public network, with a high-water mark of 3928.

In 2017 we upgraded all school WAN connections to 10gb as well as internal closet connections to 10gb. In 2017 I also negotiated with our ISP to increase our internet connection from 300 MBPS to 1,000 MBPS for less money. This will help achieve our goals of providing reliable high-speed internet to every student and employee in East Longmeadow.

In December the IT Department welcomed Michael Ray, a GIS Coordinator. Mike is responsible for the Town's mapping systems. This position was not a new position, it was transferred from the Public Works Department. With this transfer and the nature of the IT Department servicing every department, we should be able to increase productivity and analysis in multiple departments with special analysis of data.

Respectfully Submitted;
Ryan Quimby, IT Director



Section 3: Finance

Board of Assessors

To the Citizens of East Longmeadow:

As of July 1, 2017 (for Fiscal Year 2018), our office completed their last “triennial” certification. Due to the major legislative changes contained in the Municipal Modernization Law (effective as of November 6, 2016), the re-certification of valuations will now be on a 5 year basis. As a taxpayer, you will not notice any changes to the assessment process. As Assessors, the five- year recertification will allow for more timely approval of our valuations by the Bureau of Local Assessment.

The “triennial” certification process required the Board of Assessors to submit sales information and statistical analysis in order to obtain approval of valuations. Sales information submittal and statistical analysis continue to be required. Interim adjustments on an annual basis also continue to be required to allow for the changes in the real estate market.

The Department of Revenue maintains that a 10 year cyclical re-inspection program for all real property must be conducted in each community. It requires our office to complete a site visit every ten years in order to maintain accurate and factual information. The full inspection of all business personal property assets must be conducted every five years.

The Town website hosts a wealth of information for the town residents including Property Record Cards and maps. Go to www.eastlongmeadowma.gov home page and click on Property Information to view the latest data.

We wish to extend thanks to our staff for their efficient handling of matters pertaining to this office. The cooperation and assistance from all town boards is also appreciated.

Attached is the town’s Assessment Report (State Form LA-4), the approved FY18 Tax Rate Recapitulation, a list of all Tax Exempt Properties within the Town and a 5 year Historical Comparison of the Town’s total valuation.

Respectfully submitted,

Christine M. Saulnier, MAA, Chairman

Martin J. Grudgen

J. W. Johnston, Clerk of the Board

Section 3: Finance

Five Year Historical Comparison Report

FY	Tax Rate	Total Real & Personal Property Valuation	# of Parcels	Total RE & Personal Taxes Committed
2018	20.94	1,914,799,543	7,071	\$40,095,902.43
2017	20.77	1,873,972,326	7,076	\$38,922,405.20
2016	21.12	1,817,660,272	7,057	\$38,388,984.95
2015	20.72	1,804,688,796	7,050	\$37,393,151.86
2014	20.47	1,770,777,465	7,009	\$36,247,814.71

FY 18 Tax Exempt Properties

LUC	MAP	BLOCK	LOT	LOCATION	NAME	FY18 VALUE
900	8	6	16B	119 INDUSTRIAL DR	UNITED STATES POSTAL SERVICE	1,285,700
930	4	50	0	WESTWOOD AV	TOWN OF EAST LONGMEADOW	36,800
930	6	4A	0	CHESTNUT ST	TOWN OF EAST LONGMEADOW	148,600
930	11	4	A	DEER PARK DR	TOWN OF EAST LONGMEADOW	753,300
930	18	39	B	REAR CHESTNUT ST	TOWN OF EAST LONGMEADOW	700
930	18	40	0	CHESTNUT ST	TOWN OF EAST LONGMEADOW	23,800
930	19	33	0	INDUSTRIAL DR	TOWN OF EAST LONGMEADOW	45,200
930	1B	12	642	MELVIN AV	TOWN OF EAST LONGMEADOW	11,200
930	23	16A	0	REAR ELM ST	TOWN OF EAST LONGMEADOW	51,900
930	26	74A	0	ELM ST	TOWN OF EAST LONGMEADOW	9,800
930	27	29	0	MAPLE ST	TOWN OF EAST LONGMEADOW	105,700
930	27	30	1	MAPLE ST	TOWN OF EAST LONGMEADOW	104,800
930	27	31	0	MAPLE ST	TOWN OF EAST LONGMEADOW	175,400
930	27	181	0	MAPLE ST	TOWN OF EAST LONGMEADOW	71,600
930	27	31A	B	REAR NORTH MAIN ST	TOWN OF EAST LONGMEADOW	24,400
930	27	31B	15	REAR NORTH MAIN ST	TOWN OF EAST LONGMEADOW	124,600
930	2B	6	441	EUCLID AV	TOWN OF EAST LONGMEADOW	53,000
930	2B	7	444	51 LOMBARD AV	TOWN OF EAST LONGMEADOW	63,300
930	2B	19	450	MERELINE AV	TOWN OF EAST LONGMEADOW	53,000
930	2B	91	159	VINELAND AV	TOWN OF EAST LONGMEADOW	55,900
930	30	29	0	PROSPECT ST	TOWN OF EAST LONGMEADOW	147,800
930	39	13	0	SOMERS RD	TOWN OF EAST LONGMEADOW	104,700
930	40	53	0	CHESTNUT ST	TOWN OF EAST LONGMEADOW	146,400
930	46	29	0	PARKER ST	TOWN OF EAST LONGMEADOW	7,400
930	49	99	A	PILGRIM RD	TOWN OF EAST LONGMEADOW	1,600
930	49	108	10A	41 MAYFLOWER LN	TOWN OF EAST LONGMEADOW	12,300
930	49	48A	0	REAR PORTER RD	TOWN OF EAST LONGMEADOW	176,100
930	50	48	0	KIBBE RD	TOWN OF EAST LONGMEADOW	257,100
930	51	12	0	KIBBE RD	TOWN OF EAST LONGMEADOW	238,900
930	52	18	0	KIBBE RD	TOWN OF EAST LONGMEADOW	162,600
930	52	22	0	KIBBE RD	TOWN OF EAST LONGMEADOW	113,800
930	53	25A	0	386 SOMERS RD	TOWN OF EAST LONGMEADOW	398,500
930	58	8	0	PARKER ST	TOWN OF EAST LONGMEADOW	149,800
930	63	10B	0	REAR FERNWOOD DR	TOWN OF EAST LONGMEADOW	30,300
930	65	9	F-R	64 HAMPDEN RD	TOWN OF EAST LONGMEADOW	286,800
930	72	13	B	ALLEN ST	TOWN OF EAST LONGMEADOW	126,900

Section 3: Finance

LUC	MAP	BLOCK	LOT	LOCATION	NAME	FY18 VALUE
930	74	7	9A	PEACHTREE RD	TOWN OF EAST LONGMEADOW	400
930	74	8	B	REAR PEACHTREE RD	TOWN OF EAST LONGMEADOW	22,800
930	12A	62	0	COSGROVE ST	TOWN OF EAST LONGMEADOW	77,000
930	12A	69A	0	NORTH ST	TOWN OF EAST LONGMEADOW	1,500
930	12B	61	203	GATES AV	TOWN OF EAST LONGMEADOW	68,600
930	15A	76	640	ARCH ST	TOWN OF EAST LONGMEADOW	6,700
930	15A	77	651	ARCH ST	TOWN OF EAST LONGMEADOW	7,500
930	15A	78	649	LINDENDALE AV	TOWN OF EAST LONGMEADOW	6,600
930	15A	81	641	GASKELL ST	TOWN OF EAST LONGMEADOW	7,500
931	13	1A	0	328 NORTH MAIN ST	TOWN OF EAST LONGMEADOW	2,171,300
931	18	37	0	CHESTNUT ST	TOWN OF EAST LONGMEADOW	158,000
931	27	32	0	60 CENTER SQ	TOWN OF EAST LONGMEADOW	4,163,600
931	27	139	0	35 SCHOOL ST	TOWN OF EAST LONGMEADOW	202,100
931	28	21	0	84 SOMERS RD	TOWN OF EAST LONGMEADOW	940,900
931	2C	62	202	VINELAND AV	TOWN OF EAST LONGMEADOW	163,000
931	30	7	0	PROSPECT ST	TOWN OF EAST LONGMEADOW	989,500
931	38	66	0	REAR SOMERS RD	TOWN OF EAST LONGMEADOW	289,900
931	39	12	0	150 SOMERS RD	TOWN OF EAST LONGMEADOW	2,317,700
931	39	14	0	160-170 SOMERS RD	TOWN OF EAST LONGMEADOW	1,111,600
931	46	30	0	ALLEN ST	TOWN OF EAST LONGMEADOW	796,200
931	65	2	G	REAR HAMPDEN RD	TOWN OF EAST LONGMEADOW	1,085,000
931R	16	123	1	89 MAPLE ST	THE FRIENDS OF THE NORCROSS CENTER INC	340,900
931R	16	214	2	87 MAPLE ST	TOWN OF EAST LONGMEADOW	168,100
931R	85	59	0	252 ALLEN ST	TOWN OF EAST LONGMEADOW	247,100
931V	10	4	0	84 DENSLow RD	TOWN OF EAST LONGMEADOW	276,100
931V	12	9	11	82 HARKNESS AV	TOWN OF EAST LONGMEADOW	201,100
931V	13	18	0	SMITH AV	TOWN OF EAST LONGMEADOW	1,924,900
931V	13	23	0	391 NORTH MAIN ST	TOWN OF EAST LONGMEADOW	2,072,500
931V	27	1	0	SHAKER RD	TOWN OF EAST LONGMEADOW	1,357,300
931V	27	1A	0	SHAKER RD	TOWN OF EAST LONGMEADOW	123,300
931V	30	8	0	REAR PROSPECT ST	TOWN OF EAST LONGMEADOW	3,598,500
931V	56	1	B	124 PEASE RD	TOWN OF EAST LONGMEADOW	697,500
931V	85	21A	0	286 ALLEN ST	TOWN OF EAST LONGMEADOW	274,000
932	2	1	0	GERRARD AV	TOWN OF EAST LONGMEADOW	106,900
932	3	118	B	NELSON ST	TOWN OF EAST LONGMEADOW	7,500
932	26	18	0	CALKINS AV	TOWN OF EAST LONGMEADOW	126,500
932	2C	10	338	LULL ST	TOWN OF EAST LONGMEADOW	77,700
932	35	23	B	ELM ST	TOWN OF EAST LONGMEADOW	840,100
932	37	41B	B	PLEASANT ST	TOWN OF EAST LONGMEADOW	286,200
932	39	29	0	REAR INDIAN SPRING RD	TOWN OF EAST LONGMEADOW	71,800
932	3A	1	919	NIAGARA ST	TOWN OF EAST LONGMEADOW	58,500
932	3A	10	958	VINELAND AV	TOWN OF EAST LONGMEADOW	28,500
932	42	12	0	REAR CHESTNUT ST	TOWN OF EAST LONGMEADOW	115,500
932	48	100	31	PORTER RD	TOWN OF EAST LONGMEADOW	152,300
932	4A	10	460	VINELAND AV	TOWN OF EAST LONGMEADOW	84,200
932	4A	11	450	VINELAND AV	TOWN OF EAST LONGMEADOW	75,800
932	4A	12	453	VOYER AV	TOWN OF EAST LONGMEADOW	72,900

Section 3: Finance

LUC	MAP	BLOCK	LOT	LOCATION	NAME	FY18 VALUE
932	4A	13	417	PATTERSON AV	TOWN OF EAST LONGMEADOW	72,900
932	4A	14	456	VOYER AV	TOWN OF EAST LONGMEADOW	94,100
932	4A	15	416	PATTERSON AV	TOWN OF EAST LONGMEADOW	46,200
932	4A	16	412	PATTERSON AV	TOWN OF EAST LONGMEADOW	76,300
932	4A	17	406	PATTERSON AV	TOWN OF EAST LONGMEADOW	87,100
932	50	11A	0	KIBBE RD	TOWN OF EAST LONGMEADOW	1,445,600
932	61	23	0	PARKER ST	TOWN OF EAST LONGMEADOW	882,000
932	61	66	0	PARKER ST	TOWN OF EAST LONGMEADOW	377,400
932	62	11	54A	FERNWOOD DR	TOWN OF EAST LONGMEADOW	192,100
932	63	10A	0	KIBBE RD	TOWN OF EAST LONGMEADOW	216,000
932	73	42	0	TANGLEWOOD DR	TOWN OF EAST LONGMEADOW	42,300
932	74	1A	C	PARKER ST	TOWN OF EAST LONGMEADOW	23,800
932	87	35	0	REAR TANGLEWOOD DR	TOWN OF EAST LONGMEADOW	28,900
932	90	7	0	HAMPDEN RD	TOWN OF EAST LONGMEADOW	212,900
932	92	13	0	MILL RD	TOWN OF EAST LONGMEADOW	221,500
932	92	13A	0	REAR MILL RD	TOWN OF EAST LONGMEADOW	17,600
932	15B	7	283	GROVE AV	TOWN OF EAST LONGMEADOW	127,200
932	15C	5	440	VINELAND AV	TOWN OF EAST LONGMEADOW	126,100
932	15C	10	420	PATTERSON AV	TOWN OF EAST LONGMEADOW	5,400
933V	26	85	0	ELMCREST ST	TOWN OF EAST LONGMEADOW	105,600
933V	26	86	0	ELMCREST ST	TOWN OF EAST LONGMEADOW	168,200
933V	12B	23	0	GATES AV	TOWN OF EAST LONGMEADOW	512,500
934	17	33	10	180 MAPLE ST	TOWN OF EAST LONGMEADOW	25,959,700
934	36	86	0	175 MAPLESHADE AV	TOWN OF EAST LONGMEADOW	6,829,000
934	37	1	0	50 HANWARD HL	TOWN OF EAST LONGMEADOW	23,677,600
934	60	51	0	607 PARKER ST	TOWN OF EAST LONGMEADOW	9,542,300
934	65	25	0	77 HAMPDEN RD	TOWN OF EAST LONGMEADOW	6,357,000
936	1B	42	PT/G	ODION AV	TOWN OF EAST LONGMEADOW	3,700
936	2A	65	82	MORNINGSIDE RD	TOWN OF EAST LONGMEADOW	2,800
936	34	24	0	76 DAWES ST	TOWN OF EAST LONGMEADOW	17,700
936	3A	14	649	DONALD AV	TOWN OF EAST LONGMEADOW	6,200
936	3B	58	205	SMITH AV	TOWN OF EAST LONGMEADOW	36,500
936	3B	59	202	SMITH AV	TOWN OF EAST LONGMEADOW	14,200
936	57	8	0	5 MEADOWLARK DR	TOWN OF EAST LONGMEADOW	39,500
936	57	39	57	48 COUNTRY CLUB DR	TOWN OF EAST LONGMEADOW	42,700
936	61	46A	35	50 HIGH PINE CR	TOWN OF EAST LONGMEADOW	152,100
936	70	7	0	430 PORTER RD	TOWN OF EAST LONGMEADOW	135,200
936	74	25	19	47 HIGH PINE CR	TOWN OF EAST LONGMEADOW	140,000
936	74	7A	0	REAR PARKER ST	TOWN OF EAST LONGMEADOW	33,100
936	93	1	B-1	PINEY WOODS DR	TOWN OF EAST LONGMEADOW	20,900
936	94	48B	0	GLEN HEATHER LN	TOWN OF EAST LONGMEADOW	8,000
936	15A	29	404	MELROSE AV	TOWN OF EAST LONGMEADOW	6,600
936	15A	35	357	MELROSE AV	TOWN OF EAST LONGMEADOW	3,800
936	15B	31	59	TERRACE AV	TOWN OF EAST LONGMEADOW	2,700
936	15B	32	63	TERRACE AV	TOWN OF EAST LONGMEADOW	2,500
936	15B	33	66	TERRACE AV	TOWN OF EAST LONGMEADOW	2,600
937R	3	68A	0	65 AVERY ST	BEDROCK FINANCIAL LLC TR	90,100

Section 3: Finance

LUC	MAP	BLOCK	LOT	LOCATION	NAME	FY18 VALUE
942	21	5A	2	1 DENSLow RD	BAY PATH COLLEGE	11,392,400
946	21	5B	4	SHAKER RD	BAY PATH COLLEGE	46,700
954	16	104	7	26 BALDWIN ST	HOLY TRINITY HOME ASSOC INC	263,600
954	27	20	3	CRANE AV	GUNTHER ROWLEY AMERICAN	227,800
954	40	7	0	43 CHESTNUT ST	MASONIC TEMPLE OF EAST LONGMEADOW INC	556,600
954	4A	7	584	213 VINELAND AV	SISTO LOMBARDI # 64 ITALIAN AMERICAN W	248,200
957	6	9	0	305 MAPLE ST	FAIRVIEW EXTENDED CARE SERVICE BERKSHI	5,815,500
957	10	14	3	159 DENSLow RD	LOWER PIONEER VALLEY EDUCATIONAL CORP	526,000
959	16	99	37	11 GLENDALE RD	ADITUS INC	188,900
959R	7	2	0	378 CHESTNUT ST	CIL REALTY OF MASSACHUSETTS INC	409,300
959R	16	88	0	53 GLENDALE RD	THIRD ASSOCIATION OF PROPERTIES INC	263,900
959R	24	96	21	80 DAY AV	CENTER FOR HUMAN DEVELOPMENT INC	247,900
959R	25	48	0	46 MAPLESHADE AV	GREENWOOD PARK II INC	243,000
959R	28	65	0	15 WESTERNVIEW DR	MENTAL HEALTH ASSOCIATION INC	239,300
959R	37	30	0	190 PLEASANT ST	MULTICULTURAL COMMUNITY SERVICES OF TH	285,700
959R	3B	91	575	191 VINELAND AV	MULTI CULTURAL COMMUNITY SERV OF THE P	185,100
959R	48	1	166	22 PORTER RD	ADITUS INC	331,800
959R	52	23	D	39 KIBBE RD	ADITUS INC	291,200
959R	66	27	1	474 SOMERS RD	CENTER FOR HUMAN DEVELOPMENT INC	276,000
959R	72	12	3	218 ALLEN ST	CIL REALTY OF MASSACHUSETTS INC	276,800
960	2	29	0	DWIGHT RD	ROMAN CATHOLIC BISHOP OF SPRINGFIELD	2,809,700
960	5	3	B	317 WESTWOOD AV	NEW LIFE BAPTIST CHURCH	863,500
960	17	22	1	110 MAPLE ST	ROMAN CATHOLIC BISHOP OF SPRINGFIELD D	2,975,900
960	27	100	0	30 SOMERS RD	ODRES NUEVOS	378,600
960	27	159	0	7 SOMERS RD	FIRST CONGREGATIONAL SOCIETY IN EAST L	1,757,600
960	30	28	0	400 PROSPECT ST	GREEK ORTHODOX CHURCH OF ST LUKE INC	2,397,000
960	36	1	B	181 ELM ST	ST PAULS EVANGELICAL LUTHERAN CHURCH	1,743,400
960	36	51	0	1 PORTER RD	ST MARKS EPISCOPAL CHURCH OF EAST LONG	2,020,800
960	40	8	0	215 SOMERS RD	METHODIST CHURCH TRUSTEES OF EAST LONG	1,736,700
960	78	9	1	48 PARKER ST	FIRST BAPTIST CHURCH OF EAST LONG	3,310,100
960	79	21	0	93 MEADOWBROOK RD	GRACE + GLORY CHURCH OF OUR LORD JESUS	572,200
961R	3	4	D	175BRAEBURN RD	ROMAN CATHOLIC BISHOP OF SPFLD	267,600
961R	5	3A	A	315 WESTWOOD AV	NEW LIFE BAPTIST CHURCH	212,300
961R	24	142	7	14 MELODY LN	ST MARKS EPISCOPAL CHURCH OF EAST LONG	212,000
961R	52	26	D	15 KIBBE RD	CORNERSTONE CHURCH	3,098,600
961R	59	64	3	239 PORTER RD	FIRST CONGREGATIONAL CHURCH OF EAST LONG	299,700
961R	78	10	2A	72 PARKER ST	FIRST BAPTIST CHURCH OF EAST LONG	262,000
961R	94	5	8	26 SOMERSVILLE RD	APOSTOLIC CHURCH OF ENFIED INC	270,200
961R	14A	1	3A	8 BARTLETT AV	GRABOWSKI SCOTT TR +	269,800
962	27	126	4	59 SOMERS RD	ROMAN CATHOLIC BISHOP OF SPRINGFIELD D	1,116,300
962V	2	29	1	ADMIRAL ST	ROMAN CATHOLIC BISHOP OF SPRINGFIELD	81,400
962V	27	81	0	PLEASANT ST	GREENLAWN CEMETERY ASSOCIATION	156,100
962V	27	102	0	REAR SOMERS RD	ODRES NUEVOS	3,400
962V	27	164	0	60-70 PROSPECT ST	FIRST CONGREGATIONAL CHURCH OF EAST LO	96,000
962V	27	159A	A	SOMERS RD	FIRST CONGREGATIONAL CHURCH OF EAST LO	12,600
962V	43	31	0	PROSPECT ST	BILLINGS HILL CEMETERY ASSOCIATION	148,200
962V	43	32	0	PROSPECT ST	BILLINGS HILL CEMETERY ASSOCIATION	93,900

Section 3: Finance

LUC	MAP	BLOCK	LOT	LOCATION	NAME	FY18 VALUE
962V	70	52	0	PORTER RD	BROOKSIDE CEMETERY ASSOCIATION	88,500
962V	77	58	0	HAMPDEN RD	BAPTIST BIBLE CEMETERY ASSOC	164,100
962V	79	21A	0	MEADOWBROOK RD	GRACE + GLORY CHURCH OF OUR LORD JESUS	55,000
970	24	16	0	VILLAGE GREEN	CREAST LONGMEADOW HOUSING AUTHORITY	2,442,100
970	28	34	0	53 WOODLAWN ST	EAST LONGMEADOW HOUSING AUTHORITY	2,263,300
970	39	2	C2	SOMERS RD	EAST LONGMEADOW HOUSING AUTHORITY	4,512,800
970R	1A	7	53	39 WOOD AV	EAST LONGMEADOW HOUSING AUTHORITY	128,800
970R	1A	67	164	27 BARNUM ST	EAST LONGMEADOW HOUSING AUTHORITY	138,900
970R	2B	58	53	3 LYRIC AV	EAST LONGMEADOW HOUSING AUTHORITY	147,500
970R	2C	21	362	1 LULL ST	EAST LONGMEADOW HOUSING AUTHORITY	96,800
970R	85	46	9	38 HOLLAND DR	EAST LONGMEADOW HOUSING AUTHORITY	149,700
970R	12B	29	100	46 THOMPSONS AV	EAST LONGMEADOW HOUSING AUTHORITY	170,900
980	4	54	0	WESTWOOD AV	FRANCONIA GOLF COURSE	3,048,200
990	38	64	B	79 PLEASANT ST	BROWNSTONE GARDENS I INC	2,070,700
990	39	30	C-2	110 SOMERS RD	BROWNSTONE GARDENS III INC	2,139,500
996	7	5	0	420 CHESTNUT ST	FIELDS AT CHESTNUT CONDOMINIUM	0
996	10	2	0	180 DENSLOW RD	DENSLOW PARK OFFICE C/O VALLEY PLANNIN	0
996	10	3	0	265 BENTON DR	BENTON PROFESSIONAL	0
996	14	11	0	264 NORTH MAIN ST	CONDOMINIUM EAST OFFICES INC	0
996	22	9	0	DEER PARK DR	DEER PARK BUSINESS CENTER	0
996	25	4	0	200 NORTH MAIN ST	MEADOW PLACE CONDOMINIUM ASSOCIATION	0
996	80	1	H	PINEHURST DR	THE ELMS RESIDENTIAL CONDOMINIUM TRUST	0
997	11	2	2B	DEER PARK DR	WESTMASS AREA DEVELOPMENT CORP	154,000
997	11	6	4A	DEER PARK DR	WESTMASS AREA DEVELOPMENT CORP	274,400
997	11	7	0	DEER PARK DR	BOSTON AND MAINE CORPORATION	55,000
FY18 TOTAL TAX EXEMPT VALUE						179,322,500

Section 3: Finance

MASSACHUSETTS DEPARTMENT OF REVENUE
 DIVISION OF LOCAL SERVICES
 BUREAU OF LOCAL ASSESSMENT

East Longmeadow

TOWN

ASSESSMENT/CLASSIFICATION REPORT as of January 1, 2017 Fiscal Year 2018

Property Type	Parcel Count	Class1 Residential	Class2 Open Space	Class3 Commercial	Class4 Industrial	Class5 Pers Prop
101	5,453	1,428,012,400				
102	170	63,866,900				
MISC 103,109	10	3,775,100				
104	49	9,807,700				
105	4	946,600				
111-125	6	29,950,700				
130-32,106	527	22,824,900				
200-231	0		0			
300-393	293			177,570,500		
400-442	79				105,931,900	
450-452	0				0	
CH 61 LAND	1	0	0	624		
CH 61A LAND	7	7	0	255,919		
CH 61B LAND	7	0	0	689,900		
012-043	24	7,954,825	0	6,228,475	0	
501	237					5,647,200
502	184					7,514,100
503	2					104,000
504	4					32,365,200
505	2					4,298,400
506	1					6,418,100
508	4					636,100
550-552	0					0
TOTALS	7,071	1,567,139,125	0	184,745,418	105,931,900	56,983,100
Real and Personal Property Total Value						1,914,799,543
Exempt Parcel Count & Value					195	179,322,500

For CH 61, 61A and 61B Land: enter the mixed use parcel count in the left-hand box, and enter the 100% Chapter land parcel count in the right-hand box.

Signatures
<p>Board of Assessors</p> <p>Diane L. Bishop, Dir of Assessing , East Longmeadow , diane.bishop@eastlongmeadowma.gov 413-525-5400 10/31/2017 3:05 PM</p> <p>Comment: Submitted on behalf of Assessors Grudgen, Johnston and Saulnier.</p>

Comments
No comments to display.

NOTE : The information was Approved on 11/8/2017

Section 3: Finance

MASSACHUSETTS DEPARTMENT OF REVENUE
 DIVISION OF LOCAL SERVICES
 BUREAU OF ACCOUNTS

East Longmeadow
 TOWN

TAX RATE RECAPITULATION Fiscal Year 2018

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from page 2, IIe)	\$ 63,911,268.43
Ib. Total estimated receipts and other revenue sources (from page 2, IIIe)	23,815,366.00
Ic. Tax Levy (Ia minus Ib)	\$ 40,095,902.43
Id. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	81.8435	32,815,889.91	1,567,139,125.00	20.94	32,815,893.28
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	9.6483	3,868,572.95	184,745,418.00	20.94	3,868,569.05
Net of Exempt					
Industrial	5.5323	2,218,225.61	105,931,900.00	20.94	2,218,213.99
SUBTOTAL	97.0241		1,857,816,443.00		38,902,676.32
Personal	2.9759	1,193,213.96	56,983,100.00	20.94	1,193,226.11
TOTAL	100.0000		1,914,799,543.00		40,095,902.43

MUST EQUAL 1C

Board of Assessors

Diane L. Bishop, Dir of Assessing , East Longmeadow , diane.bishop@eastlongmeadowma.gov 413-525-5400 | 11/29/2017 9:25 AM

Comment: Submitted on behalf of Assessors Saulnier, Grudgen and Johnston. Signatures on file.

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By: James Podolak
Date: 12/04/2017
Approved: Deborah Wagner
Director of Accounts: Mary Jane Handy

Mary Jane Handy

NOTE : The information was Approved on 12/4/2017

Section 3: Finance

MASSACHUSETTS DEPARTMENT OF REVENUE
 DIVISION OF LOCAL SERVICES
 BUREAU OF ACCOUNTS

East Longmeadow
 TOWN

TAX RATE RECAPITULATION Fiscal Year 2018

II. Amounts to be raised

Ila.	Appropriations (col.(b) through col.(g) from page 4)	<u>63,252,988.00</u>
Ilb.	Other amounts to be raised	
1.	Amounts certified for tax title purposes	<u>0.00</u>
2.	Debt and interest charges not included on page 4	0.00
3.	Final Awards	0.00
4.	Total overlay deficit	0.00
5.	Total cherry sheet offsets (see cherry sheet 1-ER)	30,243.00
6.	Revenue deficits	0.00
7.	Offset receipts deficits Ch. 44, Sec. 53E	0.00
8.	CPA other unappropriated/unreserved	<u>0.00</u>
9.	Snow and ice deficit Ch. 44, Sec. 31D	0.00
10.	Other :	0.00
	TOTAL Ilb (Total lines 1 through 10)	<u>30,243.00</u>
Ilc.	State and county cherry sheet charges (C.S. 1-EC)	400,091.00
Ild.	Allowance for abatements and exemptions (overlay)	227,946.43
Ile.	Total amount to be raised (Total Ila through Ild)	<u>63,911,268.43</u>

III. Estimated receipts and other revenue sources

IIIa.	Estimated receipts - State	
1.	Cherry sheet estimated receipts (C.S. 1-ER Total)	12,248,932.00
2.	Massachusetts school building authority payments	668,807.00
	TOTAL IIIa	<u>12,917,739.00</u>
IIIb.	Estimated receipts - Local	
1.	Local receipts not allocated (page 3, col (b) Line 24)	<u>3,805,210.00</u>
2.	Offset Receipts (Schedule A-1)	<u>0.00</u>
3.	Enterprise Funds (Schedule A-2)	<u>4,981,454.00</u>
4.	Community Preservation Funds (See Schedule A-4)	<u>377,975.00</u>
	TOTAL IIIb	<u>9,164,639.00</u>
IIIc.	Revenue sources appropriated for particular purposes	
1.	Free cash (page 4, col (c))	<u>1,150,000.00</u>
2.	Other available funds (page 4, col (d))	<u>582,988.00</u>
	TOTAL IIIc	<u>1,732,988.00</u>
IIId.	Other revenue sources appropriated specifically to reduce the tax rate	
1a.	Free cash..appropriated on or before June 30, 2017	0.00
1b.	Free cash..appropriated on or after July 1, 2017	0.00
2.	Municipal light source	0.00
3.	Other source :	0.00
	TOTAL IIId	<u>0.00</u>
IIIe.	Total estimated receipts and other revenue sources (Total IIIa through IIId)	<u>23,815,366.00</u>

IV. Summary of total amount to be raised and total receipts from all sources

a.	Total amount to be raised (from Ile)	<u>63,911,268.43</u>
b.	Total estimated receipts and other revenue sources (from IIIe)	<u>23,815,366.00</u>
c.	Total real and personal property tax levy (from Ic)	<u>40,095,902.43</u>
d.	Total receipts from all sources (total IVb plus IVc)	<u>63,911,268.43</u>

NOTE : The information was Approved on 12/4/2017

Section 3: Finance

MASSACHUSETTS DEPARTMENT OF REVENUE
 DIVISION OF LOCAL SERVICES
 BUREAU OF ACCOUNTS

East Longmeadow

TOWN

TAX RATE RECAPITULATION Fiscal Year 2018

LOCAL RECEIPTS NOT ALLOCATED *

		Receipt Type Description	(a) Actual Receipts Fiscal 2017	(b) Estimated Receipts Fiscal 2018
==>	1.	MOTOR VEHICLE EXCISE	2,387,604.07	2,200,000.00
	2.	OTHER EXCISE		
==>		a.Meals	236,881.27	200,000.00
==>		b.Room	0.00	0.00
==>		c.Other	58,039.70	50,000.00
==>	3.	PENALTIES AND INTEREST ON TAXES AND EXCISES	969,976.92	225,000.00
==>	4.	PAYMENTS IN LIEU OF TAXES	75,851.23	75,000.00
	5.	CHARGES FOR SERVICES - WATER	0.00	0.00
	6.	CHARGES FOR SERVICES - SEWER	0.00	0.00
	7.	CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
	8.	CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00
	9.	OTHER CHARGES FOR SERVICES	0.00	0.00
	10.	FEES	43,720.75	30,000.00
	11.	RENTALS	101,509.10	95,000.00
	12.	DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
	13.	DEPARTMENTAL REVENUE - LIBRARIES	0.00	0.00
	14.	DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00
	15.	DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
	16.	OTHER DEPARTMENTAL REVENUE	58,751.41	75,000.00
	17.	LICENSES AND PERMITS	427,706.90	380,000.00
	18.	SPECIAL ASSESSMENTS	31,050.00	31,000.00
==>	19.	FINES AND FORFEITS	6,569.24	21,000.00
==>	20.	INVESTMENT INCOME	58,886.89	40,000.00
==>	21.	MEDICAID REIMBURSEMENT	238,824.53	160,000.00
==>	22.	MISCELLANEOUS RECURRING (PLEASE SPECIFY)	114,539.68	77,000.00
	23.	MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	53,333.49	146,210.00
	24.	Totals	4,863,245.18	3,805,210.00

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2018 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Accounting Officer

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Sara Menard, Accountant , East Longmeadow , sara.menard@eastlongmeadowma.gov 413-525-5400 | 11/28/2017 3:30 PM

Comment:

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or departmental revolving funds per Chapter 44, Section 53E 1/2. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2018 estimated receipts to FY 2017 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF).

NOTE : The information was Approved on 12/4/2017

Section 3: Finance

MASSACHUSETTS DEPARTMENT OF REVENUE
 DIVISION OF LOCAL SERVICES
 BUREAU OF ACCOUNTS

East Longmeadow

TOWN

TAX RATE RECAPITULATION Fiscal Year 2018

APPROPRIATIONS									AUTHORIZATIONS	
									MEMO ONLY	
City/Town Council or Town Meeting Dates	FY*	(a) Total Appropriations Of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash (See B-1)	(d) From Other Available Funds (See B-2)	(e) From Offset Receipts (See A-1)	(f) From Enterprise Funds (See A-2)	(g) From Community Preservation Funds (See A-4)	(h) *** Departmental Revolving Funds	(i) Borrowing Authorization (Other)
05/23/2017	2018	62,142,993.00	56,160,571.00	50,000.00	582,988.00	0.00	4,981,454.00	367,980.00	40,580.00	640,000.00
06/27/2017	2018	100,000.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00
02/28/2017	2017	1,000,000.00	0.00	1,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00
09/12/2017	2018	9,995.00	0.00	0.00	0.00	0.00	0.00	9,995.00	0.00	0.00
Total		63,252,988.00	56,160,571.00	1,150,000.00	582,988.00	0.00	4,981,454.00	377,975.00		

* Enter the fiscal year to which the appropriation relates, i.e., fiscal year 2017 or fiscal 2018.
 ** Appropriations included in column (b) must not be reduced by local receipts or any other funding source. Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.
 *** Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

Clerk
 I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.
 Thomas Florence, Town Clerk , East Longmeadow , thomas.florence@eastlongmeadowma.gov 413-525-5400 | 11/28/2017 8:50 AM
 Comment:

NOTE : The information was Approved on 12/4/2017

Section 3: Finance

**TOWN OF EAST LONGMEADOW, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUNDS TYPES AND ACCOUNT GROUP
June 30, 2017**

	Governmental Fund Type				Fiduciary Fund Type	Account Group	Totals
	General	Special Revenue	Capital Projects	Water & Sewer			
Assets							
Cash and Investments	\$ 8,277,047	\$ 4,913,886	\$ 1,000,581	\$ 2,412,861	\$ 5,623,181	\$ -	\$ 22,227,556
Receivables:							
Property Taxes	856,008	-	-	-	-	-	856,008
Less: Allowance for Uncollectible Accounts	(1,349,232)	-	-	-	-	-	(1,349,232)
CPA Surcharge	-	5,180	-	-	-	-	5,180
Excise Taxes	209,401	-	-	-	-	-	209,401
Tax Liens	255,608	719	-	3,156	-	-	259,483
Tax Foreclosures	70,167	-	-	-	-	-	70,167
User Charges	-	-	-	755,640	-	-	755,640
Other	112,678	55,268	-	-	-	-	167,946
Special Assessment - Betterments	-	-	-	125,678	-	-	125,678
Due From Other Governments	-	16,134	-	-	-	-	16,134
Amount to be Provided for the Payment of Debts	-	-	-	5,898,403	-	12,607,986	18,506,389
Total Assets	\$ 8,431,677	\$ 4,991,187	\$ 1,000,581	\$ 9,195,738	\$ 5,623,181	\$ 12,607,986	\$ 41,850,350
Liabilities and Fund Equity							
<i>Liabilities:</i>							
Accrued Payroll and Accounts Payable	\$ 2,134	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,134
Employee Withholdings	837,097	-	-	-	-	-	837,097
Taxes Collected in Advance	56,485	298	-	-	-	-	56,783
Due to Others/Deposits	-	-	-	-	547,171	-	547,171
Deferred Revenue:							
Property Taxes	(493,224)	-	-	-	-	-	(493,224)
Other	647,007	77,301	-	884,474	-	-	1,608,782
Bond Indebtedness	-	-	-	5,898,403	-	12,607,986	18,506,389
Total Liabilities	\$ 1,049,499	\$ 77,599	\$ -	\$ 6,782,877	\$ 547,171	\$ 12,607,986	\$ 21,065,132
<i>Fund Equity:</i>							
Fund Balance:							
Reserved for Encumbrances	\$ 1,237,741	\$ -	\$ -	\$ 112,237	\$ -	\$ -	\$ 1,349,978
Reserved for Petty Cash	2,820	1,500	-	-	-	-	4,320
Reserve for Debt	209,972	-	-	-	-	-	209,972
Reserve for Subsequent Years Expenditures	-	-	-	486,021	-	-	486,021
Undesignated	5,931,645	4,912,088	1,000,581	1,814,603	5,076,010	-	18,734,927
Total Fund Equity	\$ 7,382,178	\$ 4,913,588	\$ 1,000,581	\$ 2,412,861	\$ 5,076,010	\$ -	\$ 20,785,218
Total Liabilities and Fund Equity	\$ 8,431,677	\$ 4,991,187	\$ 1,000,581	\$ 9,195,738	\$ 5,623,181	\$ 12,607,986	\$ 41,850,350

Section 3: Finance

**TOWN OF EAST LONGMEADOW, MASSACHUSETTS
STATEMENT OF REVENUES AND EXPENDITURES -
BUDGETARY BASIS - (NON-GAAP) -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2017**

	Budgeted Amounts			Actual		Amounts Carried Forward to Next Year	Variance with Final Budget Positive (Negative)
	Prior Year Encumbrances	Original Budget	Final Budget	Budgetary Basis			
Revenues:							
Property Taxes	-	38,558,437	38,599,351	39,346,877	\$	-	747,526
State Receipts	-	12,311,833	12,311,833	12,304,270		-	(7,563)
Excise and Other Taxes	-	2,413,700	2,413,700	2,702,572		-	288,872
Licenses, Permits, Fees	-	684,700	684,700	1,022,126		-	337,426
Interest on Taxes	-	267,000	267,000	382,369		-	115,369
Interest on Investments	-	55,000	55,000	58,887		-	3,887
Total Revenues	-	54,290,670	54,331,584	55,817,101		-	1,485,517
Expenditures:							
Current:							
General Government	28,536	2,678,168	2,425,805	2,221,704		24,633	179,468
Protection of Persons and Property	12,036	3,766,287	3,944,922	3,847,113		34,059	63,750
Public Works	228,365	4,831,708	5,096,723	4,836,952		195,474	64,297
Education	719,474	28,561,276	29,330,750	28,318,747		957,634	54,369
Health and Human Services	10,395	557,656	634,858	589,237		18,972	26,649
Culture and Recreation	12,953	856,166	904,171	889,825		1,870	12,476
Insurance and Employee Benefits	6,399	8,904,889	8,919,666	8,829,891		5,099	84,676
State Assessments	-	305,416	305,416	345,279		-	(39,863)
Debt Service	21,774	2,897,371	2,927,472	2,791,105		-	136,367
Total Expenditures	1,039,932	53,358,937	54,489,783	52,669,853		1,237,741	582,189
Excess of Revenues Over (Under) Expenditures	(1,039,932)	931,733	(158,199)	3,147,248		(1,237,741)	2,067,706
Other Financing Sources (Uses):							
Operating Transfers In	-	331,507	331,507	393,635		-	62,128
Operating Transfers (Out)	-	(1,307,718)	(2,407,718)	(2,408,764)		-	(1,046)
Total Other Financing Sources (Uses)	-	(976,211)	(2,076,211)	(2,015,129)		-	61,082
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(1,039,932)	(44,478)	(2,234,410)	1,132,119			
Fund Balances, Beginning of Year				\$	6,250,059		
Fund Balances, End of Year				\$	7,382,178		
Reconciliation of Budget Deficit:							
Free Cash	-	-	1,150,000				
Prior Yr Encumbrances	1,039,932	-	1,039,932				
Reserve for Debt - GF	-	44,478	44,478				
	1,039,932	44,478	2,234,410				

Section 3: Finance

Town of East Longmeadow
Schedule of Special Revenue
July 1, 2016 to June 30, 2017

Fund No.	Balance 7/1/2016	Charges for Services	Revenues				Expenditures						Transfers		Balance 6/30/2017				
			Operating Grants and Contributions	Capital Grants and Contributions	Interest	General Revenue	General Government	Public Safety	Public Works	Education	Health and Human Services	Culture and Recreation	Other Financing Sources (Uses)						
2300	(120,775)	-	-	795,281	-	-	-	-	-	-	-	672,998	-	-	-	-	-	1,508	
Various	11,086	14,209	1,750,298	-	98	-	-	-	69,967	-	-	2,982	1,424,997	157,214	41,101	-	-	163,553	
School:																			
2200	390,741	587,301	295,234	-	-	-	-	-	-	-	-	-	852,976	-	-	-	-	-	420,301
1830	807,720	-	781,575	-	-	-	-	-	-	-	-	-	807,732	-	-	-	-	-	781,562
6059	164,925	164,567	-	-	-	-	-	-	-	-	-	-	149,672	-	-	-	-	-	179,820
Various	29,045	-	29,027	-	-	-	-	-	-	-	-	-	28,451	-	-	-	-	-	29,621
Various	554,254	355,298	-	-	-	-	-	-	-	-	-	-	433,913	-	-	-	-	-	475,639
Other:																			
2700	(63,983)	319,530	-	-	-	-	-	-	310,494	-	-	-	-	-	-	-	-	-	(54,946)
2615	757,746	-	50,900	-	-	-	258,735	875	-	-	-	-	-	-	-	-	-	(77,082)	989,423
2620	35,000	-	-	-	-	-	-	20,075	-	-	-	-	-	-	-	-	-	-	14,925
Various	7,667	20,561	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,338
2803	-	-	16,323	-	-	-	-	16,323	-	-	-	-	-	-	-	-	-	-	-
2804	249,672	-	305,643	-	-	-	-	204,705	-	-	-	-	-	-	-	-	-	-	350,609
2805	145,183	97,771	-	-	-	-	-	-	-	-	-	34,278	-	-	-	-	-	-	85,106
2809	66,502	94,471	-	-	-	-	-	-	-	-	-	-	-	11,331	-	-	-	(86,710)	62,932
2811	319,231	588,459	-	-	-	-	-	-	-	-	-	-	-	-	553,191	-	-	-	354,499
2812	-	420	-	-	-	-	-	-	-	-	-	-	-	0	-	-	-	-	420
2901	50,948	1,518	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	52,465
Various	-	8,500	-	-	-	-	-	-	-	-	-	7,246	-	-	-	-	-	-	31,254
2906	-	23,700	-	-	22	-	-	-	-	-	-	-	-	-	-	-	-	-	23,722
2532	911,235	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(93,915)	817,320
2626	120,452	-	-	-	-	-	-	120,372	-	-	-	-	-	-	-	-	-	(80)	(0)
Various	26,597	-	64,568	-	-	-	-	3,842	15,710	-	-	-	-	3,624	20,628	-	-	78,154	125,516
4,463,245		2,276,305	3,293,567	795,281	120	258,735	366,192	396,171	717,503	3,697,740	172,169	634,811	(189,080)	4,913,588					

Section 3: Finance

Town of East Longmeadow
Schedule of Capital Projects
July 1, 2016 to June 30, 2017

Fund No.	Balance 7/1/2016	Operating Grants and Contributions	Capital Grants and Contributions	General Government	Public Safety	Public Works	Education	Culture and Recreation	Water	Sewer	Transfers In (Out)	Notes/Bonds	Balance 6/30/2017
Governmental Type Capital Projects:													
3252	108,171.86	-	-	-	-	-	-	-	-	-	-	-	108,171.86
3280	80,215.96	-	-	-	-	42,433.28	-	-	-	-	-	-	37,782.68
3290	-	-	-	-	-	-	-	-	-	-	89,100.00	-	89,100.00
3302	-	-	-	-	-	7,121.96	-	-	-	-	35,000.00	-	27,878.04
3290	1,949.00	-	-	1,949.00	-	-	-	-	-	-	-	-	-
3271	10,570.00	-	-	-	-	-	-	-	-	-	(10,570.00)	-	-
3281	6,763.07	-	-	-	-	6,605.04	-	-	-	-	(158.03)	-	-
3292	-	-	-	-	-	108,953.39	-	-	-	-	108,953.39	-	-
3301	-	-	-	-	-	28,852.00	-	-	-	-	28,852.00	-	-
3303	-	-	-	-	-	25,340.08	-	-	-	-	25,340.08	-	-
3205	2,832.60	-	-	-	-	-	-	-	-	-	-	-	2,832.60
3294	-	-	-	311,201.93	-	-	-	-	-	-	329,241.00	-	18,039.07
3283	6,566.44	-	-	-	5,621.00	-	-	-	-	-	(945.44)	-	-
3297	-	-	-	-	40,182.40	-	-	-	-	-	40,182.40	-	-
3298	-	-	-	-	-	-	-	-	-	-	28,900.00	-	28,900.00
3285	6,010.80	-	-	-	-	-	-	-	-	-	-	-	6,010.80
3287	10,502.00	-	-	-	-	-	-	-	-	-	-	-	10,502.00
3288	31,311.53	-	-	22,966.80	-	-	-	-	-	-	8,324.73	-	4,479.97
3295	-	-	-	75,391.05	-	-	-	-	-	-	-	-	75,391.05
3296	-	-	-	113,553.46	-	-	-	-	-	-	-	-	113,553.46
3268	24,400.00	-	-	-	-	-	9,750.00	-	-	-	125,427.00	-	37,608.95
3293	-	-	-	-	-	-	15,000.00	-	-	-	(14,650.00)	-	-
3299	-	-	-	-	-	-	89,041.00	-	-	-	89,041.00	-	-
3300	-	-	-	-	-	-	754.01	-	-	-	67,000.00	-	67,754.01
3327	-	-	-	-	-	-	-	-	-	-	100,000.00	-	100,000.00
3900	219,635.41	-	-	17,822.65	-	-	129,430.42	-	-	-	(56,247.41)	-	17,134.93
	568,928.67	-	-	542,904.89	45,803.40	219,305.75	243,975.43	-	-	-	1,111,935.16	-	568,874.36
Total Governmental Type Capital Projects													
Sewer Projects:													
3054	156,000.00	-	-	-	-	-	-	-	-	-	-	-	156,000.00
3233	31,903.14	-	-	-	-	-	-	-	-	9,134.71	-	-	22,768.43
3277	126,125.30	-	-	-	-	-	-	-	-	15,679.75	-	-	110,445.55
3304	-	-	-	-	-	-	-	-	-	-	100,000.00	-	100,000.00
	314,028.44	-	-	-	-	-	-	-	-	24,814.46	100,000.00	-	389,213.98
Total Sewer Projects													
Water Projects:													
3289	122,924.09	-	-	-	-	-	-	-	69,356.43	-	-	-	53,567.66
3305	-	-	-	-	-	-	-	-	-	-	-	-	-
3306	-	-	-	-	-	-	-	-	6,594.92	-	-	-	(6,594.92)
	122,924.09	-	-	-	-	-	-	-	75,951.35	-	-	-	46,972.74
	945,861.20	-	-	542,904.89	45,803.40	219,305.75	243,975.43	-	75,951.35	24,814.46	1,211,935.16	-	1,005,061.08
Grand Total Governmental, Sewer and Water													

Section 3: Finance

**TOWN OF EAST LONGMEADOW, MASSACHUSETTS
COMBINED BALANCE SHEET - WATER and SEWER FUNDS
JUNE 30, 2017**

	Proprietary Funds		Totals
	Sewer Fund	Water Fund	
Assets			
Cash and Investments	\$ 1,041,019	\$ 1,371,842	\$ 2,412,861
Accounts Receivable:			
User Charges	303,790	451,850	755,640
Tax Liens	1,639	1,517	3,156
Betterments	122,798	2,880	125,678
Amount to be Provided for Notes/Bonds	2,575,542	3,322,861	5,898,403
Total Assets	4,044,788	5,150,950	9,195,738
Liabilities and Fund Equity			
Liabilities:			
Deferred Revenue	428,227	456,247	884,474
Bonds Indebtedness	2,575,542	3,322,861	5,898,403
Total Liabilities	3,003,769	3,779,108	6,782,877
Fund Equity:			
Reserved for Encumbrances	107,134	5,103	112,237
Reserved for Subsequent Years Expenditures	176,134	309,887	486,021
Unreserved:			
Undesignated	757,751	1,056,852	1,814,603
Total Fund Equity	1,041,019	1,371,842	2,412,861
Total Liabilities and Fund Equity	\$ 4,044,788	\$ 5,150,950	\$ 9,195,738

**TOWN OF EAST LONGMEADOW, MASSACHUSETTS
 PROPRIETARY FUNDS
 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE
 FOR THE YEAR ENDED JUNE 30, 2017**

	Business-Type Activities Enterprise Funds		
	Sewer Fund	Water Fund	Total
Operating Revenues:			
User Charges	\$ 1,756,603	\$ 2,688,913	\$ 4,445,516
Interest and Penalties on Rates	27,498	25,480	52,978
Other	50,123	113,987	164,110
Investment Income	5,283	4,674	9,957
Total Operating Revenues	1,839,507	2,833,054	4,672,561
Operating Expenses:			
Salaries & Wages	278,726	358,855	637,581
Operating Expenses	879,719	1,390,186	2,269,905
Debt - Principal and Interest	518,236	616,741	1,134,977
Total Operating Expenses	1,676,681	2,365,782	4,042,463
Operating Income (Loss)	162,826	467,272	630,098
Operating Transfers:			
Transfer In	-	-	-
Transfers (Out)	(116,000)	(13,000)	(129,000)
Total Operating Transfers	(116,000)	(13,000)	(129,000)
Change in Fund Balance	46,826	454,272	501,098
Fund Balance at Beginning of Year	\$ 994,193	\$ 917,570	\$ 1,911,763
Fund Balance at End of Year	\$ 1,041,019	\$ 1,371,842	\$ 2,412,861

Section 3: Finance

**Town of East Longmeadow
Schedule of Trust Fund Balances
6/30/2017**

<u>Stabilization Fund</u>	8216	\$	2,385,162
<u>OPEB Trust</u>	8225		2,334,082
<u>Compensated Absence Reserve</u>	8226		50,000
<u>Scholarship Funds:</u>			
Marilyn Baker Memorial Scholarship	8451		1,150
James Grocott Memorial Scholarship	8452		1
Brant Kelley Scholarship Fund	8462		16,646
Mary Lou Donahue Scholarship Fund	8463		1,189
Ralph L Sheadler	8464		959
Bryan Sunter Scholarship	8465		26,098
EL Cable TV Scholarship	8461		91
<u>Poor Funds:</u>			
Porter Poor Fund	8212		43,987
<u>Library Funds:</u>			
Champlin Library Fund	8205		472
Library Building Fund	8208		2,805
Fifer Irrevocable Trust	8223		1,524
<u>Cemetery Funds:</u>			
Hancock Cemetery Fund	8209		3,677
<u>Other Trust Funds:</u>			
Land Acquisition	8203		45,572
Program Fund	8204		2,416
Ambulance Fund	8210		61
Historical Commission	8214		11,458
Town Beautification Fund	8201		435
Pension Reserve Fund	8202		143,805
Friends of Heritage Park	8219		390
Unemployment Compensation Fund	8215		92
Police Gym Fund	8224		75
Shaker Road Relief	8222		3,863
Grand Total		\$	5,076,010

Section 3: Finance

Town of East Longmeadow, Massachusetts Total Long-Term Debt Outstanding as of June 30, 2017

Aggregate Debt Service

Date	Principal	Interest	Total P+I
06/30/2017	-	-	-
06/30/2018	3,036,645.38	687,599.47	3,724,244.85
06/30/2019	3,021,960.38	572,581.51	3,594,541.89
06/30/2020	2,920,285.29	452,537.34	3,372,822.63
06/30/2021	2,820,614.29	330,269.97	3,150,884.26
06/30/2022	1,870,949.29	232,044.38	2,102,993.67
06/30/2023	1,546,291.29	162,701.73	1,708,993.02
06/30/2024	989,643.20	104,047.10	1,093,690.30
06/30/2025	789,999.20	68,109.76	858,108.96
06/30/2026	735,000.00	42,864.39	777,864.39
06/30/2027	380,000.00	23,800.00	403,800.00
06/30/2028	195,000.00	10,900.00	205,900.00
06/30/2029	100,000.00	5,400.00	105,400.00
06/30/2030	100,000.00	1,800.00	101,800.00
Total	\$18,506,388.32	\$2,694,655.65	\$21,201,043.97

Par Amounts Of Selected Issues

June 1 2003 -Water Tank Painting (O).....	30,000.00
June 1 2003 -Sewer-Chestnut Street (I).....	195,000.00
June 1 2003 -Sewer-upgrade (I).....	60,000.00
June 1 2003 -Water-Elm Street (O).....	243,000.00
June 1 2003 -Water-Westwood Ave 1 (O).....	157,500.00
June 1 2003 -Water-Westwood Ave 2 (O).....	67,500.00
June 1 2003 -Sewer-Replacement (I).....	547,500.00
June 1 2003 -Sewer-Parker/Meadowbrook (I).....	30,000.00
June 1 2003 -Library (I-E).....	450,000.00
June 1 2003 -Library (I).....	210,000.00
June 1 2003 -Sewer-Replace North Main Street (I).....	367,500.00
June 1 2003 -Sewer-Redstone Drive (I).....	75,000.00
June 1 2003 -Water-Lee, Parker, Meadowbrook (O).....	240,000.00
June 1 2003 -Sewer-Pecousic (I).....	30,000.00
June 1 2003 -Water-Parker Street Main (O).....	330,000.00
June 1 2003 -Water-Meadow Road Birchland (O).....	192,000.00
June 1 2003 -Sewer-Bike Trail (I).....	135,000.00
April 1 2005 -School Remodeling (I).....	455,000.00
April 1 2005 -Sewer 1 (I).....	35,000.00
April 1 2005 -Water 1 (O).....	10,000.00
December 1 2005 -Sewer (I).....	99,000.00
December 1 2005 -Water Tower (O).....	1,125,000.00
December 1 2005 -School Roof Replacement (I).....	261,000.00
December 14 2006 MWPAT CW-03-18 Sewer (I).....	192,186.32
January 15 2007 -School Remodeling (I)(E).....	1,430,000.00
January 15 2007 -School Remodeling (I).....	420,000.00
December 18 2007 MWPAT CW-03-18-A Sewer (I).....	134,202.00
January 15, 2009 -School Remodeling (I).....	266,000.00
January 15, 2009 -Senior Center Remodeling (I).....	185,000.00
January 15, 2009 -Computer Hardware (I).....	50,000.00
January 15, 2009 -Departmental Equipment (I).....	51,000.00

Section 3: Finance

January 15, 2009 -Recreational Facilities Improvements (I).....	84,000.00
January 15, 2009 -Public Building & Remodeling (I).....	53,000.00
January 15, 2009 -Departmental Equipment 2 (I).....	385,000.00
January 15, 2009 -School Athletic Field (I).....	222,000.00
January 15, 2009 -School Remodeling 2 (I).....	154,000.00
January 15, 2009 -Computer Hardware 2 (I).....	50,000.00
September 15 2010 -Turf Field (I).....	900,000.00
September 15 2010 -School Heating System (I).....	180,000.00
September 15 2010 -Council on Aging Renovation (I).....	80,000.00
September 15 2010 -Sewer Pump Station Upgrades (I).....	655,000.00
October 13 2011 -Cur Ref of 8 1 01 - School (OE).....	3,719,000.00
October 13 2011 -Cur Ref of 8 1 01 - Sewer 1 (I).....	175,000.00
October 13 2011 -Cur Ref of 8 1 01 - Water 1 (O).....	151,000.00
October 13 2011 -Cur Ref of 8 1 01 - Sewer 2 (I).....	68,000.00
October 13 2011 -Cur Ref of 8 1 01 - Sewer 3 (I).....	35,000.00
October 13 2011 -Cur Ref of 8 1 01 - Water 2 (O).....	22,000.00
October 13 2011 -Land Acquisition (I).....	525,000.00
October 13 2011 -Bldg Renovation (I).....	420,000.00
October 13 2011 -Departmental Equipment (I).....	470,000.00
October 13 2011 -School Computer (I).....	240,000.00
October 13 2011 -Sidewalk (I).....	40,000.00
October 13 2011 -Recreational Facility (I).....	35,000.00
October 13 2011 -DPW Equipment Repair (I).....	15,000.00
October 13 2011 -Public Safety Radio (IE).....	675,000.00
June 29 2016 -Harkness Pump Station Improvements (O).....	670,000.00
June 29 2016 -Pine Knoll Pool Renovations (I).....	410,000.00
TOTAL.....	18,506,388.32

Section 3: Finance

Town of East Longmeadow, Massachusetts Fiscal Year 2018 Projected Principal and Interest Payments

General				
Issue : Purpose	PRINCIPAL	INTEREST	MCWT Subsidy	NET NEW D/S
June 1 2003 : Library (I-E)	75,000.00	17,250.00	-	92,250.00
June 1 2003 : Library (I)	35,000.00	8,050.00	-	43,050.00
April 1 2005 : School Remodeling (I)	80,000.00	19,560.00	-	99,560.00
December 1 2005 : School Roof Replacement (I)	29,000.00	10,345.76	-	39,345.76
January 15 2007 : School Remodeling (I)(E)	143,000.00	56,628.00	-	199,628.00
January 15 2007 : School Remodeling (I)	42,000.00	16,632.00	-	58,632.00
January 15, 2009 : School Remodeling (I)	38,500.00	9,690.00	-	48,190.00
January 15, 2009 : Senior Center Remodeling (I)	30,000.00	6,675.00	-	36,675.00
January 15, 2009 : Computer Hardware (I)	25,000.00	1,500.00	-	26,500.00
January 15, 2009 : Departmental Equipment (I)	8,000.00	1,845.00	-	9,845.00
January 15, 2009 : Recreational Facilities Improvements (I)	12,000.00	3,060.00	-	15,060.00
January 15, 2009 : Public Building & Remodeling (I)	11,500.00	1,840.00	-	13,340.00
January 15, 2009 : Departmental Equipment 2 (I)	80,000.00	13,575.00	-	93,575.00
January 15, 2009 : School Athletic Field (I)	33,000.00	8,055.00	-	41,055.00
January 15, 2009 : School Remodeling 2 (I)	22,000.00	5,610.00	-	27,610.00
January 15, 2009 : Computer Hardware 2 (I)	25,000.00	1,500.00	-	26,500.00
September 15 2010 : Turf Field (I)	100,000.00	22,525.00	-	122,525.00
September 15 2010 : School Heating System (I)	20,000.00	4,505.00	-	24,505.00
September 15 2010 : Council on Aging Renovation (I)	20,000.00	1,900.00	-	21,900.00
October 13 2011 : Cur Ref of 8 1 01 - School (OE)	944,000.00	148,280.00	-	1,092,280.00
October 13 2011 : Bldg Renovation (I)	35,000.00	15,670.00	-	50,670.00
October 13 2011 : Departmental Equipment (I)	40,000.00	17,520.00	-	57,520.00
October 13 2011 : School Computer (I)	80,000.00	8,800.00	-	88,800.00
October 13 2011 : Sidewalk (I)	5,000.00	1,530.00	-	6,530.00
October 13 2011 : Recreational Facility (I)	5,000.00	1,370.00	-	6,370.00
October 13 2011 : DPW Equipment Repair (I)	5,000.00	550.00	-	5,550.00
October 13 2011 : Public Safety Radio (IE)	135,000.00	28,350.00	-	163,350.00
Total General	\$2,078,000.00	\$432,815.76	-	\$2,510,815.76

Sewer				
Issue : Purpose	PRINCIPAL	INTEREST	MCWT Subsidy	NET NEW D/S
June 1 2003 : Sewer-Chestnut Street (I)	32,500.00	7,475.00	-	39,975.00
June 1 2003 : Sewer-upgrade (I)	10,000.00	2,300.00	-	12,300.00
June 1 2003 : Sewer-Replacement (I)	91,250.00	20,987.50	-	112,237.50
June 1 2003 : Sewer-Parker/Meadowbrook (I)	5,000.00	1,150.00	-	6,150.00
June 1 2003 : Sewer-Replace North Main Street (I)	61,250.00	14,087.50	-	75,337.50
June 1 2003 : Sewer-Redstone Drive (I)	12,500.00	2,875.00	-	15,375.00
June 1 2003 : Sewer-Pecousic (I)	5,000.00	1,150.00	-	6,150.00
June 1 2003 : Sewer-Bike Trail (I)	22,500.00	5,175.00	-	27,675.00
April 1 2005 : Sewer 1 (I)	10,000.00	1,500.00	-	11,500.00
December 1 2005 : Sewer (I)	11,000.00	3,924.26	-	14,924.26
December 14 2006 MWPAT CW-03-18 Sewer (I) : SINGLE PURPOSE	21,020.38	8,236.64	(4,420.17)	24,836.85
December 18 2007 MWPAT CW-03-18-A Sewer (I) : SINGLE PURPOSE	15,625.00	2,527.79	-	18,152.79
September 15 2010 : Sewer Pump Station Upgrades (I)	75,000.00	16,361.26	-	91,361.26
October 13 2011 : Cur Ref of 8 1 01 - Sewer 1 (I)	35,000.00	7,350.00	-	42,350.00
October 13 2011 : Cur Ref of 8 1 01 - Sewer 2 (I)	15,000.00	2,800.00	-	17,800.00
October 13 2011 : Cur Ref of 8 1 01 - Sewer 3 (I)	10,000.00	1,350.00	-	11,350.00
Total Sewer	\$432,645.38	\$99,249.95	(4,420.17)	\$527,475.16

Water				
Issue : Purpose	PRINCIPAL	INTEREST	MCWT Subsidy	NET NEW D/S
June 1 2003 : Water Tank Painting (O)	5,000.00	1,150.00	-	6,150.00
June 1 2003 : Water-Elm Street (O)	40,500.00	9,315.00	-	49,815.00
June 1 2003 : Water-Westwood Ave 1 (O)	26,250.00	6,037.50	-	32,287.50
June 1 2003 : Water-Westwood Ave 2 (O)	11,250.00	2,587.50	-	13,837.50
June 1 2003 : Water-Lee, Parker, Meadowbrook (O)	40,000.00	9,200.00	-	49,200.00
June 1 2003 : Water-Parker Street Main (O)	55,000.00	12,650.00	-	67,650.00
June 1 2003 : Water-Meadow Road Birchland (O)	32,000.00	7,360.00	-	39,360.00
April 1 2005 : Water 1 (O)	10,000.00	440.00	-	10,440.00
December 1 2005 : Water Tower (O)	125,000.00	44,593.76	-	169,593.76
October 13 2011 : Cur Ref of 8 1 01 - Water 1 (O)	31,000.00	6,320.00	-	37,320.00
October 13 2011 : Cur Ref of 8 1 01 - Water 2 (O)	5,000.00	900.00	-	5,900.00
June 29 2016 : Harkness Pump Station Improvements (O)	60,000.00	22,000.00	-	82,000.00
Total Water	\$441,000.00	\$122,553.76	-	\$563,553.76

Community Preservation				
Issue : Purpose	PRINCIPAL	INTEREST	MCWT Subsidy	NET NEW D/S
October 13 2011 : Land Acquisition (I)	45,000.00	19,380.00	-	64,380.00
June 29 2016 : Pine Knoll Pool Renovations (I)	40,000.00	13,600.00	-	53,600.00
Total Community Preservation	\$85,000.00	\$32,980.00	-	\$117,980.00
GRAND TOTAL	\$3,036,645.38	\$687,599.47	(4,420.17)	\$3,719,824.68

KEY:
I = Inside the Levy Limit
O = Outside the Levy Limit
E = Exempt from Proposition 2 1/2

Section 3: Finance

SUBMITTED BY Sara Menard
 FIELD REP Jim Podolak

COMMUNITY East Longmeadow
 FUND Water

RETAINED EARNINGS CALCULATION - ENTERPRISE FUND

PART I

CASH 1,371,842

SUBTRACT:

CURRENT LIABILITIES, DESIGNATIONS OF FUND BALANCE

Warrants Payable	
Encumbrances	<u>5,103</u>
Expenditures	<u>309,887</u>

OTHER

TOTAL 1,056,852

PART II

RETAINED EARNINGS - UNDESIGNATED 1,056,852

SUBTRACT:

ACCOUNTS RECEIVABLE (NET)

OTHER

TOTAL 1,056,852

PART III

FIXED ASSETS:

DEBITS

CREDITS

<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	<u>-</u>		<u>-</u>
FIXED ASSET VARIANCE	<u>-</u>		<u>-</u>

REVIEWED BY: *Jim Podolak* PLEASE SEE CERTIFICATION LETTER
 DATE: 02/12/18 FOR DIRECTOR OF ACCOUNTS APPROVAL

Section 3: Finance

SUBMITTED BY Sara Menard
 FIELD REP Jim Podolak

COMMUNITY East Longmeadow
 FUND Sewer

RETAINED EARNINGS CALCULATION - ENTERPRISE FUND

PART I

CASH 1,041,019

SUBTRACT:

CURRENT LIABILITIES, DESIGNATIONS OF FUND BALANCE

<u>Warrants Payable</u>	
<u>Encumbrances</u>	<u>107,134</u>
<u>Expenditures</u>	<u>176,134</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

OTHER

TOTAL 757,751

PART II

RETAINED EARNINGS - UNDESIGNATED 757,751

SUBTRACT:

ACCOUNTS RECEIVABLE (NET)

<u> </u>	<u> </u>

OTHER

TOTAL 757,751

PART III

FIXED ASSETS:

DEBITS

CREDITS

<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
Total	<u>-</u>	<u>-</u>
FIXED ASSET VARIANCE	<u>-</u>	<u>-</u>

REVIEWED BY: *Jim Podolak* PLEASE SEE CERTIFICATION LETTER
 DATE: 02/12/18 FOR DIRECTOR OF ACCOUNTS APPROVAL

Section 3: Finance

Collector/Treasurer

Reconciliation of Treasurer's Cash and Cash Investments

Year Ended June 30, 2017

TREASURER'S BALANCE JULY 1, 2016	\$18,504,574.45
Cash receipts	68,437,899.09
Cash disbursements	64,469,428.39
TREASURER'S BALANCE JUNE 30, 2017	\$22,473,045.15
COMPOSITION OF BALANCE ON JUNE 30, 2017	
PeoplesBank – Checking/Savings	12,094,218.37
UniBank	229,206.42
LPL Financial – Trust Funds	2,565,897.84
LPL Financial – Investment Account	995,920.44
LPL Financial – (OPEB)	2,259,082.12
Easthampton Savings Bank – Sub Divisions & Driveway	416,509.18
Easthampton Savings Bank – Government Money Market	251,654.22
Santander – Investment Account	380,557.85
Certificate of Deposits	2,939,239.54
Massachusetts Municipal Depository	100,365.37
Peoples United Bank – Lockbox	240,393.80
Total	\$22,473,045.15

The Town continues to maintain the rating by Standard and Poors of AA+. A better rating equates to lower interest rates when borrowing monies for long term projects. The mix between commercial/industrial and residential properties continue to be a key factor as we are able to retain a good combination of revenues between properties. The growth of the Town and potential for future plans for positive growth all are important considerations leading to lower borrowing rates.

The Town is working towards maximizing all investments through the highest yielding CD's and a diversity of secure bond performances. All investments must be on the state's legal list to ensure security and liquidity. Quarterly interaction with our financial investors has helped us to properly allocate monies.

We will continue to implement cost savings in our office staying within our budget as well as upgrading the way we currently perform our functions. Tax bills, including Real Estate, Personal Property, Excise and Water/Sewer, are all available to pay on-line by ACH, Debit Card or Credit Card. Credit card options have been implemented for the convenience of taxpayers (all card transactions carry a convenience fee).

I would like to express my appreciation to Thomas Florence, who was the Collector/Treasurer through May 2017, with helping to make this transition a success. Also, I would like to add my gratitude to the staff in the Collector/Treasurer's office who efficiently and professionally handle the large volume of business in this growing community on a daily basis.

Respectfully submitted,

Dawn Fonte, Collector/Treasurer CMMC

Section 4: Public Schools

Town of East Longmeadow Public Schools

In 2017, the East Longmeadow Public Schools had great success on its goal to support all of its students in making progress in their learning. ELPS students in grades 3 – 8 participated in the new Massachusetts assessment commonly called, MCAS 2.0. This assessment is the assessment that Massachusetts decided to use to move into the next generation of testing where students will need to present more critical thinking and problem-solving skills. Massachusetts has built on the high standard that the MCAS Exam has set over the last fifteen years. During the spring of 2017, students in grades 3–8 took the MCAS 2.0 for the first time. The resulting scores were used to establish the baseline achievement levels for students and school districts. East Longmeadow High School (ELHS) students with all other high schools in the Commonwealth continued to take the original MCAS Assessment as their state graduation competency determination.

ELPS students in grades 3–8 participating in the MCAS 2.0 assessment for the first time did very well, outperforming the State average scores for the same grade levels in English Language Arts, Math, and Science. ELHS students, who continue to take the original MCAS Assessment, again increased their composite performance index (CPI) score for the aggregate in both Math and English Language Arts, which are the scores that Massachusetts uses for district accountability. These consistent increases each year are a product of the continued efforts by the ELPS teachers to align the curriculum to the Massachusetts academic standards and to make necessary changes in instructional practices. ELHS students continue to achieve at a very high level on the MCAS Assessment with a CPI of 99.5 in English Language Arts and a CPI of 96.5 in Math. This sustained high level of achievement is a credit to our students, staff, and families who all work together to help our students achieve and grow.

In 2017, the East Longmeadow Public Schools continued to differentiate instruction and personalize the education that our students receive through the development of a Maker Space at Birchland Park Middle School. A Maker Space is a community space within the school where teachers and students have access to materials and tools and can extend upon a specific curriculum with creative projects and chances for students to participate in group problem-solving and critical thinking. Maker Spaces can also be utilized in ways that are more inclusive of all students and grade levels after school where student teams sign-up for a specific problem-solving challenge. The challenges generally require students to analyze the problem or task, work as a team to develop a plan that will help their team solve the challenge, and implement the plan using the materials and tools provided. Maker Space activities, whether part of a student's academic class or as an after-school challenge, have students using their problem-solving and communication skills while also creatively applying math, science, and other technical skills in order to meet the objective or goal established in the assignment. Currently, ELPS has two Maker Space areas at Birchland Park Middle School that are used by students in grades 3 – 8. The Maker Space areas are providing students in grades 3 – 8 more opportunities for true “hands-on” learning.

By maintaining a focus on supporting all of our students in making progress in their learning every year with new and creative strategies as students move through grades K – 8 in ELPS, students are better prepared to achieve at high levels when they reach East Longmeadow High School. In the spring of 2017, ELHS students participated in 238 College Board Advanced Placement exams at the end of their AP courses in grades ten, eleven, and twelve. Every student taking the AP Calculus AB Exam and the AP Spanish Exam scored a 3 or above on their exams, which usually means that college credit will be given for the course. Ninety percent of students taking the AP English Exam scored a three or above on the exam, and seventy-nine percent of students taking the AP Biology Exam scored a 3 or above. ELHS students continue to achieve in Advanced Placement courses and receive college credit for their work.

Overall, ELPS students are well prepared, and students continue to graduate at the very high rate of 97.2% in four years, and they go onto higher education with 88.7% going onto a two-year or four-year college. Conversely, our students remain in school through grade twelve in order to graduate even if it is beyond four years. The District's drop-out rate remains below 1% at .1%. Students going through the East Longmeadow Public Schools develop skills to compete nationally as they move onto higher education.

During the 2017 calendar year, the East Longmeadow Public Schools continued to support all of its students to help them achieve at high levels. Please visit us at www.eastlongmeadowma.gov/index.aspx?nid=170.

Section 4: Public Schools

School Budget

ACCOUNT CATEGORY	2016-17 BUDGET
ADMINISTRATION	
School Committee	17,975
Superintendent's Office	321,945
Business/Finance Office	231,800
District Data Process & Tech	155,668
Administrative Support (Sped, Curriculum Dir., Legal)	418,840
Total Administration	\$1,146,228
TEACHING	
Building Leadership, Dept. Heads, Head Teachers, ELL	1,372,877
Teachers, Paras, Subs, Technology	17,844,645
Medical Therapeutic Services & Contracted Tutors	814,408
Library	256,810
Professional Development	129,268
Textbooks, Instructional Technology, Equipment & Supplies	518,706
Guidance	1,064,487
Psychological	327,315
Total Teaching	\$22,328,516
OTHER STUDENT SERVICES	
Security and Residency Officer	5,000
Nurses/Medical	591,672
Transportation	1,170,305
Athletics	353,316
Student Activities	101,969
Total Other Services	\$2,222,262
MAINTENANCE & PLANT OPERATION	
Custodial	1,015,351
Utilities (telephone/alarm)	31,834
Maintenance of Equipment	30,745
Total Maintenance & Plant Operation	\$1,077,930
DISTRICT RETIREMENT BENEFITS	
Total District Retirement Benefits	\$75,000
OUT-OF-DISTRICT TUITION	
Tuition Out-of-district	1,280,356
Tuition to the Collaborative	426,784
Total Out-of-District Tuition	\$1,707,140
TOTAL BUDGET	\$28,557,076

School Department Staff

Last Name	First Name	Position (Specific)	School
ABEL	LYNDA	English	HS
ADAMS	NANCY	Elementary	MV
AKPAN	MARSHA	Paraprofessional	MV
ALEXANDER	ROBERT	Transportation Staff	Dist.
ALFANO	ELISE	Science	BP
ALLEN	APRIL	Food Service Staff	BP
ALLEN	TIMOTHY	Principal	BP
ALLUM	GRACE	Paraprofessional	HS
ALTIERI	ROBERT	Operation & Maintenance	HS
ANDERSON	MARGARET	Para/Noon-aide	MS
ANNEAR	JAMES	Math	HS
ANNEAR	VALERIE	Asst. Supt. for Curr. & Instr.	Dist.
ARCHEVAL	ANGELICA	Medical Aide	MV
AXELRAD	DAVID	Gifted and Talented	MS
AYALA	REBECCA	Noon-aide	MB
AYALA	SILVANA	Occupational Therapist	MB
BAIL	MARK	English	HS
BAILEY	DONNA	Transportation Staff	Dist.
BALOG	ALISON	Paraprofessional	MS
BANNON (GOMES)	DIANA	Guidance Counselor	BP
BARBARISI	ANTHONY	Transportation Staff	Dist.
BARBEAU	LORI	Nurse	MB
BARBUTI	MARCO	Business	HS
BARGATTI	MEGAN	Special Needs Moderate	MV
BARONE	NICHOLAS	Paraprofessional	BP
BARRY	DEBORAH	Elementary	MV
BARTLETT	ELIZABETH	Paraprofessional	HS
BARTLEY	MARGARET	Reading	MB
BATES	JUDITH	Kindergarten	MB
BATES	SHANNON	Paraprofessional	MV
BECKER	BECKY	Transportation Mgr	Dist.
BENOIT	ROBERT	Transportation Staff	Dist.
BERNARD	SHARON	Elementary	MB
BERNIER	JOANNE	Food Service Staff	BP
BERRIOS	LISA	Para/Noon-aide	MS
BERTELLI	KRISTIN	Paraprofessional	BP
BIGELOW	ELIZABETH	Speech/Language	MB
BINDER (JONES)	AMY	Speech/Language	MS
BLAIN	ANNE-MARG	English	HS
BLAIR	PAMELA	Asst. Supt. for Business	Dist
BOHONOWICZ	JEFFREY	Elementary	MS
BOLAND	LEIGH	Math Coach	MB
BONGIOVANNI	MICHELLE	Elementary	MV
BOOTH	VALERIE	Paraprofessional	MV
BORDONI	DEBORAH	Food Service Staff	MV
BOREK	KATHRYN	Speech/Language	MB
BOURGEOISE	TINA	Food Service Staff	HS
BRESNER (PLEETER)	LAUREN	Special Needs Moderate	MB
BRITT	NICOLE	English	BP
BRODERICK	MARY	Elementary	MV
BROOKS	KIRSTEN	ASD Paraprofessional	HS

Section 4: Public Schools

Last Name	First Name	Position (Specific)	School	Last Name	First Name	Position (Specific)	School
BROWN	HEATHER	Acad. Coach/ELA Spec	BP	DAPONDE	KAREN	ASD Paraprofessional	MB
BROWN	JOANNE	Special Needs Moderate	MS	DAVIS	LOUISE	Occupational Therapist	MB
BROWN	PAMELA	Transportation Staff	Dist.	DAVIS	MAEGAN	ELA Teacher	BP
BROWN	SHELLY	Child Development	HS	DEANE	CARA	Elementary	MS
BROWN	TAMMY	Secretary/Bookkeeper	Dist.	deBLOK-DEVENITCH	MARCIA	Speech/Language	MB
BROVERMAN	CORRINE	Noon-aide	MS	DE GRAY	KRISTINA	Special Needs Moderate	BP
BRUNELLE	DANIELLE	Physical Therapist	MB	DELUCCO	NINA	Student Support Spec/Mentor	BP
BRUNT	WILLIAM	Operation & Maintenance	MB	DEMARIA	KEVIN	Social Studies	BP
BRUNTETTE	ERIC	Operation & Maintenance	HS	DEMEO	SHARRON	Food Service Staff	MB
BUCKERT	TARA	ASD/ABA Paraprofessional	MB	DEMETRIUS	DIANA	Physical Education	MS
BUDINGTON	RALPH	Operation & Maintenance	MS	DENARDO	AMANDA	Guidance Counselor	HS
BURAKIEWICZ	HEATHER	History	HS	DENONCOURT	BETH	Psychologist	BP
BURKE	PAULA	Elementary	MB	DERRY (Donahue)	KERRY	Math	HS
BUSHEY	LINDA	Secretary	HS	DESOTELL	LINDSAY	Bus Monitor	Dist.
CADY	MICHAEL	Paraprofessional	MV	DESOTELL	MARK	Transportation Staff	Dist.
CAHL	CHRISTINE	Special Needs Moderate	BP	DI MICHELE	MARIA	Food Service Staff	HS
CALABRESE	STEPHANIE	Paraprofessional	BP	DIAZ	STACIA	Reading	MB
CALLAHAN	DIANE	Paraprofessional	HS	DICKSON	MELANIE	Art/Visual Arts	HS
CAMIRE	KIMBERLY	Elementary	MB	DISA	LOUISE	Secretary	HS
CAMPBELL	NORMA	Guidance Counselor	MV	DOHERTY	MATTHEW	Paraprofessional	BP
CAREY	DALE	Guidance Counselor	MS	DONAGHUE	PAMELA	ASD Paraprofessional	MV
CARNOVALE	CHRISTINA	Paraprofessional	MB	DOUVILLE	DEBRA	Reading	MS
CARVER	NANCY	Paraprofessional	BP	DRISCOLL	EILEEN	Literacy Coach	MB
CASEY	JOANNE	Elementary	MB	DUNN	CAROL	Special Needs Moderate	MB
CATALFAMO	CHEYENNE	Medical Aide	MV	DUNN	JEFFREY	Social Studies	HS
CAVANAUGH	JENNIFER	Paraprofessional	MB	DUNNIGAN	LAUREL	.5 Paraprofessional	MB
CELETTI	KATHLEEN	Executive Secretary	Dist.	EGAN	ANN	Transportation Staff	Dist.
CERASA	KRISTIN	Paraprofessional	Dist.	ELKHAY	JULIE	Elementary	MB
CHICOINE	SUSAN	Paraprofessional	MB	EMIRZIAN	CARY	Custodian	HS
CLARK	JOAN	Paraprofessional	MV	ESPOSITO	CYNTHIA	Paraprofessional	MV
CLIFFORD	ROBIN	Special Needs Moderate	MV	EXTINE	STEPHEN	Biology	HS
CLINI	JANIS	Math	HS	FACCHINI	DONNA	Noon-aide	MB
CLOUGH	ROGER	Operation & Maintenance	BP	FALLON	LORI	Elementary	MV
CLOUTIER	MARY	Paraprofessional	MS	FAULKNER	JENNIFER	Latin/Spanish	HS
COHN	TINA	Noon-aide	MB	FERGUSON	CHARLENE	Paraprofessional	MB
COLLINS	SUZANNE	Gifted and Talented	BP	FERREIRA	JEANNE	Food Service Staff	BP
COMEAU	CYNTHIA	Food Service Staff	HS	FERRI	COLLEEN	Special Needs Moderate	BP
COMMISSO	SHEILA	Math	BP	FIGUERADO	LORI	Special Needs Moderate	BP
CONDON	GAIL	Paraprofessional	MB	FIMOGNARI	ANTHONY	General Science	HS
CONLIN	JOYCE	Paraprofessional	HS	FITZPATRICK	LISA	Paraprofessional	MV
CONNELLY	JAMES	Operation & Maintenance	MB	FLANAGAN	GINA	Principal	HS
CONSELINO	JILL	Nurse	BP	FLANAGAN	NANCY	Elementary	MV
COSENTINI	SHANA	Special Needs Moderate	MS	FLORY	LEIF	Math	HS
COSTA	LINDA	Para/Noon-aide	MB	FOIS	FRANCES	Paraprofessional	MB
CRAIG	MICHAEL	Operation & Maintenance	HS	FOLEY	DEBORAH	Secretary	MS
CRANE	REGINA	Math	HS	FORNEY	JANE	Paraprofessional	MB
CREELMAN	JENNIFER	Elementary	MV	FORWARD	CAROL	Music	HS
CREWS	WENDY	Health	BP	FRAPPIER	LYNNE	Food Service Staff	BP
CROCI	JUDITH	Science	BP	FRAWLEY	JESSICA	Medical Aide	BP
CROWLEY	SUSAN	Paraprofessional	MS	FREDETTE	MICHAEL	Principal	MS
CUCH	NORA	Paraprofessional	MB	FREEMAN	BRIAN	Math	HS
DAKIN	LISA	Principal	MB	GAGNER	TRACY	.5 Paraprofessional	HS
DALY	CATHRINE	Chemistry	HS	GALANEK	BARBARA	Reading	MB

Section 4: Public Schools

Last Name	First Name	Position (Specific)	School	Last Name	First Name	Position (Specific)	School
GALASKA	LISA	Secretary	MV	JACIUS	STEPHANIE	Special Needs Moderate	MV
GALLANT	DIANA	Food Service Staff	HS	JACKSON	KERRI	Paraprofessional	BP
GARCIA	RONETTE	Medical Aide	BP	JACKSON	SUSAN	METCO Liaison	SPED
GARNES	CARLA	Paraprofessional	HS	JAGODOWSKI	ANN-MARIE	Elementary	MV
GASPERINI	KARA	Special Needs Moderate	HS	JOHNSON	ALISON	Elementary	MB
GASTEYER	LISA	Paraprofessional	MB	JOHNSON	LEE	Special Needs Moderate	HS
GAUDET	DONNA	Food Service Staff	HS	KAVANAGH	MIRANDA	ELA Teacher	BP
GELINAS	PEGGY	Secretary	MB	KEHOE (TURNBERG)	KIMBERLY	Social Studies	BP
GENTILE	SHANNON	Paraprofessional	MB	KELLEHER	DANIEL	Adjustment Counselor	HS
GERRY	TIMOTHY	Physical Education	HS	KELLY	DEBRA	Food Service Staff	BP
GIAMBRONE	ANDREW	ESL Teacher	HS	KELLY	LINDA	Math	HS
GINTOWT	CECILIA	Comp Ed Teacher	BP	KERBER	LYNNE	Language Arts	BP
GIOSCIA	CHARLENE	Paraprofessional	BP	KERBER	ROBERT	Transportation Staff	Dist
GIUGLIANO	TERESA	Nurse	MB	KERTANIS	PATTI	Special Needs Moderate	MV
GIZA	NANCY	Adjustment Counselor	BP	KIERNAN	JAMES	Music	HS
GLADDEN	DAVID	Transportation Staff	Dist.	KING	LYNE	Paraprofessional	BP
GOGGIN	JENNIFER	English	HS	KIRK	SUSAN	Food Service Staff	BP
GOGUEN	DIANE	Paraprofessional	MV	KIRWAN	KRISTIN	Paraprofessional	MB
GOLDMAN	BRUCE	Elementary	MS	KNOWE	KATHLEEN	Elementary	MB
GONZALEZ	ELIEL	Math	HS	KNOWLTON	WILLIAM	Special Needs Moderate	BP
GORMAN	LINDA	Secretary	BP	KONOPKA	MARION	Food Service Staff	HS
GREENE	MARK	Tech Ed (Indust Arts)	HS	KORBUT	CHRISTINE	Special Needs Moderate	MS
GRIMES	JOANNE	Elementary	MS	KOZLOWSKI	STEPHANIE	ASD Paraprofessional	MV
GROCOTT	MARY	Special Needs Moderate	BP	KRAUS	JULIA	Physical Education	BP
GROSSI	AMY	Music	MS	KULIG	HARRIET	Social Studies	BP
GUAY	STEVEN	Elementary	MV	LA BOMBARD	KELLY	Nursing Supervisor	Dist.
HAFEY	PATRICIA	Health	HS	LA CHAPELLE	CHARLENE	Math Coach	BP
HARDIE	WILLIAM	paraprofessional	BP	LA FOUNTAIN	ELIZABETH	Paraprofessional	MS
HARDING	ELIZABETH	Family & Consumer Science	HS	LA MARRE	LINDA	Special Needs Moderate	MS
HARLOW	ALISHA	Physical Education	HS	LANGFORD	BARBARA	Interoffice Mail Carrier	Dist.
HASBROUCK	JOANNE	Elementary	MB	LAPIROFF	MARIAH	Foreign Language	HS
HASKELL	ANN	Nurse	BP	LARKIN	DANIELLE	Elementary	MS
HASKELL	DONNA	Special Needs Moderate	BP	LAURENZO	KERRI	Reading	MV
HELLYER	THERESA	Secretary	HS	LAVIN	JUDY	Kindergarten	MB
HENDERSON	DORITA	Speech/Language	MV	LEE	ABEL	Social Studies	HS
HENG	VEASNA	Paraprofessional	HS	LEE	WENDY	Math	BP
HILL	BARBARA	Paraprofessional	BP	LEMOINE	DAWN	Art/Visual Arts	BP
HINCHEY	AMY	Medical Aide	MS	LENNON	ALEXANDRA	Elementary	MV
HOGAN	CATHERINE	Elementary	MV	LES	TODD	Tech Ed (Indust Arts)	HS
HOGAN	WENDI	Paraprofessional	MB	LEVESQUE	PAUL	Math	BP
HOOD	CATHY	Health	BP	LEVESQUE	RENEE	Elementary	MS
HOTALING	THERESA	Guidance Counselor	BP	LINARES	MARIDOL	Noon-aide	MV
HOULE	DINA	Science	HS	LLOYD	JAMIE	Paraprofessional	MV
HUCUL	SUSAN	Literacy Coach	MV	LODI	RENEE	Assistant Principal	MB
HUDSON	JOSEPH	Counselor/Behaviorist	MB	LONG	DAREK	Social Studies	BP
HUMASON	LARRY	Music	BP	LONGO	DIANE	Kindergarten	MB
HUMPHRIES	STACIE	Elementary	MB	LUNGARINI	ANNE	Elementary	MB
HUTCHINSON	CYNTHIA	Secretary	MB	LUSSIER	DIANE	Physical Education	HS
HYSZCZAK	PETER	Physical Education	HS	LUZANOV	KSENIA	Paraprofessional	HS
IBRAHIM	ERIN	ASD/ABA Paraprofessional	MB	MACCARINI	JENNIFER	Food Service Staff	MB
IENNACO	SHAWN	Special Needs Moderate	BP	MACCARINI	MARC	Career Spec/ Bus 5-12	HS
ILLINGSWORTH	LUCREZIA (LU)	Guidance Counselor	HS	MACGILLIVRAY	NIKKI	Biology	HS
IZZO	DARRYN	Social Studies	HS	MACPHAIL	MAUREEN	Paraprofessional	MB

Section 4: Public Schools

Last Name	First Name	Position (Specific)	School	Last Name	First Name	Position (Specific)	School
MAGEE	KEVIN	Athletic Director	HS	NAPOLITANO	LORRI	Food Service Staff	BP
MAILMAN	STEPHANIE	Special Needs Moderate	HS	NAPOLITANO	NICHOLAS	Operation & Maintenance	HS
MAKI	LISA	Paraprofessional	MV	NEESER	AMANDA	Math	BP
MALDONADO	ALEXANDRA	ASD/ABA Paraprofessional	MB	NEWSOME	CYNTHIA	Art/Visual Arts	HS
MALERBA	RICHARD	Operation & Maintenance	BP	NISSENBAUM	ERICA	Spanish	HS
MANNING	GAYLE	Transportation Staff	Dist.	NORDIN	KRISTIN	Health	HS
MANNING	KIMBERLY	Reading	HS	O'BRIEN	CELESTE	Secretary	MB
MANTOLESKY	ELLEN	Math	BP	O'BRIEN	MAUREEN	Special Needs Moderate	HS
MARCHEWKA	ROBERT	Assistant Principal	HS	OCHOA	KAILA	Secretary	SPED
MARINO (SCHWARZ)	KIMBERLY	Special Needs Moderate	BP	O'CONNOR	VALERIE	Math	BP
MARKER	JEANNE	Elementary	MB	O'DONNELL	JEANNE	Social Skills	MB
MARSH	SUSAN	Elementary	MB	O'HARA	FILIP	General Science	BP
MARTIN	CONOR	Assistant Principal	BP	OLIN	PHOEBE	Paraprofessional	BP
MARTIN	JOHN	Guidance Counselor	HS	O'NEIL	MARY ELIZABETH	Special Needs Moderate	MB
MARTINEZ	MADELINE	Noon-aide	MV	O'NEILL-SHEEHAN	ELIZABETH	Adjustment Counselor	MB
MASCARO	LISA	Secretary	SPED	OSBORNE	WENDY	Food Service Staff	BP
MASON	FRANCIS	Transportation Staff	Dist.	OUIMETTE	JERI	Bus Monitor	Dist.
MASTROIANNI	DOROTHY	Food Service Staff	MB	PAHL	LORI	Food Service Director	Dist.
MAURER	RICHARD	Operation & Maintenance	MV	PAIGE	FRANK	Assistant Principal	HS
MAZZA	KELLY	Kindergarten	MB	PAOLINI	ANTHONY	Physical Education	BP
MAZZA	TIA	Nurse	HS	PAPPELARDO	ANDREA	Food Service Staff	MS
MCBRIDE	CAROLYN	Psychologist	MS	PARDO	BETH	Special Needs Moderate	MS
MCCANDLISH	CHRISTIANNE	Elementary	MS	PARZIVAND	LAUREN	Para/Noon-aide	MS
MCCANDLISH	SHEILA	Secretary	MV	PAULIDES	NANCY	Nurse	MS
MCCAULEY	MARIANNE	Elementary	MS	PEARSON	STEPHEN	ELA Teacher	BP
MCCLUSTER	KIMBERLY	Special Needs Moderate	MV	PELZEK	AMY	Psychologist	MV
MCGRAW	KATHRYN	Paraprofessional	MB	PEPPER	MICHAEL	Paraprofessional	HS
MCMINN	ROGER	Special Needs Moderate	HS	PEREIRA (MACHADO)	TRISHA	Spanish	BP
MCMULLEN	RYAN	Elementary	MS	PERKINS	CHRISTINA	Noon-aide	MV
MCVETY	BRIAN	English	HS	PERKINS	DONNA	All Other	MV
MERCIERI	FRANCES	Paraprofessional	MS	PFaffenbach	AMANDA	ASD Paraprofessional	MB
MERRICK	MICHELLE	Paraprofessional	MS	PHELAN	WILLIAM	Math	HS
MICKIEWICZ	JUSTIN	Elementary	MV	PHILLIPS	KELLY	Pre-Kindergarten	MB
MILES	JOANNE	Psychologist	HS	PIELA	ELIZABETH	Food Service Staff	BP
MILLER	DONNA	Secretary	MB	PIETRONIRO	MARGARET	Food Service Staff	HS
MILTON	TIFFANI	Medical Aide	MB	PIETTE	ROBERT	Transportation Staff	Dist
MOLTENBREY	EVETTE	Paraprofessional	MB	PLAHNA	LEIGH	Elementary	MS
MOORE	DONNA	Art/Visual Arts	MB	PLUTA	NATHAN	Paraprofessional	BP
MORIARTY	THERESE	Art/Visual Arts	MS	POGGI	CHRISTINA	Special Ed Paraprofessional	MS
MORRISSEY	JOHN	English	HS	POIRIER	MELISSA	Special Needs Moderate	MB
MORRISSEY	NICOLLE	Special Needs Moderate	BP	POLK	EDDIE	History	HS
MORSCH	CATHIE	Science	BP	PONTE	BRIDGET	ASD Paraprofessional	MB
MOUSSETTE	LEANNE	Elementary	MV	PORTH	DONNA	Paraprofessional	MS
MOYER	LAURA	Bookkeeper/Accts Payable	Dist	POTITO	RALPH	Food Service Staff	Dist.
MOYERS	LISA	Operation & Maintenance	MV/MS/MB	POTTER	DONALD	Operation & Maintenance	MV
MULLETT	TIMOTHY	Social Studies	BP	PRESNAL	CRAIG	Paraprofessional	HS
MULLIGAN	TERESA	Occupational Therapist	MB	QUERCIA	DAWN	Business	HS
MURPHY	AMY	Elementary	BP	QUESNEL	MEGHAN	Elementary	MB
MURPHY	SUZANNE	Family & Consumer Science	BP	QUICK	MARY	Secretary	HS
MURRAY	SUSAN	Paraprofessional	BP	QUINN	BRENDAN	Special Needs Moderate	MV
MUSHENKO	NICOLETTE	Business	HS	RACICOT	SUSAN	Reading	BP
MYERS	DANIEL	Library Media Specialist	HS	RAHILLY	KRISTEN	Kindergarten	MB
NAGLIERI	MICHAEL	Comm/Performing Arts	BP	RANDALL	KIMBERLY	Food Service Staff	MV

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Last Name	First Name	Position (Specific)	School	Last Name	First Name	Position (Specific)	School
RATTE	VICTORIA	Paraprofessional	MB	SULLIVAN	JAMIE	Kindergarten	MB
REED	LYNN	Special Needs Moderate	HS	SULLIVAN	JANET	Guidance Counselor	HS
RENEAR	MARY JO	General Science	HS	SUPRANOVICH	ELIZABETH	English	HS
RICHARD	RONDA	Para/Noon-aide	MS	SWICONEK	THOMAS	Paraprofessional	BP
RINALDI	LISA	Elementary	MB	SZCZEPANEK	MEGHAN	English	HS
RIVERA	BONNIE	Spanish	HS	SZYNKARUK	JACEK	Operation & Maintenance	MB
ROBICHAUD	MARILYN	Science	BP	TALBOT	LINDA	Paraprofessional	MB
ROBIE	LISA	Elementary	MB	TAMASY-NADEAU	JOANN	Elementary	MB
ROGALSKI	JILL	Elementary	MB	TANGREDI	MILAGROS	Foreign Language	HS
ROGERS	MICHELLE	Reading	MB	TARVIT	CHRISTOPHER	Spanish	BP
ROMANO	DEBRA	Kindergarten	MB	TETHERLY	NAOMI	Paraprofessional	MB
ROMANO	NICOLE	Spanish	BP	TETREULT	ELIZABETH	Paraprofessional	BP
ROSSO	JUDITH	Paraprofessional	MB	THIFAUT	LINDA	Food Service Staff	BP
RUBIN	ALEXANDRA	ASD Paraprofessional	HS	THOMAS	CAROL	Transportation Staff	Dist.
RUEGER	KRISTINE	History	HS	THOMAS	SUSAN	Nurse	MV
RUGGIERO	SAMANTHA	Paraprofessional	MS	THOMPSON	DEBRA	Secretary	BP
SACHARCZYK	ELISE	Secretary	HS	THRESHER	MARY ANN	Transportation Staff	Dist.
SALINARDI	SUSAN	Paraprofessional	MB	TIDLUND	REBECCA	Paraprofessional	MB
SANCHEZ	GILDA	Elementary	MB	TIGHE	ERIN	Music	MS/MV
SAND	DEBORAH	Transportation Staff	Dist.	TISDEL	BEVERLY	Paraprofessional	MV
SANTANIELLO	ELAINE	Principal	MV	TOBER	TERESA	English	BP
SAVACOO	DIANE	Athletic Trainer	HS	TOLLER	MARY	Elementary	MS
SAVOY	CYNTHIA	Transportation Staff	Dist.	TOMALA	HEATHER	Special Needs Moderate	MB
SCHLOYER	KALEN	Library Media Specialist	BP	TRANGHESE	PAULA	All Other	MB
SCHMIDT	ERIK	Operation & Maintenance	BP	TRESCH	MATTHEW	Student Support Spec/Mentor	BP
SCIBELLI	SARA	Elementary	MV	TRIAL	ANGELA	Paraprofessional	MB
SCULLY	MICHAEL	Operation & Maintenance	MS	TRYON	HERBERT	Transportation Staff	Dist.
SCULLY	PATRICIA	Paraprofessional	MB	TURNBERG	EILEEN	Speech/Language	BP
SEARS	KAREN	Elementary	MB	TURNER-MILLER	JENNIFER	Paraprofessional	MB
SEARS	WILLIAM	Elementary	MS	TYLER	CHRISTOPHER	Elementary	MV
SELVEY	BARBARA	Physical Education	MB	VAN BUREN	PETER	Physics	HS
SERAFINO	MARIA	ASD/ABA Paraprofessional	MB	VARNEY	JOSEPH	ELA Teacher	BP
SESSLER	JOHN	Transportation Staff	Dist.	VELAZQUEZ	CARMEN	Secretary	HS
SEVERINO	KAREN	Secretary	BP	VELIS	DIANE	Noon-aide	MB
SIMMONS	AMY	Elementary	MS	VENN	WILLIAM	Operation & Maintenance	BP
SINGH	AIMELAND	Science	BP	WAHLUND	KATHERINE	General Science	HS
SMITH	GORDON	Superintendent	Dist.	WALDER	CAROL	Paraprofessional	MS
SMITH	SHELBY	Guidance Counselor	HS	WEISS	MEGAN	Paraprofessional	HS
SOSNOSKI	ERIN	Music	BP	WELCH	JOANNE	Student Services Director	SPED
SOTO-TOVAR,	ANTONIETTA	Paraprofessional	MB	WHELIHAN	MARY	Elementary	MV
SOUSA	VALERIE	Kindergarten	MB	WHITE	KARA	Administrative Assistant	Dist.
SPEAR	BARBARA	Elementary	MB	WIEDERSHEIM	JOHN	Elementary	MS
SPENCER	MINDY	Educ Data Inform Specialist	Dist.	WINT	FAITH	Gifted and Talented	MB
ST. MARIE	NICOLE	Paraprofessional	MB	WOLFENDEN	CATHERINE	Secretary	MS
STABACK	KIMBERLY	Food Service Staff	HS	WUNCH	DAVID	Operation & Maintenance	BP
STANNARD	NANCY	Paraprofessional	MS	YEAGER	MELISSA	Paraprofessional	MB
STARK	JULIE	English	HS	YOUNG	CONCETTA	Paraprofessional	MB
STEBBINS	MARIE	Speech/Language	MB	ZEMANEK	JOANNE	Food Service Staff	HS
STEELE	DAVID	Math	BP	ZILCH	JEFFREY	Social Studies	HS
STEINER	ABBY	ELL Teacher	MB	ZITO	ANN	Math Coach	MV
STEVENS	MICHELE	Special Needs Moderate	MB				
STOCKS	AMY	Special Needs Moderate	MS				
STURM-NARDI	CHRISTINA	Paraprofessional	MB				

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Student Support Services

The Office of Student Services addresses the needs of the entire school population. Student Services encompasses Civil Rights, nursing, Title IX, METCO, Section 504, homeless students, and Special Education. Title I responsibilities and services for English Language Learners are now provided through the Assistant Superintendent for Curriculum and Instruction.

During the past year, the East Longmeadow Public Schools Special Education Department provided services to approximately 450 students. These consisted of academic support, individualized nursing, remedial teaching, Speech and Language Therapy, Occupational Therapy, Physical Therapy, psychological support, Adaptive Physical Education, and Applied Behavior Analysis. Over one hundred students attend specific programs within in our school district. These programs provide appropriate inclusive opportunities, as well as explicit instruction in academic, social, functional, and behavioral domains. As these students age, the district will continue to explore opportunities for them to be educated alongside non-disabled, similarly-aged peers.

In some cases, the least restrictive environment for a child is not in a public school. Approximately 55 students attend programs out-of-district. These include students attending Lower Pioneer Valley Educational Collaborative to which East Longmeadow remains an active member. The Collaborative serves low incidence needs in self-contained classrooms, but also maintains a strong vocational, community, and independent living component to their programs. East Longmeadow Public Schools has also placed students in private day schools, hospital and residential placements, as determined by their IEP Teams.

The district continues to maintain that students participate, to the maximum extent possible, in educational experiences which include typical peers. Staff has been trained to use differentiated instruction, so as to provide accommodations which allow students with disabilities better access to the same curriculum as their peers. This is true throughout all grade levels, including preschool.

East Longmeadow remains a member of the Springfield METCO program. This year, 51 students who reside in Springfield attend school in East Longmeadow. This program, which fosters cross-cultural relationships, is an asset to our district. Funding is supplied by a grant from the state for METCO student tuitions and transportation.

Respectfully submitted,

Joanne M. Welch, Ed.D., Director of Student Services

School Health Services and School Physician

The mission of the East Longmeadow School Health Services Department is to enhance the educational process by maximizing the health and well-being of school-age children and adolescents. An optimum level of health is basic to academic success. The Health Services team strives to improve the ability to meet student health needs, improve student health status and to increase student readiness to learn by delivering care that promotes student health and academic success. The school nurse supports student learning by acting as an advocate and liaison between home, school and the medical community regarding concerns that are likely to affect a student's ability to learn. The functions that characterize school nursing include skilled nursing care and case management, emergency care, health counseling

and education, state mandated screenings, monitoring of mandated immunizations, safety of the school environment, and communication with community resources. The Health Services Team's goal for the 2016-2017 school year was to maintain the return to class (RTC) of students coming to the health room at 92%. There were a total of 24,737 student health room visits for the 2016-2017 school year and the school nurses were able to send 23,344 of those students back to class and, therefore, increased time on learning.

This goal was achieved and the return to class rate increased to 94.4%.

East Longmeadow Public Schools (ELPS) continues to receive \$77,900 from the Department of Public Health (DPH) Essential School Health Services Grant (ESHS) and continues to partner with the Pioneer Valley Chinese Immersion Charter School (PVCICS) in Hadley and the Monson Public Schools.

Each school receives \$3000.00 in funding to enhance School Health Services in their districts.

The ESHS Grant is managed by the Nursing Supervisor, Kelly LaBombard, RN.

Since 2001, ELPS has been receiving a Fluoride Grant from DPH, which has provided Fluoride to first, second and third grade students with parental permission. The Fluoride Mouth Rinse Program is entirely managed by trained parent volunteers, under the supervision of the school nurse. A total of 318 students participated in the Fluoride Program, which incurs no cost to the district or to families.

The school physician provides medical services to all students. Dr. Greer Clarke, a pediatrician from Redwood Pediatrics in East Longmeadow, officially completed her fourth year as our school physician.

She continues to be an active member of the Health Advisory Council (HAC).

Dr. Clarke signs all the over-the-counter (OTC) orders and the emergency medication orders for the schools annually. Walgreens pharmacy provided free flu vaccines to staff members that registered for the clinic. The pharmacist, accompanied by the Nursing Supervisor of ELPS, administered the vaccines to 29 staff. This is quite a decrease from last year. Walgreens billed staff's insurance companies so no money was collected at the clinic.

Dr. Gerald Beltran, a Physician at Baystate Medical Center, became the Medical Director of the Automated External Defibrillator (AED) program for ELPS and for the town of East Longmeadow. ELPS has 11 AED's in the district. MB, MS and MV have one AED, BP has two AEDs and ELHS has four AEDs; all purchased with funds from the ESHS Grant. Two AED's were added to the ELHS Athletic Department due to the new AED law. Kelly LaBombard, Nursing Supervisor, completes monthly checks on the AEDs to ensure they are functioning properly and school nurses and the athletic trainer check AEDs daily.

ELPS received a Screening, Brief Intervention and Referral to Treatment (SBIRT) Implementation Grant and was awarded \$8218 for ELPS and the two partnered schools, Monson and PVCICS.

Ellen Hirschberg, RN from Northampton High School (NHS) came to a Health Advisory Council Meeting to answer questions about the SBIRT screenings @ NHS.

All seventh graders at Birchland Park Middle School completed the SBIRT screening in Jan/Feb 2017. Each student received a cinch sack, a flash drive

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and a folder filled with resources for parents and students. Governor Baker signed into law requiring that schools conduct SBIRT screenings to one middle school grade and one high school grade beginning with the 2017-2018 school year.

The Health Services Department offered 14 Heartsaver CPR/AED trainings for administrators, staff and volunteers, free of charge. Forty-nine staff and 47 students received certification in CPR/AED. Nine coaches received First Aid/CPR/AED certification and 4 staff were certified in First Aid.

Lori Barbeau, the school nurse at Meadow Brook School, became an American Heart Association Instructor.

Twenty-five bus drivers received training in Epinephrine Administration. All staff receives annual training about Life Threatening Allergy (LTA) awareness. Staff was instructed to view a video about LTA and then print a certificate and submit to administration. Fourteen Meadow Brook paraprofessionals received seizure training.

There was an evening program @ Birchland Park for parents and staff on March 7, 2017.

The speaker was Lynn Lyons, a licensed social worker that wrote the book: "Anxious parents, anxious kids" The high school administration and funding from the ESHS Grant from MADPH, paid for Lynn Lyons to come to our district. The program was well attended.

On April 13, 2017, the Youth Safety Committee, held an evening program at Birchland Park and the speaker was Dr. Ruth Potee, an addiction specialist and pediatrician. She talked about how the adolescent brain is not mature until about 25 years of age and the importance of delaying all substances until at least 21 years of age,

The Mapleshade school nurse, Nancy Paulides, continues to volunteer her time once a week to head the Nutrition Task Force with fifth grade students. Students become ambassadors and teach their peers what they have learned about healthy choices and nutrition.

Mountain View School continues to manage their "Teaching Garden" and plan to redesign it.

The committee members include the school nurse, staff, paraprofessionals and students.

The purpose of the "teaching garden" is to increase academic achievement, cultivate healthy lifestyles and enrich social development. A display of pictures of students weeding and cultivating the soil is posted in the hallway outside the principal's office.

Funding from the ESHS Grant was used to purchase walkie-talkies for Birchland Park, a kitchen island, otoscope and wheel chair for Meadow Brook, Heartsaver CPR supplies & manikins, batteries and electrode pads for the schools AEDs.

Narcan was originally purchased with funding from the ESHS Grant and placed in all five health rooms in February 2016. All school nurses were trained in the administration of Narcan by MADPH Regional Advisors. Free Narcan nasal spray is now given free to all high schools in Massachusetts. The new 4 mg Narcan Nasal Spray was purchased for all the health rooms with ESHS funding. This new spray is already to use and no needle or atomizer to put together.

The Youth Safety Committee just completed their third year. This committee

is made up of guidance counselors, school nurses, administrators, members of the police department, health education staff and staff from the Springfield Coalition for Opiate Prevention. (SCOOP)

In April 2017, Nursing Supervisor Kelly LaBombard attended the East Longmeadow Health Benefits Fair and provided blood pressures and education to staff & retirees, about ways to keep blood pressures within normal limits.

For the second year, the ELPS Health Services school nurses teamed up with UMASS-Amherst to allow Nursing Students to shadow our school nurses for four weeks in May 2017. The Nursing Students received clinical credits and loved the experience. Each student was required to do a project that educated students. One student developed a power point educating students about the misuse of prescription medications and the opiate epidemic.

Respectfully submitted ,

Kelly LaBombard, BSN, RN, NCSN- Program Director for ESHS Grant

School Health Program Statistics 2017

Health Room Visits	24,737
Percentage of students who visited the health room at least once in 2016-2017- not including screenings	89%
Dismissals due to Illness	996
Dismissals due to Injury	54
Returned to Class: 94.4%	23,344
Postural Screening	928
Referrals	5
BMI screenings	640
Parents opted out of BMI screen	4
Referrals	0
Vision Screening	1544
Referrals	88
Students with Epinephrine	116
Students with Health Care Needs	404
Nursing Intervention/Procedures/ Treatments for students	28,576
For staff:	172
Hearing Screening	1167
Referrals	19
Fluoride Participants	318
Students with Individual Health Care Plans (IHCPs)	137
Students with 504's on file	11
Number of AEDs in the district	171
Number of students entering Kindergarten	171
Number of diagnosed concussions	44
Occurred during sports	16
Occurred out of school	28

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7th Grade SBIRT screenings	211
Recreens	12
Outside referrals	0
Number of student's with health insurance:	
Private	2192
Public	368
No Insurance	8
Unknown	71
Number of student's with:	
Food Allergies	291
Cardiac Conditions	28
PTSD/Trauma	6
Behavioral/Emotional	12
Depression	110
Diabetes	4
Anxiety	291
Asthma	495
Autism Spectrum Disorder	43
Seizures	32

East Longmeadow High School

East Longmeadow High School is a four-year, comprehensive high school that offers students both college preparatory and career-oriented programs. Approximately ninety percent of our graduates continue on to post secondary education. ELHS serves approximately 900 students and aims to honor the school mission statement: Engage in critical thinking, Learn collaboratively, Honor Diversity and Strive for success. Here are some examples of how ELHS students live up to these core values.

ACADEMICS: Each year, ELHS has students who qualify for National Merit Scholarships. The majority of our students who take the AP exam earned a 3,4,or 5. We continue to have 90% of our students pursue higher education with students being accepted into Ivy League and top tier colleges and universities. ELHS offers students a variety of opportunities to explore vocational education, mentorships within the community and college courses through our dual enrollment program. As a part of our senior English classes, all students must take part in the Senior Project, which requires students to explore, research and present to a panel of community leader a post secondary interest of their choice.

TECHNOLOGY: ELHS is a blended platform high school where students have access to both Mac and PC computers. All ELHS students work with a suite of Google communication tools. There are two collaborative learning labs in use at ELHS to promote the 21st century learning skills of critical thinking, collaboration, communication and technology use.

THE ARTS: ELHS students are encouraged to participate in a wide variety of Fine Arts education courses at ELHS. Numerous school concerts are held annually that involve the school chorus, band, orchestra and jazz ensemble.

Additionally, our students participate in various community events including; Memorial Day, July 4th, Veterans Day, Thanksgiving Day as well as school assemblies for Mapleshade, Mt. View and BPMS. Each year, ELHS has several students who qualify for the Western Mass Senior Music Festival. The ELHS Art Department hosts a student art show each year that involves a gallery walk and the sale of student artwork.

CO-CURRICULAR: At ELHS, students are encouraged to participate in school clubs and events that enrich their classroom experiences and/or give back to our community. Clubs such as Key Club, Gay/Straight Alliance, Model Congress, Model Congress and C.O.P.E. bring awareness and promote activism with key issues within our local community. ELHS's Robotics Club has participated in the World Championships and continues to be successful in many regional competitions.

ATHLETICS: Many of our students participate in a wide variety of Fall, Winter and Spring sports programs. We are proud of the high number of student athletes who also receive academic recognition. Last year, many of our teams won league championships or qualified for the Western Massachusetts playoffs.

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Birchland Park Middle School

Principal: Timothy Allen

Assistant Principal: Conor Martin

Student Body:

Birchland Park Middle School serves a population of approximately 650 students in grades 6-8. The middle school is also home to a satellite program for the Willie Ross School for the Deaf. The students of BPMS demonstrate daily that they are respectful, responsible, and dedicated to learning at a high level.

Academic Focus:

The staff at BPMS are dedicated to the implementation of the Common Core and State Standards across all content areas and focused on providing high level daily instruction that both motivates and challenges young adolescent learners. This year we have 4 main focus areas within academics:

Common assessments are given throughout the year to ensure that all students are taught a rigorous curriculum and to collect student-learning data on priority standards. The Mastery Connect system is used by all teachers to give these assessments and analyze student data. This data is used to drive re-teaching and intervention strategies to ensure all students learn the foundational skills and concepts that will help them succeed in high school and beyond.

A Makerspace has been built in the library so that students can implement and practice the engineering and design process, as well as participate in hands-on learning activities that extend beyond the classroom. A second Makerspace has also been built in a classroom. This focus on hands-on, project-based, and inquiry-based learning has truly emerged thanks to innovative teachers and workspaces. The Makerspaces also serve the students of Mapleshade and Mountain View.

We are improving the practice of argumentative writing with students through yearlong embedded professional development, collaboration across content areas, school wide systems and supports, and collaborative learning experiences focused on the process of research and research-based writing.

We are focused on the 5 competencies of Social Emotional Learning through our advisory program. Every Thursday morning, students participate in social emotional learning activities focused on self-awareness, self-management, social awareness, relationship skills, and responsible decision-making. Learning in these areas is extended throughout the year by teachers and special activities.

Supporting the middle school student through academics, social/emotional support, and extracurricular programming:

BPMS provides a comprehensive academic program, cultural enrichment through fine arts and foreign language exploration, and an emphasis on wellness through instruction in physical education and health education.

Students work in teams of approximately 110 students that create small communities of learners. Team teachers meet daily to plan for student needs, to coordinate and to integrate units of instruction, and to contact parents. The Rediker Portals are used by teachers to communicate classroom information, assignments, and grades to students and families. The student services support team is comprised of 2 guidance counselors, a school adjustment counselor, a school psychologist, and a registered

nurse and assists students in dealing with the multiple challenges of early adolescence.

Tiered math and tiered reading classes target at-risk learners with individualized and research-based interventions that have proven that all students can learn at a high level. A STEAM program uses project-based learning strategies to engage students in real-world problem solving activities at all 3 grade levels.

The TV Studio provides a daily morning program, WGEM Channel 38 News' with close captioning and students develop teaching videos and "infomercials" for the instructional program. The TV Studio and its student-coordinators also create the foundational content for a local educational cable channel.

Through an Advisory Program on Mondays and Thursdays, students are taught the values of team building, leadership and service learning, as well as the 5 competencies of social emotional learning as described above. Since its inception in 2007, the Advisory service learning projects include assistance to the local Food Pantry, holiday gifts for families in need in the East Longmeadow community, and monetary donations to local and regional charity foundations.

The middle school has developed a strong relationship with the greater community of East Longmeadow. Teaching partnerships exist with American International College, Westfield State College, Elms College, and UMASS at Amherst where emergent teachers are coached and mentored by middle school staff. Springfield College has designed a pre-service model with the physical education staff where 15 college students co-teach physical education class twice weekly throughout each semester. The BPMS PTO conducts an annual magazine drive and other smaller fundraisers whose profits are used to support enrichment programs, assemblies, field trips and teacher requests.

Many extra-curricular and enrichment opportunities exist at Birchland Park, including: Band, Chorus, Jazz Band, Math Counts, Yearbook Committee, Diversity Club, Art Club, Student Council, Future Cities Club, Intramural Sports, Birchland Banner (the school literary magazine), Drama Club and Environmental Science Club. Students have won local, regional and state honors for National Geographic Geography Bee, Beautification Club, Math Counts, Massachusetts Music Band & Chorus Festivals, and Future Cities competitions.

Mapleshade School

Mapleshade School provides an extensive education for 280 students in grades three, four and five. Our staff, parents and community are dedicated to helping our students achieve their full potential and strive for excellence. It is through our shared vision that we believe in creating a respectful and challenging learning environment that cultivates interpersonal communication skills, collaboration, encouragement, and engagement for the entire Mapleshade community.

Our school year has enjoyed many successes this year and has planned an array of exciting events, programs and improvements. We began our year by engaging our parents with a superb Open House. We partnered with parents to excite them about a very positive school year, inform them of changes, inform them about practicing growth mindset in teaching and learning and assure them that their children are receiving a high quality education.

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We have continued our commitment to provide every child with a high quality education by investing in our teacher's professional development. Our teachers have been participating in an array of professional development activities: Museum Institute of Teaching Science for scientific inquiry and engineering, MIT for Maker Education and electronics, Being a Writer for improving student's written output and their overall writing experience, Novel Engineering, and mathematical practices that increase student participation and grow their thinking skills. They have also been trained in an assessment system that will guide us to make the best instructional decisions for students throughout the course of the school year and not just at the very end. We have a renewed commitment to collaboration for better student outcomes and experiences in school. We will continue our commitment to teacher professional development as the school year progresses.

Communicating and informing our student's parents is important to us. We have planned numerous events where parents are invited into the classrooms. Parents have experienced robotics, author shares, book studies, dance choreography, and a variety of science and social studies topics with their children. We received a STARZ grant from our Massachusetts Cultural Council to bring a program to our students called Playful Engineers. Parents were invited at the end of a three week program to engage in engineering activities with their children in our district MakerSpace at Birchland Park Middle School. We have also planned our 2nd annual Learning Carnival that will kick off the spring, scheduled for March 29th. This will be a learning fair of sorts for students and parents to have fun together learning, playing games, interacting and immersing themselves in their child's learning experiences at school. The PTO will also be sponsoring this event in addition to the Mapleshade Staff vs. Staff Volleyball Game being held at East Longmeadow High School on March 14th.

Our field day this year was very exciting and active. Dozens of parent volunteers showed up to support our PE program and take part in having fun with the students. Our field day is organized by our PE Teacher Miss Demetrius. Miss Demetrius ensured that all volunteers attended a training session before the event to be certain that the students would have the best and safest day possible!

Our school continues to make improvements related to the use and integration of technology. Our school has been provided with 8 complete laptop carts and one ipad cart. Training has been provided on how to better integrate technology into the curriculum. The students have responded favorably to the use of computers in their classroom to support an engaging learning environment. Students use technology more and more for building reading and writing skills, doing research, creating multi-modal presentations, and building typing skills. They also use it with a valuable learning tool called "google classroom" and our 5th graders have recently used it to engage in designing tools for 3D, laser and vinyl cutting. Additionally we have built an all-inclusive robotics program for all of our students utilizing EV3 Lego Mindstorm Robotics in grades 4 and 5 and WeDo robots for grade 3. All of our students have really enjoyed thinking critically and problem solving their way through building, engineering, coding and programming their robots. Our third graders have begun inviting parents in to experience the designs they have engineered. Lastly, technology has been used to enhance mathematical abilities for all of our students. Two evidence-based programs are currently used on the computer for building mathematical skills: ALEKS in grade 5 and ST Math in grades 3 and 4.

Our Music and Band programs, under the instruction of our new teacher Ms. Tighe and Mrs. Grossi, performed wonderfully during the winter concert. The production was bolstered with engaging performances that incorporated student-centered performances, and multi-cultural music.

Last year our Invention Convention was a huge success and it will continue as an exciting component of our Enrichment Program. Mr. Axelrad is the teacher of this program and we have found ways to expand his program each year to benefit all of our students. In addition to the Invention Convention that showcases the talents of every 5th grader; Mr. Axelrad has added an enrichment component for third grade groups and additional lunch groups. All students are engaged in the engineering design process with Mr. Axelrad. This gives students the skills to imagine, plan, create, improve, and recreate during project work.

Our district's Makerspace is in its second year and is seeing more and more project based learning happening in it all the time. A Makerspace is an area to create, build, engineer, design, perform and improve projects. This room is located in the Birchland Park library and house multitudes of materials, technologies, safe building tools, consumable supplies, and artistic uses. This learning initiative was begun by Dr. Allen and Mr. Fredette to provide students with a learning environment that supports 21st century learning, career readiness skills, critical thinking and fun. Birchland Park's librarian, Kalen Schloyer has been so important in the planning, organizing, execution and improvement of our MakerSpace. She also has partnered with us to teach high tech. tools such as 3D printing, and laser and vinyl cutting.

It goes without saying that we want Mapleshade to be the best that it can be. We want to always have a "growth mindset" that looks to the future, stays on the cutting edge of educational endeavors, and commits to providing the best educational experience for children possible. Doing this important work effectively calls for a school community to have a shared vision for success.

"We believe in creating a respectful and challenging learning environment that cultivates interpersonal communication skills, collaboration, encouragement, and engagement for the entire Mapleshade community."

Mapleshade School's PTO involvement includes fundraisers and events that support the entire school, enrichment and educational activities as well as classroom materials for our instructional initiatives. We are indeed very thankful for these wonderful school supporters.

We are also providing more and more exciting after school opportunities for children. Our school Nurse, Nancy Paulides, leads our 5th grader Healthy Heroes. Fourth grade teachers, Danielle Larkin and Renee Levesque lead multi-aged girls through high quality math and science projects during GEMS Club (Girls Excelling in Math and Science). Four teachers this year are providing after school math classes: Joanne Brown, Dale Carey, Joanne Grimes, and Marianne McCauley. One of our teachers this year will be recognized as one of the Pioneer Valley Grinspoon Teacher's of the Year. That honor belongs to Renee Levesque, 4th grade teacher.

Finally, it is through the combined efforts of our staff, parents, and the East Longmeadow community that we provide an enriching, caring, and safe educational experience for all of our students.

Section 4: Public Schools

Meadow Brook School

Enrollment

Meadow Brook School currently has 583 students enrolled in grades Preschool through Grade Two. Class sizes in grades Kindergarten through grade two average twenty-one students. There are nine Kindergarten classrooms and eight classrooms in grades one and two. We also offer a half-day integrated Pre-K program, with two AM and two PM sessions.

Vision and Mission Statements and Core Beliefs

Members of the Principal's Advisory Committee along with staff members created a set of core beliefs and a vision and mission statement that reflect the attitude, views and beliefs of the Meadow Brook School Learning Community. We continue to work towards bringing the vision statement and core beliefs to life. We have developed a school mantra that reflects these beliefs (Hand in hand, with kindness we can, dream, persevere and grow.) We also implemented daily morning announcements, which include the Pledge of Allegiance, school mantra and a positive quote of the day. In addition, we are implementing whole school character assemblies and activities with themes such as courage, kindness, respect, friendship and perseverance.

Vision Statement

Our vision is to become a PreK-2 school that is highly regarded for its academic excellence. Through innovative instructional approaches we will develop curious and creative learners who persevere through challenging tasks. Our students will leave prepared to achieve at high levels in a diverse and ever changing world.

Mission Statement

Meadow Brook is an early childhood school committed to providing an education of excellence that meets individual student's interests and needs within a common curricular framework. Our mission is to maximize potential, instill a love of learning and prepare students to contribute productively to the community.

Core Beliefs

- We believe children and adults learn best in a safe and nurturing environment where they feel valued and appreciated.
- We believe in fostering independence by teaching children skills, such as critical thinking, that are transferrable to life.
- We believe that partnering with families and the community is essential to a child's success.
- We believe that everyone can learn and grow when we provide a developmentally appropriate and differentiated learning experience that addresses the whole learner.
- We believe in respecting social and cultural differences and recognizing the unique contributions of all individuals.

Curriculum

A new Smart Goal of Meadow Brook School is for all teachers to engage students in productive and innovative 21st century learning experiences. As a result, Meadow Brook has created an Innovation Team consisting of two teachers, two administrators and one paraprofessional. The goals of the Innovation Team is to identify best practices related to innovation and creative teaching and learning, research and contribute ideas to professional

development, serve as a source of new ideas for innovation in the classroom and provide excerpts for the newsletter monthly.

One Smart Goal of Meadow Brook School is to challenge and support students to achieve a high standard of academic performance and growth through the implementation of a standards-based instructional program aligned to MA Curriculum Frameworks.

Our students improve their literacy expertise by participating in a standards-based comprehensive literacy design of whole group and small group guided instruction (embedding the District Instructional Block) that focuses on all components of reading workshop, writing workshop and language word study delivered through the tiered instructional model. Our balanced literacy program is a comprehensive and individualized approach to reading and writing. The components of a balanced literacy program include, interactive read aloud, guided reading and writing, shared reading, independent reading and writing, and word study. All K-2 classrooms are implementing a reading workshop model. Reading workshop begins with a mini-lesson, followed by independent practice (center work), small group guided instruction, ending with a wrap-up and share.

All K-2 classrooms are implementing the writing workshop model utilizing Lucy Calkins, Units of Study, as a resource. Writing Workshop begins with a mini-lesson, followed by independent practice (student writing), conferring with students and ending with a wrap-up and share. Students develop narrative, informational and opinion writing. Our Writing Common Assessment is administered three times a year as we use this information to guide us in next steps of instruction.

All students in grades K-2 are provided standards based math instruction (embedding the district instructional block). Students will show they have successfully mastered the standards based on the results of district benchmark assessments. All K-2 classrooms are in their third year of implementation of Eureka Math. Eureka Math is aligned to the Massachusetts Frameworks and follows a progression of the standards. The goal is for students to become literate and fluent in math.

The guidance department continues to implement the research based Second Step program into all classrooms in grades Kindergarten through grade two. Second Step is a social skills curriculum intended to develop our students' interpersonal, self-regulation, and social problem solving skills. If you would like to learn more about Second Step please take a look at www.cfchildren.org/second-step.aspx. Specialists provide instruction to all K-2 students in art, music, and physical education. Our Gifted and Talented Teacher provides push-in support focusing on science (Physical Science) and social studies (Maps and Landforms) standards and learning.

Special Projects and Grants

The East Longmeadow Educational Endowment Fund (ELEEF) has announced Meadow Brook teacher, Faith Wint, as a recipient of this year's grant supporting STEAM learning. Meadow Brook received \$5,772 for Learning with Robotics in grades K-2. An additional \$500 was allotted for building materials for engineering challenges.

In February, Meadow Brook students will participate in Global Play for a second year. The goal of global play day is to raise awareness about the importance of unstructured play. Students were allowed to bring in toys such as board games, puzzles, Legos, blocks for example. Electronics are not allowed during Global Play Day. During this time students have an opportunity to organize, problem solve, and interact with one another during play.

Section 4: Public Schools

School Home Communication

Communicating and partnering with families is essential to student success in school. Meadow Brook has a brand new website which links to teacher's class pages, Principal's News, events calendars, PTO link and much more. meadowbrookschool.wixsite.com/website

We also created a new Meadow Brook Twitter page to capture the wonderful things students and teachers are engaged in we. You can follow us @Meadowbschool

Lastly, we have a new Meadow Brook Facebook page. You can like us at fb.me/MeadowBrookSchoolEastLongmeadow

Community Partnerships

At Meadow Brook we recognize that schools need the engagement of both parents and community members to successfully promote the learning and growth of all students. We are working to establish strategic community partnership and engage community members and organizations in ways that maximize effectiveness. These partnerships include, East Longmeadow Public Library, Bluebird Estates, Horace Mann, The Boys and Girls Clubs of Springfield Festival of Trees.

We continue to grow our partnership with East Longmeadow Public Library. We have established a project titled, Meet The Writers. Meet the Writers is a collaborative effort between the East Longmeadow Public Schools and library. The goal of this partnership is to provide the community with opportunities to read student's writing pieces and provide feedback. Our hopes are to enhance the public's understanding of the expectations set forth by the MA Curriculum Frameworks and demonstrate, through this effort, how we are working toward meeting the standards.

This year, we have developed a partnership with a "Sister School", Frederick Harris School, in Springfield Massachusetts. A Sister School Committee has been formed to generate ideas for this partnership including Skype, pen pals, and cross-school learning experiences. A coat drive generated approximately 150 warm pieces of outer gear that was delivered to Frederick Harris School.

In addition, we have made charitable donations to local food pantries and the Soldiers Home in Holyoke. We also donated bikes for Pedal Thru Youth Start UP.

PTO

Our Parent Teacher Organization (PTO) mission is to enhance the education of our children, enrich school spirit, and promote open communication among parents, faculty and administration. PTO has planned many activities and events including Family Pizza Night, Family Bingo Night, Family Reading Night and Book Fairs, International Night, several enrichment programs and Staff Appreciation luncheon. PTO funds the bussing for all student field trips along with critical educational resources. Meadow Brook School is very appreciative of the support we receive from PTO.

An integral component of the classroom experience at Meadow Brook is our parent volunteer program. Parents assist teachers and students with special projects and activities. We are grateful for the parent support and the countless hours they contribute to our school community.

Mountain View School

The following is the mission statement of Mountain View School:

The East Longmeadow School District has established Mountain View School as an intermediate elementary center for children in grades three through five. Our goal is to prepare students to achieve academic excellence and to acquire the skills necessary to become life-long learners as they meet the challenges of the 21st century.

As a staff, we help our students shift from being young, dependent children into mature, independent young people, ready for their experiences in middle school.

Our school's SMART Goals focus our work on the following areas:

- Providing standards-based instruction in ELA and math, aligned with the MA Curriculum Frameworks and 21st Century Learning Skills; and gathering, analyzing, and using District common assessment data three times per year to ensure 100% of students make positive gains in their learning
- Fostering a safe, nurturing and respectful learning environment

During the 2014-15 school year, Mountain View students showed the following growth in grade level proficiency:

STAR Reading Data

Grade 3	FALL: 66%	SPRING: 83%
Grade 4	FALL: 77%	SPRING: 85%
Grade 5	FALL: 76%	SPRING: 82%

STAR Math Data

Grade 3	FALL: 87%	SPRING: 88%
Grade 4	FALL: 88%	SPRING: 92%
Grade 5	FALL: 88%	SPRING: 87%

The Mountain View staff and students remain committed to maintaining a positive school climate. Surveys are administered to all students, staff and parents annually. The following are questions that are similar on each survey and their corresponding results:

"I feel welcome at Mountain View School" or "I am happy working at Mountain View School"

Students:	96% Agree
Staff:	100% Agree
Parents:	98% Agree

"My child feels safe at Mountain View" or "I feel physically safe at Mountain View"

Staff:	100% Agree
Parents:	100% Agree

"Mountain View has an effective and fair discipline policy" or "Mountain View has rules against hurting others"

Students:	97% Agree
Staff:	100% Agree
Parents:	96% Agree

Section 4: Public Schools

"Mountain View is clean and well-maintained"

Staff: 96% Agree

Parents: 99% Agree

"Communication is effective at Mountain View"

Staff: 100% Agree

Parents: 97% Agree

We continue to strive to make Mountain View a safe, nurturing and happy environment for all of our students, staff and families. The MARC Anti-Bullying Curriculum continues to be implemented to teach anti-bullying rules and responsibilities to all students. Anti-Bullying Week took place in January, and featured an assembly by the Mountain View Pioneers focusing on the work of Dr. Martin Luther King Jr.; an anti-bullying door decorating contest, judged by the Superintendent and members of the School Committee; and a pledge signed by the entire school and displayed in the hallway. After school programs such as Fun Fitness, Cartooning and VEX Robotics continued to be offered, and a before school tutoring program was started. School-wide community-building activities continued and grew, such as Fun Fridays, with themed dressing and pop music played while students arrive; collections for the needy, including socks for the Gray House in Springfield and the Rock 102 Mayflower Marathon food collection; the Mountain View Garden; and staff/student extracurricular activities such as the MV Talent Show and the Staff vs. Staff Volleyball Game. All of these activities helped to support our goal of a safe, nurturing and respectful learning environment.

School Attendance and Retention (2016-2017)

East Longmeadow High School

	School	District	State
Attendance Rate	95.1	95.7	94.6
Average # of days absent	8.8	7.6	9.3
Absent 10 or more days	34.2	26.4	33.3
Chronically Absent (10% or more)	10.5	7.2	13.5
Unexcused Absences > 9	0.0	0.0	15.8
Retention Rate	0.8	0.3	1.3

Birchland Park Middle School

	School	District	State
Attendance Rate	96.1	95.7	94.6
Average # of days absent	6.8	7.6	9.3
Absent 10 or more days	21.5	26.4	33.3
Chronically Absent (10% or more)	5.5	7.2	13.5
Unexcused Absences > 9	0.0	0.0	15.8
Retention Rate	0.0	0.3	1.3

Mapleshade School

	School	District	State
Attendance Rate	96.5	95.7	94.6
Average # of days absent	6.2	7.6	9.3
Absent 10 or more days	22.5	26.4	33.3
Chronically Absent (10% or more)	4.3	7.2	13.5
Unexcused Absences > 9	0.0	0.0	15.8
Retention Rate	0.0	0.3	1.3

Meadow Brook School

	School	District	State
Attendance Rate	95.6	95.7	94.6
Average # of days absent	7.7	7.6	9.3
Absent 10 or more days	27.1	26.4	33.3
Chronically Absent (10% or more)	7.0	7.2	13.5
Unexcused Absences > 9	0.0	0.0	15.8
Retention Rate	0.3	0.3	1.3

Mountain View School

	School	District	State
Attendance Rate	96.3	95.7	94.6
Average # of days absent	6.6	7.6	9.3
Absent 10 or more days	16.8	26.4	33.3
Chronically Absent (10% or more)	3.3	7.2	13.5
Unexcused Absences > 9	0.0	0.0	15.8
Retention Rate	0.0	0.3	1.3

Section 5: Public Safety

Police Department

Report from the Chief

In 2017 the Police Department was able to see the results of hiring four (4) new officers in the fall of 2016 with the graduation of three (3) of them in May 2017 from the Western Massachusetts Police Academy. The fourth officer started in the fall of 2016 as he was from another law enforcement community and already academy trained. The added staff has brought new faces to the department and the community they serve. Although we have added four (4) new members, unfortunately two (2) other officers have left the department in 2017. We wish them well.

Everyone knows that social media is playing a bigger part in our daily lives, whether it be through Facebook, Twitter, or Youtube to name a few. The law enforcement community has taken advantage of these platforms to get their message out to the communities they serve. A few years ago East Longmeadow Police Department launched their own Facebook page. The police department's Facebook page continues to grow in popularity as it has increased our followers. At this time last year we had approximately 3750 followers compared to 4185 (Jan 2018). That's over a 10% increase! Thank you for those who follow.

Our mission with Facebook is NOT to be the go-to place to find out daily who was arrested and why. It is a social media about what is happening in our department, the community it serves, and news around the country through posting of events, situational awareness issues, good deeds, etc.

If you followed our Facebook page, you would have been some of the first to see our new graphic designs on our cruisers. Otherwise you probably became aware of the new design as our cruiser patrolled throughout the town. Older cruisers will continue to display our old design until they are no longer part of our fleet. An East Longmeadow based business, Go-Graphics, worked with us to come up with a new design for the cruisers' mark-ups. We are very grateful to have been able to work with a local business on this venture.

The opioid crisis continues to be a challenge in our society. We had two (2) opioid deaths in town this year. Hopefully through continuing education and new commitment coming out of the State House in Boston, we will lessen the impact on society and individuals because of the misuse of opioids and illegal narcotics.

On August 2, the Police Department participated in the National Night Out campaign. It was our 10th year having such an event. The weather cooperated with us this year as it was a sunny evening, but rather hot. I would like to thank the business community who donated and/or showed up for the event held at the high school. I would also like to thank the school department, fire department, DPW, Don Maki and his crew from ELCAT, attendees, and others that made it a successful event. Hopefully 2018 will be even bigger and better.

The Police Department now has a liaison officer that works with the Council on Aging. The goal is to build a relationship with the senior population and make it easier for them to utilize us if needed.

Many of you might have seen an electronic message sign board on a trailer about town. The message board is another tool to get information out to town residents and motorists. It is utilized for traffic enforcement, info on town events, etc.

Currently the Police Department uses its officers to take all phone calls coming into the main line and 911. The officers then dispatch fellow officers as needed. There are ongoing talks with the patrolman's union about plans to move the officers onto the streets and replace them with civilians. This will allow more officers to be out in the community and provide the service they were hired to do. I am hopeful we will have civilian dispatchers in place in 2018.

Also in 2018, the department will be involved in a drone program. A drone is an unmanned aircraft system. The drone utilized by the town is commercial type and will aid town departments in providing an overhead view of events or incidents.

Crime

- Town Criminal investigations in 2017 – 921, up from 724 in 2016
- Town Calls for all services in 2017 – 11258, up from 10459 in 2016
- National Law Enforcement killed in the line of duty 2017- 128, down from 135 in 2016
- One hundred and twenty-eight officers (128) are still too many officers lost. It's a loss not only to their department and their community, but to their families and friends as well.

I would like to thank the officers and my secretarial staff at the Police Department for the work they do. I would also like to thank the other departments in town for the working relationship we have with each other.

The following is the current inventory of first line police response vehicles

2008 Ford Expedition	2009 Ford Crown Victoria	2012 Ford Taurus
2013 Ford Interceptor (2)	2014 Ford Taurus	2014 Ford Explorer
2015 Ford Explorer (2)	2016 Ford Explorer	2016 Ford Taurus

To the residents of East Longmeadow, I wish you a safe and happy 2018.

Chief Jeffrey D. Dalessio

Section 5: Public Safety

Juvenile Arrests

OFFENSE CLASSIFICATION	SEX	< 10	10 to 12	13 to 14	15	16	17	Total
Burglary	Male			1	1			2
	Female							0
Larceny - Theft	Male			1		5	2	8
	Female							0
Liquor Laws	Male					1		1
	Female							0
All Other Offenses (Except Traffic)	Male					1	1	2
	Female			1				1
TOTAL		0	0	3	1	7	3	14
Referred to juvenile court or probation								14
Total								14

Stolen property

Type of Property	Value of property stolen	Value of property recovered
Currency, Notes, Etc.	\$34,882.00	
Jewelry & Precious Metals	\$25,540.00	\$1,190.00
Clothing & Furs	\$6,079.00	\$1,600.00
Locally Stolen Vehicles	\$168,000.00	\$15,000.00
Office Equipment	\$11,532.00	
Television, Radios, Stereos	\$3,886.00	\$900.00
Firearms		
Household Goods	\$13,823.00	\$14.00
Consumable Goods	\$2,139.00	\$1,320.00
Miscellaneous	\$73,290.00	\$10,801.00
Total	\$339,171.00	\$30,825.00

Section 5: Public Safety

Adult Arrests

Age and Sex of Persons Taken into Custody for Alcohol Intoxication

OFFENSE CLASSIFICATION	SEX	18	20	21	22	24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	Total
Driving Under the Influence	Male	1	1	1	1	2	2	2	2	1	2	3	1	19
	Female		1	1			2			1	2	1		8
Drunkenness	Male						1				2	1		4
	Female						1				1			2
Protective Custody	Male						1							1
	Female										1			1
Total		1	2	2	1	2	7	2	2	2	8	5	1	35

Age and Sex of Persons Taken into Custody for All Other Offenses

OFFENSE CLASSIFICATION	SEX	18	19	20	21	22	23	24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65+	Total	
Forcible Rape	Male																1	1	
	Female																		0
Robbery	Male		1																1
	Female											1							1
Aggravated Assault	Male					1	1			1	1	1	1					1	7
	Female							1											1
Burglary	Male		1			1				1	1								4
	Female								1	1	1								3
Larceny - Theft	Male	3	2				1		7	2	5	2	4			1			27
	Female								3	3	1	2	2	2				1	14
Vehicle Theft	Male	1						1	1				2	3	1				3
	Female																		0
Simple Assault	Male	1	1	1			1		1	3	3		2	3	1				17
	Female		1					1		4		1							7
Forgery & Counterfeiting	Male									1	1								2
	Female					1		1											2
Fraud	Male								1		2				2				5
	Female								1										1
Embezzlement	Male										1		1						2
	Female																		0
Stolen Property Possess, Buy, Receive	Male			1		1			1										3
	Female									1								1	2
Vandalism	Male				1								1		1				3
	Female																		0
Weapon Carry, Possess, Etc.	Male				1			2		1									4
	Female																		0
Sale/Manufacture Drugs																			
Marijuana, Hashish, Etc	Male																		0
	Female																		0
Other Dangerous Non Narcotics	Male																		0
	Female																		0
Possess Drugs																			
Opium/Cocaine Derivatives	Male																		0
	Female																		0
Synthetic Manufactured Narcotics	Male																		0
	Female																		0
Other Dangerous Non Narcotics	Male																		0
	Female																		0

Section 5: Public Safety

OFFENSE CLASSIFICATION	SEX	18	19	20	21	22	23	24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65+	Total
Driving Under	Male	1		1	1	1		2	2	2	2	1	2	3	1			19
The Influence	Female			1	1				2			1	2	1				8
	Male								1				2	1				4
Drunkenness	Female								1				1					2
	Male														1			1
Disorderly Conduct	Female																	0
All Other Offenses	Male	2	4	2	1	2	3	2	14	13	6	7	8	5	8		1	78
(Except Traffic)	Female		1					1	2	4		4	3	1			1	17
TOTAL		8	11	6	4	8	6	11	38	37	24	20	29	16	14	1	6	239

Section 5: Public Safety

Fire Department

I herewith submit the Annual Report of the Fire Department for the year ending December 31, 2017.

Roster of the Fire Department

CHIEF AND FOREST WARDEN

Paul J. Morrisette

DEPUTY CHIEF AND DEPUTY FOREST WARDEN

Benjamin Cote (P)

ENGINE # 2 (7)

Capt. J. Reale

Lt. J. Lederc

F.F. C. Higgins (Retired 8/8/2017)

F.F. J. Giordano (P)

F.F. D. Donahue

F.F. M. Turowsky (P)

F.F. J. Aliengena

ENGINE # 3 (7)

Capt. R. Loughman

Lt. D. Fazio

F.F. C. Cangemi (Resigned 2/2/2017)

F.F. P. Hawley

F.F. R. Fisk (Resigned 2/20/2017)

F.F. M. McLeod (Resigned 9/1/2017)

F.F. J. Goldrick

ENGINE # 4 (8)

Capt. E. McCandlish (P)

Lt. C. Beecher (P)

F.F. J. McCaffrey

F.F. T. Bechard

F.F. J. Coppolo

F.F. L. Buell (Resigned 12/31/2017)

F.F. W. Houle (P)

F.F. D. Terrell (Resigned 12/1/2017)

LADDER # 1 (7)

Capt. D. Villamaino

Lt. B. Daponde (P)

F.F. M. Minahan (P)

F.F. C. Albano

F.F. T. Coelho

F.F. M. Sedlak

F.F. E. Yeager

(P) = Permanent Firefighter

During 2017 the Fire Department responded to 1946 incidents:

NFRIS* Incident Description	QTY	NFRIS* Incident Description	QTY	NFRIS* Incident Description	QTY
Fire, other	1	Cover assignment, standby	12	Gas leak (natural gas or LPG)	13
Attempted burning, illegal action	1	Outside Equipment Fire	1	Smoke detector activation, malfun.	41
Building fire	10	Good intent call, Other	50	Oil or other comb. liquid spill	5
Service call, Other	5	Excess. heat, scorch burns w/no ignition	3	Heat detector activation, malfunction	1
Fires in structures other than in a building	2	Dispatched & canceled en route	33	Toxic condition, other	1
Lock-out	15	Emergency Medical Service (EMS) Call	1233	Alarm system sounded, malfunction	46
Cooking fire, confined to container	6	Wrong location	1	Chemical hazard (no spill or leak)	1
Water problem, Other	4	Vehicle accident with injuries	14	CO detector activation, malfunction	48
Fuel burner fire/ boiler malfunction	2	Smoke scare, odor of smoke	15	Carbon Monoxide Incident	10
Water or steam leak	1	Motor veh/ped accident (MV Ped)	2	Sprinkler activation, unintentional	4
Trash or rubbish fire, contained	1	Steam, vapor, fog or dust thought	1	Elec. wiring/ equip. problem other	8
Smoke or odor removal	1	Lock-in	3	Unintentional transmission of alarm	2
Mobile property (vehicle) fire, other	1	Barbecue, tar kettle	1	Heat from short circuit (wiring)	1
Animal rescue	3	Search for person in water	1	Smoke detector activation, unintent.	102
Passenger vehicle/off road vehicle fire	3	HazMat release investigation	1	Overheated motor	2
Public service assistance, Other	1	Extrication, rescue, other	1	Detector activation, unintentional	1
Off-road vehicle or heavy equipment fire	1	Malicious false call, Other	3	Power line down	12
Assist police or other agency	9	Extrication of victim(s) from vehicle	1	Alarm system sounded, unintentional	74
Brush, or brush and grass mix fire	14	System malfunction, other	2	Arching, shorted electrical equip	13
Public service	7	Hazardous condition, other	3	CO detector activation, no CO	14
Outside rubbish, trash or waste fire	1	Sprinkler activation, malfunction	2	Vehicle accident, general cleanup	34
Unauthorized burning	33	Gasoline or other flamm. liq. spill	5		
Special outside fire, Other	2	Extinguishing system malfunction	1		

* NFRIS: National Fire Incident Reporting System

Section 5: Public Safety

The Fire Department has the following vehicles:

Vehicle Name	Vehicle Type	Vehicle Use
Car 1	2013 Ford Chevy Tahoe	Chief's Command Vehicle
Car 2	2007 Ford F150 Pick-up	Deputy's & Insp's Vehicle
Engine 3	2009 Pierce Contender	Class A Fire Pumper
Ladder 1 (Retired 5/13/2017)	1988 Pierce Arrow Ladder	105' Ladder with Pump
Engine 4	2000 KME Rescue Pumper	Rescue Pumper
Engine 2	1994 Saulsbury Pumper	Class A Fire Pumper
Twin Meadows Fire Safety Trailer	1998 Student Awareness of Fire Education (S.A.F.E.)	Fire Education

During 2017, the East Longmeadow Fire Department issued 627 permits.

Permit Type	QTY	Permit Type	QTY
Fire Alarm, commercial	1	Oil Burner	8
Fire Alarm (Re-sale)	264	Outside Burning	309
Fixed Extinguishing System	2	Sprinkler System	3
Liquid Petroleum Gas	18	Tank Removal	11
Oil Line Upgrade	1	UST Registration	4
Tank Installations	4	Home Day Care	1
General Fire Permit	1		

Some of the Notable Incidents of 2017 with Estimated Property Damage & Loss

- February 17, 2017 / 4:15 PM, 55 Dearborn St; Electrical fire in the attic, estimated property damage & loss: \$5,000.
- March 13, 2017 / 12:36 PM, 77 Mapleshade Ave; House fire, estimate property damage & loss: \$188,000.
- April 16, 2017 / 9:33 PM, 4 School St; House fire, estimated property damage & loss: \$100,000.
- May 15, 2017 / 6:32 PM, 72 Cooley Ave; Kitchen fire, estimated property damage & loss: \$100,000.
- July 2, 2017 / 6:06 AM, 7 Gates Ave; Shed fire, estimated property damage & loss: \$5,000.
- July 5, 2017 / 4:09 PM, 124 Pembroke; Garage fire, estimated property damage & loss: \$200,000.
- August 5, 2017 / 6:15 AM, 143E Shaker Rd; Building fire, estimated property damage & loss \$12,000.
- August 8, 2017 / 7:07 PM, 105 Somerville Rd; Building fire, estimated property damage & loss \$300,000.
- September 27, 2017 / 3:39 PM, 45 Crane; Building fire, estimated property damage & loss \$45,000.
- September 29, 2017 / 9:30 PM, 105 Somerville Rd; 2nd Building fire, estimated property damage & loss \$500,000.
- December 12, 2017 / 1:37 PM, 305 Shaker Rd; Explosion / Building fire, estimated property & loss \$700,000.

Emergency Management

While there were many regions within the country and islands that experienced disasters of various sizes, East Longmeadow was fortunate to only have experienced an October snowstorm that knocked power out to almost 90% of the town for almost 2 days. During this outage the key response department heads met continuously to determine their respective department's response to ensure the faster and safe recovery effort.

The Emergency Management group is currently updating its planning, response, and recovery policy to meet the Massachusetts Emergency Management Agency's new adopted guides. This will allow the town to be prepared for small to large-scale incidents and disasters.

Final Words From The Chief

I would like to thank all the firefighters of the East Longmeadow Fire Department for their continued dedication and professionalism throughout the year. These men respond through out their days and evenings to protect the residents and their property within the town. Their continued dedication allows us to maintain an outstanding fire department in a fire safe community. I am proud to call each and every one a member of the East Longmeadow Fire Department.

I would like to extend my appreciation to all the town boards, the other town departments, their personnel and inspectors, for their cooperation during the past year.

A special thanks to the Longmeadow, Somers, Shaker Pines, Springfield, Hampden and Wilbraham Fire Departments for their quick and professional assistance when called upon.

Lastly, I look forward to working with Town Manager Denise Menard and the Town Council in providing the residents an all hazards fire department ready to handle the future needs.

Respectfully submitted,

Paul J. Morrissette, Fire Chief/Emergency Management Director

Please Remember to Check Your Smoke Detectors Monthly

"Working Smoke Detectors Save Lives."

Carbon Monoxide is Poisonous-Odorless-Colorless-Tasteless

Install a Carbon Monoxide Detector Today

"It's the Law"

Section 5: Public Safety

Community Emergency Response Team

2017 has been a year of change for the Community Emergency Response Team (CERT). The East Longmeadow CERT has experienced some turn over in 2017, so the primary focus for 2017 was recruitment and onboarding of new members. We would like to take the opportunity to thank Brian Falk for his years of service and past leadership of CERT.

The basic CERT training is about 20 hours and includes:

- Disaster Preparedness
- Fire Safety
- Disaster Medical Operations
- Light Search and Rescue
- Incident Command System (IS-100, 200, 700)
- Disaster Simulation

The team meets monthly on the second Thursday of each month except for the months of July & August. Meetings are currently held at the East Longmeadow Fire Department from 6:00 pm to 8:00 pm.

Funding for the CERT continues to be with grants and through fundraising.

The East Longmeadow CERT is currently searching for additional members so anyone who is interested in becoming a member can go to the Town Website www.eastlongmeadowma.gov/cert for additional information about the application process and can print out an application.

Brian Hill, CERT Coordinator

Lt. Dan Fazio, ELFD CERT Liaison

What is CERT?

CERT is a training program that prepares you to help yourself, your family, and your neighbors in the event of a disaster. During an incident emergency service personnel may not be able to reach everyone right away. By getting trained in CERT, you will have the skills to help emergency responders save lives and protect property.

As a member of a CERT team, you can respond to disasters, participate in drills and exercises, and take additional training. CERT teams are known and trusted resources to emergency responders and their communities.

Cert is an integral part of Citizen Corps, the grass-roots movement that actively involves everyone in making our communities and our nation, safer, stronger, and better prepared. All over America, communities have organized Citizen Corps Councils to inspire people to take action and get involved. To learn more about CERT and other Citizen Corps programs in your area, visit www.citizencorps.gov.

Local Emergency Planning Committee

During the past year the Local Emergency Planning Committee (LEPC) refocused its direction with their main focus on building a strong committee with members sharing the same desire to ensure the Town of East Longmeadow and its partners are prepared to respond and recover from any type of emergency. LEPC's have four basic functions by law:

1. To develop a comprehensive emergency plan (CEMP) for the community and keep the plan up-to-date. In late 2017 Massachusetts Emergency Management Agency (MEMA) rolled out an online version of the CEMP. Our LEPC began the process to update the previous plan into the online version with the projected completion date of Fall 2018.
2. To receive information about accidental releases. The town was very fortunate in 2017 and did not experience any major chemical releases.
3. To collect, manage, and provide public access to information on hazards chemicals in the community. The LEPC along with the East Longmeadow Fire Department and the Massachusetts State Emergency Response Commission (SERC) continue to receive updated Tier II Hazardous Material Reports from local companies and town departments who use or store certain hazardous materials. The reports are available for use by emergency responders during incidents at each facility.
4. To educate the public about risks from accidental and routine releases of chemicals and work with facilities to minimize the risks. In 2017 the LEPC began the planning process to conduct a tabletop exercise that will educate the local responders, town officials and local companies as to their specific roles and responsibilities during an incident. This exercise will be open to the public.

Respectfully,

Paul J. Morrissette

Fire Chief/Emergency Management Director

Section 6: Public Works

Public Works

Outlined below are some of the more significant accomplishments/ occurrences that took place during the year.

Utilities Division

The long-term solar Net Metering Credit Purchase Agreement, which took effect at the end of July 2015 when Altus Power's 4.3 MW solar photovoltaic was put in service, continues to produce cost savings for the Town. Savings of \$81,878 was realized from this agreement in 2017.

Sewer Division

The DPW responded to plugged sewer calls in addition to the regular cleaning and maintenance of our 17 pump stations and sanitary sewer system on a 24/7 basis.

Sanitary Sewer Infiltration & Inflow (I&I) Project: As part of the DPW's commitment to reducing costs and complying with Federal and State regulations, no additional improvements to the Town's sanitary sewer system were completed during 2017. In addition, we started a flow metering program in the spring to identify additional areas needing repair but discontinued this program when groundwater and rainfall conditions were not favorable to identifying locations with excessive I&I. This program will be restarted when conditions are favorable.

Water Division

During 2017 the Springfield Water & Sewer Commission supplied the Town with 653.7 million gallons of drinking water to serve our customers, representing a 10.9% decrease from 2016. The wetter than normal conditions this past summer attributed to the reduced water usage. 2017 was a little busier year than 2016. We responded to 11 water main breaks.

The DPW completed the installation of about 500 feet of new 8-inch ductile iron water main on Fern Glen Street to replace an antiquated water main. Loaming, seeding and trench paving will take place in early spring of 2018. The DPW completed about 350 feet of 8-inch ductile iron water main on Moore Street. The main reason for the project was to tie in two dead ended systems on Maple Hurst, Moore and Melrose together for better water quality.

The Department of Public Works, with the assistance of an outside contractor (GEG Construction), also completed 1500 feet of new 12" ductile iron water main on Mapleshade Avenue which started at the intersection of Elm Street and finished at the intersection of North Main Street.

The Department of Public Works also completed roughly 2250 feet of new 12" ductile iron water main on Maple Street which started in late November. The contractor for the project used was GEG Construction out of Ludlow, MA. The project consisted of 23 residential services and three 8" services for the new office building being constructed on Dwight Road and Maple Street.

Highway Division

Road Improvements

In our continuing effort to improve the safety and drivability of our Town's roads the Division repaved the following roadways: Kibbe Road (7400 ft.) from Somers Road to Porter Road and, Mill Road (2150 ft.) from the corner

of Meadowbrook Road to the Hampden Line. We continue to take steps to maximize the miles of road that can be rehabilitated with Chapter 90 funds by using a variety of cost effective rehabilitation approaches matched to the road conditions.

Sidewalk Improvements

DPW staff worked on the preliminary design of the next sidewalk improvement project, Elm Street from Mapleshade Avenue to Revere Street, scheduled for construction in summer of 2018.

Transfer Station and Landfill Closure

In 2017, the DPW started Phase 2 of the Somers Road Landfill Closure with some of our own forces using soil and compost materials that we have been stockpiling on site for a number of years. We did have to purchase some additional material for the working cap area but was very limited. This allowed us to significantly reduce the cost of the closure activities. Phase 2 of the landfill closure will be ongoing during 2018.

Building Facilities Management Division

2017 was a busy but productive year for the DPW's Building Facilities Management Division, which is responsible for capital improvements and maintenance of all Town buildings. The Division completed 494 work orders including electrical repairs, plumbing, HVAC and carpentry related items. Our preventative maintenance plan has proven successful in reducing repair needs throughout the district on all mechanical and HVAC related equipment. The division's comprehensive plan consists of annual and quarterly facilities maintenance program and we complete over 102 preventative maintenance work orders on a yearly basis. In addition, inspection of all equipment is done quarterly by qualified staff members throughout all facilities.

During the year we successfully completed the following projects with all work completed on time and on budget.

High School Distribution Panel Upgrades:

The Building Maintenance Division partnered with Hampden Zimmerman Inc. to complete three electrical panel retrofits at EL High School. The panels consisted of a 100 AMP panel in small gym, a 225 Amp panel in pool area and one 800 AMP panel in the kitchen. The main reason for the replacement was frequent circuit breaker failures and lack of availability of replacement parts. The replacement of these devices should keep the school on track for the foreseeable future in these defined areas.

Mountain View Schools Domestic Hot Water Project:

The Division coordinated the installation of a new domestic hot water system in 20 classrooms/ 8 bathrooms. The project is currently 60% complete and will be finished in the summer of 2018.

Town Hall Renovations:

Phase 2 Renovations are complete and consisted of conversion of the former Board of Selectmen's meeting room into offices for the Town Manager, Human Resources Director, Benefits Coordinator, Health Department, support staff, a conference room and upgrade of the HVAC and electrical systems in each of these areas. One of the remaining restrooms by the Town Clerk's office will be fully renovated and upgraded to ADA standards and the other restroom will be converted to a kitchenette/break room for Town Hall staff.

Section 6: Public Works

District Wide Energy Efficiency Projects:

The Division teamed with CTC Inc. to retrofit the Library & Fire Department with a Building Automation System. The savings realized in utility costs will be 15% to 20% per year.

The Division continues to explore innovative ways to help maintain our facilities. This includes items that have longer life on given products which we use in all of our buildings. Energy efficiency continues to be the main focus of our buildings given the rising utility cost.

Personnel/Miscellaneous

Addition of Tom Christensen as Deputy Superintendent, and promotion of Joseph Dunn as Building Facilities Manager and Sergio Freitas and Daniel Tourtellotte as Skilled Workers.

Respectfully submitted,

Bruce Fenney, Superintendent, Public Works

Daniel S. Burack, Chairman

John F. Maybury

Thomas G. Wilson, Jr.

Section 7: Planning, Building, Land Use

Planning Board

To the Residents of East Longmeadow:

As in previous years, it continues to be the goal of the Planning Board to protect the character of East Longmeadow by encouraging sound economic development, promoting new business and protecting the residential districts. The Board is profoundly focused on keeping the residential districts protected to allow residents to reside in a peaceful and quiet atmosphere. The Board continued to strive to find ways to assist businesses and residents in their efforts to continue to live and have successful businesses in town.

The Board notes with sorrow the loss of its long-time director, Robyn MacDonald.

The members of the Board worked diligently on proposals for zoning changes that were recommended to the Town Council. These included an amendment to the Zoning Bylaw banning recreational marijuana establishments, which was approved by the Council; an amendment establishing a Mixed Use Development zone, which is pending before the Council; and, an amendment regulating the location of Adult Uses, which is also pending. The Mixed Use Development zone will allow the redevelopment of the property at 330 Chestnut Street, which has been vacant for many years, into a mixture of market rate residential units and retail establishments.

The Board worked with developers to facilitate the completion of the gas station at the corner of Chestnut Street and Shaker Road. They also worked with the Longmeadow Planning Board to complete permitting and allow the start of construction of the medical complex at the corner of Maple Street, Dwight Road, Benton Drive and Williams Street.

As always, the Board approved a large number of waivers of site plan review, sign permits, site plan reviews and subdivision approvals.

The Board thanks the public for their participation at Planning Board meetings and hearings. The members enjoy and encourage all residents to attend their meetings and appreciate any input and/or comments regarding development and/or zoning issues for the Town. Meetings are held on the first and third Tuesdays of every month in the School Committee Meeting Room in the High School.

As with every year, James T. Donahue, Esquire again proved to be an essential resource to the Board by providing unparalleled legal services when requested by the Board. The Planning Board, along with the Conservation Commission and Zoning Board of Appeals, would like to thank Mr. Larry Smith of the PVPC for his support as part-time replacement for Ms. MacDonald. The Planning Board members, as they do every year, offer their appreciation and special thanks to the Town Council, Department of Public Works, Police Department, Fire Department, Board of Assessors, Building Inspector, and all others for their cooperation, expertise and contributions at work sessions and hearings.

Respectfully submitted,

George Kingston, Chair

Deborah Bushnell, Vice Chair

Tyde Richards, Clerk

Russell Denver

Louis Morabito

Section 7: Planning, Building, Land Use

Building Department

To The Town Council/Town Manager:

The following report is submitted for the year ending December 31, 2017:

Permit Type	No. of Permits	Fee	Valued At
All Other Building Permits	627	\$ 107,440.87	\$ 23,926,669.82
Single Family Dwellings	21	\$ 28,278.10	\$ 5,908,257.60
Condominium	2	\$ 3,120.50	\$ 650,000.00
Sheet Metal Permits	23	\$ 1,033.61	\$ 535,591.00
Total	673	\$139,873.08	\$31,020,518.42
Building Inspections	681		
Zoning Enforcement Inspections	187		
Electrical Fees		\$ 119,062.56	
Electrical Permits			
Residential	464		
Commercial	75		
Total	539		
Electrical Inspections	716		
Plumbing Permits			
Residential	198		
Commercial	29		
Total	227		
Plumbing & Gas Fees		\$ 38,024.50	
Gas Permits			
Residential	253		
Commercial	27		
Total	280		
Grand Total		\$296,960.14	

New and Renewal
Certificate Of Inspections 33

Respectfully Submitted,

Maureen Tyburski
Administrative Assistant to the Building Commissioner

Inspector of Weights & Measures

To The Town Council/Town Manager:

The following report of weights & measures inspections is submitted for the year ending Dec. 31, 2017

Scales

	Adjusted	Sealed	Not Sealed	Condemned
Over 10000 lbs.	0	0	0	0
5000 to 10000 lbs.	0	0	0	0
1000 to 5000 lbs.	0	0	0	0
100 to 1000 lbs.	1	7	0	0
10 to 100 lbs.	0	108	1	0
Less than 10 lbs.	2	8	0	0
Total Scales	3	123	1	0
Total Weights	-	61	0	0
Gasoline/Oil Pumps and Kerosene				
Total Devices	3	280	4	0

Unit Pricing/Tare Inspections	No. Tested	No. Correct	Incorrect
Trial Weighings of Commodities	27	27	0

Bar Code Scanner Inspections	Items	No. Correct	Incorrect
Item Pricing	22	22	0

Stopped and Inspected 0 Hawkers & Peddlers for Licenses during Parade

Total sealing fees billed in 2017 = \$5,772.00

Respectfully submitted

Rudolf Kroisi, Inspector of Weights & Measures

Section 7: Planning, Building, Land Use

Community Preservation Committee

The role of the Community Preservation Committee is to consider proposals for the use of Community Preservation Act Funds and recommend those that it thinks are appropriate to Town Council for funding. Community Preservation Act funds are raised from a 1% surtax on property taxes, which is partially matched by the state. The state match varies from year to year.

Community Preservation Act funds may be used for open space and recreation; affordable housing; and historic preservation, within guidelines set by the state. The Committee welcomes proposals from town residents and boards for the use of these funds. Applications for new projects are available in the Town Manager's Office.

During 2017 the Community Preservation Committee recommended one new project which was funded by Town Council. This was to restore historic gravestones in Green Lawn Cemetery.

The Committee also worked with the Recreation Department to develop a strategy for implementing their master plan for Heritage Park.

The Committee held a hearing on November 1 to solicit suggestions from town residents for future community preservation projects.

There are currently two vacancies on the Committee.

For the Committee,

George Kingston, Chair, Planning Board

Committee Members:

Mary Ellen Goodrow, Clerk, At Large

Thomas O'Brien, Conservation Commission

Anthony Zampiceni, Historical Commission

Thomas Kaye, Recreation Commission

Lynn Booth, Housing Authority

William Caplin, At Large

Conservation Commission

No report submitted

Zoning Board of Appeals

The year 2017 was another quiet year for the Zoning Board of Appeals. The Board presided over two (2) regular monthly meetings to review variances. Two (2) Public Hearings were held to address the submittals of residents for Variances. After the public hearings and based on the evidence presented, the Board voted to allow the Variance request for attached garage at 44 South Bend Lane and denied the Variance request for a detached garage at 15 Harwich Road.

The economy has taken its toll in most all areas which puts a burden on our zoning by-laws as more and more homeowners wish to add on to their existing homes in place of selling and purchasing larger homes and the statutory requirements with regard to variances are very difficult to meet. The Board continues to meet whenever necessary to serve the Town and its residents. It is the desire of the Board to protect the property of the citizens of the Town and diligently exercise the intent of the by-laws to meet the individual needs of the community. All decisions by the members of the ZBA are governed by state statute which is very strict and precise.

There remains one vacancy for an associate member on the Board and all residents are welcome to apply.

Variances are authorized by Massachusetts General Laws Chapter 40A and there are statutory requirements that need to be met in order that a variance be granted. It is a difficult task for the members of this Board as they must determine whether or not all the specific requirements are met. The town established its Zoning by-laws in an effort to prevent overcrowding of the structures on the land and to avoid undue concentration of population. The Board members are meticulous in their efforts to make sure that this goal is met. Only dimensional variances can be granted in East Longmeadow—not use variances.

As 2017 came to a close the Board looks forward to a new year bringing growth and development for keeping East Longmeadow the great community it has been in the past. The Board is saddened by the death of Robyn Macdonald and resignation of her assistant and looks forward to working with a new Planning Director.

For the Board:

Mark Beglane, Chairman

Charles Gray, Vice Chairman

John Garwacki, Clerk

Michael Carabetta

Brian Hill

Francis Dean, Associate Member

Section 8: Library, Recreation and Culture

Board of Library Trustees

To the Residents of East Longmeadow:

The East Longmeadow Public Library continued its mission to provide free and equal access to information, resources, and technology. Its purpose is to help educate and enrich our community in response to the intellectual, educational, and cultural needs and input of its patrons. The library offers an extensive variety of materials for the purpose of study or enjoyment and supports literacy and life-long learning for its town residents.

Our overall high circulation reflects both an ever-increasing number of patrons from East Longmeadow and its surrounding communities who use the Library for its programs and services, as well as the Library's constant efforts to offer a comprehensive and current collection of materials in a variety of formats.

By utilizing the state-wide delivery service of the Massachusetts Library System, the Library filled more than 38,000 inter-library loan requests in 2017. This activity shows that our collection continues to be in demand by others not only for its diversity of materials and comprehensiveness, but also for the amount of high demand items our patrons have come to expect and enjoy each year.

In order to guide the future of East Longmeadow Public Library's services, Library Director Layla Johnston undertook the preparation and completion of the Library's Strategic Plan for Library Services, based upon recommendations formulated by the Massachusetts Board of Library Commissioners. The first phase prior to writing the Strategic Plan involved assembling a team of people that value their public library. The Strategic Plan Steering Committee consisted of library staff, trustees, a representative of the Friends of the East Longmeadow Public Library, and community members. Deb Hoadley of Hoadley Consulting facilitated several meetings with Committee members to discuss their vision for the town of East Longmeadow, and how library collections, services, and spaces fit into and complement that vision. Community feedback to help the Steering Committee craft goals and benchmarks for service was gathered through a survey administered to all library users throughout the month of June. The Committee met a final time in July and created goals for the Library to ensure East Longmeadow citizens continue to receive the best possible services in the years to come. The benchmarks and goals included in the Strategic Plan will guide plans for library services, programs, and collections for the next 5 years. The Strategic Plan for Library Services was submitted and approved by the Massachusetts Board of Library Commissioners in October. Now approved, the Strategic Plan provides us with a carefully-constructed, well-considered plan for future initiatives and actions. The Board of Library Trustees would like to thank the members of the Strategic Plan Steering Committee as well as everyone who provided valuable feedback on our survey.

The Children's and Information Services Staff collaborated on a new initiative for all ages in 2017, a community-wide reading program known as One Book For All. All residents of East Longmeadow were encouraged to read the same book and attend book discussions and craft events that complemented the Summer Reading theme Build a Better World. The book chosen for discussion was *The Boy Who Harnessed the Wind* by William Kamkwamba, and was made available in picture book, chapter book, and young adult format. A kick-off event featuring State Senator Eric Lesser as a guest speaker was held in June. Approximately 70 participants

read the same book and participated in intergenerational discussions and craft workshops. Major sponsors of the One Book For All program include MedExpress, Cartamundi, Friends of the East Longmeadow Public Library, Northstar Recycling, UMass Wind Energy Center, and DOI Northeast Climate Center. The One Book For All program was very well received by the community, and we hope to be able to offer a similar program in the future.

The Children's Department had another lively year in 2017 with patrons visiting over 29,000 times including 7,500 people attending more than 300 programs. The Children's staff provided 200 programs for patrons, including weekly story times for infants through age 6 as well as monthly book groups for children in grades Kindergarten through 6. In addition, the Children's staff led a number of special events: Science, Technology, Engineering, Arts, and Mathematics (STEAM) workshops, Lego building workshops, movie matinees, stuffed animal sleepovers, slime-making workshops and more. Over 100 other professionals added to the variety of children's events. These included Books and Babies, a weekly program for infants and caregivers offered by Pathways for Parents, a branch of MA Department of Early Childhood Education. Nancy Friedman of Bright Spot Therapy Dogs and her labradoodle, Cassie, came once a month for Reading Therapy, helping reluctant readers gain confidence in reading out loud. The Chess Club, supervised by games enthusiast Michael Gray, returned in the first half of 2017. In the last 6 months of the year, Coding Party, a computer coding class for elementary-aged children, was a regular offering by Grace Rajan of Bright Start Foundation. Other highlights included preschool yoga and gymnastics, a visit from a llama and llama farmer, and beginners' ukulele instruction.

As in previous years, additional outreach and partnerships with the local schools and other community organizations endured. Local kindergarten classes came on library field trips; school librarians helped promote library programs, and the Children's Department displayed written work by elementary students from Meadowbrook School's Meet the Writers program. Children's Librarian, Jennifer Kinder, served as the community representative on the Meadowbrook School Advisory Council. The Children's Department maintained its strong partnership with the Mom's Club of East Longmeadow. Through its fund-raising events, the Mom's Club helped provide funds for special programs for children at the library. Furthermore, the Children's Department provided area preschools and local pediatricians' offices with story times and information on early literacy for parents.

The Children's Department's tradition of helping people in need carried on in 2017. The Boston Bruins PJ Drive was held in February; 200 sets of pajamas were donated by patrons for area children and distributed through the Massachusetts Department of Children and Families. During the summer, the Department helped collect items for Operation Gratitude, an organization that supports members of our military. In December, the Children's Department once again set up a Giving Tree to benefit over 100 children at Family Place, a homeless shelter for families in Holyoke, MA.

The 2017 ELPL Summer Reading Program, Build a Better World, made the summer months the busiest and most active time of the year in the Children's Room with 1,225 children participating. Public libraries focus on summer reading programs in order to encourage reading over the school break. Reading is encouraged by engaging our youth with incentive prizes for time spent reading, celebratory performances at the Library, and craft and computer programs to keep their minds active during the summer months.

Section 8: Library, Recreation and Culture

In addition to the SRP's emphasis on rewards for reading, the program offered fun, educational workshops and activities, including Rainforest Reptiles Show, Sciencetellers, Storyteller Davis Bates, and Cartooning. Major sponsors of Summer Reading 2017 included the Massachusetts Library System; the Massachusetts Board of Library Commissioners; the Friends of the East Longmeadow Public Library; the East Longmeadow Cultural Council, PeoplesBank, Meadows Lodge of Free and Accepted Masons, and TD Bank. Additional support for this year's Summer Reading program came from other local organizations including: American Medical Response, Big Y Foods, Bright Start Foundation, the East Longmeadow Fire Department; Fenway Golf; Friendly's Ice Cream, Interskate 91, Pathways for Parents, Shaker Bowl, Texas Roadhouse, and Chipotle. As a result of the above-mentioned programs and our dynamic staff, the Children's Department remained active and robust throughout 2017. As always, creative energy and a welcoming atmosphere were and are the hallmarks of the Department, making it a special and valued place for East Longmeadow families.

2017 was the fifth year that the annual Library Trustees Book Award was presented by the Board of Library Trustees to a member of the junior class at East Longmeadow High School who demonstrated either through volunteerism or scholastic endeavors, an avid interest in libraries and reading. The recipient of the 2017 award, Rachel Wood, was honored at the High School's Student Achievement Awards Night in May. Rachel is an enthusiastic Library patron and volunteers her time to assist with Summer Reading programs. Congratulations to Ms. Wood on a well-earned award.

Use of the Library's two meeting rooms sustained their popularity with community organizations. More than 600 local meetings and other non-profit events were held in 2017. Each room provides a comfortable space for a variety of programs that benefit the entire community. Utilizing these rooms, the Library held some very special and interesting events this year. A number of free e-Reader workshops and "Digital Discussions" for adults were offered along with local author talks, book-signings, and performances. Two Adult Book Discussion groups, led by Adult Services Librarian, Lyndsay Johnson, met each month throughout the year. The Friends of the East Longmeadow Library provided another year of funding for a license to show feature films to the public from Movie Licensing USA. With our state-of-the-art projection system, the Library continued to offer movie matinees for both children and adults throughout the year.

Circulation supervisor, Joanne Nichting, remained dedicated to the Library's Homebound Delivery program. The Homebound Delivery service brings books, magazines, and other reading materials to patrons who otherwise would not have access to our Library. Library Trustees, staff, and Library Director Layla Johnston would like to thank our volunteers that coordinate delivery of library materials and provide a friendly visit to over 15 homebound patrons.

In our constantly changing world, the need for both up-to-date and accurate information remains crucial. In addition to the Library's website, Library programs and services are promoted to the public through ELPL's Twitter and Facebook accounts due to the creativity and hard work of the Information staff-- Sharon Bellenoit, Coordinator of Library Technology, and Lyndsay Johnson, Adult Services Librarian, who, along with Jennifer Kinder, Children's Librarian, help design and keep current our web presence.

Our statistics confirm that providing free, high-speed internet access through our public computers and wireless networks is a valuable service for residents of East Longmeadow. The Library public wireless networks were accessed

7,473 times over the course of the year, and the public computers are used on average by 1,548 people in a typical week. New digital resources for patrons in 2017 included a magazine collection, known as RBDigital, and Qello, an online streaming music documentary and concert collection. RBDigital provides access to over 50 digital magazines for readers of all ages. Patrons can download an issue of a magazine to their personal smartphone, tablet, or computer, and keep the issue as long as they like. There are no limitations on the number of users that access a magazine, and no overdue fines or fees. The Library lends digital books and audiobooks through our OverDrive Media collection. In addition to lending digital books, audiobooks, magazines, Kindles for teens and adults, Launchpad tablets for children, the Library began circulating Chromebooks for in-house use in 2017. The Board of Library Trustees is pleased to offer a wide range of traditional print materials as well as newer forms of digital resources for our library patrons.

Along with providing new digital resources and Chromebooks, the Friends of the East Longmeadow Public Library coordinated a new outdoor games collection for circulation. East Longmeadow library card holders were able to borrow games such as croquet, lawn darts, and badminton for play and use during the summer months. Thank you to the Friends for sponsoring the outdoor games collection.

The Information staff, with support from Library Director Layla Johnston and other Library staff, focused their efforts to reach out to the teen community in East Longmeadow during the past year-- more young adult books, video games, and anime DVD's were added to our collection, as well as programs targeted for teens. Upstairs, our "College & Career" collection which began a few years ago with funding from the Friends of the Library, flourished and was utilized by both students and adults. The collection now has more than 300 current titles on job-seeking, switching careers and selecting a college. A new endeavor was created prior to mid-year exams in which we coordinated a special Teen Study Night in conjunction with East Longmeadow High School, and opened the Library to teens for one evening to promote exam study time. The event was very well attended, with over 50 students taking advantage of the opportunity to work together in small groups in the Library.

As the year 2017 saw the Library busier than ever, we stayed committed to offering our patrons not only current and relevant materials, but also the many services and programs they have come to expect and enjoy. The materials, services and programs we provide to the community would not have been possible, however, without the hard work of a dedicated Library staff and the support of many others who volunteer their time and energy to your public Library year after year.

The Library Trustees especially wish to acknowledge the overall generous funding and assistance provided by the Friends of the Library, without which many of our Library programs would not have been possible. In addition, several programs either received sponsorship from local businesses, or were generously discounted by those performers themselves during the year. Finally, the Library Trustees appreciate the community's generous support because without it we would be unable to deliver the many educational and recreational activities our community enjoys.

The Board of Library Trustees wants the community to know that we take our duties and responsibilities seriously. We are proud of our Library and are proud of our Library staff. It is our intention to provide the best public library service possible for our Town. As always, your input is encouraged and always welcomed.

Section 8: Library, Recreation and Culture

Respectfully submitted February 8 2017,

Charles H. Gray, Jr., Trustee Chairperson

David Boucher, Trustee Vice Chairperson

Diane Tiago, Trustee Secretary

Cynthia MacNaught, Trustee

Virginia Robbins, Trustee

Melanie Mannheim, Trustee

Layla Johnston, Library Director

Circulation Totals: 181,128

East Longmeadow Library Card Holders: 10,165

Library materials: 156,443

ELCAT – Charter Cable Channels: 191, 192, & 193; YouTube Channel: elcat01028

To the Citizens of East Longmeadow:

2017 was the first full year of government under the new Town Council, and the administrative leadership of Town Manager, Denise Menard. While a great deal has changed in the administration of local government, ELCAT continues to provide coverage of all regular meetings of the School Committee, Board of Assessors, Board of Library Trustees, and Planning Board. In addition, we have begun covering meetings of the East Longmeadow Housing Authority.

Our staff and volunteers are dedicated to providing a window into all the events and activities that shape the community. Our involvement with the schools continues to expand, both in terms of covering events in all the buildings, and in providing opportunities for students in all grades to participate in producing programming for the community.

We are grateful to the town's various church and civic organizations for their interest and collaboration in planning events; to the Rotary Club of East Longmeadow, and to our tireless friends Al and Susan Grimaldi for their dedication and support of ELCAT and its mission to encourage the interest of young people in community broadcasting.

I remind citizens once again that ELCAT's facilities, equipment and free training are a public resource, available to any resident with an interest in producing programming for broadcast, learning how to use new media technology, or volunteering here at the center. Please call or email us at any time

ELCAT staff and volunteers produced 502 programs during 2017:

Town Government Meetings	132
Candidate Forums & Election	2
ELCAT News & What's Up in ELPS	55
School Programs and Town Events	47
Sports (Elhs Varsity and Rec Games)	170
Council on Aging and Senior Friendship Club	19
East Longmeadow & Area Library Events	26
Rotary Club Summer Concerts	7
Other ELCAT Produced	28
Community/Volunteer Produced	16
TOTAL	502

ELCAT Staff

Don Maki, Director

Jamie Rooke, Assistant Director

Kelly Glover, Studio Assistant

Anthony Santaniello, Sports Assistant

Linda Cooling, Programming Coordinator

Interns and Student Volunteers

Jen Carlos

Kayla Heavey

Nick Hansmann

Anthony Grasseti

Anthony Federici

Allison Carrington

Tori Rivera

Laurel Diefenderfer

Colin Casey

Alex Maserati

Ian Cloonan

Allie Santaniello

Keeley McTaggart

Grace Morin

Sophia Mackin,

Natalie Rathbun

Courtney Ingalls

Additional Production Help

Mike Naglieri

John Wiedersheim

We thank the town's cable subscribers for the support they provide through franchise fees, which fund the grants from Charter that make ELCAT possible. Our department is not funded through taxation. We understand that cable bills continue to rise, and that we have an obligation to return a high level of programming value to the community for the dollars that support our operation. We do our best to meet that obligation efficiently and effectively, and we welcome feedback at any time about ways we can continue to innovate and improve our service.

Finally, we are grateful to everyone in the East Longmeadow Public Schools, as well as the many town officials and their department staff, with whom we have the privilege of working so cordially throughout the year.

Respectfully submitted,

Don Maki, Director

Section 8: Library, Recreation and Culture

Recreation Department

To the Residents of East Longmeadow:

In 2017 the Recreation Department went through some challenging times, but prevailed by serving 5473 participants in a variety of activities. When I arrive December 11th, the recreation staff and I didn't waste time and immediately started getting acquainted. Our first two accomplishments were to set goals individually and as a department for 2018 and second, to develop a Mission Statement to guide us as we serve the residents of East Longmeadow.

Mission Statement:

We connect generations of residents by providing enriching programs and experiences that inspire healthier living, increase social engagement and love for our community.

Tim Larocca was a key player in helping with the difficult task of working with other departments on financial matters. Both Tim & Lindsay gave 100% working with volunteers to ensure that programs ran as scheduled. Julia Bell and Brittany Famiglietti were instrumental in helping Tim and Lindsay keep the recreation office open for business during the transition. Dock Ericksberg was also there for us making sure vendors and staff was paid on time. Also, big thanks to our behind-the-scene monitors, score keepers, the Marlin's Aquatic staff and our many seasonal staff.

Lindsay Sawyer applied for and received a grant from the Massachusetts Cultural Council for the amount of \$750 in Scholarship Reimbursements. This will supplement the efforts of the East Longmeadow High School Athletic Hall of Fame scholarship program who donated \$1750 in assistance for families with financial needs 2017.

The passion and participation from our volunteers is phenomenal. They are our "best kept secret" that will be not be a secret in 2018. Thank you to all of our volunteers and their families for the countless hours they donate to our programs. We also thank the parents who juggle busy schedules to insure their children arrive on time and ready to play.

The Recreation Staff and Commission are excited to hear from our residents about their interests and needs. We are also reaching out to various stakeholders in the community to develop working relationships for the future. In 2018 look for more programs and activities in adult and community programs based on the input we have already received. We have an open door policy, so feel free to stop by. The Commission meets every 1st & 3rd Tuesday, 5:30 pm at the Pleasant View Senior Center.

We would also like to thank our Recreation Commission who is dedicated to serving our residents and would love to hear from you. They are contributory in the success of recreation for our town. We can be reached by emailing at Recreation@eastlongmeadowmma.gov.

Best Wishes,

Donna Prather, Director, CPRP, CPO

Below is a breakdown of participation number by activity. The numbers are lower than previous years, but I attribute that to a different system to calculate.

East Longmeadow Recreation Department Participants

Activity	Season	2017
Pine Knoll/Summer	Summer	1508
Soccer	Fall/Spring/Summer	1164
Basketball	Winter	703
Baseball	Spring/Fall	237
Marlins Swim	Fall-Winter/Spring	394
Football	Fall	154
Softball	Spring	73
Boy Lacrosse	Fall/Spring/Summer	105
Girl Lacrosse	Fall/Spring	86
Cheerleading	Winter/Spring	62
Field Hockey	Fall	57
Tennis	Spring/Summer	106
Wrestling	Winter	24
Adult Fitness	Fall/Spring/Summer	142
Community Programs	Summer	295
Pre-k Programs	Fall/Spring/Summer	363
Total:		5473

Section 8: Library, Recreation and Culture

Cultural Council

The East Longmeadow Cultural Council is an organization composed of six town residents and one East Longmeadow High School student appointed by the Town Manager. The Cultural Council is responsible for distributing funds allocated to the Town by the Massachusetts Cultural Council (MCC). The funds are used to support programs in Arts, Humanities and Sciences. The amount allocated by the MCC to the Town is determined by the State's Local Aid Formulas. This amount is based upon the population and equalized property values in order to provide more substantial amounts for low income communities.

For the grant year 2017 the Council received nineteen grant applications requesting a total of \$21,135. Applications were funded for a total of \$5700.

Projects that were funded included:

East Longmeadow Fourth of July Parade	\$500
Libraries Rock for Summer Reading, EL Library	\$400
3D Design & Printing/Robotics Workshop, EL Library	\$400
East Longmeadow Rotary Summer Concert Series	\$900
The Victorian Lady, EL Library	\$250
Music, Music, Music Vocal Concert, Senior Center	\$100
Reading Is Magic/Ed The Wizard, EL Library	\$400
Summer Camp Scholarships, EL Recreation Department	\$750
Celebrate East Longmeadow Festival, Rotary Club	\$750
Monet's Magic, EL Library	\$250
East Longmeadow High School Participation in Model Congress at AIC	\$1,000
TOTAL	\$5,700

The East Longmeadow Cultural Council would like to thank the residents of East Longmeadow for their continued support. We encourage everyone to attend these cultural events.

Current Council Members are:

Jo Ann Asselin

Patricia Duperre

Sandra Kowen

Ann Paquette

Jonathan Torcia

Christine Williams

Student Member, Samuel Leone.

Respectfully submitted:

Sandra Kowen, Chairperson

Section 9: Health and Human Services

Board of Health:

In November, Denise Menard re-appointed Board of Health member Dr. Kevin Hinchey to a three-year term. The Board is comprised of three members, Chair Dr. Sarah Perez McAdoo, Vice Chair Karen Robitaille, R.N. and Secretary Dr. Kevin Hinchey.

The Board of Health has voted on vision and mission statements to guide their actions and involvement within the town.

Vision: The Board of Health assesses and addresses the needs of the community in order to help protect and improve the health and quality of life of residents and visitors. Additionally we seek to create a department that does not just meet the minimum obligations we are charged with, but one that exceeds standards to create a department that will be a stand out community in Hampden County.

Mission: The Board's mission is to create regulations, policies and provide services that will allow residents in East Longmeadow to thrive within our community. Additionally we aim to be a contributing voice in town for development and economic growth.

The Board of Health meets monthly and is able to be contacted through the Health Department at 413-525-5400 x 1103.

Health Department:

The East Longmeadow Health Department staff includes: Director of Public Health Aimee Petrosky, Inspector Donna Bowman, Public Health Nurse Jenny Meyer, Recycling Coordinator Elizabeth Bone, Animal Control Officers Melissa Defino-Lagacy and Paul Morrissey, Animal Inspector Melissa Defino-Lagacy, and Administrative Assistant Deneen DelMastro. Each of these positions is vital to the protection and promotion of public health within our community. Outlined below are some of the more significant accomplishments that took place during 2017.

Permitting

In 2017 total permits issued was 284, and the total permit revenue was \$38,435.

In 2017 we issued 252 total food permits. The breakdown is as follows:

- 81 Food service establishment permits
- 36 Retail food service establishment permits
- 44 Temporary event permits
- 9 Catering permits
- 7 Frozen Dessert permits
- 70 Milk and Cream permits
- 5 Bakery permits

Additional permits issued include tobacco (17), funeral directors (1), outdoor wood boilers (2), septic (1), camps (4) and pools (7).

Inspections

Food: As laid out in the 2016 annual report, a goal for 2017 was to ensure food service establishments are inspected twice annually. Because of the addition of our new inspector we made great strides toward that goal.

In 2017, 71 inspections were completed, 26 of those required re-inspections, and

- 7 establishments required two or more re-inspections.
- **Housing/complaints:** The department responds to a variety of housing concerns. Complaints include items such as tenant concerns of substandard housing conditions, un-maintained yards, trash accumulation, abandoned houses, and a variety of conditions that residents deemed as unsafe.
- In 2017 we had 95 complaints and completed 95 inspections, 4 of which were referred to the Attorney General's Receivership program. Based on the results of the inspections we sent 46 letters to correct with 46 re-inspections to assess compliance. Of the 46, 11 required two or more re-inspections.

Recycling/Trash:

Trash: In 2017 the Health Department took over supervision of town trash removal and disposal. In that time the department received 167 complaints by residents, and 48 complaints by the hauler. As a result of hauler complaints 48 letters were sent to residents. The department maintains frequent communication with our Hauler to ensure prompt service to our residents.

Recycling: 2017 is the first year the town has had a recycling coordinator. The recycling coordinator is paid entirely from grant or recycling rebate money to implement, administer, promote, publicize, and monitor the recyclable materials collection. Responsibilities include: Assisting in coordinating recycling events and Household Hazardous Waste Collection. This position works with our curbside hauler to identify neighborhoods most in need of education, and applies for recycling grants as they become available. Notable accomplishments in 2017 include textile recycling, working collaboratively with the school department to increase recycling in the schools, frequent interaction with residents to answer recycling or trash related questions or concerns.

Animal Control/Animal Inspector:

Animal Control: The Health Department has two Animal Control Officers (ACO's) Melissa Defino-Lagacy, (ACO and Animal Inspector) and Paul Morrissey. The ACO position is a 24 hour, 7 day a week position with the primary goal of "Protecting the Health, Safety and Welfare of People and Animals."

In 2017 the Animal Control Officers responded to 290 calls of which 12 were bites to humans, 18 were related to wildlife and 36 were strays. Throughout the year 16 animals needed to be put on quarantine.

Since 2011 the ACO efforts in conjunction with the Town Clerk's office has generated Dog licenses and related revenue in the following amount. Licensing Statistics are as follows:

2011- \$16,052	baseline 1,310 dogs licensed
2015- \$37,222	1,884 dogs licensed
2016- \$31,863.75	2,048 dogs licensed
2017- \$30,159	2,106 dogs licensed

Animal Inspector: The Animal Inspector conducted 31 barn inspections, resulting in 26 active barns being identified. These 26 barns housed a variety of horses, ponies, pigs, goats, ducks, and chickens.

Section 9: Health and Human Services

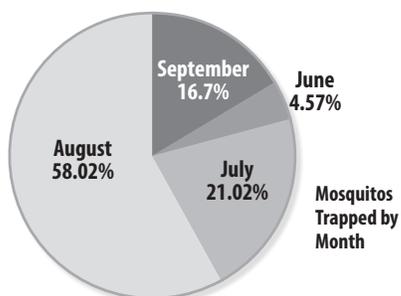
Other Programing:

Reportable Disease Data:

According to the Massachusetts Virtual Epidemiologic Network, the Town of East Longmeadow had 110 confirmed, probable, or suspect cases of communicable disease in 2017. 110 is up 35 cases from last years 75. Most notably there were 29 cases of Lyme Disease.

New Mosquito Program:

During 2017 the Town transitioned its mosquito control program to a mosquito control and surveillance approach. As you can see from the chart below, of all the mosquitoes trapped this season only 5% were in June. Additionally the first West Nile Virus (WNV) positive pool was not found until July 27th. Finally, using targeted control of our catch basins, monitoring for population and virus, and frequent updates to our residents we maintained zero incidents of WNV for our residents.

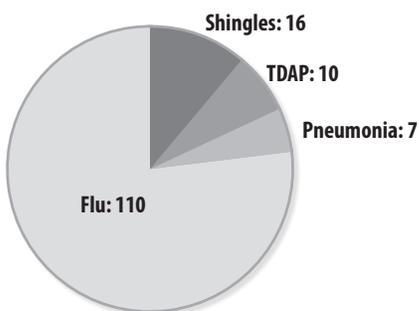


New Tick Program:

2017 marked our inaugural season of subsidizing tick testing through our partners at the UMASS lab. As our communicable disease numbers indicated, we had 29 reported cases of Lyme Disease this year. The program started in July 2017 and while it was only used 6 times, 5 of 6 times were after October 1st. The goal for 2018 is to increase the frequency this program is used in an attempt to bring down the amount of confirmed Lyme Disease cases reported.

Flu Clinic Data:

In 2017 the Health Department held a vaccination clinic, which made 4 different types of vaccines available. The vaccines offered were Flu, Shingles, TDAP, and Pneumonia. The total vaccines administered at this year's clinic were 143, just shy of doubling last years 74. This year we were able to offer our uninsured/underinsured residents all 4 vaccines free of charge. In total the Town facilitated 110 flu vaccinations, 16 shingles vaccinations, 10 TDAP and 7 Pneumonia vaccinations.



Other notable accomplishments during 2017 include

- Worked with ELCAT to record Health Segments for our residents. Topics include Cooking safety, Mosquito surveillance, Tick testing program, swim safety, and a flu clinic segment.
- Health Department staff participated in a train the trainer workshop in the administration of narcan.
- Collaborated with the Attorney General's office to participate in the receivership program. The receivership program allowed us to take further actions on abandoned and blighted properties in town.
- Provided food safety trainings
- Created an electronic database of all septic and complaint files
- Created and maintained recycling and health department Facebook and Twitter accounts
- Participated in numerous town wide events such as National Night Out, the Fire Department open house, and the Taste of East Longmeadow.

Goals for 2018 include:

- Transition our food establishment inspection reports to electronic format
- Post electronic inspections on Health Department website
- Offer Narcan education and training.
- Join Mosquito Control District (MCD).
- Complete DPH Emergency Preparedness deliverables to ensure preparedness in the event of an emergency.
- Begin car seat installation program
- Create mobile segment to flu clinic in 2018
- Create scholarship program for high school seniors pursuing studies in the environmental health field.
- Continue education and outreach to schools on recycling
- Initiate new recycling programs including: curbside textile pick up, mattress recycling, compost, and battery recycling.

Town residents are encouraged to reach out to The Health Director to voice any issues or concerns at aimee.petrosky@eastlongmeadowma.gov.

Council on Aging

The East Longmeadow Council on Aging endeavors to respond to the growing needs of our older population. Our mission is to support and promote the independence and social, physical and emotional well-being of the older adults and their caregivers by implementing and maintaining quality education, nutrition, recreational and wellness programs.

We offer a wide range of programs and services which are health and wellness oriented. We do this by following these values:

1. The COA will be open to all with a variety of programs in a safe environment.
2. We will promote and maintain health and well-being.
3. We will provide a welcoming, attractive and well maintained Senior Center and outdoor recreational areas.
4. We will ensure confidentiality and professionalism in all interactions with participants and the public.

Section 9: Health and Human Services

Program and Service Highlights

Tri Town Trolley: The COA coordinates paratransit services to the towns of East Longmeadow, Longmeadow and Hampden. Funding is provided by a subsidy from Pioneer Valley Transit Authority and a grant from the Department of Elder Affairs.

Senior Tax Work-off Abatement Program: The COA participates in the SWAP program and 20 older adults worked off \$1,250 in their real estate taxes. Not only does this program assist adults over 60 reduce their tax bill, but it provides additional support to the Town departments.

Health and Wellness Offerings: The COA continues to provide a multidimensional approach to health and well-being. We do this by focusing on different types of exercise classes taught by our nurse, Lissa Fontaine. Bosu Balance Class, Tai Chi, Chair Yoga and general exercise contribute to the wellness of our elders.

The COA also offers Zumba Gold and Toning and our Fitness Center is busy throughout the day. Participants have reported back from their Doctors that improvements in their health have improved since joining our Center.

Social Services and Outreach: Danell Tavella has been active in reaching out to elders. She works with seniors in the community and their families to quickly identify issues and refer her clients to appropriate helping organizations.

Food Pantry: We are extremely appreciative to all of the individuals, organizations and students who have coordinated food drives and donated to the Pantry. Over seventy individuals and families depend on the pantry to fill the gap during financially challenging times.

Meal Program: The heart of department is Meals on Wheels and Congregate Nutrition Program. It is self-supporting through grants, donations and volunteer support. 21,149 meals were prepared, served and delivered in 2017.

Caregiver Support Group: Lissa Fontaine facilitates this group for those caring for a loved one living with dementia.

Professional Development

We believe strongly that professional development is the foundation for ensuring older adults are served by highly trained staff at the Senior Center.

Trainings include: Alzheimer's Support Group Facilitator training, ServeSafe Handler Training, Working with Challenging Families, Mass Behavioral Health Certificate Program, Elder Bullying/facilitator training, Age Friendly Communities and MCOA workshops and Annual Conference.

Our Director, Carolyn Brennan finished her Master's in Business this year and will receive her Certificate in 2018 from Suffolk University from the Certificate Master's Program in Municipal Leadership.

Honoring our Veteran's is one of our primary passions. The COA staff and volunteers endeavor to provide a special dinner annually during the week that we celebrate Veteran's Day that shows our appreciation for protecting our Country. This year we are so excited to be the host site for the construction of the Veteran's Memorial for the Town of East Longmeadow.

Highly motivated and action oriented Veterans make up the Memorial Committee and we are confident that this project will see progress by next year.

The COA maintains membership in the National Council on Aging and the Massachusetts Council on Aging Association and the Meals on Wheels Association.

Many departments provide support to the Council on Aging. Every department contributes to the quality of service we provide as well as the beautiful building that feels like home, Pleasant View Senior Center.

Respectfully submitted:

Carolyn Brennan, Director

COA Board:

Barbara Farrel

Foy Miller

Melinda Mandville

Doreen Harrison

Theresa Govoni-Moylan

Donna Feathler

Tim Sheranko

Jane Desilites

Section 9: Health and Human Services

Department of Veterans' Service

District of Eastern Hampden County

Year-end report 2017

The year 2017 was a very busy year for this department. We continue to assist veterans and or their spouses in finding housing, getting medical attention, including dental, at the VA clinic(s) and the Holyoke Soldiers Home. This assistance was prevalent most especially with their financial needs under Chapter 115. This office continued its community outreach and made strides in connecting with area VSO's in our aim to support needy veterans.

In October of 2017, annual training was held in Leominster Ma. Training included changes in VSMIS (computer case submission) which were highlighted and were well received.

On Sunday September 10 2017, we held a 911 Remembrance; at Memorial Hall in Monson. This event is a salute to our veterans, the civilians we lost that tragic day and of course the police and fire departments personnel who were killed on Sept 11, 2001 and those who continue to serve. Our speakers at this event, included the Acting Agent in Charge of the FBI Boston, The Sheriff of Hampden County, the US Marshall for Massachusetts and a state senator. As always, the Quaboag Highlanders and American Legion were kind enough to provide personnel to help make this important event a success. We also attended the annual Veterans' Day Salute at The Granite Valley Middle School in Monson; the children truly know of the sacrifices our veterans make each and every day to ensure our freedom. On Dec 7, 2017 we spoke to the Rotary Club in East Longmeadow about the bombing of Pearl Harbor, December 7, 1941; the meeting was well attended by business people in East Longmeadow and surrounding towns a number of whom were veterans. We also attended and spoke at the Veterans' Day dinner at The East Longmeadow Council on Aging. As part of our efforts to reach out into the communities served by this office we took part in Christmas festivities and toy drives dressed as the jolly old elf himself, Santa. We will continue into 2018, efforts to serve our veterans.

Respectfully submitted,

John M. Comerford, Director

East Longmeadow Housing Authority

To the Residents of East Longmeadow:

The housing authority has 188 units of elderly/handicapped units located at the Village Green, Inward Commons, Quarry Hill and McLaren House. The age requirement is 60 years of age with no limitations for qualified handicapped. Income limits for our elderly/handicapped units are \$46,000 for a single and \$52,600 for a couple. Rent is based on 30% of income with deductions.

Our McLaren House is a large single-story building containing fifteen apartments, some handicapped accessible. The apartment consists of a bed/sitting room, kitchenette and lavatory, with shared living spaces in the center — a large common kitchen and dining area where a hot noon time meal is cooked and served five days a week — as well as two living rooms used for entertaining family members, enjoying TV or visiting together. This type of project is another concept in housing. Designed to help the elderly remain independent as long as possible with some supportive services.

We have an additional 25 units of low income in Phase I at Brownstone Gardens, and income limits for our Massachusetts Rental Voucher Program (MRVP) have been decreased to \$29,150 and \$33,300 respectively. Rent is 40% of income with deductions.

We also have 6 family homes throughout the town. Rent is 27% of their income and the income limits are based on the number of household members.

We finished many projects this past year including installing new locking hallway doors at Inward Commons, updated areas in the McLaren house and a kitchen renovation at one of our 705 houses.

More information is available by calling 525-7057 and applications are available for all programs through our office, located at 81 Quarry Hill and on the town's website.

Our board meetings are held once a month on the second Wednesday at 4:30 p.m. at the Quarry Hill Community Building unless otherwise posted.

Respectfully submitted,

Joseph D'Ascoli, Chairmen

James Moriarty

Danell Travella

Vincent Mandolini