



# 2020 Annual Report

EAST  
LONGMEADOW  
TOWN HALL



TOWN OF  
EAST LONGMEADOW

# Town Services

<b>Services</b>	<b>Town Department</b>	<b>Phone#</b>
Birth Certificates	Town Clerk	413-525-5400 x 1000
Building Permits	Building Department	413-525-5400 x 1150
Business Certificates	Town Clerk	413-525-5400 x 1000
Census	Town Clerk	413-525-5400 x 1000
Class I, II Used Car Licenses	Town Clerk	413-525-5400 x 1000
Common Victaller Licenses	Town Clerk	413-525-5400 x 1000
Conservation Questions	Planning/Community Development	413-525-5400 x 1700
Death Certificates	Town Clerk	413-525-5400 x 1000
Dog Complaints	Animal Control/Police	413-525-5440
Dog Licensing	Town Clerk	413-525-5400 x 1000
Economic Planning	Planning/Community Development	413-525-5400 x 1700
Employment Opportunities	Human Resources	413-525-5400 x 1126
Excise Bill Payments	Treasurer/Collector	413-525-5400 x 1050
Firearm Permits	Police Department	413-525-5440
Food Service Permits	Health Department	413-525-5400 x 1103
Groundwater Questions	Public Works	413-525-5400 x 1200
Library Services	Public Library	413-525-5400 x 1500
Liquor Licenses	Town Clerk	413-525-5400 x 1000
Marriage Licenses	Town Clerk	413-525-5400 x 1000
Motor Vehicle Abatements	Assessors	413-525-5400 x 1600
Motor Vehicle Excise Questions	Assessors	413-525-5400 x 1600
Park/Field Usage	Recreation	413-525-5400 x 1300
Personnel Inquiries	Human Resources	413-525-5400 x 1126
Plumbing, Gas, Electrical Permits	Building Department	413-525-5400 x 1150
Property Info, Assessments, Record Cards	Assessors	413-525-5400 x 1600
Public Housing	Housing Authority	413-525-7057
Raffle Permits	Town Clerk	413-525-5400 x 1000
Recreation Programs	Recreation	413-525-5400 x 1300
Recycling Information/Bins	Health Department	413-525-5400 x 1103
Residents Listing Book	Town Clerk	413-525-5400 x 1000
Rubbish Collection	Health Department	413-525-5400 x 1103
School Administration	School Superintendent	413-525-5450
Senior Center Information	Council on Aging	413-525-5400 x 1400
Septic System Installations	Health Department	413-525-5400 x 1103
Site Plans	Planning/Community Development	413-525-5400 x 1700
Street/Sidewalk Questions	Public Works	413-525-5400 x 1200
Subdivision Plans	Planning/Community Development	413-525-5400 x 1700
Swimming Pool Permits	Building Department	413-525-5400 x 1150
Tax Bill Payments	Treasurer/Collector	413-525-5400 x 1050
Tax Exemptions	Assessors	413-525-5400 x 1600
Town Code/Town Bylaws	Town Clerk	413-525-5400 x 1000
Veterans Information	Veterans Agent	413-267-4140
Voter Registration	Town Clerk	413-525-5400 x 1000
Water/Sewer Bill Questions	Public Works	413-525-5400 x 1200
Wood Stove Permits	Building Department	413-525-5400 x 1150
ZBA Special Permits/Variations	Planning/Community Development	413-525-5400 x 1700

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# Section 1: General Information

## East Longmeadow Facts

Settled:	1720
Incorporated:	1894
County:	Hampden
Area:	13.4 square miles
Mileage of Town Public Ways:	119 miles
Highest Altitude:	Prospect Street 391.50 feet above sea level
Form of Government:	Town Council & Town Manager
Fiscal Year:	The current Fiscal Year (FY2021) runs from July 1, 2020 to June 30, 2021

## Vital Statistics

### Births Recorded in Clerk's Office:

	2020	2019	2018	2017	2016
Male	61	53	65	62	58
Female	51	69	66	52	72
<b>Total Births Recorded:</b>	<b>112</b>	<b>122</b>	<b>131</b>	<b>114</b>	<b>130</b>
<b>Deaths Recorded:</b>	<b>394</b>	<b>376</b>	<b>325</b>	<b>402</b>	<b>330</b>
<b>Marriages Recorded:</b>	<b>91</b>	<b>78</b>	<b>108</b>	<b>97</b>	<b>93</b>

## List of Elected Officials

Revision of 6/30/2020

As of July 1, 2016, the Town of East Longmeadow changed to a new form of government. Following the Special Election of June 7, 2016, a seven member council with a Town Manager (appointed by the Council) now replaces the three member Board of Selectmen and Open Town Meeting. The only Elected Officials, per the Town's new Charter, are the 7 member Town Council and the 5 member School Committee. All other Boards and Commission members are now appointed by the Town Manager.

### East Longmeadow Town Council

Official	Address	Phone	Term To
Michael J. Kane, President	6 Old Pasture Road	525-1529	7/23
Thomas C. O'Connor Vice President	3 Orange Street	737-9629	7/21
Donald J. Anderson	22 Skyline Drive	525-8895	7/21
R. Patrick Henry, Jr.	54 Ridge Road	525-7118	7/22
Kathleen G. Hill	222 Kibbe Road	525-2564	7/22
Ralph E. Page	306 Prospect Street	525-6490	7/22
Marilyn M. Richards	342 Pinehurst Drive	525-7062	7/23
Ms. Mary E. McNally Town Manager	Town Hall	525-5400 x1101	

### School Committee

Official	Address	Phone	Term To
Gregory M. Thompson Chair	426 Porter Road	526-0954	7/23
Sarah A. Truoiolo Vice Chair	21 Oxford Lane	224-1502	7/21
William M. Fonseca Elizabeth	31 Van Dyke Road	731-9290	7/22
Marsian-Boucher	138 Pease Road	525-2763	7/23
Antonella Raschilla	30 Allen Street	525-3118	7/22

### Town Council Information:

Agendas, approved minutes, scheduled meetings and all other Town Council related information can be found on the Town's website at [www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov), > Government > Town Council.

The Town Clerk is Clerk of the Council (as stated in Article 2, Section 3 of the Home Rule Charter) and gives notice of all Council meetings to its members and to the public, maintains minutes and supporting documentation of all Council proceedings and performs such other duties as may be assigned by the Charter, bylaw or other rules of the Council.

**Jeanne R. Quaglietti**

**Town Clerk, Clerk of the Council**

## Section 1: General Information

### Appointed & Elected Boards & Committees; Term Expiration Dates

#### Board of Assessors (Stipend)

##### Appointed by Town Manager 3 members – 3 Year Term

Member	Appointed	Expires
Marilyn Ghedini 68 Bent Tree Drive	7/5/2018	4/19/2021
Martin J. Grudgen, Chairman 19 Cross Meadow Road	6/12/2020	6/1/2023
James William Johnston, Jr., Clerk 3 Pineywoods Drive	3/6/2019	4/12/2022

#### Broadband Committee

##### Appointed by Town Manager 5 members – One Year Term

Member	Appointed	Expires
Bruce Adams 38 John Street	10/9/2020	9/30/2021
Donald Anderson 22 Skyline Drive	10/6/2020	9/30/2021
Don Maki 12 Colony Drive	9/28/2020	9/30/2021
Connor O'Shea 20 Tanglewood Drive	9/29/2020	9/30/2021
Ryan Quimby 27 Pioneer Circle	Pending Paperwork Sent 9/22/2020	9/30/2021

#### Community Preservation Commission (2 at large vacancies)

##### Appointed by Town Manager 5-9 Members – 3 Year Term

Member	Appointed	Expires
Lynn Booth, Housing Authority 219 Kibbe Road	12/4/2020	6/30/2021
Brian Davis, At Large 62 Holland Drive	Pending Papers Sent 9/24/2020	6/30/2020
Ralph Cooley, Historical Com. 11 Kronvall Lane	9/29/2020	6/30/2021
Thomas Kaye, Recreation Com. 265 MillBrook Drive	Pending Papers Sent 9/29/2020	6/30/2021
Thomas O'Brien, DPW 160 Mapleshade Ave.	9/24/2018	6/30/2021
Jonathan Torcia Chair, Plan. Board 79 Thompkins Ave	Pending Papers Sent 9/28/2020	6/30/2021
Anthony Zampiceni, At Large 3 Dell Street	9/30/2021	6/30/2021
Frances Corgnati, Conservation Com. 110 Somers Road, Apt N103	11/9/2020	6/30/2021

#### Conservation Commission

##### Appointed by Town Manager 7 Members – 3 Year Terms

Member	Appointed	Expires
William Arment 5 Albano Drive	12/2/2020	6/30/2023
Jeffrey Bosworth 45 Knollwood Drive	11/16/2020	6/30/2021
Frances Corgnati, CPCP Rep. 110 Somers Road Apt. N103	fulfilling unexpired term of Erin Lynch's resignation	6/30/2020
Craig Jernstrom, Chairman 49 Weidler Street Springfield, MA 01108	11/9/2020	6/30/2020
Thomas O'Brien 160 Mapleshade Avenue	6/5/2018	6/30/2021
Elizabeth Stoughton 41 Redstone Drive	5/25/2017	6/1/2023
Anthony Zampiceni 3 Dell Street	10/27/2020	6/30/2023
Bethany Yeo, Director of Planning & Community Development	9/17/2018	6/30/2021
Erin Lynch	1/9/2020 Resigned 10/26/2020	6/30/2021

#### Council on Aging (11 member Board)

##### Appointed by Town Manager 3 Year Terms – 6 Members 60 Years Old or More; 4 Members any Age; 1 Director

Member	Appointed	Expires
Joseph Barker 129 Somers Road	10/27/2020	6/30/2023
Jane Desilets 141 Tanglewood	2/26/2020	6/30/2021
Barbara J. Farrell, Vice Chair 73 Elm St	3/22/2012	6/30/2023
Theresa Govoni Moylan 190 Kibbe Road	11/17/2020	6/30/2023
Doreen A. Harrison 225 Pinehurst Dr	6/30/2022	
Melinda Ann Mandeville 202 Pinehurst Dr	8/13/2015	6/30/2022
Timothy W. Sheranko 30 Rogers Rd	06/30/21	
Danell Tavella, Acting Director		

## Section 1: General Information

### Cultural Council (Full Council)

#### Appointed By Town Manager

#### 7 Members – 3 Year Terms – Max 2 Consecutive 3-Year Terms

Member	Appointed	Expires
Joanne Asselin, Chairperson 31 Broadleaf Circle	3/1/2018	4/30/2021
Joanne Hirsch 275 Prospect Street	3/13/2018	6/30/2019
Mary Jenewin-Caplin 16 Broadleaf Circle	Sent Reappt. Papers. 10/6/20 11/9/2020	6/30/2023
Ms. Teresa Murphy 58 Colony Drive	1/7/2021	6/30/2024
Jane C. Riley 357 Pinehurst Drive	11/4/2020	6/30/2023
Jonathan Torcia 79 Thompkins Avenue	9/12/2017 Sent Reappt. Papers 8/26/20	6/30/2020
Eleanora Walsh 27 Broadleaf Circle	11/18/2020	6/30/2023
Christine Williams 58 Maplehurst Ave	8/2/2018	8/24/2021

### Board of Health

#### Appointed by Town Manager

#### 3 members – 3 year terms

Member	Appointed	Expires
Dr. Sarah Perez McAdoo, Chairman 33 Pondview Drive	Pending Sent Reappt. Papers 8/19/2020	11/17/2022
Karen Robitaille, R.N. 14 Westernview Drive	11/17/2016	11/17/2021
Christine Johnston 42 Braeburn Road	12/28/2020 Council Approved 12/8/2020 Sent Reappt. Papers 12/10/2020	11/17/2023
Dr. Kevin Hinchey	9/22/2017 Moved out of Town	10/17/2020

### Historical Commission

#### Appointed by Town Manager

#### 3 to 7 Members – 3-year Terms

Member	Appointed	Expires
Tom Behan 31 Brook Street	6/29/2020	6/30/2021
Ralph Cooley, CPC REP 11 Kronvall Lane	11/21/2018	6/30/2021
Nancy J. Heath 69 Westernview Circle	11/21/2018	6/30/2021
John Makara, Vice Chair 263 Prospect Street	9/10/2018	6/30/2021
Sherry McKeon, Secretary 15 Lee Street	11/21/2018	6/30/2021
Bruce Moore, Chair 76 Birchland Avenue	9/10/2018	6/30/2021
Kathleen Sheehan, Treasurer	9/10/2018	6/30/2021

4 Fields Drive

### Housing Authority (Requires Town Council Approval)

#### Appointed by Town Manager

#### 5 members – 5 year term (One Vacancy)

Member	Appointed	Expires
Joseph D'Ascoli, Chairman 35 Windham Drive	State Appointed	6/30/2021
Marilyn Ghedini 68 Bent Tree Drive	3/19/2018	6/30/2022
Danell Tavella COA 184 Gates Avenue	1/10/2018	1/9/2025
Joseph Williams 22 Brookhaven Drive	1/5/2021 Approved by Board On 11/17/2020; Council 12/8/2020 Sent out Paperwork 12/10/2020	11/17/2025
Lynn Booth, Housing Director		Resigned
Vincent Mandolini 3 Quarry Hill	8/22/2017	6/30/2020
James Moriarty, Asst. Treasurer 33 Speight Arden	3/12/2018	4/10/2023
11/12/2020 Lynn is Expecting another Resignation in December Resigning at the End of the Year 2020; Email Sent 12/11/2020		

### Board of Library Trustees

#### Appointed by Town Manager

#### 6 Members – 3 Year Term – Needs Town Council Approval

Member	Appointed	Expires:
David J. Boucher, Vice Chair 138 Pease Rd	9/22/2020	6/1/2023
Christina Cooper 142 Meadowbrook Road	11/30/2020	6/1/2023
Michael Gray, Chair 198 Millbrook Drive	2018	4/10/2021
Kendra Levesque, secretary 8 Cedar Hill Road	6/6/2019	6/30/2022
Melanie Mannheim 228 Mapleshade Avenue	5/1/2018	6/1/2021
Cynthia MacNaught, Elect. Member 22 Amy Lane	2019	4/12/2022
Layla Johnson, Library Director		

# Section 1: General Information

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## Master Plan Steering Committee (Ad-Hoc Committee)

Member	Appointed	Expires
Pamela Blair 37 Heggie Drive Westfield, MA 01085	12/1/2020	6/30/2021
Anne DeWolfe 243 North Main Street	Pending Sent Paperwork 11/16/2020	6/30/2021
George Kingston 66 Rural Lane	12/28/2020	6/30/2021
Timothy Murphy	Pending Application Submittal	
Connor O'Shea 20 Tanglewood Drive	6/10/2019	6/30/2022
Gordon Smith 51 Pineywood Avenue Springfield, MA 01108	Pending Sent Paperwork 11/16/2020	6/30/2021
Joseph Williams 22 Brookhaven Drive	12/3/2020	6/30/2021

## Planning Board (Stipend)

### Appointed by Town Manager

#### 5 Members – 5 Year Term – Town Council Approval

Member	Appointed	Expires
Russell Denver, Chairman 2 Lester Street	5/18/2017	6/1/2022
George Kingston, Vice Chairman 66 Rural Lane	4/1/2018	1/1/2023
Peter Punderson 191 Pease Road	1/21/2020	6/1/2022
Jonathan Torcia 79 Thompkins Avenue	5/14/2018	6/1/2021

### Elected:

Tyde Richards, Clerk 566 Prospect Street	4/8/2015	4/1/2020
Bethany Yeo, Director of Planning & Community Development	On Hold requires Council approval	

## Board of Public Works (Town Council Approval)

### Appointed by Town Manager

#### 3 Members – 3 Year Term

Member	Appointed	Expires
Philip Abair 7 Silver Fox Lane	9/25/2020	1/31/2023
William Gelinas 125 Brookhaven Drive	10/23/2020	1/31/2023
Thomas O'Brien 160 Mapleshade Avenue	10/7/2020	1/31/2023
Bruce Fenney, Superintendent of Public Works		

## Recreation Commission

### Appointed by Town Manager

#### 5-7 Members with 2 at large for 3-year Terms

Member	Appointed	Expires
Michael Gaudet 77 Ridge Road	10/19/2020	6/30/2023
Thomas M. Kaye, Chairman 265 Millbrook Dr.	11/2/2018	6/30/2021
Don LePage 15 Evergreen Dr	11/3/2018	6/30/2021
Kevin McLoughlin 5 Taylor Ave	Pending Sent Paperwork 10/22/2020 – Only Certificate Found Had Expiration Date 6/30/2019	6/30/2022
Nancy C. Roberts, 1st Vice Chair 30 Franconia Cir	11/2/2018	6/30/2020
	Sent Reappt. Papers 8/26/2020 Exp. 6/30/23	
Robyn Peloquin 82 Avery Street	12/15/2020	6/30/2021
Daniel Reynolds 30 Millbrook Drive	8/14/2020	6/30/2023
At Large Members:		
Ms. Darlene Reese-Sittig 159 Canterbury Circle	Pending Paperwork sent 12/10/2020	6/30/2024
Ms. Jessica Stacy 224 Maple Street	Pending Paperwork sent 12/10/2020	6/30/2024

## Registrars of Voters

### Appointed by Town Manager

#### 3 year Terms

Member	Appointed	Expires
William Caplin 16 Broadleaf Circle	5/25/2017	3/30/2023
Anthony Markowski 45 Redin Drive	1/23/2020	6/21/2021
Maria Wilson 20 Bluegrass Drive	5/9/2019	6/1/2022
Jeanne Quaglietti, Town Clerk		

# Section 1: General Information

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## Zoning Board of Appeals

5 members, 2 Associate members

3 year terms

Member	Appointed	Expires
Mark Beglane, Chair 23 Forest Hills Road	10/9/2020	6/30/2023
James Channing 39 Pondview Drive	Pending Sent Reappt. Papers 9/17/2020	6/30/2023
Francis Dean 72 Pioneer Circle	8/16/2017	6/30/22
Charles H. Gray, Vice Chair 27 Marci Avenue	Pending Sent Reappt. Papers 8/26/2020	6/30/2023
Brian Hill 276 Pease Road	8/16/2017	6/30/2022
Daniel Plotkin 54 Capri Drive	3/29/2019	6/30/2023

# Section 1: General Information

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## The People Who Represent You

### The Governor

His Excellency, Charlie Baker (R)  
Office of the Governor, State House, Room 280 Boston MA 02133

Tel. 617-725-4005; Fax 617-727-9725;  
TTY 617-727-3666; 888-870-7770 in state

444 N. Capitol St., Suite 208, Washington, DC 20001  
Tel. 202-624-7713; Fax 202-624-7714

State Office Building  
436 Dwight St., Suite 300, Springfield, MA 01103  
Tel. 413-784-1200

### Senators in Congress

The Honorable Elizabeth A. Warren (D)  
317 Hart Senate Office Building  
United States Senate, Washington, DC 20510  
Tel. 202-224-4543

2400 John F. Kennedy Federal Building  
15 New Sudbury Street, Boston, MA 02203  
Tel. 617-565-3170

1550 Main Street, Suite 405, Springfield, MA 01103  
Tel. 413-788-2690

The Honorable Edward Markey (D)  
218 Russell Senate Office Building  
255 Dirksen Senate Office Building, Washington, DC 20510  
Tel. 202-224-2742; Fax 202-224-2742

975 John F. Kennedy Federal Building  
15 New Sudbury Street, Boston, MA 02203  
Tel. 617-565-8519

1550 Main Street, 4th floor, Springfield, MA 01101  
Tel. 413-785-4610

### Representative in Congress

#### First District

The Honorable Richard E. Neal (D)  
341 Canon House Office Bldg., Washington, DC 20515  
Tel. 202-225-5601; Fax 202-225-8112

300 State Street, Suite 200, Springfield, MA 01105  
Tel. 413-785-0325; Fax 413-747-0604

### State Senator

#### First Hampden & Hampshire District

Senator Eric P. Lesser (D)  
State House, Room 519, Boston MA 02133  
Tel. 617-722-1291; Fax 617-722-1014

17 Main St., Wilbraham, MA 01095  
Tel. 413-599-4785; Fax 413-596-3779

District Office:  
60 Shaker Rd., Unit 3B, East Longmeadow, MA 01028  
Tel. 413-526-6501  
email: Eric.Lesser@masenate.gov

### Representative in General Court

#### Second Hampden District

##### East Longmeadow, Precincts 2, 3 & 4

Representative Brian Michael Ashe (D)  
State House, Room 466, Boston, MA 02133  
Tel. 617-722-2017; Fax 617-722-2813

District Office: Tel. 413-754-4184; 413-272-3922  
email: BrianAshe@mahouse.gov

### Representative in General Court

#### Twelfth Hampden District

##### East Longmeadow, Precincts 1

State Representative Angelo Puppolo (D)  
State House, Room 236, Boston, MA 02133  
Tel. 617-722-2430; Fax 617-722-2848

2341 Boston Rd, Suite 204, Wilbraham, MA 01095  
Tel. 599-4333  
email: AngeloPuppolo@mahouse.gov

## Section 1: General Information

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### Federal, State and Town Census

Census Year	Population:	10 Year Change in Population	% Change
1960 Federal Census	10,294	1965 to 1975	9.5%
1965 State Census	11,988	1970 to 1980	7.6%
1970 Federal Census	11,988	1975 to 1985	-5.5%
1971 Special Redistricting Census	13,255	1980 to 1990	3.6%
1975 State Census	13,132	1985 to 1995	14.2%
1980 Federal Census	12,905	1990 to 2000	5.5%
1985 State Census	12,403	1995 to 2005	11.3%
1990 Federal Census	13,367	2000 to 2010	14.8%
1995 Town Census	14,175	2005 to 2015	-1.2%
1996 Town Census	14,903	2010 to 2020	1.0%
1997 Town Census	14,466		
1998 Town Census	14,504		
1999 Town Census	14,728		
2000 Federal Census	14,100		
2001 Town Census	14,902		
2002 Town Census	15,772		
2003 Town Census	15,979		
2004 Town Census	16,072		
2005 Town Census	15,774		
2006 Town Census	15,894		
2007 Town Census	15,880		
2008 Town Census	15,881		
2009 Town Census	15,938		
2010 Federal Census	15,720		
2011 Town Census	15,547		
2012 Town Census	15,875		
2013 Town Census	15,938		
2014 Town Census	15,470		
2015 Town Census	15,578		
2016 Town Census	16,103		
2017 Town Census	15,802		
2018 Town Census	15,626		
2019 Town Census	15,637		
2020 Federal Census	Not complete at time of publication		
2020 Town Census	16,053		

Jeanne R. Quaglietti, Town Clerk

### Publications Available

Zoning Bylaws	20.00
Zoning Map	20.00
Sub-division Rules & Regulations	20.00
General Bylaws	10.00
Street List	8.00
Voter's List	10.00

### East Longmeadow on the Internet

[www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov) Visit us on Facebook!

## Section 2: Administration

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### **Town Manager's Office**

To state the obvious, the year 2020 was defined by the Covid-19 pandemic. As we all know, the virus outbreak and subsequent community spread dominated most aspects of our lives from early March to the present. Negative consequences of every kind affected our physical, emotional, and economic health and well-being. Despite the difficulties presented in the management of this pandemic, the Department Heads managed their responsibilities diligently, staff worked hard to achieve their Department's mission and the Town carried on its business, albeit in a most unusual fashion. Zoom meetings became the order of the day (and night), and the Town's administrative offices served the personal business needs of residents online, by telephone or when necessary, by visits to the parking lot abutting the building. In early March, crisis management became the order of the day. We became increasingly aware of the severity of the virus in a matter of days. Beginning on March 13, and continuing to the present, the Town has been operating in emergency mode. Public access to Town buildings has been prohibited since March 16, 2020. A state of emergency had been declared in the Commonwealth and I issued a similar declaration specific to East Longmeadow on March 23, 2020.

The onset of this emergency demanded all of our energy and impacted every single aspect of Town Government. Guidance from the Department of Public Health and the Governor's office regarding what business activity was considered "essential" was issued daily and often changed each day. Our offices were consumed with the effort to continue operating with limited staff and as many employees who could work remotely were advised to do so. We continue to operate with staff limitations.

The phased re-opening of Massachusetts according to the Governor's plans presented additional compliance challenges. We worked hard to streamline the outdoor dining process, to assist Town businesses as soon as possible. New travel guidelines and quarantine requirements were issued as various states became "virus hot spots".

Operating and capital budgets were created without the certainty of state aid figures and estimates of local receipts were severely reduced due to lengthy business closures and job losses.

Notwithstanding all of the above, we accomplished several important goals during 2020. New Town Counsel was hired in January. The firm of Doherty, Wallace, Pillsbury & Murphy now represents the Town in most civil and municipal matters.

In February the relocation of the Town Clerk's office to its original location was accomplished. This move relocated the Finance and Human Resources Department personnel as well.

Preparatory discussions, including financial, operational and technological due diligence began in earnest regarding the Town's transfer of emergency communications away from a local civilian Department to the regional entity known as Westcomm. The results of these inquiries were presented to the Town Council as they were received and evaluated. On February 20, 2020, a summary of the cost savings and transitional issues was prepared and presented to the Council for its final determination. The Town's merger with Westcomm will result in savings to the Town of approximately \$1,688,000.00 over a five year period for these services.

A new Finance Director was hired in July 6, 2020 and a bonding package was presented successfully in October. Funds were received in November to proceed with capital projects authorized for FY20.

Recruitment and appointment of several other new Department Heads was also accomplished in 2020. The Planning Department has a new Director as of April, the Director of Municipal Finance was appointed on July 6, 2020; a new Council on Aging Director began her service on December 28, 2020 and the Police Chief position was filled on January 19, 2021. All of these newly hired individuals have exemplary credentials, qualifications and experience. I look forward to their continued contributions to good government in East Longmeadow.

Many appointments were made to various Boards and Commissions in 2020. Assessors, Planning, Library Trustees, Recreation, CPC, Board of Health, Housing Authority and Conservation Commission appointments were made in accordance with the provisions of the Charter.

Overall, I think we have had a very successful year. I remain concerned on a daily basis with the short and long term effects of Covid-19 on the physical and emotional health of our employees. The duration of the pandemic and the multitude of consequences that flow from it are inestimable at present. The virus impacts every aspect of our municipal operations.

Respectfully submitted,

**Mary E. McNally, Town Manager**

## Section 2: Administration

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### Town Council

The Town Council, per the Charter, has responsibility for all general, corporate, legislative, and appropriation powers for the Town. In the course of its business, the Council may enact bylaws, regulations, govern its own proceedings, and also acts as the Local Licensing Authority with the power to issue licenses, make all necessary rules and regulations as it pertains to licensing, and to enforce all laws relating to such licensed businesses.

2020 was a charged political year, with the added factor of holding elections during a pandemic and keeping our election officials and voters safe. With the June 2 Annual Town Election, Mike Kane was reelected for another three-year term. Marilyn Richards, who had been appointed by the Council on September 24, 2019 to fill the Council seat vacated by former Councilor Joe Ford, was elected for a three-year term. At the Council's July reorganizational meeting, Mike Kane was voted as President and Tom O'Connor as Vice President of the Council. Many thanks were given to Kathy Hill for her many contributions during the past two years as Council President.

With the aforementioned pandemic, came the new challenge for the Council to conduct meetings virtually, through Zoom, following the State of Emergency issued by Governor Baker on March 15, 2020. The Council continues to meet virtually until there is a sense that they can meet in person in a safe and logistically satisfying manner.

The Town Council approved a \$63,644,001 FY21 budget yielding a \$20.84 tax rate for the Town. The Charter Review Committee was appointed and continues to meticulously assess the components of the Charter, and will make recommendations to the Council in March of 2021, as outlined by the bylaw. In December of 2020 a Mixed-Use Village District bylaw was approved, and the Council very much appreciates the many hours of dedication by members of the Planning Matters Committee in bringing this to fruition. The Bylaw Committee also has contributed much of their time as they continue to meet to finalize the codification of the Town's bylaws by General Code, and plan on the final publication of the eCode by the fall of 2021.

On behalf of the Council, I appreciate the many challenges the town employees and residents have had to face during the pandemic. The Town Hall has been closed for most of 2020, and will not reopen until it is safe for all to do so. In order to assist local restaurants, the Council, as the Town's Local Licensing Authority, has allowed for the expansion of outdoor premises for outdoor dining to help soften the financial blow the pandemic has caused. We are all looking forward to 2021 when the Town Hall may reopen and town employees can return to being true public servants to residents of East Longmeadow.

Respectfully submitted,

**Michael J. Kane, President, East Longmeadow Town Council**

Michael J. Kane, President	Michael.Kane@eastlongmeadowma.gov
Thomas C. O'Connor, Vice President	Tom.OConnor@eastlongmeadowma.gov
Donald J. Anderson	Donald.Anderson@eatlongmeadowma.gov
R. Patrick Henry, Jr.	Patrick.Henry@eastlongmeadowma.gov
Kathleen G. Hill	Kathleen.Hill@eastlongmeadowma.gov
Ralph E. Page	Ralph.Page@eastlongmeadowma.gov
Marilyn M. Richards	Marilyn.Richards@eastlongmeadowma.gov

## Section 2: Administration

### Report of the Registrars of Voters

No. of Registered Voters, December 31, 2020 12,615  
 No. of Registered Voters, December 31, 2019 11,985

Precinct	A	AA	CC	D	E	H	J	K	L	O	Q	R	S	T	U	X	Z	Grand Totals
1	10		23	871			2		14	2	2	529	4		1783	1		3241
2	6		14	726			1	1	11	2	4	436			1784			2985
3	4	1	15	755	1				10	1	3	564		4	1864	1		3223
4	5		16	674		1	2		13	3	1	639	1	3	1806	1	1	3166
<b>Grand Totals</b>	<b>25</b>	<b>1</b>	<b>68</b>	<b>3026</b>	<b>1</b>	<b>1</b>	<b>5</b>	<b>1</b>	<b>48</b>	<b>8</b>	<b>10</b>	<b>2168</b>	<b>1</b>	<b>11</b>	<b>7237</b>	<b>3</b>	<b>1</b>	<b>12615</b>

### Political Parties and Political Designations:

- |                       |                               |                                |                               |
|-----------------------|-------------------------------|--------------------------------|-------------------------------|
| A – Conservative      | H – We The People             | P – Prohibition Party          | W – Veteran Party America     |
| B – Natural Law Party | J – Green Rainbow             | Q – American Independent Party | X – Pirate                    |
| C – New World Council | K – Constitution Party        | R – Republican                 | Y – World Citizens Party      |
| D – Democrat          | L – Libertarian Party         | S – Socialist                  | Z – Working Families          |
| E – Reform Party      | M – Timesizing Not Downsizing | T – Interdependent 3rd Party   | AA – Pizza Party              |
| F – Rainbow Coalition | N – New Alliance Party        | U – Unenrolled                 | BB – American Term Limits     |
| G – Green Party USA   | O – MA Independent Party      | V – America First Party        | CC – United Independent Party |
|                       |                               |                                | DD – Twelve Visions Party     |

### Voter attendance at elections was recorded as follows:

	2020	2019	2018	2017	2016
Town Preliminary Election	—	—	1,080 (9.2%)	—	3,712 (16.9%)
Annual Town Election	2,324 (9.5%)	737 (6.2%)	1,169 (10%)	1,926 (16.3%)	4,048 (36.4%)
State Primary Election	4,406 (35.8%)	—	2,155 (18.5%)	—	2,257 (19.8%)
State Election	10,123 (79.5%)	—	7,577 (63.4%)	—	9,335 (79%)
Town Council Election	—	—	—	—	3,478 (31%)
Presidential Primary Election	3,675 (30%)	—	—	—	4,517 (41%)
State Rep. Recount	—	—	—	—	2,88 (2.4%)

The 2020 election year was especially busy, challenging and unique. Surrounding a very active political global environment, elections officials had the added variable of the Covid 19 pandemic. There was a total of four elections held, and all but the Annual Town Election allowed for early in person voting. Driven by the pandemic precautions, the State Primary Election and the State Election allowed for mail in voting, in addition to early in person voting. Also, to allow for safety and social distancing, the polling location's interior space was expanded to allow for social distancing, masks were required by all election workers and voters, and voting booths, voting machines and pens were sanitized.

On June 2, 2020, the Annual Town Election was held and Mike Kane was reelected for another three-year term. Marilyn Richards, who had been appointed to fill a vacated seat, was elected for a three-year term. The two vacant seats on the School Committee were also filled for three-year terms by incumbent Gregory Thompson and former School Committee member Elizabeth Marsian-Boucher. All election results for 2020 and all prior years can be found on the Elections page of the Town's website, [www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov).

With the surrounding presence of the pandemic, the dedicated efforts of our election workers and registrars were especially appreciated by the Town Clerk's office and the community. There are many behind the scenes events to make an election work and all Town personnel involved, including, but not limited to the DPW, school staff, and police officers should be recognized. Also, thanks to Fire Chief Paul Morrisette and Health Director Aimee Petrosky for their guidance in helping make our elections safe for all. All rose to the occasion of the trials of this year's elections with enthusiasm, energy and optimism. It was a very challenging and equally rewarding year to be a part of the elections process.

- Board of Registrars of Voters:  
**William A. Caplin, Chairman**  
**Anthony Markowski**  
**Maria T. Wilson**  
**Jeanne R. Quaglietti, Town Clerk**

## Section 2: Administration

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### 2020 Political Calendar

#### Election Dates

Presidential Primary	Tuesday, March 3, 2020
Preliminary Town Election (If Needed)	Tuesday, April 28, 2020
Annual Town Election	Tuesday, June 2, 2020
State Primary Election	Tuesday, September 1, 2020
State Election	Tuesday, November 3, 2020

#### Town Offices To Be Filled

Town Council Member for 3 years (Two Positions)

School Committee for 3 years (Two Positions)

#### January 30, 2020 Thursday

First day nomination papers are available for Town Office candidates for elected positions.

#### February 12, 2020 Wednesday, 8:00 am to 8:00 pm

Last day and hour to register as a voter (if not already a registered voter) before March 3rd, Presidential Primary Election, Town Clerk's Office

#### March 2, 2020 Monday, 12 Noon

Last day and hour to apply for absentee ballots for Presidential Primary Election, Town Clerk's Office

#### March 3, 2020 Tuesday, 7:00 am to 8:00 pm

##### Presidential Primary Election

#### March 10, 2020, Tuesday 5:00 pm

Last day and hour for Town Office candidates to submit nomination papers to Registrars of Voters for certification, Town Clerk's Office

#### March 26, 2020, Thursday 5:00 pm

Last day and hour for candidates to withdraw or object; filed with Town Clerk

#### April 8, 2020, Wednesday 8:00 pm to 8:00 pm

Last day and hour to register as a voter (if not already a registered voter) before April 28, 2020 Preliminary Election (if needed), Town Clerk's Office

#### April 27, 2020, Monday 12 Noon

Last day and hour to apply for absentee ballots for Town Preliminary Election (if needed), Town Clerk's Office

#### April 28, 2020, Tuesday 7:00 am to 8:00 pm

##### Town Preliminary Election (If Needed)

#### May 4, 2020, Monday 5:00 pm

Last day and hour to object or withdraw from the Town Preliminary Election, Town Clerk's Office

#### May 13, 2020, Wednesday 8:00 am to 8:00 pm

Last day and hour to register as a voter (if not already a registered voter) before June 2nd Annual Town Election, Town Clerk's Office

#### June 1, 2020, Monday 12 Noon

Last day and hour to apply for absentee ballots for Town Election, Town Clerk's Office

#### June 2, 2020, Tuesday 3:00 pm to 8:00 pm

##### Annual Town Election

#### August 12, 2020, Wednesday 8:00 am to 8:00 pm

Last day and hour to register as a voter (if not already a registered voter) before September 1st State Primary Election, Town Clerk's Office

#### August 30, 2020, Monday 5:00 pm

Last day and hour to apply for absentee ballots for State Primary Election, Town Clerk's Office

#### September 1, 2020, Tuesday 7:00 am to 8:00 pm

##### State Primary Election

#### October 14, 2020, Wednesday 8:00 am to 8:00 pm

Last day and hour to register as a voter (if not already a registered voter) before November 3rd State Election, Town Clerk's Office, Town Hall

#### November 2, 2020, Monday 12 Noon

Last day and hour to apply for absentee ballots for State Election, Town Clerk's Office, Town Hall

#### November 3, 2020, Tuesday 7:00 am to 8:00 pm

##### State Election

## Section 2: Administration

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### 2020 Dog License Revenue

Month	Dogs	Kennels	Penalties	Licenses Issued
January	\$5,165.00	—	\$60.00	485
February	\$5,090.00	—	—	476
March	\$3,850.00	\$100.00	—	362
April	\$1,545.00	—	\$20.00	133
May	\$530.00	—	\$15.00	40
June	\$630.00	\$90.00	—	54
July	\$20.00	—	—	2
August	\$310.00	—	\$75.00	25
September	\$360.00	—	\$25.00	14
October	\$110.00	—	\$75.00	10
November	\$290.00	—	\$225.00	27
December	\$20.00	—	—	1
<b>Totals</b>	<b>\$17,920.00</b>	<b>\$190.00</b>	<b>\$495.00</b>	<b>1,629</b>

### Annual Town Election

#### June 2, 2020

In accordance with the Warrant of the Town Council, the Annual Town Election was held in four precincts with polling hours from 3:00 P.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of votes cast are as follows:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
For Town Council (vote for 2)					
Marilyn M. Richards	168	154	243	230	795
Michael J. Kane	183	140	218	203	744
Connor James O'Shea	126	110	130	144	510
(write-ins)	7	5	2	3	17
(Blanks)	76	55	65	62	258
<b>Total</b>	<b>560</b>	<b>464</b>	<b>658</b>	<b>642</b>	<b>2324</b>
For School Committee (vote for 2)					
Gregory Michael Thompson	208	187	240	234	869
Elizabeth M. Marsian-Boucher	203	179	256	245	883
(write-ins)	12	6	21	5	44
(Blanks)	137	92	141	158	528
<b>Total</b>	<b>560</b>	<b>464</b>	<b>658</b>	<b>642</b>	<b>2324</b>
<b>Total Votes Cast</b>	<b>280</b>	<b>232</b>	<b>329</b>	<b>321</b>	<b>1162</b>
<b>Total Registered Voters</b>	<b>3150</b>	<b>2912</b>	<b>3126</b>	<b>3076</b>	<b>12264</b>
<b>Percent Voting</b>	<b>8.9%</b>	<b>8.0%</b>	<b>10.5%</b>	<b>10.4%</b>	<b>9.5%</b>

A True Record of the Election:

Attest: Jeanne R. Quaglietti, Town Clerk

## Section 2: Administration

### Master Town Election Results

#### State Primary, September 1, 2020

	One	Precinct #			Grand Total
		Two	Three	Four	
<b>Voting Percentage Calculation</b>					
Total Registered Voters	3,151	2,929	3,144	3,081	12,305
Total Actual Voters	1,192	1,013	1,058	1,143	4,406
Percent Turnout	37.8%	34.6%	33.7%	37.1%	35.8%

Race	District	Candidate Name	One	Precinct #			Grand Total
				Two	Three	Four	
<b>Democratic Party</b>							
Senator in Congress	n/a	Edward J Markey	425	377	379	390	1,571
Senator in Congress	n/a	Joseph P Kennedy, III	497	447	461	452	1,857
Senator in Congress	n/a	Write-ins	-	2	-	4	6
Senator in Congress	n/a	Blanks	16	9	9	13	47
<b>Totals</b>			<b>938</b>	<b>835</b>	<b>849</b>	<b>859</b>	<b>3,481</b>
Representative in Congress	1st	Richard E Neal	610	570	576	599	2,355
Representative in Congress	1st	Alex B Morse	318	258	271	253	1,100
Representative in Congress	1st	Write-ins	2	-	-	1	3
Representative in Congress	1st	Blanks	8	7	2	6	23
<b>Totals</b>			<b>938</b>	<b>835</b>	<b>849</b>	<b>859</b>	<b>3,481</b>
Councillor	8th	Mary E Hurley	800	721	724	721	2,966
Councillor	8th	Write-ins	5	3	3	3	14
Councillor	8th	Blanks	133	111	122	135	501
<b>Totals</b>			<b>938</b>	<b>835</b>	<b>849</b>	<b>859</b>	<b>3,481</b>
Senator in General Court	1st Hampden & Hampshire	Eric P Lesser	799	708	731	711	2,949
Senator in General Court	1st Hampden & Hampshire	Write-ins	5	8	5	8	26
Senator in General Court	1st Hampden & Hampshire	Blanks	134	119	113	140	506
<b>Totals</b>			<b>938</b>	<b>835</b>	<b>849</b>	<b>859</b>	<b>3,481</b>
Representative in General Court	12th Hampden	Angelo J Puppolo Jr	786	-	-	-	786
Representative in General Court	12th Hampden	Write-ins	5	-	-	-	5
Representative in General Court	12th Hampden	Blanks	147	-	-	-	147
<b>Totals</b>			<b>938</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>938</b>
Representative in General Court	2nd Hampden	Brian M Ashe	-	711	736	708	2,155
Representative in General Court	2nd Hampden	Write-ins	-	3	3	5	11
Representative in General Court	2nd Hampden	Blanks	-	121	110	146	377
<b>Totals</b>			<b>-</b>	<b>835</b>	<b>849</b>	<b>859</b>	<b>2,543</b>
Register of Probate	Hampden County	Bob Collamore	340	262	273	310	1,185
Register of Probate	Hampden County	Rosemary A Saccomani	487	495	482	444	1,908
Register of Probate	Hampden County	Write-ins	7	1	2	3	13
Register of Probate	Hampden County	Blanks	104	77	92	102	375
<b>Totals</b>			<b>938</b>	<b>835</b>	<b>849</b>	<b>859</b>	<b>3,481</b>

## Section 2: Administration

### State Primary, September 1, 2020 (continued)

Precinct #			Grand				
Race	District	Candidate Name	One	Two	Three	Four	Total
<b>Republican Party</b>							
Senator in Congress	n/a	Shiva Ayyadurai	107	68	65	143	383
Senator in Congress	n/a	Kevin J O'Connor	136	104	135	135	510
Senator in Congress	n/a	Write-ins	3	2	1	1	7
Senator in Congress	n/a	Blanks	3	2	-	3	8
<b>Totals</b>			<b>249</b>	<b>176</b>	<b>201</b>	<b>282</b>	<b>908</b>
Representative in Congress	1st	Write-ins	30	19	20	31	100
Representative in Congress	1st	Blanks	219	157	181	251	808
<b>Totals</b>			<b>249</b>	<b>176</b>	<b>201</b>	<b>282</b>	<b>908</b>
Councillor	8th	Write-ins	19	11	14	15	59
Councillor	8th	Blanks	230	165	187	267	849
<b>Totals</b>			<b>249</b>	<b>176</b>	<b>201</b>	<b>282</b>	<b>908</b>
Senator in General Court	1st Hampden & Hampshire	Write-ins	24	14	14	15	67
Senator in General Court	1st Hampden & Hampshire	Blanks	225	162	187	267	841
<b>Totals</b>			<b>249</b>	<b>176</b>	<b>201</b>	<b>282</b>	<b>908</b>
Representative in General Court	12th Hampden	Write-ins	20	-	-	-	20
Representative in General Court	12th Hampden	Blanks	229	-	-	-	229
<b>Totals</b>			<b>249</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>249</b>
Representative in General Court	2nd Hampden	Write-ins	-	11	13	15	39
Representative in General Court	2nd Hampden	Blanks	-	165	188	267	620
<b>Totals</b>			<b>-</b>	<b>176</b>	<b>201</b>	<b>282</b>	<b>659</b>
Registrar of Probate	Hampden County	Write-ins	21	14	13	15	63
Registrar of Probate	Hampden County	Blanks	228	162	188	267	845
<b>Totals</b>			<b>249</b>	<b>176</b>	<b>201</b>	<b>282</b>	<b>908</b>
<b>Green-Rainbow Party</b>							
Senator in Congress	n/a	Write-ins	2	1	-	-	3
Senator in Congress	n/a	Blanks	2	-	-	-	2
<b>Totals</b>			<b>4</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>5</b>
Representative in Congress	1st	Write-ins	3	1	-	-	4
Representative in Congress	1st	Blanks	1	-	-	-	1
<b>Totals</b>			<b>4</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>5</b>
Councillor	8th	Write-ins	2	1	-	-	3
Councillor	8th	Blanks	2	-	-	-	2
<b>Totals</b>			<b>4</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>5</b>
Senator in General Court	1st Hampden & Hampshire	Write-ins	2	1	-	-	3
Senator in General Court	1st Hampden & Hampshire	Blanks	2	-	-	-	2
<b>Totals</b>			<b>4</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>5</b>
Representative in General Court	12th Hampden	Write-ins	1	-	-	-	1
Representative in General Court	12th Hampden	Blanks	3	-	-	-	3
<b>Totals</b>			<b>4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4</b>

## Section 2: Administration

### State Primary, September 1, 2020 (continued)

Precinct # Race	District	Candidate Name	One	Grand			Total
				Two	Three	Four	
<b>Green-Rainbow Party (continued)</b>							
Representative in General Court	2nd Hampden	Write-ins	-	1	-	-	1
Representative in General Court	2nd Hampden	Blanks	-	-	-	-	-
<b>Totals</b>			<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>1</b>
Registrar of Probate	Hampden County	Write-ins	1	1	-	-	2
Registrar of Probate	Hampden County	Blanks	3	-	-	-	3
<b>Totals</b>			<b>4</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>5</b>
<b>Libertarian Party</b>							
Senator in Congress	n/a	Write-ins	1	-	6	-	7
Senator in Congress	n/a	Blanks	-	1	2	2	5
<b>Totals</b>			<b>1</b>	<b>1</b>	<b>8</b>	<b>2</b>	<b>12</b>
Representative in Congress	1st	Write-ins	1	-	6	-	7
Representative in Congress	1st	Blanks	-	1	2	2	5
<b>Totals</b>			<b>1</b>	<b>1</b>	<b>8</b>	<b>2</b>	<b>12</b>
Councillor	8th	Write-ins	1	-	4	-	5
Councillor	8th	Blanks	-	1	4	2	7
<b>Totals</b>			<b>1</b>	<b>1</b>	<b>8</b>	<b>2</b>	<b>12</b>
Senator in General Court	1st Hampden and Hampshire	Write-ins	1	-	4	-	5
Senator in General Court	1st Hampden and Hampshire	Blanks	-	1	4	2	7
<b>Totals</b>			<b>1</b>	<b>1</b>	<b>8</b>	<b>2</b>	<b>12</b>
Representative in General Court	12th Hampden	Write-ins	1	-	-	-	1
Representative in General Court	12th Hampden	Blanks	-	-	-	-	-
<b>Totals</b>			<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1</b>
Representative in General Court	2nd Hampden	Write-ins	-	-	4	-	4
Representative in General Court	2nd Hampden	Blanks	-	1	4	2	7
<b>Totals</b>			<b>-</b>	<b>1</b>	<b>8</b>	<b>2</b>	<b>11</b>
Registrar of Probate	Hampden County	Write-ins	1	-	4	-	5
Registrar of Probate	Hampden County	Blanks	-	1	4	2	7
<b>Totals</b>			<b>1</b>	<b>1</b>	<b>8</b>	<b>2</b>	<b>12</b>

## Section 2: Administration

### Master Town Election Results, (continued)

#### Federal Election, November 3, 2020

			Precinct #				Grand Total
			One	Two	Three	Four	Grand Total
<b>Voting Percentage Calculation</b>							
		Total Registered Voters	3,274	3,017	3,252	3,184	12,727
		Total Actual Voters	2,595	2,346	2,555	2,632	10,128
		Percent Turnout	79.3%	77.8%	78.6%	82.7%	79.6%
			<b>Grand Total</b>				
President and Vice President	n/a	Biden and Harris	1,419	1,268	1,311	1,263	5,261
President and Vice President	n/a	Hawkins and Walker	9	13	11	9	42
President and Vice President	n/a	Jorgensen and Cohen	26	26	30	37	119
President and Vice President	n/a	Trump and Pence	1,118	1,023	1,179	1,295	4,615
President and Vice President	n/a	Write-ins	15	6	9	12	42
President and Vice President	n/a	Blanks	8	10	15	16	49
			<b>2,595</b>	<b>2,346</b>	<b>2,555</b>	<b>2,632</b>	<b>10,128</b>
Senator in Congress	n/a	Edward J Markey	1,368	1,244	1,278	1,185	5,075
Senator in Congress	n/a	Kevin J O'Connor	1,090	997	1,185	1,336	4,608
Senator in Congress	n/a	Write-ins	45	23	16	28	112
Senator in Congress	n/a	Blanks	92	82	76	83	333
			<b>2,595</b>	<b>2,346</b>	<b>2,555</b>	<b>2,632</b>	<b>10,128</b>
Representative in Congress	1st	Richard E Neal	1,859	1,696	1,835	1,735	7,125
Representative in Congress	1st	Write-ins	110	73	83	111	377
Representative in Congress	1st	Blanks	626	577	637	786	2,626
			<b>2,595</b>	<b>2,346</b>	<b>2,555</b>	<b>2,632</b>	<b>10,128</b>
Councillor	8th	Mary E Hurley	1,876	1,711	1,812	1,760	7,159
Councillor	8th	Write-ins	64	50	56	57	227
Councillor	8th	Blanks	655	585	687	815	2,742
			<b>2,595</b>	<b>2,346</b>	<b>2,555</b>	<b>2,632</b>	<b>10,128</b>
Senator In General Court	1st Hampden & Hampshire	Eric P Lesser	1,872	1,679	1,781	1,727	7,059
Senator In General Court	1st Hampden & Hampshire	Write-ins	61	50	67	70	248
Senator In General Court	1st Hampden & Hampshire	Blanks	662	617	707	835	2,821
			<b>2,595</b>	<b>2,346</b>	<b>2,555</b>	<b>2,632</b>	<b>10,128</b>
Representative in General Court	12th Hampden	Angelo J Puppolo Jr	1,908	-	-	-	1,908
Representative in General Court	12th Hampden	Write-ins	56	-	-	-	56
Representative in General Court	12th Hampden	Blanks	631	-	-	-	631
			<b>2,595</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,595</b>
Representative in General Court	2nd Hampden	Brian M Ashe	-	1,710	1,812	1,752	5,274
Representative in General Court	2nd Hampden	Write-ins	-	43	50	54	147
Representative in General Court	2nd Hampden	Blanks	-	593	693	826	2,112
			<b>-</b>	<b>2,346</b>	<b>2,555</b>	<b>2,632</b>	<b>7,533</b>
Register of Probate	Hampden County	Rosemary A Saccomani	947	902	907	835	3,591
Register of Probate	Hampden County	Lori A Landers-Carvalho	1,286	1,119	1,260	1,352	5,017
Register of Probate	Hampden County	Write-ins	7	2	6	8	23
Register of Probate	Hampden County	Blanks	355	323	382	437	1,497
			<b>2,595</b>	<b>2,346</b>	<b>2,555</b>	<b>2,632</b>	<b>10,128</b>

## Section 2: Administration

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### Federal Election, November 3, 2020 (continued)

			Grand Total				
Question One	n/a	Yes	1,811	1,620	1,812	1,826	7,069
Question One	n/a	No	679	636	637	688	2,640
Question One	n/a	Blanks	105	90	106	118	419
<b>Totals</b>			<b>2,595</b>	<b>2,346</b>	<b>2,555</b>	<b>2,632</b>	<b>10,128</b>
Question Two	n/a	Yes	798	750	761	735	3,044
Question Two	n/a	No	1,629	1,465	1,617	1,729	6,440
Question Two	n/a	Blanks	168	131	177	168	644
<b>Totals</b>			<b>2,595</b>	<b>2,346</b>	<b>2,555</b>	<b>2,632</b>	<b>10,128</b>

## Section 2: Administration

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### Master Town Election Results (continued)

#### Democratic Presidential Primary, Tuesday, March 3, 2020

In accordance with the Warrant of the Town Council, the Presidential Primary was held four (4) precincts with polling hours from 7:00 A.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of all votes cast are as follows:

	Prec 1	Prec 2	Prec 3	Prec 4	Total
<b>Presidential Preference</b>					
Blanks	1	0	2	0	3
Deval Patrick	3	4	2	3	12
Amy Klobuchar	12	20	13	19	64
Elizabeth Warren	110	100	119	78	407
Michael Bennet	0	1	1	0	2
Michael R. Bloomberg	87	86	92	107	372
Tulsi Gabbard	6	8	4	3	21
Cory Booker	0	0	0	0	0
Julian Castro	0	0	0	0	0
Tom Steyer	2	1	1	4	8
Bernie Sanders	183	189	167	131	670
Joseph R. Biden	310	226	296	308	1140
John K. Delaney	1	1	0	1	3
Andrew Yang	2	1	0	0	3
Pete Buttigieg	24	31	34	23	112
Marianne Williamson	0	0	2	0	2
No Preference	2	3	0	3	8
Write-ins	1	1	5	0	7
<b>Total</b>	<b>744</b>	<b>672</b>	<b>738</b>	<b>680</b>	<b>2834</b>
No Preference	2	3	0	3	8
Write-ins	1	1	5	0	7
<b>Total</b>	<b>744</b>	<b>672</b>	<b>738</b>	<b>680</b>	<b>2834</b>
<b>State Committee Man</b>					
Blanks	227	224	274	251	976
Bruce Samuel Adams, Jr.	512	441	454	421	1828
Write-ins	5	4	5	7	21
<b>Total</b>	<b>744</b>	<b>669</b>	<b>733</b>	<b>679</b>	<b>2825</b>
<b>State Committee Woman</b>					
Blanks	206	206	245	227	884
Marygail B. Cokkinias	536	459	485	448	1928
Write-ins	3	4	3	4	14
<b>Total</b>	<b>745</b>	<b>669</b>	<b>733</b>	<b>679</b>	<b>2826</b>

## Section 2: Administration

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### Democratic Presidential Primary (continued)

#### Town Committee

Angela Thorpe	360	304	347	309	1320
James A. Thorpe	314	275	300	265	1154
James Peter Swarr	342	277	306	292	1217
Rolando A. Curtis	311	270	295	266	1142
Janice L. Curtis	324	276	304	280	1184
Lisa Kessler	341	301	338	327	1307
Joseph P. Manley	363	298	331	296	1288
Patrick T. Manley	416	338	356	337	1447
Heather A. Manley	360	301	328	301	1290
Frank E. Oglesby, Jr.	335	299	311	300	1245
Blanks	2				
Write-ins	16	19	13	11	59
<b>Total</b>	<b>3484</b>	<b>2958</b>	<b>3229</b>	<b>2984</b>	<b>12653</b>
<b>Total Votes Cast</b>	<b>745</b>	<b>669</b>	<b>733</b>	<b>679</b>	<b>2826</b>

## Section 2: Administration

### Information Technology Department

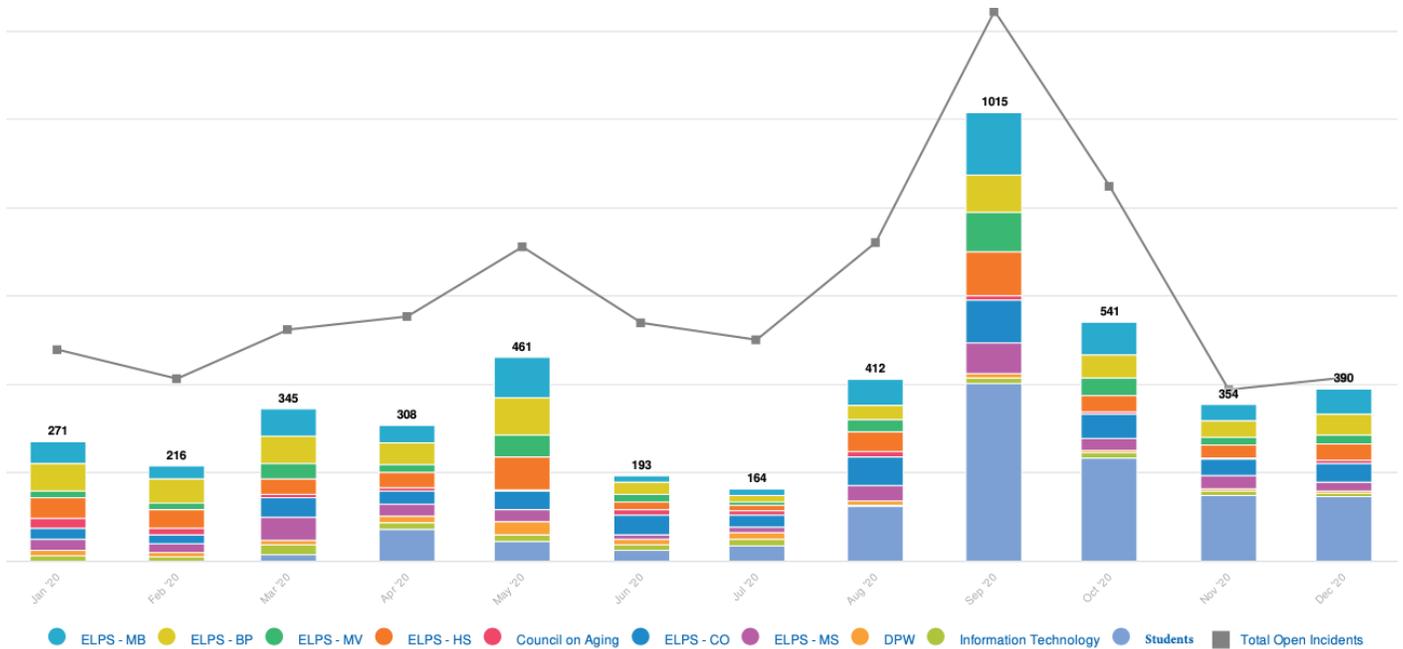
In 2020 the IT Department completed 4670 requests for assistance, an 13% increase from 2019, and a 51% increase from 2018. The largest number of requests came from assisting families with 1:1.

In 2020 the biggest challenge was providing remote support due to the pandemic. This included such tasks as resolving issues with family's home internet, setting up remote work solutions, and distributing devices to students that were not in our initial 1:1 program. To support the 1:1 program we repaired 209 chromebooks, with the majority of problems being broken screens. We did have 29 devices that were unrepairable.

Milestones for the GIS division for 2020 included consolidating GIS services and applications to streamline, and moving forward, upgrade GIS digital architecture/infrastructure. The impervious surface model was expanded to incorporate 3rd party billing software and largely automate the billing process. Asset management was expanded within GIS to reflect live asset updates and provide preliminary consequence of failure and probability of failure metrics alongside rudimentary replacement estimates.

Respectfully Submitted;

Ryan Quimby, IT Director



## Section 2: Administration

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### Human Resources

#### To the Citizens of East Longmeadow

With the task of re-establishing a Human Resources Departmental presence in the Fall of 2019, the focus has been committed to providing comprehensive employee services and benefits designed to develop and maintain a high quality workforce, create new streamlined processes and procedures while also meeting the needs of our community.

Human Resources serves as the official custodian for all confidential, municipal employee personnel records and is responsible for managing the Town's recruitment on onboarding process. The duties can generally be summed up in six main functions: recruitment, training and development, benefits administration, compensation, employee relations and compliance with federal and state employment laws.

Currently there are 140 full and 47 part time employees of the Town and Library. During the year, there were 12 new hires and 1 promotion.

Additionally, the department grew by the addition of one full time Human Resources Generalist in July, 2020. At that time, implementation and enforcement of Town policies, practices and procedures were greatly improved upon such as but not limited to FMLA, Workers' Compensation, Unemployment Compensation, employee onboarding and COBRA recordkeeping.

Human Resources has integrated new practices as well as revised old methods of general human resources management to keep up with the growing demands of the department and continues to derive assistance and cooperation from the Town Manager, Department Heads and staff to assist in the ongoing challenges.

I would like to extend to the Human Resources staff, Corinne Traghese, Benefits Administrator and Mariola Rivera, Human Resources Generalist my sincere appreciation for their service and support to both myself and the Town during an unprecedented pandemic and remaining proficient and professional throughout the year.

Respectfully submitted,

**Elaine C. Grimaldi, Human Resources Director**

## Section 3: Finance

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### Board of Assessors

#### To the Citizens of East Longmeadow:

2020 started off like any other year until the COVID19 pandemic changed the way of life and the way we do business. As of March 17, 2020, the town offices closed to public, with many services the town residents expected, now be provided remotely. Like all of us, we adapted to a new way of providing services while practicing social distancing to prevent the spread of this new virus.

This year due to the pandemic, the Assessors postponed our mandated cyclical inspection program until 2021 with the hopes the pandemic will abate. Although we postponed the cyclical inspections during 2020, this office will be back in the community completing these inspections over calendar year 2021. The Board of Assessors is required to complete all needed inspections by our FY 2023 full Recertification which will take place in spring/summer of 2022.

Any property with a building permit issued after July 1, 2019 or any property still under construction as of the July 1st date was visited to determine the additional value created by the new construction. There were over 500 properties visited due to a recent sale or improvements resulting from a building permit being issued. These inspections were unable to be postponed.

For the third year in a row, after a full sales review of the prior calendar year, it was determined the real estate market continued an upward trend. The Department of Revenue requires assessments to be at 100% market value which indicated the need again; to increase valuations approximately 3% for most residential properties. The Town saw an increase in overall property values and a small increase in the tax rate. The fiscal year 2021 tax rate increased from \$20.84 per thousand to \$21.06 per thousand.

Due to the pandemic and the closure of the town offices. The assessor's staff and taxpayers alike found new innovating way to communicate and provide documentation in order to process applications with supporting information, etc. Zoom became our new friend in order to continue to hold meetings and allowing the taxpayers an opportunity to continue to participate in open meetings from their own homes!

Each year we continue to encourage our residents to utilize the Town website which hosts a wealth of information including Property Record Cards and maps. Go to [www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov) home page and click on Property Information to view the latest data.

We wish to extend thanks to our staff for their efficient handling of matters pertaining to this office. The cooperation and assistance from all town departments is also appreciated.

Attached is the town's Assessment Report (State Form LA-4), the approved FY21 Tax Rate Recapitulation, a list of all Tax Exempt Properties within the Town and a 5 year Historical Comparison of the Town's total valuation.

Respectfully submitted,

**Martin J. Grudgen, Chairman**

**Marilyn Ghedini**

**J.W. Johnston, Clerk of the Board**

## Section 3: Finance

### Five Year Historical Comparison Report

FY	Tax Rate	Total Real & Personal Property Valuation	# of Parcels	Total RE & Personal Taxes Committed
2021	21.06	2,124,239,600	7,098	\$44,736,485.97
2020	20.84	2,055,314,900	7,103	\$42,832,762.52
2019	20.55	1,994,987,436	7,082	\$40,996,991.81
2018	20.94	1,914,799,543	7,071	\$40,095,902.43
2017	20.77	1,873,972,326	7,076	\$38,922,405.20

### FY 21 Tax Exempt Properties

LUC	MAP	BLOCK	LOT	LOCATION	OWNER	FY21 VALUE
900	8	6	16B	119 INDUSTRIAL DR	UNITED STATES POSTAL SERVICE	1,317,400
930	4	50	0	WESTWOOD AV	TOWN OF EAST LONGMEADOW	37,900
930	6	4A	0	CHESTNUT ST	TOWN OF EAST LONGMEADOW	151,800
930	11	4	A	DEER PARK DR	TOWN OF EAST LONGMEADOW	755,300
930	18	39	B	REAR CHESTNUT ST	TOWN OF EAST LONGMEADOW	700
930	18	40	0	CHESTNUT ST	TOWN OF EAST LONGMEADOW	23,800
930	19	33	0	INDUSTRIAL DR	TOWN OF EAST LONGMEADOW	45,200
930	1B	12	642	MELVIN AV	TOWN OF EAST LONGMEADOW	11,700
930	23	16A	0	REAR ELM ST	TOWN OF EAST LONGMEADOW	51,900
930	26	74A	0	ELM ST	TOWN OF EAST LONGMEADOW	10,300
930	27	29	0	MAPLE ST	TOWN OF EAST LONGMEADOW	108,900
930	27	30	1	MAPLE ST	TOWN OF EAST LONGMEADOW	107,900
930	27	31	0	MAPLE ST	TOWN OF EAST LONGMEADOW	180,700
930	27	181	0	MAPLE ST	TOWN OF EAST LONGMEADOW	72,000
930	27	31A	B	REAR NORTH MAIN ST	TOWN OF EAST LONGMEADOW	25,100
930	27	31B	15	REAR NORTH MAIN ST	TOWN OF EAST LONGMEADOW	128,300
930	2B	6	441	EUCLID AV	TOWN OF EAST LONGMEADOW	54,500
930	2B	7	444	51 LOMBARD AV	TOWN OF EAST LONGMEADOW	65,400
930	2B	19	450	MERELINE AV	TOWN OF EAST LONGMEADOW	54,500
930	2B	91	159	VINELAND AV	TOWN OF EAST LONGMEADOW	57,500
930	30	29	0	PROSPECT ST	TOWN OF EAST LONGMEADOW	152,200
930	39	13	0	SOMERS RD	TOWN OF EAST LONGMEADOW	107,900
930	40	53	0	CHESTNUT ST	TOWN OF EAST LONGMEADOW	149,200
930	46	29	0	PARKER ST	TOWN OF EAST LONGMEADOW	7,400
930	49	99	A	PILGRIM RD	TOWN OF EAST LONGMEADOW	1,700
930	49	108	10A	41 MAYFLOWER LN	TOWN OF EAST LONGMEADOW	12,800
930	49	48A	0	REAR PORTER RD	TOWN OF EAST LONGMEADOW	176,500
930	50	48	0	KIBBE RD	TOWN OF EAST LONGMEADOW	257,500
930	51	12	0	KIBBE RD	TOWN OF EAST LONGMEADOW	239,300
930	52	18	0	KIBBE RD	TOWN OF EAST LONGMEADOW	167,000
930	52	22	0	KIBBE RD	TOWN OF EAST LONGMEADOW	116,600
930	53	25A	0	386 SOMERS RD	TOWN OF EAST LONGMEADOW	402,900
930	58	8	0	PARKER ST	TOWN OF EAST LONGMEADOW	153,800
930	63	10B	0	REAR FERNWOOD DR	TOWN OF EAST LONGMEADOW	30,700
930	65	9	F-R	64 HAMPDEN RD	TOWN OF EAST LONGMEADOW	290,800
930	72	13	B	ALLEN ST	TOWN OF EAST LONGMEADOW	129,700

## Section 3: Finance

LUC	MAP	BLOCK	LOT	LOCATION	OWNER	FY21 VALUE
930	74	7	9A	PEACHTREE RD	TOWN OF EAST LONGMEADOW	400
930	74	8	B	REAR PEACHTREE RD	TOWN OF EAST LONGMEADOW	23,200
930	12A	62	0	COSGROVE ST	TOWN OF EAST LONGMEADOW	79,400
930	12A	69A	0	NORTH ST	TOWN OF EAST LONGMEADOW	1,600
930	12B	61	203	GATES AV	TOWN OF EAST LONGMEADOW	70,700
930	15A	76	640	ARCH ST	TOWN OF EAST LONGMEADOW	6,900
930	15A	77	651	ARCH ST	TOWN OF EAST LONGMEADOW	7,700
930	15A	78	649	LINDENDALE AV	TOWN OF EAST LONGMEADOW	6,800
930	15A	81	641	GASKELL ST	TOWN OF EAST LONGMEADOW	7,700
931	13	1A	0	328 NORTH MAIN ST	TOWN OF EAST LONGMEADOW	2,225,900
931	18	37	0	CHESTNUT ST	TOWN OF EAST LONGMEADOW	159,600
931	27	32	0	60 CENTER SQ	TOWN OF EAST LONGMEADOW	4,287,900
931	27	139	0	35 SCHOOL ST	TOWN OF EAST LONGMEADOW	207,400
931	28	21	0	84 SOMERS RD	TOWN OF EAST LONGMEADOW	961,700
931	2C	62	202	VINELAND AV	TOWN OF EAST LONGMEADOW	166,400
931	30	7	0	PROSPECT ST	TOWN OF EAST LONGMEADOW	994,300
931	38	66	0	REAR SOMERS RD	TOWN OF EAST LONGMEADOW	298,500
931	39	12	0	150 SOMERS RD	TOWN OF EAST LONGMEADOW	2,364,700
931	39	14	0	160-170 SOMERS RD	TOWN OF EAST LONGMEADOW	1,123,700
931	46	30	0	ALLEN ST	TOWN OF EAST LONGMEADOW	804,000
931	65	2	G	REAR HAMPDEN RD	TOWN OF EAST LONGMEADOW	1,094,400
931R	16	123	1	89 MAPLE ST	THE FRIENDS OF THE NORCROSS CENTER INC C	382,900
931R	16	214	2	87 MAPLE ST	TOWN OF EAST LONGMEADOW	186,700
931R	85	59	0	252 ALLEN ST	TOWN OF EAST LONGMEADOW	276,700
931V	10	4	0	84 DENSLOW RD	TOWN OF EAST LONGMEADOW	277,600
931V	12	9	11	82 HARKNESS AV	TOWN OF EAST LONGMEADOW	203,000
931V	13	18	0	SMITH AV	TOWN OF EAST LONGMEADOW	1,928,900
931V	13	23	0	391 NORTH MAIN ST	TOWN OF EAST LONGMEADOW	2,078,500
931V	27	1	0	SHAKER RD	TOWN OF EAST LONGMEADOW	1,395,000
931V	27	1A	0	SHAKER RD	TOWN OF EAST LONGMEADOW	126,900
931V	30	8	0	REAR PROSPECT ST	TOWN OF EAST LONGMEADOW	3,601,500
931V	56	1	B	124 PEASE RD	TOWN OF EAST LONGMEADOW	699,100
931V	85	21A	0	286 ALLEN ST	TOWN OF EAST LONGMEADOW	275,600
932	2	1	0	GERRARD AV	TOWN OF EAST LONGMEADOW	109,300
932	3	118	B	NELSON ST	TOWN OF EAST LONGMEADOW	7,700
932	26	18	0	CALKINS AV	TOWN OF EAST LONGMEADOW	128,900
932	2C	10	338	LULL ST	TOWN OF EAST LONGMEADOW	79,900
932	35	23	B	ELM ST	TOWN OF EAST LONGMEADOW	843,700
932	37	41B	B	PLEASANT ST	TOWN OF EAST LONGMEADOW	286,600
932	39	29	0	REAR INDIAN SPRING RD	TOWN OF EAST LONGMEADOW	72,200
932	3A	1	919	NIAGARA ST	TOWN OF EAST LONGMEADOW	60,200
932	3A	10	958	VINELAND AV	TOWN OF EAST LONGMEADOW	29,300
932	42	12	0	REAR CHESTNUT ST	TOWN OF EAST LONGMEADOW	115,500
932	48	100	31	PORTER RD	TOWN OF EAST LONGMEADOW	156,300
932	4A	10	460	VINELAND AV	TOWN OF EAST LONGMEADOW	86,800
932	4A	11	450	VINELAND AV	TOWN OF EAST LONGMEADOW	78,100
932	4A	12	453	VOYER AV	TOWN OF EAST LONGMEADOW	75,100
932	4A	13	417	PATTERSON AV	TOWN OF EAST LONGMEADOW	75,100

## Section 3: Finance

LUC	MAP	BLOCK	LOT	LOCATION	OWNER	FY21 VALUE
932	4A	14	456	VOYER AV	TOWN OF EAST LONGMEADOW	97,000
932	4A	15	416	PATTERSON AV	TOWN OF EAST LONGMEADOW	47,600
932	4A	16	412	PATTERSON AV	TOWN OF EAST LONGMEADOW	78,600
932	4A	17	406	PATTERSON AV	TOWN OF EAST LONGMEADOW	89,600
932	50	11A	0	KIBBE RD	TOWN OF EAST LONGMEADOW	1,450,000
932	61	23	0	PARKER ST	TOWN OF EAST LONGMEADOW	886,400
932	61	66	0	PARKER ST	TOWN OF EAST LONGMEADOW	381,800
932	62	11	54A	FERNWOOD DR	TOWN OF EAST LONGMEADOW	196,500
932	63	10A	0	KIBBE RD	TOWN OF EAST LONGMEADOW	220,400
932	73	42	0	TANGLEWOOD DR	TOWN OF EAST LONGMEADOW	43,100
932	74	1A	C	PARKER ST	TOWN OF EAST LONGMEADOW	24,200
932	87	35	0	REAR TANGLEWOOD DR	TOWN OF EAST LONGMEADOW	29,300
932	90	7	0	HAMPDEN RD	TOWN OF EAST LONGMEADOW	217,300
932	92	13	0	MILL RD	TOWN OF EAST LONGMEADOW	225,900
932	92	13A	0	REAR MILL RD	TOWN OF EAST LONGMEADOW	18,000
932	15B	7	283	GROVE AV	TOWN OF EAST LONGMEADOW	130,800
932	15C	5	440	VINELAND AV	TOWN OF EAST LONGMEADOW	129,700
932	15C	10	420	PATTERSON AV	TOWN OF EAST LONGMEADOW	5,400
933V	26	85	0	ELMCREST ST	TOWN OF EAST LONGMEADOW	108,600
933V	26	86	0	ELMCREST ST	TOWN OF EAST LONGMEADOW	172,200
933V	12B	23	0	GATES AV	TOWN OF EAST LONGMEADOW	516,100
934	17	33	10	180 MAPLE ST	TOWN OF EAST LONGMEADOW	26,585,400
934	36	86	0	175 MAPLESHADE AV	TOWN OF EAST LONGMEADOW	7,004,400
934	37	1	0	50 HANWARD HL	TOWN OF EAST LONGMEADOW	24,282,300
934	60	51	0	607 PARKER ST	TOWN OF EAST LONGMEADOW	9,823,000
934	65	25	0	77 HAMPDEN RD	TOWN OF EAST LONGMEADOW	6,526,200
936	1B	42	PT/G	ODION AV	TOWN OF EAST LONGMEADOW	3,900
936	2A	65	82	MORNINGSIDE RD	TOWN OF EAST LONGMEADOW	2,900
936	34	24	0	76 DAWES ST	TOWN OF EAST LONGMEADOW	18,100
936	3A	14	649	DONALD AV	TOWN OF EAST LONGMEADOW	6,400
936	3B	58	205	SMITH AV	TOWN OF EAST LONGMEADOW	37,600
936	3B	59	202	SMITH AV	TOWN OF EAST LONGMEADOW	14,700
936	57	8	0	5 MEADOWLARK DR	TOWN OF EAST LONGMEADOW	40,300
936	57	39	57	48 COUNTRY CLUB DR	TOWN OF EAST LONGMEADOW	43,500
936	61	46A	35	50 HIGH PINE CR	TOWN OF EAST LONGMEADOW	156,400
936	70	7	0	430 PORTER RD	TOWN OF EAST LONGMEADOW	139,200
936	74	25	19	47 HIGH PINE CR	TOWN OF EAST LONGMEADOW	144,000
936	74	7A	0	REAR PARKER ST	TOWN OF EAST LONGMEADOW	33,500
936	93	1	B-1	PINEYWOODS DR	TOWN OF EAST LONGMEADOW	21,300
936	94	48B	0	GLEN HEATHER LN	TOWN OF EAST LONGMEADOW	8,200
936	15A	29	404	MELROSE AV	TOWN OF EAST LONGMEADOW	6,800
936	15A	35	357	MELROSE AV	TOWN OF EAST LONGMEADOW	4,000
936	15B	31	59	TERRACE AV	TOWN OF EAST LONGMEADOW	2,800
936	15B	32	63	TERRACE AV	TOWN OF EAST LONGMEADOW	2,600
936	15B	33	66	TERRACE AV	TOWN OF EAST LONGMEADOW	2,700
942	21	5A	2	1 DENSLOW RD	BAY PATH COLLEGE	11,717,300
946	21	5B	4	SHAKER RD	BAY PATH COLLEGE	48,100
954	16	104	7	26 BALDWIN ST	HOLY TRINITY HOME ASSOC INC	271,000

## Section 3: Finance

LUC	MAP	BLOCK	LOT	LOCATION	OWNER	FY21 VALUE
954	27	20	3	CRANE AV	GUNTHER ROWLEY AMERICAN	234,700
954	40	7	0	43 CHESTNUT ST	MASONIC TEMPLE OF EAST LONGMEADOW INC	569,500
954	4A	7	584	213 VINELAND AV	SISTO LOMBARDI # 64 ITALIAN AMERICAN WAR	255,600
957	6	9	0	305 MAPLE ST	FAIRVIEW EXTENDED CARE SERVICE BERKSHIRE	24,590,800
957	10	14	3	159 DENSLOW RD	LOWER PIONEER VALLEY EDUCATIONAL CORPORA	533,100
959R	7	2	0	378 CHESTNUT ST	CIL REALTY OF MASSACHUSETTS INC	442,800
959R	16	88	0	53 GLENDALE RD	THIRD ASSOCIATION OF PROPERTIES INC	294,100
959R	24	96	21	80 DAY AV	CENTER FOR HUMAN DEVELOPMENT INC	274,100
959R	25	48	0	46 MAPLESHADE AV	GREENWOOD PARK II INC	269,800
959R	28	65	0	15 WESTERNVIEW DR	MENTAL HEALTH ASSOCIATION INC	269,600
959R	37	30	0	190 PLEASANT ST	MULTICULTURAL COMMUNITY SERVICES OF THE	272,500
959R	3B	91	575	191 VINELAND AV	MULTI CULTURAL COMMUNITY SERV OF THE PIO	226,000
959R	48	1	166	22 PORTER RD	CENTER FOR HUMAN DEVELOPMENT INC	368,100
959R	52	23	D	39 KIBBE RD	CENTER FOR HUMAN DEVELOPMENT INC	345,100
959R	58	1A	1	742 PARKER ST	CENTER FOR HUMAN DEVELOPMENT INC	442,200
959R	66	27	1	474 SOMERS RD	CENTER FOR HUMAN DEVELOPMENT INC	302,500
959R	72	12	3	218 ALLEN ST	CIL REALTY OF MASSACHUSETTS INC	280,900
959R	89	54	6	17 ANGELA LN	CIL REALTY OF MASSACHUSETTS INC	438,000
960	2	29	0	DWIGHT RD	ROMAN CATHOLIC BISHOP OF SPRINGFIELD	2,900,400
960	5	3	B	317 WESTWOOD AV	NEW LIFE BAPTIST CHURCH	894,600
960	17	22	1	110 MAPLE ST	ROMAN CATHOLIC BISHOP OF SPRINGFIELD DIO	2,946,500
960	27	100	0	30 SOMERS RD	ODRES NUEVOS	388,500
960	27	159	0	7 SOMERS RD	FIRST CONGREGATIONAL SOCIETY IN EAST LON	1,803,700
960	30	28	0	400 PROSPECT ST	GREEK ORTHODOX CHURCH OF ST LUKE INC	2,448,700
960	36	1	B	181 ELM ST	ST PAULS EVANGELICAL LUTHERAN CHURCH	1,789,200
960	36	51	0	1 PORTER RD	ST MARKS EPISCOPAL CHURCH OF EAST LONG	2,066,100
960	40	8	0	215 SOMERS RD	METHODIST CHURCH TRUSTEES OF EAST LONG	1,769,900
960	78	9	1	48 PARKER ST	FIRST BAPTIST CHURCH OF EAST LONGMEADOW	3,400,000
960	79	21	0	93 MEADOWBROOK RD	INTERNATIONAL FAITH OUTREACH MINISTRY IN	587,100
961R	3	4	D	175 BRAEBURN RD	ROMAN CATHOLIC BISHOP OF SPFLD	301,200
961R	5	3A	A	315 WESTWOOD AV	NEW LIFE BAPTIST CHURCH	234,200
961R	24	142	7	14 MELODY LN	ST MARKS EPISCOPAL CHURCH OF EAST LONGME	238,300
961R	52	26	D	15 KIBBE RD	CORNERSTONE CHURCH	3,242,200
961R	59	64	3	239 PORTER RD	FIRST CONGREGATIONAL CHURCH OF EAST LONG	325,100
961R	78	10	2A	72 PARKER ST	FIRST BAPTIST CHURCH OF EAST LONGMEADOW	287,800
961R	94	5	8	26 SOMERSVILLE RD	APOSTOLIC CHURCH OF ENFIED INC	295,100
961R	14A	1	3A	8 BARTLETT AV	GRABOWSKI SCOTT TR +	304,700
962	17	22	B	128 MAPLE ST	ROMAN CATHOLIC BISHOP OF SPRINGFIELD DIO	221,500
962	27	126	4	59 SOMERS RD	ROMAN CATHOLIC BISHOP OF SPRINGFIELD DIO	1,143,800
962V	27	81	0	PLEASANT ST	GREENLAWN CEMETERY ASSOCIATION	159,700
962V	27	102	0	REAR SOMERS RD	ODRES NUEVOS	3,600
962V	27	164	0	60-70 PROSPECT ST	FIRST CONGREGATIONAL CHURCH OF EAST LONG	98,700
962V	27	159A	A	SOMERS RD	FIRST CONGREGATIONAL CHURCH OF EAST LONG	12,900
962V	43	31	0	PROSPECT ST	BILLINGS HILL CEMETERY ASSOCIATION	152,600
962V	43	32	0	PROSPECT ST	BILLINGS HILL CEMETERY ASSOCIATION	96,700
962V	70	52	0	PORTER RD	BROOKSIDE CEMETERY ASSOCIATION	91,300
962V	77	58	0	HAMPDEN RD	BAPTIST BIBLE CEMETERY ASSOC	168,500
962V	79	21A	0	MEADOWBROOK RD	INTERNATIONAL FAITH OUTREACH MINISTRY IN	56,700

## Section 3: Finance

LUC	MAP	BLOCK	LOT	LOCATION	OWNER	FY21 VALUE
970	24	16	0	VILLAGE GREEN CR	EAST LONGMEADOW HOUSING AUTHORITY	2,614,700
970	28	34	0	53 WOODLAWN ST	EAST LONGMEADOW HOUSING AUTHORITY	2,329,600
970	39	2	C2	SOMERS RD	EAST LONGMEADOW HOUSING AUTHORITY	4,644,000
970R	1A	7	53	39 WOOD AV	EAST LONGMEADOW HOUSING AUTHORITY	146,100
970R	1A	67	164	27 BARNUM ST	EAST LONGMEADOW HOUSING AUTHORITY	156,000
970R	2B	58	53	3 LYRIC AV	EAST LONGMEADOW HOUSING AUTHORITY	178,300
970R	2C	21	362	1 LULL ST	EAST LONGMEADOW HOUSING AUTHORITY	110,900
970R	85	46	9	38 HOLLAND DR	EAST LONGMEADOW HOUSING AUTHORITY	162,600
970R	12B	29	100	46 THOMPkins AV	EAST LONGMEADOW HOUSING AUTHORITY	191,400
980	4	54	0	WESTWOOD AV	FRANCONIA GOLF COURSE	3,053,800
990	39	30	C-2	110 SOMERS RD	BROWNSTONE GARDENS III INC	2,193,800
996	7	5	0	420 CHESTNUT ST	FIELDS AT CHESTNUT CONDOMINIUM	—
996	10	2	0	180 DENSLOW RD	DENSLOW PARK OFFICE C/O VALLEY PLANNING	—
996	10	3	0	265 BENTON DR	BENTON PROFESSIONAL	—
996	14	11	0	264 NORTH MAIN ST	CONDOMINIUM EAST OFFICES INC	—
996	22	9	0	DEER PARK DR	DEER PARK BUSINESS CENTER	—
996	25	4	0	200 NORTH MAIN ST	MEADOW PLACE CONDOMINIUM ASSOCIATION	—
996	80	1	H	PINEHURST DR	THE ELMS RESIDENTIAL CONDOMINIUM TRUST	—
997	11	7	0	DEER PARK DR	BOSTON AND MAINE CORPORATION	55,000

**COUNT: 192**

**TOTAL VALUE OF ALL EXEMPT PROPERTIES**

**200,876,800**

# Section 3: Finance

MASSACHUSETTS DEPARTMENT OF REVENUE  
 DIVISION OF LOCAL SERVICES  
 BUREAU OF LOCAL ASSESSMENT

**East Longmeadow**  
 TOWN

## ASSESSMENT/CLASSIFICATION REPORT as of January 1, 2020 Fiscal Year 2021

Property Type	Parcel Count	Class1 Residential	Class2 Open Space	Class3 Commercial	Class4 Industrial	Class5 Pers Prop
101	5,489	1,594,158,900				
102	185	71,145,800				
MISC 103,109	9	3,728,500				
104	47	10,652,400				
105	4	1,060,800				
111-125	6	31,913,800				
130-32,106	523	23,510,900				
200-231	0		0			
300-393	295			188,435,600		
400-442	79				107,367,400	
450-452	0				0	
CH 61 LAND	1	1	0	3,000		
CH 61A LAND	6	8	0	242,000		
CH 61B LAND	7	0	0	647,600		
012-043	23	8,268,466	0	5,693,634	0	
501	219					5,868,400
502	183					10,251,400
503	1					58,500
504	5					49,436,300
505	2					4,219,800
506	1					6,807,700
508	4					768,700
550-552	0					0
<b>TOTALS</b>	<b>7,098</b>	<b>1,744,439,566</b>	<b>0</b>	<b>195,021,834</b>	<b>107,367,400</b>	<b>77,410,800</b>
<b>Real and Personal Property Total Value</b>						2,124,239,600
<b>Exempt Parcel Count &amp; Value</b>						192      200,876,800

For CH 61, 61A and 61B Land: enter the mixed use parcel count in the left-hand box, and enter the 100% Chapter land parcel count in the right-hand box.

Signatures
<p><b>Board of Assessors</b></p> <p><b>Diane L. Bishop, Dir of Assessing , East Longmeadow , diane.bishop@eastlongmeadowma.gov 413-525-5400   9/30/2020 3:21 PM</b>  <b>Comment:</b> Submitted on behalf of Assessors Grudgen, Ghedini and Johnston. Signatures on file.</p>

Comments
No comments to display.

Documents
No documents have been uploaded.

NOTE : The information was Approved on 10/1/2020

# Section 3: Finance

MASSACHUSETTS DEPARTMENT OF REVENUE  
 DIVISION OF LOCAL SERVICES  
 BUREAU OF ACCOUNTS

**East Longmeadow**  
 TOWN

## TAX RATE RECAPITULATION Fiscal Year 2021

**I. TAX RATE SUMMARY**

Ia. Total amount to be raised (from page 2, IIe)	\$ 72,251,256.97
Ib. Total estimated receipts and other revenue sources (from page 2, IIIe)	27,514,771.00
Ic. Tax Levy (Ia minus Ib)	\$ 44,736,485.97
Id. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	82.1206	36,737,870.70	1,744,439,566.00	21.06	36,737,897.26
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	9.1808	4,107,167.30	195,021,834.00	21.06	4,107,159.82
Net of Exempt					
Industrial	5.0544	2,261,160.95	107,367,400.00	21.06	2,261,157.44
<b>SUBTOTAL</b>	<b>96.3558</b>		<b>2,046,828,800.00</b>		<b>43,106,214.52</b>
Personal	3.6442	1,630,287.02	77,410,800.00	21.06	1,630,271.45
<b>TOTAL</b>	<b>100.0000</b>		<b>2,124,239,600.00</b>		<b>44,736,485.97</b>

MUST EQUAL 1C

**Assessors**

Marilyn Ghedini, Board of Assessors , East Longmeadow , diane.bishop@eastlongmeadowma.gov 413-525-5400 | 11/18/2020 2:42 PM  
 Comment: Marilyn Ghedini

Martin J Grudgen, Board of Assessors , East Longmeadow , diane.bishop@eastlongmeadowma.gov 413-525-5400 | 11/17/2020 1:41 PM  
 Comment: yes

J. William Johnston, Board of Assessors , East Longmeadow , diane.bishop@eastlongmeadowma.gov 413-525-5400 | 11/12/2020 3:10 PM  
 Comment:

Do Not Write Below This Line --- For Department of Revenue Use Only

**Reviewed By:** James Podolak  
**Date:** 12/01/2020  
**Approved:** Deborah Wagner  
**Director of Accounts:** Mary Jane Handy

NOTE : The information was Approved on 12/1/2020

*Mary Jane Handy*

# Section 3: Finance

MASSACHUSETTS DEPARTMENT OF REVENUE  
 DIVISION OF LOCAL SERVICES  
 BUREAU OF ACCOUNTS

**East Longmeadow**  
 TOWN

## TAX RATE RECAPITULATION Fiscal Year 2021

**II. Amounts to be raised**

IIa.	Appropriations (col.(b) through col.(g) from page 4)	<u>71,602,790.00</u>
IIb.	Other amounts to be raised	
1.	Amounts certified for tax title purposes	<u>0.00</u>
2.	Debt and interest charges not included on page 4	0.00
3.	Final Awards	0.00
4.	Total overlay deficit	0.00
5.	Total cherry sheet offsets (see cherry sheet 1-ER)	33,767.00
6.	Revenue deficits	0.00
7.	Offset receipts deficits Ch. 44, Sec. 53E	0.00
8.	CPA other unappropriated/unreserved	<u>0.00</u>
9.	Snow and ice deficit Ch. 44, Sec. 31D	0.00
10.	Other :	0.00
	TOTAL IIb (Total lines 1 through 10)	<u>33,767.00</u>
IIc.	State and county cherry sheet charges (C.S. 1-EC)	460,661.00
IId.	Allowance for abatements and exemptions (overlay)	154,038.97
IIE.	Total amount to be raised (Total IIa through IId)	<u>72,251,256.97</u>

**III. Estimated receipts and other revenue sources**

IIIa.	Estimated receipts - State	
1.	Cherry sheet estimated receipts (C.S. 1-ER Total)	13,940,660.00
2.	Massachusetts school building authority payments	668,807.00
	TOTAL IIIa	<u>14,609,467.00</u>
IIIb.	Estimated receipts - Local	
1.	Local receipts not allocated (page 3, col (b) Line 24)	<u>4,261,112.00</u>
2.	Offset Receipts (Schedule A-1)	<u>0.00</u>
3.	Enterprise Funds (Schedule A-2)	<u>6,118,554.00</u>
4.	Community Preservation Funds (See Schedule A-4)	<u>465,781.00</u>
	TOTAL IIIb	<u>10,845,447.00</u>
IIIc.	Revenue sources appropriated for particular purposes	
1.	Free cash (page 4, col (c))	<u>507,197.00</u>
2.	Other available funds (page 4, col (d))	<u>1,552,660.00</u>
	TOTAL IIIc	<u>2,059,857.00</u>
IIId.	Other revenue sources appropriated specifically to reduce the tax rate	
1a.	Free cash..appropriated on or before June 30, 2020	0.00
1b.	Free cash..appropriated on or after July 1, 2020	0.00
2.	Municipal light surplus	0.00
3.	Other source :	0.00
	TOTAL IIId	<u>0.00</u>
IIIe.	Total estimated receipts and other revenue sources (Total IIIa through IIId)	<u>27,514,771.00</u>

**IV. Summary of total amount to be raised and total receipts from all sources**

a.	Total amount to be raised (from IIE)	<u>72,251,256.97</u>
b.	Total estimated receipts and other revenue sources (from IIIe)	<u>27,514,771.00</u>
c.	Total real and personal property tax levy (from Ic)	<u>44,736,485.97</u>
d.	Total receipts from all sources (total IVb plus IVc)	<u>72,251,256.97</u>

NOTE : The information was Approved on 12/1/2020

# Section 3: Finance

MASSACHUSETTS DEPARTMENT OF REVENUE  
 DIVISION OF LOCAL SERVICES  
 BUREAU OF ACCOUNTS

**East Longmeadow**

TOWN

## TAX RATE RECAPITULATION Fiscal Year 2021

LOCAL RECEIPTS NOT ALLOCATED \*

		Receipt Type Description	(a) Actual Receipts Fiscal 2020	(b) Estimated Receipts Fiscal 2021
==>	1.	MOTOR VEHICLE EXCISE	2,345,609.83	2,350,000.00
	2.	OTHER EXCISE		
==>		a.Meals	247,422.26	176,700.00
==>		b.Room	0.00	0.00
==>		c.Other	62,909.12	65,000.00
==>		d.Cannabis	0.00	0.00
==>	3.	PENALTIES AND INTEREST ON TAXES AND EXCISES	206,506.36	205,000.00
==>	4.	PAYMENTS IN LIEU OF TAXES	100,103.42	84,878.00
	5.	CHARGES FOR SERVICES - WATER	0.00	0.00
	6.	CHARGES FOR SERVICES - SEWER	0.00	0.00
	7.	CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
	8.	CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00
	9.	OTHER CHARGES FOR SERVICES	0.00	0.00
	10.	FEES	45,410.14	45,000.00
		a.Cannabis Impact Fee	0.00	0.00
		b.Community Impact Fee Short Term Rentals	0.00	0.00
	11.	RENTALS	134,430.61	105,000.00
	12.	DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
	13.	DEPARTMENTAL REVENUE - LIBRARIES	0.00	0.00
	14.	DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00
	15.	DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
	16.	OTHER DEPARTMENTAL REVENUE	54,422.41	55,000.00
	17.	LICENSES AND PERMITS	457,931.47	500,000.00
	18.	SPECIAL ASSESSMENTS	33,198.78	30,000.00
==>	19.	FINES AND FORFEITS	12,097.00	10,000.00
==>	20.	INVESTMENT INCOME	169,445.63	105,000.00
==>	21.	MEDICAID REIMBURSEMENT	159,197.83	194,599.00
==>	22.	MISCELLANEOUS RECURRING (UPLOAD REQUIRED)	291,646.52	185,000.00
	23.	MISCELLANEOUS NON-RECURRING (UPLOAD REQUIRED)	75,765.47	149,935.00
	24.	<b>Totals</b>	<b>4,396,096.85</b>	<b>4,261,112.00</b>

**Accounting Officer**

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

**Stephen Lonergan, Accountant , East Longmeadow , stephen.lonergan@eastlongmeadowma.gov 413-525-5400 | 11/24/2020 3:18 PM**

**Comment:**

\* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or departmental revolving funds per Chapter 44, Section 53E 1/2. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2021 estimated receipts to FY 2020 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF).

**NOTE : The information was Approved on 12/1/2020**

# Section 3: Finance

MASSACHUSETTS DEPARTMENT OF REVENUE  
 DIVISION OF LOCAL SERVICES  
 BUREAU OF ACCOUNTS

**East Longmeadow**

TOWN

## TAX RATE RECAPITULATION Fiscal Year 2021

APPROPRIATIONS									AUTHORIZATIONS	
									MEMO ONLY	
City/Town Council or Town Meeting Dates	FY*	(a) Total Appropriations Of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash (See B-1)	(d) From Other Available Funds (See B-2)	(e) From Offset Receipts (See A-1)	(f) From Enterprise Funds (See A-2)	(g) From Community Preservation Funds (See A-4)	(h) *** Departmental Revolving Funds	(i) Borrowing Authorization (Other)
01/28/2020	2020	28,153.00	0.00	28,153.00	0.00	0.00	0.00	0.00	0.00	0.00
02/11/2020	2020	113,101.00	0.00	0.00	0.00	0.00	0.00	113,101.00	0.00	0.00
02/25/2020	2020	208,196.00	0.00	208,196.00	0.00	0.00	0.00	0.00	0.00	0.00
03/10/2020	2020	270,848.00	0.00	270,848.00	0.00	0.00	0.00	0.00	0.00	0.00
06/23/2020	2020	21,950.00	0.00	0.00	21,950.00	0.00	0.00	0.00	0.00	0.00
07/21/2020	2021	72,335,725.00	64,728,941.00	0.00	1,135,550.00	0.00	6,118,554.00	352,680.00	196,500.00	3,321,838.00
10/22/2019	2020	260,000.00	0.00	0.00	260,000.00	0.00	0.00	0.00	0.00	0.00
11/12/2019	2020	135,160.00	0.00	0.00	135,160.00	0.00	0.00	0.00	0.00	0.00
11/10/2020	2021	-1,770,343.00	-1,770,343.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>		<b>71,602,790.00</b>	<b>62,958,598.00</b>	<b>507,197.00</b>	<b>1,552,660.00</b>	<b>0.00</b>	<b>6,118,554.00</b>	<b>465,781.00</b>		

\* Enter the fiscal year to which the appropriation relates.  
 \*\* Appropriations included in column (b) must not be reduced by local receipts or any other funding source. Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.  
 \*\*\* Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

**Clerk**  
 I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.  
 Jeanne Quaglietti, Town Clerk/Clerk of the Council , East Longmeadow , jeanne.quaglietti@eastlongmeadowma.gov 413-525-5400 | 11/20/2020 9:17 AM  
 Comment:

NOTE : The information was Approved on 12/1/2020

# Section 3: Finance

## Combined Balance Sheet - All Fund Types and Account Groups as of June 30, 2020

	Governmental Fund Types			Enterprise	Fiduciary Fund Types		Account Groups Long-term Debt	Totals
	General	Special Revenue	Capital Projects		Trust and Agency			
<b>ASSETS</b>								
Cash and Investments	\$ 5,881,846	\$ 4,948,753	\$ 1,616,595	\$ 2,784,153	\$ 12,493,786	\$ -	\$ -	\$ 27,725,132
Receivables:								
Property Taxes	689,949	4,520	-	-	-	-	-	694,469
Less: Allowance for Uncollectable Accounts	(1,388,948)	-	-	-	-	-	-	(1,388,948)
Excise Taxes	254,002	-	-	-	-	-	-	254,002
Tax Liens	652,110	2,435	-	18,268	-	-	-	672,813
Tax Foreclosures	70,167	-	-	-	-	-	-	70,167
User Charges	-	-	-	868,493	-	-	-	868,493
Other	92,049	597,830	-	58,764	-	-	-	748,644
Due from other governments	-	290,597	-	-	-	-	-	290,597
Amounts to be provided - Payment of Debts	-	-	-	-	-	14,612,497	-	14,612,497
<b>Total Assets</b>	<b>\$ 6,251,175</b>	<b>\$ 5,844,136</b>	<b>\$ 1,616,595</b>	<b>\$ 3,729,678</b>	<b>\$ 12,493,786</b>	<b>\$ 14,612,497</b>	<b>\$ 14,612,497</b>	<b>\$ 44,547,866</b>
<b>LIABILITIES AND FUND EQUITY</b>								
Liabilities:								
Accounts payable	\$ 16,797	\$ 153	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,950
Accrued payroll and withholdings (EE Withholdings)	784,750	45,660	-	24,282	-	-	-	854,692
Other Liabilities	-	-	-	-	890,163	-	-	890,163
Deferred revenue:								
Real and personal property taxes	(698,999)	4,520	-	-	-	-	-	(694,479)
Other	1,067,482	890,862	-	945,525	-	-	-	2,903,869
Bonds payable	-	-	-	-	-	14,612,497	-	14,612,497
<b>Total Liabilities</b>	<b>\$ 1,170,029</b>	<b>\$ 941,196</b>	<b>\$ -</b>	<b>\$ 969,807</b>	<b>\$ 890,163</b>	<b>\$ 14,612,497</b>	<b>\$ 14,612,497</b>	<b>\$ 18,583,693</b>
Fund Equity:								
Reserved for encumbrances	\$ 542,183	\$ -	\$ -	\$ 140,993	\$ -	\$ -	\$ -	\$ 683,176
Reserved for petty cash	2,720	-	-	-	-	-	-	2,720
Reserved for debt service	416,738	-	-	-	-	-	-	416,738
Reserve for Subsequent Years Expenditures	-	-	-	-	-	-	-	-
Undesignated fund balance	4,119,505	4,902,940	1,616,595	2,618,877	11,603,623	-	-	24,861,539
<b>Total Fund Equity</b>	<b>\$ 5,081,146</b>	<b>\$ 4,902,940</b>	<b>\$ 1,616,595</b>	<b>\$ 2,759,871</b>	<b>\$ 11,603,623</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,964,174</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 6,251,175</b>	<b>\$ 5,844,136</b>	<b>\$ 1,616,595</b>	<b>\$ 3,729,678</b>	<b>\$ 12,493,786</b>	<b>\$ 14,612,497</b>	<b>\$ 14,612,497</b>	<b>\$ 44,547,866</b>

# Section 3: Finance

## TOWN OF EAST LONGMEADOW, MASSACHUSETTS STATEMENT OF REVENUES AND EXPENDITURES - BUDGETARY BASIS - (NON-GAAP) - BUDGET AND ACTUAL - GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2020

	Budgeted Amounts				Actual Budgetary Basis	Amounts Carried Forward to Next Year	Variance with Final Budget Positive (Negative)
	Amounts Carried Forward from Prior Year	Original Budget	Final Budget				
<b>Revenues:</b>							
Property Taxes	\$ -	\$ 42,658,678	\$ 42,658,678	\$ 42,501,162	\$ -	\$ (157,516)	
Intergovernmental	-	14,767,844	14,767,844	14,721,889	-	(45,955)	
Excise and Other Taxes	-	2,757,008	2,757,008	2,695,881	-	(61,127)	
Licenses, Permits, Fees	-	1,107,210	1,107,210	1,058,808	-	(48,402)	
Interest on Taxes	-	263,500	263,500	183,328	-	(80,172)	
Investment Income	-	150,000	150,000	169,445	-	19,445	
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 61,704,240</b>	<b>\$ 61,704,240</b>	<b>\$ 61,330,513</b>	<b>\$ -</b>	<b>(373,727)</b>	
<b>Expenditures:</b>							
<b>Current:</b>							
General Government	\$ 77,624	\$ 3,031,302	\$ 3,124,879	\$ 2,688,246	\$ 156,374	\$ 280,259	
Public Safety	35,919	5,225,124	5,271,256	5,054,742	29,358	187,156	
Public Works	234,516	5,155,369	5,706,557	4,829,646	229,823	647,088	
Education	259,714	31,182,410	31,682,972	31,426,737	116,417	139,818	
Health and Human Services	4,091	798,848	832,940	725,864	7,566	99,510	
Culture and Recreation	477	1,079,373	1,051,678	994,709	1,216	55,753	
Employee Benefits and Insurance	4,099	10,709,575	10,713,674	10,501,480	1,429	210,765	
State Assessments	-	456,988	456,988	463,096	-	(6,108)	
Debt Service:							
Principal	-	2,359,351	2,359,351	2,359,351	-	-	
Interest	-	544,258	437,787	429,187	-	8,600	
<b>Total Expenditures</b>	<b>\$ 616,440</b>	<b>\$ 60,542,598</b>	<b>\$ 61,638,082</b>	<b>\$ 59,473,058</b>	<b>\$ 542,183</b>	<b>\$ 1,622,841</b>	
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>\$ (616,440)</b>	<b>\$ 1,161,642</b>	<b>\$ 66,158</b>	<b>\$ 1,857,455</b>	<b>\$ (542,183)</b>	<b>\$ 1,249,114</b>	
<b>Other Financing Sources (Uses):</b>							
Operating Transfers In	\$ -	\$ 106,280	\$ 106,280	\$ 292,352	\$ -	\$ 186,072	
Operating Transfers Out	-	(1,296,922)	(1,296,075)	(1,296,075)	-	-	
Sale of Capital Assets	-	-	-	-	-	-	
<b>Total Other Financing Sources (Uses)</b>	<b>\$ -</b>	<b>\$ (1,161,642)</b>	<b>\$ (1,189,795)</b>	<b>\$ (1,003,723)</b>	<b>\$ -</b>	<b>\$ 186,072</b>	
<b>Net Change in Budgetary Fund Balance</b>	<b>\$ (616,440)</b>	<b>\$ -</b>	<b>\$ (1,123,637)</b>	<b>\$ 853,732</b>	<b>\$ (542,183)</b>	<b>\$ 1,435,186</b>	
<b>Other Budgetary Items:</b>							
Free Cash and Other Reserves	-	-	507,197	-	-	-	
Prior Year Encumbrances	616,440	-	616,440	-	-	-	
<b>Total Other Budgetary Items</b>	<b>616,440</b>	<b>-</b>	<b>1,123,637</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>NET BUDGET</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## Section 3: Finance

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**Town of East Longmeadow  
Schedule of Special Revenue  
July 1, 2019 to June 30, 2020**

Fund No.		Balance 07/01/19	Balance 06/30/20
2300	Highway Funds	(35,504)	(19,063)
2303	Small Bridge Construction Program		(51,990)
2304	Compleat Streets Program		(26,977)
Various	Federal and State Grants	167,322	133,671
2538	Arts Lottery	4,763	9,470
2539	Fixed Assets	18,750	18,750
2540	Wage & Salary Classification	15,000	15,000
2541	Fault Tolerant Fiber Interconnection	773	773
2505	Recycling Grant	25,696	41,335
2543	Mattress Recycling Grant	42	42
2547	CCG Health Assessment		33,733
2550	DPH Shared Services		(10,815)
2551	COVID 19 Emergency Supplies		6,356
2410	FEMA - COVID 19		(182,117)
2411	CARES Act - COVID 19		174,581
	<b>School:</b>		
2200	School Lunch	383,153	209,000
1830	Circuit Breaker	10,000	345,782
6059	School Transportation	31,901	270
Various	School Gifts	35,446	55,489
Various	Revolving Accounts	165,619	265,312

Continued on next page

## Section 3: Finance

**Town of East Longmeadow  
Schedule of Special Revenue  
July 1, 2019 to June 30, 2020  
(continued)**

Fund No.		Balance 07/01/19	Balance 06/30/20
	<b>Other:</b>		
2700	Off-Duty Police	(30,106)	(84,395)
2701	Fire Dept Detail	0	(1,344)
2702	DPW Detail	(2,677)	(5,167)
2615	Community Preservation Fund	1,360,343	1,511,630
2620	Mass. Gaming Commission - MGM Casino Grant		-
2810	Library Revolving Accounts	21,243	25,238
2609	Library Copier	8,873	11,970
2803	Insurance Revolving	1,580	28,024
2804	Cable Access Revolving		-
2805	Trash Revolving	219,563	278,994
2809	Council on Aging Revolving	61,980	54,265
2811	Recreation Revolving Fund	380,278	238,026
2812	Health Department Revolving	962	996
2901	Wetlands Protection Act	63,033	63,711
Various	Traffic Signal Accounts	31,254	31,254
2906	Affordable Housing Fund	23,841	23,901
2907	Ambulance	234,183	945,854
2532	Reserve for Payment of Debt (MA School Building Authority Grant)	653,856	572,124
2632	Transportation Network Assessment	4,716	7,714
2546	Municipal Vulnerability Preparedness		5,097
2409	Community Development Block Grant		(2,978)
Various	Gifts	164,474	179,422
	<b>Total</b>	<b>4,020,355</b>	<b>4,902,940</b>

# Section 3: Finance

Town of East Longmeadow  
Schedule of Capital Projects  
July 1, 2019 to June 30, 2020

Fund No.	Balance 7/1/19	General Government	Public Safety	Public Works	Education	Human Services	Culture and Recreation	Water	Sewer	Storm Water	Transfers In (Out)	Notes/Bonds	Balance 6/30/20
<b>Governmental Type Capital Projects:</b>													
3252 #	\$ 3,145	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 53,145
3291 #	413	-	-	428	-	-	-	-	-	-	(413)	-	(428)
3307 #	13,487	-	-	4,666	-	-	-	-	-	-	-	-	8,821
3334 #	21,655	-	-	-	-	-	-	-	-	-	(21,655)	-	-
3336	59,515	-	-	-	59,430	-	-	-	-	-	-	-	85
3337	2,085,060	-	-	-	1,446,486	-	-	-	-	-	-	-	638,574
3338	562,187	-	-	-	460,740	-	-	-	-	-	-	-	101,446
3349	25,000	26,000	2,255	-	813,349	-	-	-	-	-	-	-	(895,038)
3353	26,000	-	-	-	-	-	-	-	-	-	-	-	22,745
3354	-	-	-	45,154	-	-	-	-	-	-	45,154	-	-
3361 #	-	-	-	982	-	-	-	-	-	-	-	-	(982)
3362	-	-	-	-	-	-	53,200	-	-	-	-	-	1,800
3369	-	-	-	-	-	2,382	-	-	-	-	-	-	72,618
3372	-	-	-	27,068	-	-	-	-	-	-	-	-	27,068
3373	-	-	-	-	-	41,175	-	-	-	-	-	-	(41,175)
3374	-	-	-	28,153	-	-	-	-	-	-	28,153	-	-
3318	32,070	-	-	-	-	-	-	-	-	-	(31,701)	-	15,021
3357	-	55,101	-	-	-	-	369	-	-	-	299,977	-	8,800
3358	-	21,200	-	-	289,977	-	-	-	-	-	38,107	-	18,422
3359	-	19,685	-	-	-	-	-	-	-	-	45,000	-	45,000
3360	46,308	-	42,898	-	-	-	-	-	-	-	82,000	-	214,538
3345	-	-	32,327	-	-	-	-	-	-	-	214,787	-	91,947
3352	-	-	214,787	-	-	-	-	-	-	-	47,159	-	354
3312	214,538	-	46,805	-	-	-	-	-	-	-	894	-	113,111
3321	1	-	-	-	-	-	-	-	-	-	(41,383)	-	386,119
3355	894	24,833	-	-	-	-	-	-	-	-	110,563	-	14,938
3899	137,944	-	14,458	-	94,728	-	-	-	-	-	-	-	698
3300	56,841	-	-	-	28,842	-	-	-	-	-	-	-	(10,468)
3327	349,894	-	-	-	15,890	-	-	-	-	-	-	-	128,790
3316	28,842	-	-	-	14,064	-	-	-	-	-	17,706	-	128,076
3346	30,918	-	-	-	-	-	-	-	-	-	-	-	-
3347	14,762	-	-	-	-	-	-	-	-	-	-	-	-
3347	-	-	-	-	-	-	-	-	-	-	-	-	-
3370	-	-	-	-	10,468	-	-	-	-	-	-	-	-
3371	-	-	-	-	-	-	-	-	-	-	-	-	-
3800 #	23,877	-	-	-	-	-	8,902	-	-	-	113,101	-	1,016,789
<b>Total Governmental Type Capital Projects</b>	<b>\$ 3,740,662</b>	<b>\$ 146,819</b>	<b>\$ 445,437</b>	<b>\$ 106,450</b>	<b>\$ 3,244,064</b>	<b>\$ 43,957</b>	<b>\$ 62,471</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,324,926</b>	<b>\$ -</b>	<b>\$ 1,016,789</b>
<b>Sewer Projects:</b>													
3054	\$ 156,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,228	\$ -	\$ -	\$ -	\$ 149,772
3233	22,768	-	-	-	-	-	-	-	-	-	-	-	22,768
3277	3,000	-	-	-	-	-	-	-	-	-	100,000	-	103,000
3304	176,951	-	-	-	-	-	-	-	30,820	-	-	-	145,731
3339	220,000	-	-	-	-	-	-	-	187,525	-	-	-	32,475
3351	140,000	-	-	-	-	-	-	-	71,400	-	-	-	68,600
3363	-	-	-	-	-	-	-	-	128,790	-	-	-	-
3364	-	-	-	-	-	-	-	-	17,706	-	-	-	-
<b>Total Sewer Projects</b>	<b>\$ 716,319</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 443,469</b>	<b>\$ -</b>	<b>\$ 247,466</b>	<b>\$ -</b>	<b>\$ 522,346</b>
<b>Water Projects:</b>													
3326	\$ 86,871	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,227	\$ -	\$ -	\$ -	\$ -	\$ 60,644
3341	41,120	-	-	-	-	-	-	22,230	-	-	-	-	16,890
3343	108,014	-	-	-	-	-	-	27,024	-	-	(80,989)	-	55,000
3344	35,000	-	-	-	-	-	-	-	1,045	-	-	-	(1,045)
3365	-	-	-	-	-	-	-	-	36,662	-	-	-	(36,662)
3367	-	-	-	-	-	-	-	-	53,118	-	-	-	-
<b>Total Water Projects</b>	<b>\$ 271,005</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 166,308</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (27,871)</b>	<b>\$ -</b>	<b>\$ 76,826</b>
<b>Storm Water Projects</b>													
3368	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,366	\$ -	\$ 45,000	\$ -	\$ 634
<b>Total Storm Water Projects</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 44,366</b>	<b>\$ -</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ 634</b>
<b>Grand Total Governmental, Sewer and Water and Storm Water</b>	<b>\$ 4,729,986</b>	<b>\$ 146,819</b>	<b>\$ 445,437</b>	<b>\$ 106,450</b>	<b>\$ 3,244,064</b>	<b>\$ 43,957</b>	<b>\$ 62,471</b>	<b>\$ 166,308</b>	<b>\$ 443,469</b>	<b>\$ -</b>	<b>\$ 1,569,851</b>	<b>\$ -</b>	<b>\$ 1,616,595</b>

## Section 3: Finance

**CITY/TOWN OF EAST LONGMEADOW, MASSACHUSETTS**  
 Combining Balance Sheet - Enterprise Funds  
 as of June 30, 2020

	Enterprise Funds				Totals
	Water	Sewer	Stormwater	ELCAT	
	Enterprise Fund	Enterprise Fund	Enterprise Fund	Enterprise Fund	
<b>ASSETS</b>					
Cash and Investments	\$ 1,579,189	\$ 674,797	\$ 64,773	\$ 465,392	\$ 2,784,153
Receivables:					
User Charges	460,533	360,074	47,886	-	868,493
Tax Liens	11,121	7,146	-	-	18,268
Other Receivables	4,615	54,149	-	-	58,764
<b>Total Assets</b>	<b>\$ 2,055,459</b>	<b>\$ 1,096,166</b>	<b>\$ 112,660</b>	<b>\$ 465,392</b>	<b>\$ 3,729,678</b>
<b>LIABILITIES AND FUND EQUITY</b>					
<b>Liabilities:</b>					
Deferred revenue:	\$ 476,270	\$ 421,369	\$ 47,886	\$ -	\$ 945,525
Employee Withholdings	9,731	9,868	1,587	3,096	24,282
<b>Total Liabilities</b>	<b>\$ 486,001</b>	<b>\$ 431,237</b>	<b>\$ 49,473</b>	<b>\$ 3,096</b>	<b>\$ 969,807</b>
<b>Fund Equity:</b>					
Reserved for encumbrances	\$ 75,159	\$ 44,681	\$ 21,153	\$ -	\$ 140,993
Undesignated fund balance	1,494,300	620,248	42,033	462,296	2,618,877
<b>Total Fund Equity</b>	<b>\$ 1,569,459</b>	<b>\$ 664,929</b>	<b>\$ 63,187</b>	<b>\$ 462,296</b>	<b>\$ 2,759,871</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 2,055,459</b>	<b>\$ 1,096,166</b>	<b>\$ 112,660</b>	<b>\$ 465,392</b>	<b>\$ 3,729,678</b>

## Section 3: Finance

### TOWN OF EAST LONGMEADOW, MASSACHUSETTS STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION FOR THE YEAR ENDED JUNE 30, 2020

Enterprise Funds					
	Water Fund	Sewer Fund	Stormwater Fund	ELCAT Fund	Total
<b>Operating Revenues:</b>					
Charges for Services	\$ 2,806,607	\$ 2,052,818	\$ 228,751	\$ 273,921	\$ 5,362,097
Other	-	-	-	-	-
Investment Income	16,917	11,331	521	1,153	29,922
<b>Total Operating Revenues</b>	<b>\$ 2,823,524</b>	<b>\$ 2,064,149</b>	<b>\$ 229,272</b>	<b>\$ 275,074</b>	<b>\$ 5,392,019</b>
<b>Operating Expenses:</b>					
Salaries & Wages	\$ 406,255	\$ 380,634	\$ 54,498	\$ 137,732	\$ 979,119
Operating Expenses	1,343,435	956,178	66,587	48,509	2,414,709
Debt - Principal & Interest	647,142	522,596	-	-	1,169,738
<b>Total Operating Expenses</b>	<b>\$ 2,396,832</b>	<b>\$ 1,859,408</b>	<b>\$ 121,085</b>	<b>\$ 186,241</b>	<b>\$ 4,563,566</b>
<b>Operating Income (Loss)</b>	<b>\$ 426,692</b>	<b>\$ 204,741</b>	<b>\$ 108,187</b>	<b>\$ 88,833</b>	<b>\$ 828,453</b>
<b>Operating Transfers:</b>					
Transfers In/(Out)	\$ 27,871	\$ (247,496)	\$ (45,000)	\$ -	\$ (264,625)
<b>Total Operating Transfers</b>	<b>\$ 27,871</b>	<b>\$ (247,496)</b>	<b>\$ (45,000)</b>	<b>\$ -</b>	<b>\$ (264,625)</b>
<b>Change in Fund Balance</b>	<b>\$ 454,563</b>	<b>\$ (42,755)</b>	<b>\$ 63,187</b>	<b>\$ 88,833</b>	<b>\$ 563,828</b>
<b>Fund Balance at Beginning of Year</b>	<b>\$ 1,114,896</b>	<b>\$ 707,684</b>	<b>\$ -</b>	<b>\$ 373,463</b>	<b>\$ 2,196,043</b>
<b>Fund Balance at End of Year</b>	<b>\$ 1,569,459</b>	<b>\$ 664,929</b>	<b>\$ 63,187</b>	<b>\$ 462,296</b>	<b>\$ 2,759,871</b>

## Section 3: Finance

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**CITY/TOWN OF EAST LONGMEADOW, MASSACHUSETTS**  
**Trust Fund Balance Detail**  
**as of June 30, 2020**

<b><u>Stabilization Fund</u></b>	8216	\$ 3,038,763
<b><u>OPEB Trust</u></b>	8225	7,921,750
<b><u>Compensated Absence Reserve</u></b>	8226	274,878
<b><u>Scholarship Funds:</u></b>		
Marilyn Baker Memorial Scholarship	8451	109
James Grocott Memorial Scholarship	8452	1
Brant Kelley Scholarship Fund	8462	17,200
Mary Lou Donahue Scholarship Fund	8463	44
Ralph L Sheadler	8464	1,970
Bryan Sunter Scholarship	8465	58,349
EL Cable TV Scholarship	8461	92
Presson/Stebbins Scholarship	8466	(3,985)
Maurice Martin Scholarship	8467	3,465
<b><u>Poor Funds:</u></b>		
Porter Poor Fund	8212	41,126
<b><u>Library Funds:</u></b>		
Champlin Library Fund	8205	541
Library Building Fund	8208	3,222
Fifer Irrevocable Trust	8223	1,750
<b><u>Cemetery Funds:</u></b>		
Hancock Cemetery Fund	8209	4,223
<b><u>Other Trust Funds:</u></b>		
Land Acquisition	8203	52,334
Program Fund	8204	2,376
Ambulance Fund	8210	4
Historical Commission	8214	11,807
Town Beautification Fund	8201	499
Pension Reserve Fund	8202	165,142
Friends of Heritage Park	8219	3,905
Unemployment Compensation Fund	8215	106
Police Gym Fund	8224	87
Shaker Road Relief	8222	3,863
<b>Grand Total</b>		<b>\$ 11,603,623</b>

## Section 3: Finance

### Town of East Longmeadow, Massachusetts Total Long-Term Debt Outstanding as of June 30, 2020

#### Aggregate Debt Service

Date	Principal	Interest	Total P+I
06/30/2020	-	-	-
06/30/2021	3,215,614.29	497,151.25	3,712,765.54
06/30/2022	2,265,949.29	387,075.66	2,653,024.95
06/30/2023	1,931,291.29	304,108.01	2,235,399.30
06/30/2024	1,369,643.20	232,053.38	1,601,696.58
06/30/2025	1,169,999.20	182,816.04	1,352,815.24
06/30/2026	1,115,000.00	142,370.67	1,257,370.67
06/30/2027	760,000.00	106,206.28	866,206.28
06/30/2028	570,000.00	78,181.28	648,181.28
06/30/2029	475,000.00	61,431.28	536,431.28
06/30/2030	435,000.00	47,181.28	482,181.28
06/30/2031	335,000.00	35,331.28	370,331.28
06/30/2032	325,000.00	25,431.28	350,431.28
06/30/2033	325,000.00	15,478.14	340,478.14
06/30/2034	320,000.00	5,200.00	325,200.00
<b>Total</b>	<b>\$14,612,497.27</b>	<b>\$2,120,015.83</b>	<b>\$16,732,513.10</b>

#### Par Amounts Of Selected Issues

June 1 2003 -Water Tank Painting (O).....	15,000.00
June 1 2003 -Sewer-Chestnut Street (I).....	97,500.00
June 1 2003 -Sewer-upgrade (I).....	30,000.00
June 1 2003 -Water-Elm Street (O).....	121,500.00
June 1 2003 -Water-Westwood Ave 1 (O).....	78,750.00
June 1 2003 -Water-Westwood Ave 2 (O).....	33,750.00
June 1 2003 -Sewer-Replacement (I).....	273,750.00
June 1 2003 -Sewer-Parker/Meadowbrook (I).....	15,000.00
June 1 2003 -Library (I-E).....	225,000.00
June 1 2003 -Library (I).....	105,000.00
June 1 2003 -Sewer-Replace North Main Street (I).....	183,750.00
June 1 2003 -Sewer-Redstone Drive (I).....	37,500.00
June 1 2003 -Water-Lee, Parker, Meadowbrook (O).....	120,000.00
June 1 2003 -Sewer-Pecousic (I).....	15,000.00
June 1 2003 -Water-Parker Street Main (O).....	165,000.00
June 1 2003 -Water-Meadow Road Birchland (O).....	96,000.00
June 1 2003 -Sewer-Bike Trail (I).....	67,500.00
April 1 2005 -School Remodeling (I).....	195,000.00
April 1 2005 -Sewer 1 (I).....	5,000.00
December 1 2005 -Sewer (I).....	66,000.00
December 1 2005 -Water Tower (O).....	750,000.00
December 1 2005 -School Roof Replacement (I).....	174,000.00
December 14 2006 MWPAT CW-03-18 Sewer (I).....	126,122.27
January 15 2007 -School Remodeling (I)(E).....	1,001,000.00
January 15 2007 -School Remodeling (I).....	294,000.00
December 18 2007 MWPAT CW-03-18-A Sewer (I).....	86,375.00
January 15, 2009 -School Remodeling (I).....	153,000.00
January 15, 2009 -Senior Center Remodeling (I).....	100,000.00
January 15, 2009 -Departmental Equipment (I).....	28,000.00
January 15, 2009 -Recreational Facilities Improvements (I).....	48,000.00
January 15, 2009 -Public Building & Remodeling (I).....	20,000.00
January 15, 2009 -Departmental Equipment 2 (I).....	180,000.00
January 15, 2009 -School Athletic Field (I).....	123,000.00
January 15, 2009 -School Remodeling 2 (I).....	88,000.00
September 15 2010 -Turf Field (I).....	600,000.00
September 15 2010 -School Heating System (I).....	120,000.00
September 15 2010 -Council on Aging Renovation (I).....	20,000.00
September 15 2010 -Sewer Pump Station Upgrades (I).....	430,000.00

Continued on next page

## Section 3: Finance

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### Town of East Longmeadow, Massachusetts

Total Long-Term Debt Outstanding as of June 30, 2020

(continued)

October 13 2011 -Cur Ref of 8 1 01 - School (OE).....	915,000.00
October 13 2011 -Cur Ref of 8 1 01 - Sewer 1 (I).....	70,000.00
October 13 2011 -Cur Ref of 8 1 01 - Water 1 (O).....	60,000.00
October 13 2011 -Cur Ref of 8 1 01 - Sewer 2 (I).....	23,000.00
October 13 2011 -Cur Ref of 8 1 01 - Sewer 3 (I).....	5,000.00
October 13 2011 -Cur Ref of 8 1 01 - Water 2 (O).....	7,000.00
October 13 2011 -Land Acquisition (I).....	400,000.00
October 13 2011 -Bldg Renovation (I).....	315,000.00
October 13 2011 -Departmental Equipment (I).....	350,000.00
October 13 2011 -Sidewalk (I).....	25,000.00
October 13 2011 -Recreational Facility (I).....	20,000.00
October 13 2011 -Public Safety Radio (IE).....	270,000.00
June 29 2016 -Harkness Pump Station Improvements (O).....	490,000.00
June 29 2016 -Pine Knoll Pool Renovations (I).....	290,000.00
September 27 2018 -Elementary School Windows & Doors (O).....	1,245,000.00
September 27 2018 -Modular Classrooms (I).....	1,855,000.00
September 27 2018 -Middle School Steam Piping (I).....	575,000.00
September 27 2018 -Middle School Door (I).....	55,000.00
September 27 2018 -Water Mains - Maple Street (O).....	570,000.00
September 27 2018 -Water Mains - Fern Glenn (O).....	65,000.00
September 27 2018 -Water Mains - Maple Shade Ave. (O).....	395,000.00
September 27 2018 -Sewer Mack Truck (I).....	180,000.00
September 27 2018 -Sewer Truck with Crane (I).....	55,000.00
September 27 2018 -Sewer I&I (O).....	90,000.00
<b>TOTAL.....</b>	<b>14,612,497.27</b>

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Hilltop Securities Inc.

Public Finance

# Section 3: Finance

## Town of East Longmeadow, Massachusetts Fiscal Year 2021 Principal and Interest Payments

<b>General</b>				
Issue : Purpose	PRINCIPAL	INTEREST	MCWT Subsidy	NET NEW D/S
June 1 2003 : Library (I-E)	75,000.00	8,925.00	-	83,925.00
June 1 2003 : Library (I)	35,000.00	4,165.00	-	39,165.00
April 1 2005: School Remodeling (I)	95,000.00	8,435.00	-	103,435.00
December 1 2005 : School Roof Replacement (I)	29,000.00	598.12	-	29,598.12
January 15 2007 : School Remodeling (I)(E)	-	20,020.00	-	20,020.00
January 15 2007 : School Remodeling (I)	-	5,880.00	-	5,880.00
January 15, 2009 : School Remodeling (I)	36,000.00	6,120.00	-	42,120.00
January 15, 2009 : Senior Center Remodeling (I)	25,000.00	4,000.00	-	29,000.00
January 15, 2009 : Departmental Equipment (I)	7,000.00	1,120.00	-	8,120.00
January 15, 2009 : Recreational Facilities Improvements (I)	12,000.00	1,920.00	-	13,920.00
January 15, 2009 : Public Building & Remodeling (I)	10,000.00	800.00	-	10,800.00
January 15, 2009 : Departmental Equipment 2 (I)	45,000.00	7,200.00	-	52,200.00
January 15, 2009 : School Athletic Field (I)	33,000.00	4,920.00	-	37,920.00
January 15, 2009 : School Remodeling 2 (I)	22,000.00	3,520.00	-	25,520.00
September 15 2010 : Turf Field (I)	100,000.00	14,150.00	-	114,150.00
September 15 2010 : School Heating System (I)	20,000.00	2,830.00	-	22,830.00
September 15 2010 : Council on Aging Renovation (I)	20,000.00	225.00	-	20,225.00
October 13 2011 : Cur Ref of 8 1 01 - School (OE)	915,000.00	22,875.00	-	937,875.00
October 13 2011 : School Boiler (I)	35,000.00	10,945.00	-	45,945.00
October 13 2011 : Departmental Equipment Sweeper (I)	10,111.19	3,063.70	-	13,174.89
October 13 2011 : Sidewalk (I)	5,000.00	855.00	-	5,855.00
October 13 2011 : Recreational Facility (I)	5,000.00	695.00	-	5,695.00
October 13 2011 : Dept. Equipment School Bus (I)	29,888.81	9,056.30	-	38,945.11
October 13 2011 : Public Safety Radio (IE)	135,000.00	10,125.00	-	145,125.00
September 27 2018: Elementary School Windows & Doors (O)	90,000.00	40,818.76	-	130,818.76
September 27 2018: Modular Classrooms (I)	135,000.00	60,862.50	-	195,862.50
September 27 2018: Middle School Steam Piping (I)	45,000.00	18,775.00	-	63,775.00
September 27 2018: Middle School Door (I)	5,000.00	1,825.00	-	6,825.00
-				
-				
<b>Total General</b>	<b>\$1,974,000.00</b>	<b>\$274,724.38</b>	<b>-</b>	<b>\$2,248,724.38</b>

<b>Sewer</b>				
Issue : Purpose	PRINCIPAL	INTEREST	MCWT Subsidy	NET NEW D/S
June 1 2003 : Sewer-Chestnut Street (I)	32,500.00	3,867.50	-	36,367.50
June 1 2003 : Sewer-upgrade (I)	10,000.00	1,190.00	-	11,190.00
June 1 2003 : Sewer-Replacement (I)	91,250.00	10,858.76	-	102,108.76
June 1 2003 : Sewer-Parker/Meadowbrook (I)	5,000.00	595.00	-	5,595.00
June 1 2003 : Sewer-Replace North Main Street (I)	61,250.00	7,288.76	-	68,538.76
June 1 2003 : Sewer-Redstone Drive (I)	12,500.00	1,487.50	-	13,987.50
June 1 2003 : Sewer-Pecousic (I)	5,000.00	595.00	-	5,595.00
June 1 2003 : Sewer-Bike Trail (I)	22,500.00	2,677.50	-	25,177.50
April 1 2005 : Sewer 1 (I)	5,000.00	215.00	-	5,215.00
December 1 2005 : Sewer (I)	11,000.00	226.87	-	11,226.87
December 14 2006 MWPAT CW-03-18 Sewer (I) : SINGLE PURPOSE	24,023.29	4,883.94	(3,545.89)	25,361.34
December 18 2007 MWPAT CW-03-18-A Sewer (I) : SINGLE PURPOSE	16,591.00	1,561.59	-	18,152.59
September 15 2010 : Sewer Pump Station Upgrades (I)	75,000.00	10,080.01	-	85,080.01
October 13 2011 : Cur Ref of 8 1 01 - Sewer 1 (I)	35,000.00	2,625.00	-	37,625.00
October 13 2011 : Cur Ref of 8 1 01 - Sewer 2 (I)	15,000.00	775.00	-	15,775.00
October 13 2011 : Cur Ref of 8 1 01 - Sewer 3 (I)	5,000.00	125.00	-	5,125.00
September 27 2018: Sewer Mack Truck (I)	20,000.00	6,100.00	-	26,100.00
September 27 2018: Sewer Truck with Crane (I)	10,000.00	1,750.00	-	11,750.00
September 27 2018: Sewer I&I (O)	10,000.00	3,050.00	-	13,050.00
-				
<b>Total Sewer</b>	<b>\$466,614.29</b>	<b>\$59,952.43</b>	<b>(3,545.89)</b>	<b>\$523,020.83</b>

<b>Water</b>				
Issue : Purpose	PRINCIPAL	INTEREST	MCWT Subsidy	NET NEW D/S
June 1 2003 : Water Tank Painting (O)	5,000.00	595.00	-	5,595.00
June 1 2003 : Water-Elm Street (O)	40,500.00	4,819.50	-	45,319.50
June 1 2003 : Water-Westwood Ave 1 (O)	26,250.00	3,123.76	-	29,373.76
June 1 2003 : Water-Westwood Ave 2 (O)	11,250.00	1,388.76	-	12,638.76
June 1 2003 : Water-Lee, Parker, Meadowbrook (O)	40,000.00	4,760.00	-	44,760.00
June 1 2003 : Water-Parker Street Main (O)	55,000.00	6,545.00	-	61,545.00
June 1 2003 : Water-Meadow Road Birchland (O)	32,000.00	3,808.00	-	35,808.00
December 1 2005 : Water Tower (O)	125,000.00	2,578.12	-	127,578.12
October 13 2011 : Cur Ref of 8 1 01 - Water 1 (O)	30,000.00	2,250.00	-	32,250.00
October 13 2011 : Cur Ref of 8 1 01 - Water 2 (O)	5,000.00	225.00	-	5,225.00
June 29 2016 : Harkness Pump Station Improvements (O)	60,000.00	14,800.00	-	74,800.00
September 27 2018: Water Mains - Maple Street (O)	45,000.00	18,525.00	-	63,525.00
September 27 2018: Water Mains - Fern Glenn (O)	5,000.00	2,131.26	-	7,131.26
September 27 2018: Water Mains - Maple Shade Ave. (O)	30,000.00	12,993.76	-	42,993.76
-				
<b>Total Water</b>	<b>\$510,000.00</b>	<b>\$78,543.16</b>	<b>-</b>	<b>\$588,543.16</b>

<b>Community Preservation</b>				
Issue : Purpose	PRINCIPAL	INTEREST	MCWT Subsidy	NET NEW D/S
October 13 2011 : Land Acquisition (I)	40,000.00	13,880.00	-	53,880.00
June 29 2016 : Pine Knoll Pool Renovations (I)	40,000.00	8,800.00	-	48,800.00
-				
<b>Total Community Preservation</b>	<b>\$80,000.00</b>	<b>\$22,680.00</b>	<b>-</b>	<b>\$102,680.00</b>
-				
<b>GRAND TOTAL</b>	<b>\$3,030,614.29</b>	<b>\$435,899.97</b>	<b>(3,545.89)</b>	<b>\$3,462,968.37</b>

**KEY:**

I = Inside the Levy Limit  
 O = Outside the Levy Limit  
 E = Exempt from Proposition 2 1/2

## Section 3: Finance

SUBMITTED BY	Steve Lonergan	CITY/TOWN/DISTRICT	East Longmeadow
PHONE	413-525-5400	SUBMISSION DATE	01/25/21
FIELD REP	Jim Podolak	SUBMISSION COMPLETE DATE	01/27/21

### FREE CASH CALCULATION

**BEGIN:**

UNRESERVED UNDESIGNATED FUND BALANCE 4,119,505

**LESS:**

PERSONAL PROPERTY TAXES RECEIVABLE 135,678

REAL ESTATE TAXES RECEIVABLE 691,381

OTHER RECEIVABLES IN DEFERRED REVENUE BELOW

-	-	
-	-	
-	-	
-	-	-

OTHER RECEIVABLES, OVERDRAWN ACCOUNTS, DEFICITS

Miscellaneous	847	Basic Life	3,652	
Highway	19,063	HNE Mediwrap	317	
CERT	5,018	Over The Counter	15,378	
Bullet Proof Vest	7,275		-	
Police Policies	20,198		-	
CDBG	2,978		-	
DPW Detail	5,167		-	
Somers Road Landfill	428		-	
Roadway Improvement	982		-	
35G Trash Barrels	41,175		-	
MS Interior & Exterior Door	10,468		-	
MB Roof	805,038		-	
Maple St Water Service	1,045		-	
Prospect St Tank Painting	36,662		-	
Scholarship	3,985		-	
Cash Variance	184		-	
Federal	94		-	
FICA	146		-	
State	39	Additional Sheet	-	980,139

FREE CASH VOTED FROM TOWN MEETING NOT RECORDED -

**ADD:**

CIRCUIT BREAKER, OTHER CLOSED ACCOUNTS, ADJUSTMENTS

-	-	
-	-	
-	-	-

DEFERRED REVENUE (CREDIT BALANCE +, DEBIT BALANCE -) (698,999)

1,613,308  
FREE CASH, JULY 1, 2020

REVIEWED BY: *Jim Podolak*

PLEASE SEE CERTIFICATION LETTER

DATE: 01/27/21

FOR DIRECTOR OF ACCOUNTS APPROVAL

# Section 3: Finance

SUBMITTED BY	Steve Lonergan	COMMUNITY	East Longmeadow
FIELD REP	Jim Podolak	FUND	Water

## RETAINED EARNINGS CALCULATION - ENTERPRISE FUND

**PART I**

CASH		1,579,189
SUBTRACT:		
	CURRENT LIABILITIES, DESIGNATIONS OF FUND BALANCE	
	Warrants Payable	
	Encumbrances	75,159
	Expenditures	
	Accrued Payroll And Withholdings	9,730
TOTAL		1,494,300

**PART II**

RETAINED EARNINGS - UNDESIGNATED		1,494,300
SUBTRACT:		
	ACCOUNTS RECEIVABLE (NET)	
TOTAL		1,494,300

**PART III**

**FIXED ASSETS:**

DEBITS		CREDITS	
Total	-		-
FIXED ASSET VARIANCE	-		

REVIEWED BY:	<i>Jim Podolak</i>	PLEASE SEE CERTIFICATION LETTER
DATE:	01/27/21	FOR DIRECTOR OF ACCOUNTS APPROVAL

# Section 3: Finance

SUBMITTED BY Steve Lonergan  
 FIELD REP Jim Podolak

COMMUNITY East Longmeadow  
 FUND Sewer

## RETAINED EARNINGS CALCULATION - ENTERPRISE FUND

**PART I**

CASH 674,797

SUBTRACT:

CURRENT LIABILITIES, DESIGNATIONS OF FUND BALANCE

<u>Warrants Payable</u>	
<u>Encumbrances</u>	<u>44,681</u>
<u>Expenditures</u>	
<u>Accrued Payroll And Withholdings</u>	<u>9,868</u>
<u> </u>	

TOTAL 620,248

**PART II**

RETAINED EARNINGS - UNDESIGNATED 620,248

SUBTRACT:

ACCOUNTS RECEIVABLE (NET)

<u> </u>	

TOTAL 620,248

**PART III**

FIXED ASSETS:

DEBITS

CREDITS

<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	-		-
FIXED ASSET VARIANCE	<u> </u>		<u> </u>

REVIEWED BY: Jim Podolak PLEASE SEE CERTIFICATION LETTER  
 DATE: 01/27/21 FOR DIRECTOR OF ACCOUNTS APPROVAL



# Section 3: Finance

SUBMITTED BY Steve Lonergan  
 FIELD REP Jim Podolak

COMMUNITY East Longmeadow  
 FUND Cable

## RETAINED EARNINGS CALCULATION - ENTERPRISE FUND

**PART I**

CASH 465,392

SUBTRACT:

CURRENT LIABILITIES, DESIGNATIONS OF FUND BALANCE

Warrants Payable	
Encumbrances	
Expenditures	
Accrued Payroll And Withholdings	3,096

TOTAL 462,296

**PART II**

RETAINED EARNINGS - UNDESIGNATED 462,296

SUBTRACT:

ACCOUNTS RECEIVABLE (NET)


TOTAL 462,296

**PART III**

FIXED ASSETS:

DEBITS

CREDITS

<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	-		-
FIXED ASSET VARIANCE	<u>-</u>		<u>-</u>

REVIEWED BY: Jim Podolak PLEASE SEE CERTIFICATION LETTER  
 DATE: 01/27/21 FOR DIRECTOR OF ACCOUNTS APPROVAL

## Section 3: Finance

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### Collector/Treasurer

#### Reconciliation of Treasurer's Cash and Cash Investments

##### Year Ended June 30, 2020

Treasurer's Balance: July 1, 2019	26,771,639.96
Cash Receipts	44,654,441.75
Cash Disbursements	43,734,408.60
Treasurer's Balance June 30, 2020	27,691,673.11

##### Composition of Balance: June 28, 2020

PeoplesBank – Checking/Savings	9,499,627.77
UniBank	339,571.94
LPL Financial – Trust Funds	3,326,360.82
LPL Financial – OPEB	7,921,749.92
LPL Financial – Compensated Abs	274,878.30
LPL Financial – Investment Account	1,069,300.68
Bank ESB – Sub Divisions & Driveway	782,402.98
Bank ESB – Lockbox & Government	
Money Market	1,921,412.51
Peoples United – Ambulance	1,141,383.74
Certificate of Deposits	1,356,310.56
Massachusetts Municipal Depository	58,673.89
<b>Total</b>	<b>\$27,691,673.11</b>

Despite the challenges of the pandemic in 2020, the Town continues to maintain a AA+ rating by Standard and Poors. Better rating equates to lower interest rates when borrowing monies for long term projects. The mix between commercial/industrial and residential properties continues to be a key factor as we are able to retain a good combination of revenues between properties. The growth of the Town and potential for future plans for positive growth all are important considerations leading to lower borrowing rates.

The Town continues to work towards maximizing all investments by meeting with our Financial Partners on a quarterly basis to make sure we are receiving the best performance.

This past year has had lots of new challenges that we have all faced. With this, we have had to make a lot of changes on how we handled our day to day business. I would like to express my appreciation to all the employees of the Town who have risen to the challenge of the new way we of doing things, while continuing to provide exceptional service to all our customers, both internal and external.

Respectfully submitted,

**Dawn Fonte, CMMC, Collector/Treasurer**

## Section 4: Public Schools

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### Town of East Longmeadow Public Schools

In 2020, the East Longmeadow Public Schools along with all Town departments, experienced the unique and monumental challenge of the Covid – 19 Global Pandemic. As the East Longmeadow Health Department began to understand how Covid-19 was spreading and identified needed, new safety protocols, ELPS shut down regular operations at all five schools on Friday, March 13, 2020. On Sunday, March 15, 2020, Governor Baker closed all schools in the Commonwealth until April 7, 2020. This closure later in the spring was extended for the remainder of the school year in order to keep people safe and minimize the spread of Covid-19.

Starting on Monday, March 16th, ELPS began to develop and reinvent how teaching and learning would be structured in a fully remote environment. Students and teachers would remain in their homes for the rest of the school year. This new remote structure for learning was aided incredibly by the newly implemented one-to-one computer program beginning at the start of the 2019 – 2020 school year with the support of the School Committee and Town Council. Students in grades 2 – 12 were provided a Chromebook to use in school and at home. Later in the year when regular operations stopped, the Informational Technology Department helped ELPS clean-up and distribute additional Chromebook computers and iPads that had been in the schools for classes to reserve and use when needed. With the help of the Informational Technology Department, ELPS was able to provide a machine for every student who needed a device in order to connect with their classes in the fully remote learning environment.

During the week of March 16th, ELPS provided professional development on how to use all of the features of the Google Suite (Google Meet, Google Classroom, Google Docs, etc.). ELPS has been a Google district for a few years. Students all had a school district e-mail through the Google account. This provided access to all of the Google tools, many of which students were using in school on a daily or weekly basis. All of these factors helped make the transition much easier to using Google Meets as the platform for every class to meet on a daily basis. Additionally, teachers were provided professional development on how best to use at home the educational software that many grade levels were using in school prior to the closure on March 13th. The fact that the students were used to many of the Google tools and the educational software contributed immensely to the success of the new remote learning environment as ELPS moved through the spring of 2020.

The Covid-19 Global Pandemic also impacted the return to a new school year in September of 2020. There were still many safety restrictions in place throughout the State. All school districts had to develop new, safe processes all parts of the school day, revamp cleaning and disinfecting procedures in the school, and create new ways to set-up classrooms with students at least six feet apart. The Department of Elementary and Secondary Education required all school districts to provide them three models for instruction that included the new required safety procedures in place. The three instructional models were the following: 1) A model where all students come back into the school for in-person learning; 2) A hybrid model where students are learning remotely for some of the time and in-person some of the time; and 3) A model where all students learn remotely. Since there was still very little known about the Covid – 19 virus and how it might potentially be spread in a school setting, ELPS began the school year with most students in a fully remote learning model. Utilizing what was learned in the spring along with devoting 10 days before school to provide ELPS staff some intensive professional development on teaching remotely and supporting students socially and emotionally in a remote setting, ELPS put together a very robust remote learning model that started on the first day of school. Student attendance across the District averaged around 98% throughout the fall. East Longmeadow families were incredibly supportive and adaptive to the new learning model. The success of the remote instructional model was due to staff being collectively focused on making this the best learning experience that we could provide our students.

Ultimately, as we reflect on the entirety of new experiences and challenges that everyone in ELPS faced during 2020, we know that we will be able to bring new elements to our more traditional model of teaching and learning, improving the traditional model for instruction for all ELPS students. All in the ELPS community grew and learned new skills that can and will be utilized in the future. We are very thankful to the entire East Longmeadow community for all of the support, encouragement, and assistance we received in ELPS as we faced the challenges of 2020 and the Covid-19 Global Pandemic.

The Department of Elementary and Secondary Education canceled the State MCAS Assessment for the spring of 2020. Despite the Covid-19 Global Pandemic, ELPS students did continue to participate in the College Board Advanced Placement exams. In the spring of 2020, ELHS students participated in 221 College Board Advanced Placement exams at the end of their AP courses in grades nine, ten, eleven, and twelve. Of the 27 students taking the AP Calculus AB Exam, 25 students received a three or above on the five-point scale, and the 18 students taking the AP Spanish Exam, 16 scored a three or above on their exam. A score of three or higher usually means that college credit will be given for the course. These great results continue to allow many ELHS students to receive college credit for their work in these content areas.

Overall, ELPS has successfully met the challenge of connecting with our students during the Covid-19 Global Pandemic. These connections created opportunities for students to continue to grow academically, socially, and emotionally. This was the overarching goal for everything ELPS did in 2020. We look forward to moving into more regular operations as we all move away from the safety protocols needed during the Covid-19 Global Pandemic.

During the 2020 calendar year, the East Longmeadow Public Schools continued to support all of its students to help them achieve at high levels. Please visit us at [www.eastlongmeadowma.gov/170/School-Department](http://www.eastlongmeadowma.gov/170/School-Department)

## Section 4: Public Schools

### School Budget

Account Category	2019-20 Budget
<b>Administration</b>	
School Committee	15,500
Superintendent's Office	340,847
Business/Finance Office	258,529
District Data Process & Tech	168,207
Administrative Support (Sped, Curriculum Dir., Legal)	444,114
<b>Total Administration</b>	<b>\$ 1,227,197</b>
<b>Teaching</b>	
Building Leadership, Dept. Heads, Head Teachers, ELL	1,469,442
Teachers, Paras, Subs, Technology	18,891,138
Medical Therapeutic Services & Contracted Tutors	1,388,084
Library	245,239
Professional Development	151,563
Textbooks, Instructional Technology, Equipment & Supplies	523,356
Guidance	1,134,250
Psychological	406,210
<b>Total Teaching</b>	<b>\$24,209,282</b>
<b>Other Student Services</b>	
Security and Residency Officer	10,000
Nurses/Medical	743,356
Transportation	1,661,642
Athletics	427,810
Student Activities	122,465
<b>Total Other Services</b>	<b>\$ 2,965,273</b>
<b>Maintenance &amp; Plant Operation</b>	
Custodial	1,088,697
Utilities (telephone/alarm)	34,042
Maintenance of Equipment	30,745
<b>Total Maintenance &amp; Plant Operation</b>	<b>\$ 1,153,484</b>
<b>District Retirement Benefits</b>	
<b>Total District Retirement Benefits</b>	<b>\$ 146,085</b>
<b>Out-of-District Tuition</b>	
Tuition Out-of-district	1,425,024
Tuition to Collaborative	288,413
<b>Total Out-of-District Tuition</b>	<b>\$ 1,713,437</b>
<b>Total Budget</b>	<b>\$ 31,414,758</b>

### School Department Staff

Name	Position	School
ABAD, BRENDAN	Health Teacher	HS
ADAMS, NANCY	Gifted & Talented Teacher	MV
ADONA, ELIZABETH	Paraprofessional	MB
AKPAN, MARSHA	Paraprofessional	MV
ALFANO, ELISE	Science Teacher	BP
ALLEN, APRIL	Food Service Staff	BP
ALLEN, TIMOTHY	Principal	BP
ALLUM, GRACE	Paraprofessional	HS
ALTIERI, ROBERT	Operation & Maintenance	HS
ANDERSON, MARGARET	Para/Noon-aide	MS
ANNEAR, JAMES	Math Teacher	HS
ANNIS, MEGAN	1st Grade Teacher	MB
AXELRAD, DAVID	Gifted & Talented Teacher	MS
AYALA, REBECCA	Noon-aide	MB
AYALA, SILVANA	Occupational Therapist	MB
AYERS, JOSHUA	Paraprofessional	HS
BAIL, MARK	English Teacher	HS
BAILEY, ERIN	Noon-aide	MB
BANNON, DIANA	Guidance Counselor	BP
BARBEAU, LORI	Nurse	MB
BARBUTI, MARCO	Business Teacher	HS
BARGATTI, MEGAN	Special Needs Moderate	MV
BARONE, NICHOLAS	Paraprofessional	BP
BARTLETT, ELIZABETH	Paraprofessional	HS
BARTLEY, MARGARET	Reading Teacher	MB
BATES, JORDAN	Paraprofessional	MB
BATES, JUDITH	Kindergarten Teacher	MB
BATES, SHANNON	Paraprofessional	MV
BECKER, BECKY	Transportation Coord	Dist.
BERNARD, SHARON	2nd Grade Teacher	MB
BERRIOS, LISA	Para/Noon-aide	MS
BERTELLI, KRISTIN	Paraprofessional	BP
BERUBE, HANNAH	Music Teacher	MB
BIANCHI, JONATHAN	Paraprofessional	BP
BINDER, AMY	Speech/Language	MS
BLACKMER, MELISSA	Paraprofessional	BP
BLADEN, KATHERINE	Paraprofessional	MS
BLAIN, ANNE-MARGARET	English Teacher	HS
BLAIR, PAMELA	Asst. Supt. for Business	Dist
BLANCHETTE, GARY	Tech Ed (Ind Arts) Teacher	BP
BOHONOWICZ, JEFFREY	5th Grade Teacher	MS
BOLAND, LEIGH	Math Coach	MB
BONGIOVANNI, MICHELLE	Physical Ed Teacher	MV
BORDONI, DEBORAH	Food Service Staff	MV
BOREK, KATHRYN	Speech/Language	MV
BOURGEOISE, TINA	Food Service Staff	HS
BOVAT, ANGELA	Paraprofessional	MV
BRESNER, LAUREN	Special Needs Moderate	MB
BRITT, NICOLE	English Teacher	BP
BROWN, HEATHER	Dir. of Curr., Instr., & Assess	Dist.
BROWN, JOANNE	Special Needs Moderate	MS

## Section 4: Public Schools

Name	Position	School	Name	Position	School
BROWN, TAMMY	Secretary/Bookkeeper	Dist.	DAVITT, DIANE	Literacy Coach	MB
BRUNELLE, DANIELLE	Physical Therapist	MB	DE GRAY, KRISTINA	Special Needs Moderate	BP
BRUNETTE, ERIC	Operation & Maintenance	HS	DE JESUS, AMARILYS	ASD/ABA Paraprofessional	MB
BRUNT, WILLIAM	Operation & Maintenance	MB	DEANE, CARA	4th Grade Teacher	MS
BUCKERT, TARA	ASD/ABA Paraprofessional	MB	DEMARIA, KEVIN	Social Studies Teacher	BP
BUDINGTON, RALPH	Operation & Maintenance	MS	DEMEO, SHARRON	Food Service Staff	MB
BURAKIEWICZ, HEATHER	History Teacher	HS	DEMERS, TYMMIN	Paraprofessional	MB
BURKE, PAULA	2nd Grade Teacher	MB	DENARDO, AMANDA	Guidance Counselor	HS
CADY, MICHAEL	.5 Art Teacher	MS/MV	DENONCOURT, BETH	Special Ed Liaison	MB
CALABRESE, STEPHANIE	Special Needs Moderate	BP	DERRY, KERRY	Math Teacher	HS
CALDERON, SHAKIRA	Noon-aide	MB	DESANTIS, LISA	1:1 ABA Paraprofessional	MV
CALLAHAN, DIANE	Paraprofessional	HS	DEVENITCH, MARCIA	Speech/Language	MB
CAMIRE, KIMBERLY	1st Grade Teacher	MB	DI MICHELE, MARIA	Food Service Staff	HS
CAMPBELL, NORMA	Guidance Counselor	MV	DIAZ, STACIA	Reading Teacher	MB
CARD, CYNTHIA	Family Cons Sci Teacher	HS	DICKSON, MELANIE	Art/Visual Arts Teacher	HS
CAREY, DALE	Guidance Counselor	MS	DOHERTY, MATTHEW	Paraprofessional	BP
CARNOVALE, CHRISTINA	Paraprofessional	MB	DONAGHUE, PAMELA	ASD Paraprofessional	MV
CARRILLO, GLORIANNE	Food Service Staff	BP	DONERMEYER, SARAH	Para/Noon-aide	MS
CARROLL, TRACEY	Paraprofessional	MB	DOUVILLE, DEBRA	Reading Teacher	MS
CARVER, NANCY	Paraprofessional	BP	DOWNNEY, SHEILENA	Paraprofessional	MV
CASEY, JOANNE	2nd Grade Teacher	MB	DUNN, CAROL	Special Needs Moderate	MB
CAVANAUGH, JENNIFER	Paraprofessional	MB	ECKLES, BRANDON	Paraprofessional	BP
CELETTI, KATHLEEN	Executive Secretary	Dist.	ELKHAY, JULIE	1st Grade Teacher	MB
CERASA, KRISTIN	Paraprofessional	BP	EMIRZIAN, CARY	Operation & Maintenance	HS
CHAPUT (NEESER), AMANDA	Math Teacher	BP	ESPOSITO, CYNTHIA	Paraprofessional	MV
CHICOINE, SUSAN	Paraprofessional	MB	FACCHINI, DONNA	ASD/ABA Paraprofessional	MB
CHIUSANO, KAREN	Noon-aide	MB	FALLON, LORI	4th Grade Teacher	MV
CINTRON-CORDOVA, YANIRA	Library Media Specialist	BP	FAULKNER, JENNIFER	Latin/Spanish Teacher	HS
CLARK, JOAN	Paraprofessional	MV	FEBO, ALYSSA	Speech/Language	BP
CLIFFORD, ROBIN	5th Grade Teacher	MV	FERGUSON, CHARLENE	Paraprofessional	MB
CLINI, JANIS	Math Teacher	HS	FERRI, COLLEEN	Special Needs Moderate	BP
CLOUGH, ROGER	Operation & Maintenance	BP	FESSIA, JUDY	Lunch/Recess Monitor	MB
COLLINS, SUZANNE	Gifted & Talented Teacher	BP	FIGUERADO, LORI	Special Needs Moderate	BP
COMMISSO, SHEILA	Math Teacher	BP	FITZPATRICK, LISA	Paraprofessional	MV
CONDON, GAIL	Paraprofessional	MB	FLANAGAN, NANCY	Reading Teacher	MV
CONLIN, JOYCE	Paraprofessional	HS	FLORY, LEIF	Math Teacher	HS
CONNELLY, JAMES	Operation & Maintenance	MB	FOIS, FRANCES	Paraprofessional	MB
COSENTINI, SHANA	Special Needs Moderate	MS	FORNEY, JANE	Paraprofessional	MS
COSTA, LINDA	Para/Noon-aide	MB	FORWARD, CAROL	Music Teacher	HS
COUGHLIN, HILARY	4th Grade Teacher	MV	FRAPPIER, LYNNE	Food Service Staff	BP
CRAIG, MICHAEL	Operation & Maintenance	HS	FREDETTE, MICHAEL	Principal	MS
CRANE, REGINA	Math Teacher	HS	FREEMAN, BRIAN	Math Teacher	HS
CREELMAN, JENNIFER	5th Grade Teacher	MV	FYDENKEVEZ, KELLY	Phys Ed/Health	BP
CREWS, WENDY	Health Teacher	BP	GAGNER, TRACY	ASD Paraprofessional	HS
CROWLEY, SUSAN	Paraprofessional	BP	GALLANT, DIANA	Food Service Staff	HS
CUCH, NORA	Paraprofessional	MB	GASPERINI, KARA	Special Needs Moderate	HS
DAKIN, LISA	Principal	MB	GASTEYER, LISA	Paraprofessional	MB
D'ARCO, TINA	Noon-aide	MS	GAUDET, DONNA	Food Service Staff	HS
DALESSIO, JEFFREY	Paraprofessional	BP	GELFAND, TRACY	ESL Teacher	MV/MS/MB
DAPONDE, KAREN	ASD Paraprofessional	MB	GELINAS, PEGGY	Secretary	MB
DARGIS, SHARON	Cafeteria Helper	MB	GENTILE, SHANNON	Paraprofessional	MB
DAVIS, LOUISE	Occupational Therapist	MB	GERRY, TIMOTHY	Physical Ed Teacher	HS
DAVIS, MAEGAN	ELA Teacher	BP	GIAMBRONE, ANDREW	ESL Teacher	HS

## Section 4: Public Schools

Name	Position	School	Name	Position	School
GINTOWT, CECILIA	Comp Ed Teacher	BP	KIRK, SUSAN	Food Service Staff	BP
GIZA, NANCY	Adjustment Counselor	BP	KNOWLTON, KIMBERLY	1st Grade Teacher	MB
GOGGIN, JENNIFER	English Teacher	HS	KNOWLTON, WILLIAM	Special Needs Moderate	BP
GOGUEN, DIANE	Paraprofessional	MV	KONOPKA, MARION	Food Service Staff	HS
GOLDMAN, BRUCE	3rd Grade Teacher	MS	KORBUT, CHRISTINE	Special Needs Moderate	MS
GONZALEZ, ELIEL	Math Teacher	HS	KOROBKOV, GABRIELLA	Chemistry Teacher	HS
GORDON, JACQUELINE	Paraprofessional	MV	KULIG, HARRIET	Social Studies Teacher	BP
GORMAN, LINDA	Secretary	BP	LABARRE, DANIELA	Psychologist	HS
GRAZIANO, RACHEL	Paraprofessional	MV	LABOMBARD, KELLY	Nursing Supervisor	Dist.
GRECO, KRISTINE	ABA Paraprofessional	MB	LACHAPELLE, CHARLENE	Math Coach	BP
GREENE, MARK	Tech Ed (Ind Arts) Teacher	HS	LAFOUNTAIN, ELIZABETH	Paraprofessional	MS
GRIMES, JOANNE	5th Grade Teacher	MS	LAGODICH (CONWAY), THERESA	Secretary	MV
GROVER, DEBORAH	Paraprofessional	MS	LAMARRE, LINDA	Special Needs Moderate	MS
GUAY, STEVEN	5th Grade Teacher	MV	LANGFORD, BARBARA	Interoffice Mail Carrier	Dist.
HACKMAN, SHAMEKA	LPN	HS	LARKIN, DANIELLE	4th Grade Teacher	MS
HALEY, NICOLE	3rd Grade Teacher	MS	LAURENZO, KERRI	3rd Grade Teacher	MV
HARDIE, WILLIAM	Paraprofessional	BP	LAVIN, JUDY	Kindergarten Teacher	MB
HARLOW, ALISHA	Physical Ed Teacher	HS	LEE, ABEL	Social Studies Teacher	HS
HASKELL, ANN	Nurse	BP	LEE, WENDY	Math Teacher	BP
HAYHURST, KRISTINA	Lunch/Recess Monitor	MB	LEMOINE, DAWN	Art/Visual Arts Teacher	BP
HELLYER, THERESA	Secretary	HS	LENNON, ALEXANDRA	3rd Grade Teacher	MV
HINCHEY, AMY	Medical Aide	MS	LENNON, KEVIN	Paraprofessional	HS
HODGES, CASEY	Phys Ed/Health	MS	LES, TODD	Tech Ed (Ind Arts) Teacher	HS
HOGAN, CATHERINE	4th Grade Teacher	MV	LEVESQUE, PAUL	Math Teacher	BP
HOGAN, WENDI	Paraprofessional	MB	LEVESQUE, RENEE	4th Grade Teacher	MS
HORAN, DANIELLE	Music Teacher	MS/MV	LLOYD, JAMIE	Paraprofessional	MV
HOTALING, THERESA	Guidance Counselor	BP	LODI, RENEE	Assistant Principal	MB
HOULE, DINA	Science Teacher	HS	LOGAN-CANGIALOSI, MORAIMA	1st Grade Teacher	MB
HOWELL, THOMAS	Latin Teacher	HS	LONG, DAREK	Social Studies Teacher	BP
HUDSON, JOSEPH	Counselor/Behaviorist	MB	LONGO, DIANE	Kindergarten Teacher	MB
HUMASON, LARRY	Music Teacher	BP	LOPES, ANNA	Medical Aide	BP
HUMPHRIES, STACIE	Kindergarten Teacher	MB	LUNGARINI, ANNE	2nd Grade Teacher	MB
HUTCHINSON, CYNTHIA	Secretary	MB	LUSSIER, DIANE	Physical Ed Teacher	HS
HYSZCZAK, MARISSA	School Psychologist	BP	MACCARINI, JENNIFER	Food Service Staff	MB
HYSZCZAK, PETER	Physical Ed Teacher	HS	MACCARINI, MARC	Career Spec/ Bus 5-12	HS
IENNAO, SHAWN	Special Needs Moderate	BP	MACGILLIVRAY, NIKKI	Biology Teacher	HS
ILLIG, KATIE	Special Needs Moderate	BP	MACPHAIL, MAUREEN	Paraprofessional	MB
ILLINGSWORTH, LUCREZIA (LU)	Guidance Counselor	HS	MAGEE, KEVIN	Athletic Director	HS
IZZO, DARRYN	Social Studies Teacher	HS	MAILMAN, STEPHANIE	Special Needs Moderate	MB
JACIUS, STEPHANIE	Special Needs Moderate	MV	MAKI, LISA	Paraprofessional	MV
JACKSON, SUSAN, METCO	Liaison, SPED		MALERBA, RICHARD	Operation & Maintenance	BP
JARRETT, MICHAEL	Paraprofessional	BP	MANN, TATIANA	Noon-aide	MB
JIMENEZ, TAYLER	Lunch/Recess Monitor	MB	MARINO (SCHWARZ), KIMBERLY	Special Ed. Life Skills	BP
JOHNSON, ALISON	1st Grade Teacher	MB	MARTIN, CONOR	Assistant Principal	BP
JOHNSON, JESSICA	.5 Paraprofessional	HS	MARTIN, TRACY	Paraprofessional	MB
KAVANAGH, MIRANDA	ELA Teacher	BP	MATRONI (SMITH), SHELBY	Guidance Counselor	HS
KEHOE, KIMBERLY	Social Studies Teacher	BP	MAURER, RICHARD	Operation & Maintenance	MV
KELLEHER, DANIEL	Adjustment Counselor	HS	MAXWELL, STEPHANIE	Food Service Staff	MB
KELLY, DEBRA	Food Service Staff	BP	MAZZA, KELLY	Kindergarten Teacher	MB
KELLY, LINDA	Math Teacher	HS	MAZZA, TIA	Nurse	HS
KERBER, LYNNE	Language Arts Teacher	BP	MCBRIDE, CAROLYN	Psychologist	MS
KERTANIS, PATTI	Special Needs Moderate	MV	MCCANDLISH, CHRISTIANNE	4th Grade Teacher	MS
KIERNAN, JAMES	Music Teacher	HS	MCCANDLISH, SHEILA	Secretary	MV

## Section 4: Public Schools

Name	Position	School	Name	Position	School
MCCAULEY, MARIANNE	3rd Grade Teacher	MS	PAIGE, FRANK	Principal	HS
MCCLUSTER, KIMBERLY	Special Needs Moderate	MV	PAOLINI, ANTHONY	Physical Ed Teacher	BP
MCGREGOR, NICHOLAS	Severe Spec Needs Moderate	HS	PAPPELARDO, ANDREA	Food Service Staff	MS
MCMINN, ROGER	Special Needs Moderate	HS	PARDO, BETH	Special Needs Moderate	MS
MCMULLEN, RYAN	3rd Grade Teacher	MS	PARZIALE, CHRISTINA	3rd Grade Teacher	MV
MCVETY, BRIAN	English Teacher	HS	PAULIDES, NANCY	Nurse	MS
MEEHAN, BETHANY	Secretary	HS	PEARSON, STEPHEN	Lit Instr Spec/Acad Coach	BP
MERCIERI, FRANCES	Paraprofessional	MS	PELZEK, AMY	Psychologist	MV
MERRICK, MICHELLE	Secretary	MS	PENDER-ANDERSON, GAIL	Paraprofessional	MV
MICKIEWICZ, JUSTIN	5th Grade Teacher	MV	PEREIRA, TRISHA	Spanish Teacher	HS
MILANO (POIRIER), MELISSA	Special Needs Moderate	MB	PERKINS, JAHONA	Medical Aide	HS
MILBIER, JENNIFER	Special Needs Moderate	HS	PERKINS, KERRY	Phys Ed/Health	BP
MOORE, DONNA	Art/Visual Arts Teacher	MB	PETRIE, KARA	Secretary	HS
MORGAN, DAVID	Paraprofessional	HS	PETTAZZONI, KELLY	Paraprofessional	MS
MORRISSEY, JOHN	English Teacher	HS	PFAFFENBACH, AMANDA	ASD Paraprofessional	MB
MORRISSEY, NICOLLE	Special Needs Moderate	BP	PHELAN, WILLIAM	Math Teacher	HS
MORRISSEY, PATRICK	Math Teacher	BP	PHILLIPS, KELLY	Pre-K Teacher	MB
MORSCH, CATHIE	Science Teacher	BP	PIANDES, STACEY	Special Needs Moderate	BP
MOUSSETTE, LEANNE	3rd Grade Teacher	MV	PIELA, ELIZABETH	Food Service Staff	BP
MOWRY, ANN-MARIE	4th Grade Teacher	MV	PIETRONIRO, MARGARET	Food Service Staff	HS
MOYER, LAURA	Bookkeeper/Accts Pay	Dist	PIOTROWSKI, LOREN	Paraprofessional	MB
MOYERS, LISA	Operation & Maintenance	MV/MS/MB	PLAHNA, LEIGH	3rd Grade Teacher	MS
MULLETT, TIMOTHY	Social Studies Teacher	BP	POGGI, CHRISTINA	Paraprofessional	MS
MULLIGAN, TERESA	Occupational Therapist	MB	POLK, EDDIE	History Teacher	HS
MURPHY, AMY	Special Needs Moderate	BP	POOLE, JUANITA	Child Dev Teacher	HS
MURRAY, AMANDA	Paraprofessional	MS	POPOVICH, CAROL	Paraprofessional	BP
MUSHENKO, NICOLETTE	Business Teacher	HS	PORTH, DONNA	Paraprofessional	MS
MYERS, DANIEL	Library Media Specialist	HS	POTITO, RALPH	Food Service Staff	Dist.
NAGLIERI, MICHAEL	Comm Perform Arts Teacher	BP	POTTER, DONALD	Operation & Maintenance	MV
NAPOLITANO, LORRI	Food Service Staff	BP	PULS, ASHLEY	Social Studies Teacher	HS
NAPOLITANO, NICOLAS	Operation & Maintenance	HS	QUERCIA, DAWN	Business Teacher	HS
NDISANZE, BEN	Paraprofessional	HS	QUESNEL, MEGHAN	Pre-K Teacher	MB
NESBIT, PAUL	Social Emotional Teacher	BP	QUICK, MARY	Secretary	HS
NEWSOME, CYNTHIA	Art/Visual Arts Teacher	HS	QUINN, BRENDAN	Special Needs Moderate	MV
NISSENBAUM, ERICA	Spanish Teacher	HS	RACICOT, SUSAN	Reading Teacher	BP
NORDIN, KRISTIN	Health Teacher	HS	RAHILLY, KRISTEN	Kindergarten Teacher	MB
O'BRIEN, CELESTE	Secretary	MB	RANDALL, KIMBERLY	Food Service Staff	MV
O'BRIEN, MAUREEN	Special Needs Moderate	HS	REARDON, MARY	Food Service Staff	BP
O'BRIEN, ROBERT	Noon-aide	MB	REED, LYNN	Special Needs Moderate	HS
OCHOA, KAILA	Secretary	SPED	RENEAR, MARY JO	General Science Teacher	HS
O'CONNOR, BENJAMIN	Biology Teacher	HS	RICHARD, RONDA	Para/Noon-aide	MS
O'CONNOR, JOANNE	Paraprofessional	MS	RINALDI, LISA	1st Grade Teacher	MB
O'CONNOR, VALERIE	Math Teacher	BP	RIOS, NICHOLAS	ABA Paraprofessional	MB
O'DONNELL, JEANNE	Social Skills Teacher	MB	RITTER, CAROLYN	History Teacher	HS
O'HARA, FILIP	General Science Teacher	BP	RIVERA, BONNIE	Spanish Teacher	HS
OJUNGA-ANDREW, NATALIE	ELA Teacher	BP	ROBICHAUD, MARILYN	Science Teacher	BP
OLIN, PHOEBE	Special Ed Life Skills	BP	ROBIE, LISA	Kindergarten Teacher	MB
OLIVER, ANGELA	Paraprofessional	MB	RODRIGUEZ, TATIANA	Paraprofessional	MV
O'NEILL-SHEEHAN, ELIZABETH	Adjustment Counselor	MB	ROGALSKI, JILL	2nd Grade Teacher	MB
O'REILLY, CAITLIN	Paraprofessional	MB	ROGERS, MICHELLE	Reading Teacher	MB
OSBORNE, WENDY	Food Service Staff	BP	ROMANO, DEBRA	Kindergarten Teacher	MB
PAAUWE, REBECCA	Special Needs Moderate	HS	ROMANO, NICOLE	Spanish Teacher	BP
PAHL, LORI	Food Service Director	Dist.	ROSSO, JUDITH	Paraprofessional	MB

## Section 4: Public Schools

Name	Position	School	Name	Position	School
RUEGER, KRISTINE	History Teacher	HS	TANGREDI, MILAGROS	Foreign Lang Teacher	HS
RUSINQUE, STEPHANIE	Paraprofessional	MV	TARVIT, CHRISTOPHER	Spanish Teacher	BP
SACHARCZYK, ELISE	Secretary	HS	THIBODEAU, MADELYN	Paraprofessional	HS
SALINARDI, SUSAN	Paraprofessional	MS	THOMAS, SUSAN	Nurse	MV
SANCHEZ, GILDA	2nd Grade Teacher	MB	THOMPSON, DEBRA	Secretary	BP
SANTANIELLO, ELAINE	Principal	MV	TIDLUND, REBECCA	Paraprofessional	MB
SAVACOO, DIANE	Athletic Trainer	HS	TIGHE, ERIN	Music Teacher	MS
SCHMIDT, DARREN	General Science Teacher	BP	TISDEL, BEVERLY	Paraprofessional	MV
SCHMIDT, ERIK	Operation & Maintenance	BP	TOBER, TERESA	English Teacher	BP
SCIBELLI, SARA	4th Grade Teacher	MV	TOMALA, HEATHER	Special Needs Moderate	MB
SCULLY, MICHAEL	Operation & Maintenance	MS	TRANGHESE, PAULA	Noon-aide	MB
SCULLY, PATRICIA	Paraprofessional	MB	TRIAL, ANGELA	Paraprofessional	MB
SEARS, KAREN	2nd Grade Teacher	MB	TURNBERG, EILEEN	Speech/Language	BP
SEARS, WILLIAM	5th Grade Teacher	MS	TURNER-MILLER, JENNIFER	Paraprofessional	MB
SELVEY, BARBARA	Physical Ed Teacher	MB	TYLER, CHRISTOPHER	5th Grade Teacher	MV
SERAFINO, MARIA	ASD/ABA Paraprofessional	MB	VAN BUREN, PETER	Physics Teacher	HS
SEVERINO, KAREN	Secretary	BP	VARNEY, JOSEPH	ELA Teacher	BP
SHARON, NICHOLAS	English Teacher	HS	VELAZQUEZ, CARMEN	Secretary	HS
SHEA, LAUREN	4th Grade Teacher	MV	VELAZQUEZ, SAMANTHA	Secretary	SPED
SIMMONS, AMY	Reading Teacher	MS	VENN, WILLIAM	Operation & Maintenance	BP
SINGH, AIMELAND	Science Teacher	BP	VILA, LEEANN	Paraprofessional	BP
SKIFFINGTON, KAYLA	Special Needs Moderate	HS	VILA, VERONICA	Paraprofessional	BP
SMITH, GORDON	Superintendent	Dist.	VYSE, EMILY	English Teacher	HS
SOSNOSKI, ERIN	Music Teacher	BP	WAHLUND, KATHERINE	General Science Teacher	HS
SOTO-TOVAR, ANTONIETTA	Paraprofessional	MB	WEISS, MEGAN	Paraprofessional	HS
SOUSA, VALERIE	Kindergarten Teacher	MB	WELCH, JOANNE	Student Services Director	SPED
SPEAR, BARBARA	2nd Grade Teacher	MB	WHELOCK, BRITTANY	1st Grade Teacher	MB
SPENCER, MINDY	Educ Data Inform Special	Dist.	WHELOCK, JACQUELINE	Family Cons Sci Teacher	BP
STABACK, KIMBERLY	Food Service Staff	HS	WHITE, KARA	Administrative Assistant	Dist
STARK, JULIE	English Teacher	HS	WIECHECKI, DAVID	Chemistry Teacher	HS
STEBBINS, MARIE	Speech/Language	MB	WIEDERSHEIM, JOHN	4th Grade Teacher	MS
STEELE, DAVID	Math Teacher	BP	WINT, FAITH	Gifted & Talented Teacher	MB
STEINER, ABBY	ELL Teacher	MB	WOLFENDEN, CATHERINE	Secretary	MS
STOCKS, AMY	Special Needs Moderate	MS	WRIGHT, GARY	Assistant Principal	HS
SULLIVAN, JANET	Guidance Counselor	HS	WUNCH, DAVID	Operation & Maintenance	BP
SUPRANOVICH, ELIZABETH	English Teacher	HS	YEAGER, MELISSA	Paraprofessional	MB
SWARR, ANGELA	Paraprofessional	MB	YOUNG, CONCETTA	Paraprofessional	MB
SWICONEK, THOMAS	Paraprofessional	HS	ZEMANEK, JOANNE	Food Service Staff	HS
SWIENTON, MAGGIE	LPN	HS	ZEMANEK, RICHARD	Paraprofessional	BP
SZCZEPANEK, MEGHAN	English Teacher	HS	ZGURO, JESSICA	Speech/Language	MB
SZYNKARUK, JACEK	Operation & Maintenance	MB	ZITO, ANN	Math Coach	MS
TALBOT, LINDA	Paraprofessional	MB	ZOLLMANN-PRONOVOST, CATHERINE	Lunch/Recess Monitor	MSS
TAMASY-NADEAU, JOANN	1st Grade Teacher	MB			

## Section 4: Public Schools

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### Student Support Services

The Office of Student Services addresses the needs of the entire school district population. Student Services is the office that is responsible for Civil Rights, nursing, Title IX, Section 504, homeless students, and Special Education. The office of the Transportation Manager is also located in Student Services.

As the full school district has navigated the challenges associated with the global Covid-19 pandemic, Student Services has maintained its role, while supporting approximately 450 students, aged 3-22. As before, some of the services provided to identified students include academic support, individualized nursing care, remedial teaching, Speech and Language Therapy, Occupational Therapy, Physical Therapy, psychological/counseling support, Adaptive Physical Education, behavior support, and Applied Behavior Analysis. What has been different is captured in the need to provide individualization, based upon parents' decisions about the format for providing services. Since March of 2020 to the present, services have been provided either remotely, through a hybrid presentation, or in-person. In some cases, it was necessary to contract with outside agencies as one means of accommodating the needs of individual students who were accessing different learning models.

The district closely monitored guidance and recommendations from the Massachusetts Department of Elementary and Secondary Education relative to any existing mandates, as well as those that emerged as a result of the pandemic. The district maintained its membership in the Lower Pioneer Valley Educational Collaborative, and supported students attending private Special Education schools, according to each school or program's respective model. Additionally, the Office of Student Services tracked students who were homeschooled or attending local private and parochial schools, communicated with their families, and, where appropriate, offered mandated services to eligible students.

All Special Education and related services staff are to be commended for their flexibility, creativity, tenacity, and professionalism as they navigated the challenges of this very difficult time.

Respectfully submitted,

**Joanne M. Welch, Ed.D., Director of Student Services**

### School Health Services and School Physician

The mission of the East Longmeadow School Health Services Department is to enhance the educational process by maximizing the health and well-being of school-age children and adolescents. An optimum level of health is basic to academic success. The Health Services team strives to improve the ability to meet student health needs, improve student health status and to increase student readiness to learn by delivering care that promotes student health and academic success. The school nurse supports student learning by acting as an advocate and liaison between home, school and the medical community regarding concerns that are likely to affect a student's ability to learn. The functions that characterize school nursing include skilled nursing care and case management, emergency care, health counseling and education, state mandated screenings, monitoring of mandated immunizations, safety of the school environment, and communication with community resources.

The school nurses have set a goal of returning 92% of students back to class after being seen in the healthroom. For the 2019-2020 school year, the school nurses saw 13,793 students in the health room from August 2019 to March 2020; due to the closure of school on March 13, 2020 with the Covid-19 pandemic. Ninety-four % of these students returned to class which exceeds our goal. Ninety-two % of the total number of students were seen in the health room at least once during the 2019-2020 school year.

East Longmeadow Public Schools (ELPS) was notified in May 2019 that we were awarded the new Comprehensive School Health Services (CSHS) Grant by the Massachusetts Department of Public Health (MADPH)

This grant began in July 2019 in the amount of \$80,000 for the next 10 years. Two part time RN case managers were hired to monitor absenteeism, monitor English Language Learners (ELL), homeless students and students with mental health concerns. MADPH instructed recipients of the grant to address nine designated performance measures. Over the span of 10 years, recipients are to attempt to meet targets set by MADPH. For the first year of the CSHS grant, East Longmeadow met four of these performance measure targets, despite schools closing on March 13, 2020. Performance Measure #3 was to decrease the percentage of overweight students by 1%. This goal was met. Twenty-nine % of students were obese over the past 3 years and this school year only 24% of students were overweight. Performance Measure #4 was to address how many students with a documented diagnosis of depression or anxiety received a mental health intervention. This target was met. One hundred % of these students received a mental health intervention. Performance Measure #5 was to address how many homeless students received school nurse services. This target was met. There were 3 homeless students and 100% received school nurse services. Performance Measure #7 was to identify the percent of students with a special healthcare need and an Individualized Health Care Plan (IHCP) This goal was met. One hundred and seventy students with a special health care need also have a IHCP.

Dr. Greer Clarke has been ELPS' school physician for the past seven years. She has a practice at Redwood Pediatrics in East Longmeadow.

She continues to be an active member of the Health Advisory Council (HAC). She signs all the over-the-counter (OTC) orders and the emergency medication orders for the schools annually. She is a member of the Medical Professional Committee for ELPS and the community, along with Aimee Pertosky, the director of the Board of Health and Kelly LaBombard, the Nursing Supervisor.

Dr. Gerald Beltran, an emergency room physician at Baystate Medical Center, continues to be the Medical Director of the Automated External Defibrillator (AED) program for ELPS and for the town of East Longmeadow. ELPS has 11 AED's in the district. Mapleshade has one AED, Mountain View and Birchland Park have two AEDs. ELHS has four AEDs; all purchased with funds from the previous Essential Health Services Grant. Two AED's were added to the ELHS Athletic Department due to the new AED law. Kelly LaBombard, Nursing Supervisor, completes monthly checks on the AEDs to ensure they are functioning properly and school nurses and the athletic trainer check their AEDs daily. Medical Emergency Response Teams were created at all five schools. Mock drills have been completed by schools. A new Cardiac Emergency Response Plan has been approved and has been implemented.

## Section 4: Public Schools

All seventh graders at Birchland Park Middle School and all ninth graders at ELHS are required to complete the Screening, Brief Intervention and Referral to Treatment (SBIRT) screenings, but due to the shut down of schools on March 13, 2020, these screenings were not completed for the 2019-2020 school year. Although, 110 SBIRT screenings were completed.

The Health Services Department offered Heartsaver CPR/AED trainings for administrators, staff and volunteers, free of charge. Twenty-five staff received certification in CPR/AED. All staff receive annual training about Life Threatening Allergy (LTA) awareness. Staff were instructed to view a video about LTA and then print a certificate and submit to administration.

Twenty-eight staff were trained in how to administer an EpiPen.

Narcan was originally purchased with funding from the ESHS Grant and placed in all five health rooms in February 2016. All school nurses were trained in the administration of Narcan by MADPH Regional Advisors.

Free Narcan nasal spray is given free to all high schools in Massachusetts.

The new 4 mg Narcan Nasal Spray was purchased for all the health rooms with CSHS funding. This new spray is ready to use and no needle or atomizer to put together.

The Youth Safety Committee (YSC) just completed their sixth year.

This committee is made up of guidance counselors, school nurses, administrators, members of the police department, health education staff and staff from the Springfield Coalition for Opiate Prevention. (SCOOP)YSC planned to sponsor an evening programs for parents and a program during the school day for students but was unable to due to the closing of school in March 2020.

### School Health Program Statistics 2019-2020

#### From August 2019 to March 13, 2020

Percentage of students who visited the health room at least once in 2019-2020- not including screenings	92%
Total number of visits to the Health room	13,793
% of students returned to class	94%
Total # of procedures/treatments by school nurse	21,534
Total # English Language Learners	41
Total ELL seen by nurse	80.5%
Obese students	24%
Obese students from 3 previous years	29%
Postural Screening	553
Referrals	0

BMI screenings	646
Parents opted out of BMI screen	12
Referrals	0
Vision Screening	1172
Referrals	53
Chronic Absenteeism rate	9%
Students with depression	391
% of students with depression that had a mental health intervention	90%
Students with Epinephrine	124
Homeless students	3
% Homeless students that received school nurse services	100%
Hearing Screening	924
Referrals	26
7th Grade SBIRT screenings	110
Students with Individual Health Care Plans (IHCPs)	170
Students with 504's on file	160
Number of AEDs in the district	11
Number of students entering Kindergarten	178
Number of student's with health insurance:	
Private	2077
Public	488
No Insurance	18
Unknown	34
Number of student's with:	
Bee Sting Allergy	15
Food Allergies	263
Cardiac Conditions	29
Behavioral/Social Emotional Depression	391
Diabetes	7
Anxiety	316
Asthma	453
Autism Spectrum Disorder	85
Seizures	40
ADHD	322
Do Not Resuscitate (DNR) orders	1
Ventilators	1
Feeding tubes	4
Permanent wheelchair	4

## Section 4: Public Schools

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### East Longmeadow High School

East Longmeadow High School is a four-year, comprehensive high school that offers students both college preparatory and career-oriented programs. Approximately ninety percent of our graduates continue on to post secondary education. ELHS serves approximately 820 students and aims to honor the school mission statement: Engage in critical thinking, Learn collaboratively, Honor Diversity and Strive for Success. Here are some examples of how ELHS students live up to these core values.

#### Academics

Each year, ELHS has students who qualify for National Merit Scholarships. The majority of our students who take the AP exam earned a 3,4, or 5. We continue to have 90% of our students pursue higher education with students being accepted into Ivy League and top tier colleges and universities. ELHS offers students a variety of opportunities to explore vocational education, mentorships within the community, and college courses through our dual enrollment program. As a part of our senior English classes, all students must take part in the Senior Project, which requires students to explore, research and present to a panel of community leaders a post secondary interest of their choice.

TECHNOLOGY: ELHS is a blended platform high school where students have access to both Mac and PC computers. Furthermore, two years ago, all of our students received a Chromebook as part of our district initiative to go 1:1 with devices. Also, all ELHS students work with a suite of Google communication tools. All of our teachers continue to engage in professional development in developing 21st century learning experiences for our students utilizing technology.

#### The Arts

ELHS students are encouraged to participate in a wide variety of Fine Arts education courses at ELHS. Numerous school concerts are held annually that involve the school chorus, band, orchestra and jazz ensemble. Additionally, our students participate in various community events including Memorial Day, July 4th, Veterans Day, Thanksgiving Day as well as school assemblies for Mapleshade, Mt. View and BPMS. Each year, ELHS has several students who qualify for the Western Mass Senior Music Festival. The ELHS Art Department hosts a student art show each year that involves a gallery walk and the sale of student artwork.

#### Co-Curricular

At ELHS, students are encouraged to participate in school clubs and events that enrich their classroom experiences and/or give back to our community. Clubs such as Key Club, Gay/Straight Alliance, Model Congress, Multi-cultural Club, Environmental Club and C.O.P.E. bring awareness and promote activism with key issues within our local community. ELHS's Robotics Club has participated in the World Championships and continues to be successful in many regional competitions.

#### Athletics

Many of our students participate in a wide variety of Fall, Winter and Spring sports programs. We are proud of the high number of student athletes who also receive academic recognition.

### Birchland Park Middle School

Principal: Timothy Allen  
Assistant Principal: Conor Martin

#### Student Body

Birchland Park Middle School serves a population of approximately 600 students in grades 6-8. The middle school is also home to a satellite program for the Willie Ross School for the Deaf. The students of BPMS demonstrate daily that they are respectful, responsible, and dedicated to learning at a high level.

#### General Information

This year we started for 4 months in a full remote learning environment and we have since transitioned to a hybrid model. Teachers, staff, and students have worked hard to optimize engagement and learning across these various models. In addition, we've continued our focus on extracurricular activities, positive relationships, and both proactive and reactive support of our young adolescent students.

BPMS provides a comprehensive academic program, cultural enrichment through fine arts and foreign language exploration, and an emphasis on wellness through instruction in physical education and health education.

Students work in teams of approximately 100 students that create small communities of learners. Team teachers meet daily to plan for student needs, to coordinate and to integrate units of instruction, and to contact parents. The Rediker Portals are used by teachers to communicate classroom information, assignments, and grades to students and families. The student services support team consists of two guidance counselors, a school adjustment counselor, a school psychologist, and a registered nurse and assists students in dealing with the multiple challenges of early adolescence.

The middle school has developed a strong relationship with the greater community of East Longmeadow. Emergent teachers from Westfield State College, Elms College, and UMASS Amherst are coached and mentored by middle school staff. The BPMS PTO conducts multiple fundraisers whose profits are used to support enrichment programs, assemblies, field trips and teacher requests.

Many extra-curricular and enrichment opportunities exist at Birchland Park, including: Band, Math Counts, Yearbook Committee, Diversity Club, Art Club, Student Council, Future Cities Club, Running/Walking Club, Outdoor Adventure Club, Drone Club, Book Club, Anti-Racist Book Club, VEX Robotics Team, Drama Club, and Frisbee Club. Students have won local, regional and state honors for National Geographic Geography Bee, Math Counts, Massachusetts Music Band & Chorus Festivals, and Future Cities competitions.

#### Our Focus Areas

##### #1: Continuous Learning and Achievement

##### How do we do this?

All teachers develop, enhance, and refine inclusive practices that enable all students the opportunity to access, participate in, and progress in Tier 1 instruction through varied options on how information is presented, how students respond or demonstrate their knowledge and skills, and how students are engaged in learning.

## Section 4: Public Schools

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Google Classroom, Amplify Science, History Alive, Envisions Math, and other curricular platforms all push this work further.

Math, ELA teachers, and SPED liaisons use i-Ready to target the skills that students need assistance in mastering. ALL students work in iReady's My Path in both Math and ELA at least 30 minutes per week.

ELA and Math teachers, supported by instructional coaches, systematically implement standards-based formative assessments, using questions similar to MCAS, in order to ensure that students are able to apply the skills learned in authentic assessments. Data is analyzed from these standards-based assessments to drive re-teaching and small group work.

We are part of the statewide MCAS Pilot of new Innovative Science Assessment and both of our 8th grade science teachers are on statewide committees to help develop this assessment.

All instructional units/lessons are aligned to MA Curriculum Frameworks (or national standards where appropriate).

We maintain and continually improve targeted intervention in Reading Enrichment and Tiered Math classes.

Our MTSS team consists of student support staff, admin, and coaches. This team implements best practices of MTSS school wide.

### **#2: We implement 21st Century learning experiences and provide an inclusive learning environment for students.**

#### **How do we do this?**

Teachers model and embed best practices in problem-solving techniques and perseverance in all classrooms.

All students are actively engaged in research-based instructional practices and appropriately challenging learning experiences that support development of 21st century learning skills.

We adopt Anti-Racist philosophies while providing learning opportunities for students through a book study and professional development for teachers. We have also formed a staff ABAR Committee committed to focusing on issues of equity in all aspects of schooling in order to create a learning environment that is diverse and inclusive.

Digital Literacy and Computer Science Standards continue to be incorporated into the lessons of both the classes within the DLCS department as well as non-DLCS classes when applicable in order to provide a robust, computer-literate learning experience.

We work to integrate more deeply our substantially separate programs both with each other and with the full school experience, including our Social Emotional, ASD, and Functional Academic Programs.

Our MTSS team focuses on equity and diversity in our programming and student services.

### **#3: We provide social-emotional support of students to enhance their learning experience, promote positive development of both self and social identity, value and honor their cultural diversity, and prepare students to be mentally and emotionally healthy as they progress to high school and beyond.**

#### **How do we do this?**

Our MTSS team meets throughout the year to problem-solve around at-risk students and targeted interventions. Using the Panorama program, we target students based on multiple measures and information, including iReady, grades in classes, attendance, and discipline records, as well as use their social-emotional toolkit to pull intervention ideas. This ensures that our team is identifying the right students for extra interventions AND implementing new interventions as needed.

Using advisory and/or tutorial, 1-2 lessons per week are dedicated to the 5 competencies of social-emotional learning, as well as equity and diversity.

Our staff ABAR Committee works at the school level to both learn about and implement Anti-Racist educational strategies that will ensure equity and emotional support for all students.

We will utilize our recently awarded Educators for Black Lives grant to create a community speaker series that brings staff, students, and community members together to learn about and discuss issues of equity and diversity.

We created a Civic Engagement and Action class for 6th grade students and will reflect upon this curriculum throughout the school year to optimize its impact on students' understanding of their place in society, the diversity within and around them, and how to be a positive citizen.

Our SAM process is implemented by all teams and will drive targeted and specific planning to work with individual students and maximize their ability to develop socially, emotionally, and academically.

We continue to build our social-emotional classroom in creative ways in order to provide this extra level of support for students that require it..

### **Mapleshade School**

Mapleshade School provides a range of opportunities and curriculum that improves the student experience for 279 students in grades three, four and five. Our staff, parents and community are dedicated to helping our students achieve their full potential and strive for excellence. Our shared vision stands for us all believing in creating a respectful and challenging learning environment that cultivates interpersonal communication skills, collaboration, encouragement, and engagement for the entire Mapleshade community.

Each year our students enjoy many learning opportunities and enjoy an array of exciting events, programs and improvements. This year was a very different type of year for our students. We began our school year in a full-remote learning model as a COVID-19 precaution. This did not stop us from connecting and informing our families and students at the very start of the school year. We conducted a "meet and greet" in small groups at Mapleshade School, an Open House for parents using Zoom and Google Meets, and a parent information session with the principal to describe what their child's school year would be like across all curricular, extra-curricular, fine arts, physical education and enrichment programs, in a remote environment. Due to the changes to our students' education model, communication is more important than ever. We are in our 2nd year of success with a communication tool called "Bloomz" that provides parents with in-the-moment updates and a simple and efficient means of two-way communication, so parents can stay connected and informed about school.

## Section 4: Public Schools

Our remote school year was very successful. Then we pivoted to a hybrid learning model, beginning mid-January, which brings ½ of our students into school while the other half learn from home. We have continued our commitment to provide every child with a high quality education by investing in our teacher's professional development, new technologies and supplies that are needed to make hybrid teaching successful.

Over the past several years, our teachers have been participating in a range of professional development activities: Maker Education, STEM, Being a Writer for improving student's written output and their overall writing experience, Novel Engineering, and Add + Vantage Mathematics to improve mathematical practices in the classroom that increase student participation and grow their thinking skills. Although we are hybrid, we strive to continue these important initiatives and continue along the path as a "cutting edge" school. We were recognized by the Commonwealth of Massachusetts, the Mass STEMhub, and the One8 Foundation as a "Project Lead the Way School" where 100% of our students have participated in the highest quality Engineering, Computer Science, and Bio Medicine programs available to elementary students.

In addition to Project Lead The Way, we have received grant funding from the MassSTEMhub and the One8 Foundation for ST Math. ST Math is a visual and conceptual-based mathematics program that grows students' abilities to problem solve, think critically, and productively challenge themselves to find solutions.

Our school continues to make improvements related to the use and integration of technology. Our school is now a fully integrated 1:1 student to laptop ratio program. This has been particularly important for both hybrid and remote learning. Training and additional learning resources have been provided on how to better integrate technology into the curriculum. Students use technology more and more for building reading and writing skills, doing research, creating multimodal presentations, ease of access, curriculum use and building typing skills. They also need access to our remote learning platform: "Google Classroom".

Our Music, Orchestra and Band program, under the instruction of Ms. Tighe and Ms. Horan, provides general music instruction, and in-person and remote instrument instruction for stringed, brass, woodwinds and percussion instruments. Unfortunately, our safety protocols for COVID- 19, do not allow for ensembles or an orchestra.

It goes without saying that we want Mapleshade to be the best that it can be. We want to always have a "growth mindset" that looks to the future, stays on the cutting edge of educational endeavors; committing to the best educational experience for children possible. Doing this important work effectively calls for a school community to have a shared vision for success.

"We believe in creating a respectful and challenging learning environment that cultivates interpersonal communication skills, collaboration, encouragement, and engagement for the entire Mapleshade community."

### Meadow Brook School

#### Enrollment

As of February 4, 2021, Meadow Brook School has 463 students enrolled in grades Preschool through Grade Two. There are 126 students in Cohort A, 113 students in Cohort B, 148 students in Cohort C and 67 students in Cohort D. Additionally, Meadow Brook houses eight Kindergarten

classrooms, nine classrooms in grade one and eight classrooms in grade two. We also offer a half-day integrated Pre-K program, with two AM and two PM sessions.

#### Vision and Mission Statements and Core Beliefs

Our core beliefs and vision and mission statement reflect the attitude, views and beliefs of the Meadow Brook School Learning Community. Our school mantra echoes these beliefs (Hand in hand, with kindness we can, dream, persevere and grow.) We also implement daily morning announcements, which include the Pledge of Allegiance, school mantra and a positive quote of the day. In addition, we are implementing whole school character assemblies and activities with themes such as courage, kindness, respect, friendship and perseverance.

#### Vision Statement

Our vision is to become a PreK-2 school that is highly regarded for its academic excellence. Through innovative instructional approaches we will develop curious and creative learners who persevere through challenging tasks. Our students will leave prepared to achieve at high levels in a diverse and ever-changing world.

#### Mission Statement

Meadow Brook is an early childhood school committed to providing an education of excellence that meets individual student's interests and needs within a common curricular framework. Our mission is to maximize potential, instill a love of learning and prepare students to contribute productively to the community.

#### Core Beliefs

- We believe children and adults learn best in a safe and nurturing environment where they feel valued and appreciated.
- We believe in fostering independence by teaching children skills, such as critical thinking, that are transferable to life.
- We believe that partnering with families and the community is essential to a child's success.
- We believe that everyone can learn and grow when we provide a developmentally appropriate and differentiated learning experience that addresses the whole learner.
- We believe in respecting social and cultural differences and recognizing the unique contributions of all individuals.

#### Remote and Hybrid Instructional Model

In the fall Meadow Brook School began the year with a robust remote instructional model for students. Students with significant and complex needs received in-person instruction beginning in September. Mobile devices were distributed to families as requested. We followed the traditional school day with synchronous learning throughout the day.

On January 19th, the district transitioned to a hybrid instructional model. Families were able to choose to remain fully remote or send their child to school for in-person learning every other week. Cohort A and Cohort B (divided alphabetically) has a full week of in person instruction followed by a full week of live streaming (remote) learning. Students in Cohort C are fully remote and students in Cohort D attend school every day.

## Section 4: Public Schools

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During the remote instructional model, the guidance department continued to implement the research based Second Step program remotely to all classrooms in grades Kindergarten through grade two. Currently, our guidance department travels to each classroom and provides lessons in-person in our hybrid model. Second Step is a social skills curriculum intended to develop our students' interpersonal, self-regulation, and social problem-solving skills. The Second Step program teaches skills in the following four areas: Skills for Learning, Empathy, Emotion Management, and Problem Solving. If you would like to learn more about Second Step please take a look at [www.cfchildren.org/second-step.aspx](http://www.cfchildren.org/second-step.aspx).

We support the whole child through a tiered approach to social emotional learning at Meadow Brook School. We incorporate a multi-tiered approach to help with the early identification and support of students with behavior needs. Tier 1, (high quality classroom instruction) includes classroom expectations and incentives, social emotional learning through the Second Step and Bully Prevention Curriculum, school wide character development assemblies and activities and access to parent workshops. Tier 2 (targeted intervention) includes small group instruction on social skills and/or emotional regulation, short term solution focused school-based counseling, participation in the ACT process and specific family support and referrals. Tier 3 (intensive interventions), include behavior intervention personnel to support behavior intervention plans and counseling as outlined in a student's IEP.

This year teachers worked diligently to learn new innovative practices and tools to enhance remote learning. Teachers employed google classroom to streamline assignments and to enhance collaboration and communication. Students utilized Google Meet and break out rooms to foster small group connections. Many teachers made available tools such as Screencastomatic, Kami, flip grid, green screen, EPIC digital library, Literacy Footprints, RAZ-Plus, Jamboard, QR codes for read alouds, apps such as scratch junior, and google slides as a tool in google classroom.

A district-wide Multi Tiered System of Support (MTSS) was developed last year. This year Meadow Brook School formed an MTSS school-based team. The team has participated in professional development in Culturally Responsive Teaching and Universal Design for Learning. Staff also participated in professional development from an organization called Developmental Designs focusing on advancing Social Emotional Academic Learning. MTSS "is an organizing framework school districts can use to build a system of practices and supports that ensures each and every student receives a high quality educational experience." (Massachusetts Tools for Schools). This year, our district-wide MTSS team is working with CLEE to build our capacity to lead for equity with cultural competence.

### School Home Communication

This year Meadow Brook School utilized a communication app called BLOOMZ to increase two-way communication with families. This app allows teachers to share photos or videos of student work, post classroom updates to parents or communicate to individual families.

Communicating and partnering with families is essential to student success in school. Meadow Brook has a website <https://meadowbrookschool.wixsite.com/website>

Our Meadow Brook Twitter page captures the wonderful things students and teachers are engaged in. You can follow us @MeadowBrookSchool

We also communicate via our Meadow Brook Facebook page. You can like us at [fb.me/MeadowBrookSchoolEastLongmeadow](https://fb.me/MeadowBrookSchoolEastLongmeadow)

### Community Partnerships

At Meadow Brook we recognize that schools need the engagement of both parents and community members to successfully promote the learning and growth of all students. We are working to establish strategic community partnership and engage community members and organizations in ways that maximize effectiveness. These partnerships include, East Longmeadow Public Library, Bluebird Estates, Horace Mann, The Boys and Girls Clubs of Springfield Festival of Trees

### PTO

Our Parent Teacher Organization (PTO) mission is to enhance the education of our children, enrich school spirit, and promote open communication among parents, faculty and administration. In a typical school year, PTO has planned many activities and events including Family Pizza Night, Family Bingo Night, Family Reading Night and Book Fairs, several enrichment programs and Staff Appreciation luncheon. PTO funds the bussing for all student field trips along with critical educational resources. Meadow Brook School is very appreciative of the support we receive from PTO.

### Mountain View School

The East Longmeadow School District has established Mountain View School as an intermediate elementary center for children in grades three through five. Our goal is to prepare students to achieve academic excellence and to acquire the skills necessary to become life-long learners as they meet the challenges of the 21st century. As a staff, we help our students shift from being young, dependent children into mature, independent young people, ready for their experiences in middle school.

Mountain View School staff and students maintained their personal connections and persevered through the COVID-19 pandemic and shut down from March 2020 through January 2021. The staff and students became proficient in all the necessary technology platforms, and worked diligently to provide the best educational experience possible while working from home. In the spring, staff and students spent some of their school days on virtual meetings, and the rest of their days completing online programs and working through Google documents. By the Fall of 2020, staff and students were spending 5.5 hours per day together online, using Google Meet, Google Classroom, multiple learning platforms and other digital tools. There were also 13 students from our two special education programs attending school in-person starting in September 2020.

All of Mountain View's programs and supports continued virtually. Counseling sessions and lunch groups with the guidance counselor, health and wellness support from the school nurse, social skills activities with teachers and service providers all continued, but in a different way. Mountain View continued to create a safe, nurturing and respectful environment even while working remotely:

- Our Friday Morning Dance Party turned into elaborate video productions and dance-offs between staff and students
- Daily Tweets continued, showcasing special activities and remote learning, as well student-submitted videos of quarantine activities ([twitter.com/MViewSchool](https://twitter.com/MViewSchool))
- Daily lunch groups with the guidance counselor

## Section 4: Public Schools

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- Student “shout-outs” from the principal for hard work and progress
- A last day “reverse parade”, for students and staff to say goodbye and end the year on a positive note

Mountain View staff also benefited from four days of professional development from Developmental Designs for Elementary School: Teaching for Education Equity, a research-based collection of teaching practices to help elementary staff work together to achieve education equity and excellence in their classrooms. This program helps staff better connect with students, address children’s specific strengths and needs, and help students develop essential cognitive and social-emotional skills. These practices also help build trust among the adults in the school and with families. The program is beneficial in both an in-person and remote environment, and was fully embraced by the Mountain View staff.

Mountain View staff, students and parents feel that when a positive school climate and culture is developed and maintained, students and staff flourish socially and academically.

## Section 4: Public Schools

### School Attendance (2019-2020)

Please note that the attendance data in the report below reflects attendance reported by districts from the beginning of their school years until March 2, 2020.

#### East Longmeadow High School

Student Group	Attendance Rate	Avg. Number of Absences	Absent > 10 days or More	Chronically Absent (> 10%)	Unexcused > 9 days
All Student	94.5	6.1	18.0	13.1	0.0
Female	94.0	6.7	19.6	14.7	0.0
Male	94.9	5.6	16.6	11.7	0.0
Economically Disadvantaged	93.0	7.6	24.4	19.2	0.0
High Needs	93.5	7.1	24.5	17.6	0.0
LEP English language learner	97.0	3.3	14.3	14.3	0.0
Students with disabilities	93.9	6.8	25.6	17.3	0.0
African American/Black	96.2	4.2	8.0	8.0	0.0
American Indian or Alaskan Native					
Asian	95.3	5.2	17.3	17.3	0.0
Hispanic or Latino	93.8	6.9	25.8	14.5	0.0
Multi-race, non-Hispanic or Latino	94.4	5.9	22.2	22.2	0.0
Native Hawaiian or Pacific Islander					
White	94.5	6.1	17.6	12.6	0.0

#### Birchland Park Middle School

Student Group	Attendance Rate	Avg. Number of Absences	Absent > 10 days or More	Chronically Absent (> 10%)	Unexcused > 9 days
All Student	95.6	4.9	12.2	8.5	0.0
Female	96.0	4.4	10.0	6.3	0.0
Male	95.1	5.4	14.6	10.8	0.0
Economically Disadvantaged	94.2	6.4	17.3	12.8	0.0
High Needs	94.8	5.7	15.9	11.6	0.0
LEP English language learner					
Students with disabilities	94.8	5.7	12.9	7.5	0.0
African American/Black	96.6	3.7	3.8	0.0	0.0
Asian	97.8	2.5	10.8	2.7	0.0
Hispanic or Latino	94.9	5.4	20.0	12.5	0.0
Multi-race, non-Hispanic or Latino	95.7	4.6	12.0	8.0	0.0
White	95.4	5.1	12.1	9.1	0.0

## Section 4: Public Schools

### Mapleshade School

Student Group	Attendance Rate	Avg. Number of Absences	Absent > 10 days or More	Chronically Absent (> 10%)	Unexcused > 9 days
All Student	96.6	3.8	6.7	4.2	0.0
Female	96.5	3.9	9.0	6.6	0.0
Male	96.6	3.7	5.0	2.5	0.0
Economically Disadvantaged	95.9	4.5	9.9	7.4	0.0
High Needs	96.1	4.3	9.9	6.9	0.0
LEP English language learner					
Students with disabilities	95.9	4.5	9.1	4.5	0.0
African American/Black	96.8	3.6	0.0	0.0	0.0
Asian	96.8	3.5	11.1	5.6	0.0
Hispanic or Latino	95.8	4.7	13.2	5.3	0.0
Multi-race, non-Hispanic or Latino	97.8	2.4	0.0	0.0	0.0
White	96.6	3.8	5.8	4.3	0.0

### Meadow Brook School

Student Group	Attendance Rate	Avg. Number of Absences	Absent > 10 days or More	Chronically Absent (> 10%)	Unexcused > 9 days
All Student	95.3	5.1	12.9	8.1	0.0
Female	95.4	5.1	12.9	8.6	0.0
Male	95.3	5.1	12.9	7.7	0.0
Economically Disadvantaged	93.3	7.3	23.1	18.7	0.0
High Needs	94.3	6.2	19.0	13.1	0.0
LEP English language learner	95.6	4.9	11.1	5.6	0.0
Students with disabilities	94.2	6.3	20.8	16.0	0.0
African American/Black	95.2	5.3	13.3	13.3	0.0
American Indian or Alaskan Native					
Asian	95.6	4.8	17.4	4.3	0.0
Hispanic or Latino	93.9	6.6	23.4	13.0	0.0
Multi-race, non-Hispanic or Latino	96.5	3.9	5.0	5.0	0.0
White	95.5	4.9	11.2	7.5	0.0

### Mountain View School

Student Group	Attendance Rate	Avg. Number of Absences	Absent > 10 days or More	Chronically Absent (> 10%)	Unexcused > 9 days
All Student	96.1	4.2	8.7	4.7	0.0
Female	96.4	3.9	7.2	4.0	0.0
Male	95.9	4.5	9.9	5.3	0.0
Economically Disadvantaged	95.0	5.4	16.7	16.7	0.0
High Needs	95.4	5.0	17.3	9.9	0.0
LEP English language learner	98.2	2.0	14.3	0.0	0.0
Students with disabilities	95.6	4.8	18.0	6.0	0.0
African American/Black					
American Indian or Alaskan Native					
Asian	96.5	3.8	25.0	16.7	0.0
Hispanic or Latino	95.6	4.8	11.5	7.7	0.0
Multi-race, non-Hispanic or Latino	96.1	4.3	13.3	0.0	0.0
White	96.2	4.2	6.9	4.1	0.0

## Section 5: Public Safety

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### Police Department

#### Report from the Chief

Please consider the following for the 2020 Annual Report submission:

Stop if you've heard this before, but 2020 was a very different year! That's no different for your police department, as the onset and continuing effects of the Covid-19 pandemic certainly had a significant impact on us as well. We worked diligently to protect ourselves and you from the spread of the virus and continue to do so.

The pandemic certainly reduced some of our statistical activity from past years. In 2020, dispatch logged 11,149 calls for service for police. Officers made 138 arrests, and filed 184 criminal complaint summons applications in court.

In 2020 we welcomed Officer Rhyan Belisle to our family. Officer Belisle transferred to us from the South Hadley Police Department.

We also had a few retirements in 2020. Officer Donald Cavanaugh retired in July after a 14 year career in East Longmeadow. Officer Terri Shaw retired in August after a 23 year career here. Just as 2020 turned into 2021 Chief Jeffrey Dalessio retired after a 35 year career, with his last 5 years spent as our Chief. Words cannot express our gratitude and congratulations for Chief Dalessio, and we wish him health and happiness in his well-earned retirement.

In 2020 the East Longmeadow Police and Fire Departments joined the Westcomm Regional Dispatch Center in Chicopee. Massachusetts has offered grant assistance through the State 911 Department to encourage towns all across the Commonwealth to regionalize emergency communication services, and this is a trend that will continue. As with anything new, we've been presented with some operational challenges as we adapt to the regional dispatch model, but this is presenting our taxpayers with significant savings, while also offering us the expectation of enhanced dispatching services long term as Westcomm continues to grow and bring in other communities. We were happy that the town agreed to allow one of our former civilian Dispatchers, Lori Hebert, to remain on our staff so our police station lobby can stay open to the public into the evening hours on weekdays. We thank our residents for adjusting and understanding that our lobby must have reduced hours of public access without having Dispatchers in the building around the clock anymore.

In closing, we recognize that 2020 was a challenging year for policing in America, and locally here in Massachusetts with the passing of police reform legislation. Despite all of the negative conversations about policing and the ironic, if not hypocritical, stereotyping and biases widely put out there about police officers, please know that your police department and its officers feel and appreciate the support and encouragement our community gives to us. We are professionals who strive to be better, and do better, and we will continue to hold ourselves to the highest standards. We're proud of the work we do, and grateful for the opportunity to serve all the people of East Longmeadow.

Respectfully Submitted,

**Mark A. Williams, Chief of Police**

#### East Longmeadow Police Department Roster (as of 12/31/20)

Chief Jeffrey Dalessio  
Detective Michael Ingalls  
Sargent Daniel Bruno  
Sargent James Gagnon  
Sargent Jason Guinipero  
Sargent Daniel Manley  
Sargent Steven Manning  
Sargent Michael Sousa  
Officer Eric Ainsworth  
Officer Daniel Atwater  
Officer Rhyan Belisle  
Officer Michael Calcasola  
Officer Timothy Daley  
Officer Anthony Dieni  
Officer Timothy Driscoll  
Officer Jonathan Gaines  
Officer Timothy Gallant  
Officer Michael Healey  
Officer Matthew Lecuyer  
Officer Jeffrey Niznik  
Officer Quinn O'Donnell  
Officer Edward Rice  
Officer Ben Roncarati  
Officer Alex Serra  
Officer Stuart Strohman  
2 Vacancies

#### Civilian Staff:

Lori Hall  
Lori Hebert  
Pennie Tremblay  
8 Crossing Guards

## Section 5: Public Safety

### Fire Department/Emergency Management

#### Roster of the Fire Department

Paul J. Morrisette                      Fire Chief/Emergency Management Director

#### 21 Career Firefighters

##### A Group

Capt/EMT B. Cote  
 FF/EMT M. Turowsky  
 FF/P R. Jarvis  
 FF/P M. Marafuga  
 FF/P B. D'Angelo

##### B Group

Capt/EMT C. Beecher  
 FF/EMT J. Giordano  
 FF/P J. Rivera  
 FF/P B. Fisher  
 FF/EMT G. Driscoll

##### C Group

Capt/P M. Minahan  
 FF/EMT E. Yeager  
 FF E. McCandlish  
 FF/P A. Rosado  
 FF/P B. Perreault

##### D Group

Capt/EMT B. Houle  
 FF/EMT J. Goldrick  
 FF/P N. Laroche  
 FF/P J. Rutola  
 FF/P C. French

#### Fire Prevention Officer

FF/EMT Brian Daponde

#### 7 Call Firefighters

Capt. D. Villamaino	Capt. J. Reale	Capt. D. Fazio	FF J. McCaffrey
FF C. Albano	FF M. Sedlak	FF B. Dimascola (Ret. 9/14/2020)	

FF - Firefighter    •    FF/EMT - Firefighter & Emergency Medical Technician    •    FF/P - Firefighter & Paramedic

#### The Fire Department has the following vehicles:

Vehicle Name	Vehicle Type	Vehicle Use
Car 1	2013 Ford Chevy Tahoe	Chief's Command Vehicle
Car 2	2014 Ford Explorer	Insp.'s Vehicle & Fly Car
Engine 3	2009 Pierce Contender	Class A Fire Pumper
Ladder 1	2017 Pierce Ascendant	107' Ladder with Pump
Engine 4	2000 KME Rescue Pumper	Rescue Pumper
Engine 2	1994 Saulsbury Pumper	Class A Fire Pumper
Rescue 1	2017 Ford 550/Road Rescue	ALS Ambulance
Rescue 2	2019 Ford 550/Road Rescue	ALS Ambulance
Rescue 3	2006 Ford E350	Spare Ambulance
Twin Meadows Fire Safety Trailer	1998 Student Awareness of Fire Education (S.A.F.E.)	Fire Education

#### During 2020, the Fire Department responded to 3,464 incidents:

NFRIS* Incident Description	Qty	NFRIS* Incident Description	Qty
Building fire	5	Lock-out	29
Fire in struct other than in a building	0	Water problem, other	1
Cooking fire, confined to container	5	Water evacuation	1
Fuel burner malf., fire contained	2	Water or steam leak	1
Trash or rubbish fire, contained	0	Smoke or odor removal	1
Mobile property fire,	0	Animal problem, other	0
Passenger vehicle fire	0	Animal Rescue	3
Natural vegetation fire, other	1	Public service assistance, Other	26
Brush & grass mixture fire	14	Assist police or other agency	9
Dumpster fire	1	Assist Invalid	1
Outside equipment fire	0	Public service	15
EMS call	2709	Defective elevator	0
Vehicle accident with injuries	56	Unauthorized burning	58
Motor vehicle/pedestrian accident	2	Cover assignment, standby	23
Lock-in	5	Good intent call, Other	63

## Section 5: Public Safety

NFRIS* Incident Description	Qty	NFRIS* Incident Description	Qty
Extrication victim(s) from vehicle	0	Dispatched & canceled en route	18
Removal of victim(s) from elevator	1	Authorized controlled burning	1
Ext. of victim(s) from machinery	0	Smoke scare, odor of smoke	21
Water & ice related rescue	0	False alarm or false call, Other	3
Gasoline or other flam. liquid spill	5	Malicious false call, Other	0
Gas leak (natural gas or LPG)	20	System malfunction, other	2
Oil or other combustible liquid spill	1	Smoke detector activation, malf.	37
Chemical hazard (no spill or leak)	0	Alarm system sounded, malfunction	31
Chemical spill or leak	1	CO detector activation, malfunction	40
Carbon monoxide incident	15	Unintentional transmission of alarm	2
Elec.wiring/equip. problem, other.	6	Sprinkler Activation, no fire	1
Overheated motor	1	Smoke detector activation, unintent.	84
Light ballast breakdown	1	Detector activation, unintentional	0
Power line down	13	Alarm system sounded, unintentional	73
Arching, shorted electrical equip	16	CO detector activation, no CO	5
Vehicle accident, general cleanup	10	Severe weather, other	11
Service call, other	3	Wind storm assessment	4
Bldg. weakened/collapsed	1	Attempt to burn/Illegal Action	1

### Some of the Notable Incidents of 2020 with Estimated Property Damage & Loss

East Longmeadow experienced four fire incidents that resulted in damage to a structure in 2020.

February 3, 2020 @ 11:38 AM, 236 Shaker Road; A fire in a commercial kitchen was extinguished prior to Fire Department arrival. Cause of the fire was determined to be unattended cooking leading to a grease fire. Estimated damage of \$5,000.

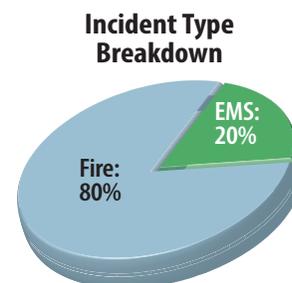
August 8, 2020 @ 2:00 PM, 54 Thompkins Ave; Homeowner reported fire coming from the electrical panel of the home and extending to the outside of the house. Cause of the fire was electrical causing approximately \$2,000 in damage.

October 11, 2020 @ 1:36 AM, 8 Edgewood; A fire in a detached garage destroyed its contents and caused major damage to the structure. Cause of the fire was undetermined. Estimated damage was \$45,000

December 7, 2020 @ 1:48 AM; 263 Parker Street. Homeowner reported a fire in their wood pellet stove. Fire extended up the exterior of the home and eventually entered the structure through an upstairs bedroom. Extensive fire, smoke and water damage throughout the home. Cause was determined to be a blocked vent pipe from the pellet stove. Estimated damage was \$150,000

On August 4, 2020 the remnants of Hurricane Isaias came through Western Massachusetts bringing heavy rain and strong winds. The storm caused power outages throughout town and in some areas for several days. The fire department responded to 29 storm related calls for service in a twelve-hour period.

The period from mid-March through the end of the year saw the Covid-19 pandemic cause our EMS service to meet new demands. Increased calls for EMS necessitated the acquiring of a second ambulance to deal with the additional transport requests. This helped ease the burden of our mutual aid partners who were dealing with their own increase in EMS demands.



### During 2020, the East Longmeadow Fire Department issued 583 permits.

Permit Type	QTY	Permit Type	QTY
General Fire Permit	1	Process Haz. Mat.	1
Fire Alarm (Re-sale)	276	Quarterly Inspections	15
Flammable Liquids	2	Sprinkler System	2
Hood & Duct	1	Tank Installations	2
Hot Works Permit	0	Tank Removal	12
Liquid Petroleum Gas	18	UST Registration	6
Oil Burner	18	Tank Truck	14
Outside Burning	208	AST	2
Child Care Facility	1	Fire Alarm Alt.	2
Fixed Extinguisher System	2		

## Section 5: Public Safety

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### **Emergency Management**

2020 proved to be the most challenging year for Emergency Management as the COVID-19 pandemic necessitated the activation of the Emergency Operations Center (EOC) for several months. Although the EOC operated virtually, it conducted daily online meetings with all Town Department Heads and or a designee. Through these meetings a coordinated effort was established to help mitigate all facets of town services affected by the global pandemic. Members worked tirelessly to ensure basic government functions were uninterrupted, first responders received the necessary personal protection equipment, and grant money was obtained to help defray the cost of operating in a time of uncertainty and unknown duration. East Longmeadow should be proud of this group of individuals who worked daily to keep the residents and those serving them safe, informed, supplied, and ready to respond to an ever-changing situation

### **SAFE and Senior SAFE Fire Prevention**

The East Longmeadow Fire Department was once again awarded funds from the State to assist in teaching fire prevention in the schools and within the older adult community. School based SAFE was awarded \$4,565 and our Senior SAFE program received \$2,552. Both of these programs are our greatest asset in getting fire and life safety messages out to our most vulnerable residents. While 2020 presented itself with its challenges and our presentations looked much different, our effectiveness was evident in the announcement that 2020 was the first year since Massachusetts started tracking fire fatalities in the 1940's that no children under 18 died in a fire. This could not be made possible without the incredible assistance of our elementary schools. We would like to thank the administration and staff at Meadow Brook, Mountain View, and Mapleshade for their continued support in our program.

### **Final words from the Chief**

I would like to thank all the firefighters of the East Longmeadow Fire Department for their continued dedication and professionalism throughout this extremely challenging year. These men and women have put themselves at risk of exposure to COVID-19 while assisting the residents during fire or medical emergencies. Their continued dedication allows us to maintain an outstanding fire department that the entire community can be proud of. I am honored to call each and every one a member of the East Longmeadow Fire Department.

I would like to extend my appreciation to all the town boards, the other town departments, their personnel and inspectors, for their cooperation during the past year.

A special thanks to the Longmeadow, Somers, Shaker Pines, Springfield, Hampden and Wilbraham Fire Departments for their quick and professional assistance when called upon.

Lastly, I look forward to continuing to work with Town Manager Mary McNally and the Town Council in providing the residents an all-hazards fire department ready to handle the future needs.

Respectfully submitted,

Paul J. Morrissette, Fire Chief/Emergency Management Director

**Please Remember to Check your Smoke Detectors Monthly**

**Working Smoke Detectors Save Lives.**

**Carbon Monoxide is Poisonous, Odorless, Colorless and Tasteless**

**Install a Carbon Monoxide Detector Today – It's The Law**

# Section 6: Public Works

## Public Works

### To the Residents of East Longmeadow:

Outlined below are some of the significant accomplishments or occurrences that took place during the year.

### Utilities Division

The long-term solar Net Metering Credit Purchase Agreement which took effect in July 2015 when Altus Power's 4.3 MW solar photovoltaic was put in service, continues to produce cost saving for the Town. Savings of \$103,163.49 was realized from this agreement in 2020.

### Sewer Division

The DPW responded to plugged sewer calls in addition to the regular cleaning and maintenance of our 17 sewage pumping stations and sanitary sewer system on a 24/7 basis. The DPW responded to 7 main line sewer blocks related to heavy grease build up and "flushable" wipes. Pump station personnel responded to over 140 pump failures directly related to "flushable" wipes.

Sanitary Sewer Infiltration & Inflow (I&I) Project: The DPW continued this project as our commitment to reducing costs and complying with Federal EPA and Mass DEP regulations. A total of 359 manhole inspections were completed throughout the Town. The DPW continued with its "Clear Water Disconnect Program" to help remove clean water from our wastewater collection system. A total of 8 sump pumps and roof down leaders were removed in 2020. The DPW utilized its new sewer camera rover to help assist in detecting Infiltration & Inflow and pipeline defects. With the assistance of the Tighe & Bond Engineering Firm, DPW was able to have the National Water Main Cleaning Co. seal the interiors of 26 sewer manholes. This project eliminates over 10 million gallons of infiltration water from getting into our wastewater system. The Town of East Longmeadow sent to the Springfield Water & Sewer Commission (SWSC) a total of 609 million gallons of wastewater.

### Water Division

Springfield Water & Sewer Commission supplied the Town with 776 million gallons of drinking water to serve our residents. DPW responded to 6 water main breaks (major leaks). The elevated levels of Haloacetic Acids (HAA5) at the Harkness Pump Station entry point were much lower than previous years in regards to the first and third quarters and similar to past readings in the second quarter. The fourth quarter results were slightly higher at 61.3. This is due, in part, to the lower rainfall amounts and the new experimental processes at the SWSC treatment plant. The Town contracted with Caracas Construction to abandon a 1940's 8 inch cast iron water main and tie in all existing services over to a larger 12 inch water main on Maple Street from the Rotary to Savoy Avenue. These upgrades will contribute to better water quality as well as increased fire protection along with the addition new fire hydrants.

### Highway Division

Throughout the course of the year the department completed a total of 1,756 work orders including berms, catch basin, culverts, dead animal removal, jetting, loam & seed, mail box repair, mark outs, meters, parks & fields, pavements, potholes, signs, trees and wash out/erosion. We were able to complete all back logged catch basin and manhole repairs and continue our mandatory catch basin cleaning and street sweeping.

Our Parks department took advantage of reconstructing several Town fields during the pandemic which included edging, adding clay & infield conditioner for drainage purposes and rebuilding pitcher mounds. We had two major wind storms in August and October and the DPW staff worked diligently to remove trees and brush throughout the Town.

### Addressing COVID

The Highway Division was short staffed during the pandemic leaving us with a total of 15 employees working every other week for several months. This was due to restrictions on the amount of staff we could have in the service station building and to be able to work safely. In addition, there was one man assigned to each vehicle to keep our staff safe. Our employees returned to their regular work schedules by the end of the summer. Throughout all of these challenges and adjustments we continued to service the Town and get all required work completed.

### Shared Streets Project

In October we received a grant from Mass DOT "Shared Streets program". This involved installing an 8 foot wide sidewalk on Maple Street from the bike trail to Maple Court. A designated resting area was added in public parking on Maple Court with perforated picnic tables to promote a safe place for our residents to dine-out and gather at a safe distance outdoors. Our residents and local Girl Scout troop participated with painting art murals on the public parking pavement near the tables which added great ambience. In addition, waste reduction self-watering reservoir planters were installed in this area and along Maple Court in which residents can enjoy the annual and perennials flowers year after year.

### Transfer Station

This year was a challenging for our Transfer Station attendants. Our resident's home-bound norms changed during COVID prompting them to clean out their homes and discard many household items. There was also a dedicated dumpster for residents to discard additional household trash during this difficult time. Late in the fall residents were able to purchase our department made compost and woodchips. This will become more popular as Spring 2021 approaches where residents will be able to drive-up and load product on their trucks.

### Knowlton Transfer Station Landfill Closure

The closure of the landfill on Somers Road was completed by DPW staff this year. The closure documents were submitted to the state and post-closure monitoring activities will continue for the foreseeable future. Focus has now shifted to the Allen Street Landfill where preliminary design, soil gas and groundwater sampling have begun in order to complete a Comprehensive Action Design (CAD) to outline closure activities at the 20-acre site. We expect design to be complete at some point in 2021 and construction to begin shortly thereafter.

### Stormwater Division

Town staff worked diligently to satisfy the Year 2 requirements of the new MS4 permit that was completed by June 30th. Some of these requirements included a Good Housekeeping Municipal Activities Inventory and O&M Program to improve existing stormwater management activities; Stormwater Pollution Prevention Plans (SWPPPs) for the Knowlton Transfer Station and DPW Service Building to limit pollutants leaving both sites; street sweeping and catch basin cleaning yearly requirements and the

## Section 6: Public Works

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Annual Report. After completing the Year 2 requirements we immediately turned our attention to Year 3 compliance. Some of the major Year 3 requirements we have been working on since the last submittal include dry weather outfall screening and sampling to test water discharging from all Town stormwater outfalls for pollutants and contaminants; and updating our Subdivision Rules and Regulations to implement new MS4 requirements.

### **Building Facilities Management Division**

Over the course of the year Building Maintenance employees completed 300 repair work orders for the schools and municipal buildings including carpentry, electrical, plumbing as well as moving furniture and painting. We also, with the help of the schools custodial staff, completed all scheduled preventative maintenance work for all Town buildings. Our department was also responsible for the winterization of the Pine Knoll Recreation and all the buildings at that location as well all recommissioning the pool.

### **Addressing COVID**

In partnership with the Health department, new cleaning and disinfecting procedures/protocols were implemented for all Town buildings. Disinfecting door handles, high traffic areas and counter surfaces was increased to twice a day. Hand-sanitizing stations were installed in all buildings. Specialty equipment was purchased to disinfect large areas along with surplus cleaning products and personal protection equipment. Acrylic shields were installed at employee workstations as well as fabricating shields for larger areas. All Town building heating units and exhaust fans were inspected to insure proper airflow. In association with the School department we completed the following to insure the safety our in house students: Water bubblers were modified, taken out of service or replaced with no touch bottle fillers; and installed fabricated window screens for classrooms.

### **Meadowbrook School Building Replacement Project**

Contractors removed 4 modular classrooms and 2 bathrooms. They were replaced with 4 conventional construction classrooms, 3 bathrooms, an electrical room and a custodial closet. Improvements to the water service were completed by our DPW staff and sewer services were upgraded by an outside contractor. Completion of the project was in time for a traditional school reopening. The final cost of the project came in under the allotted budget.

### **Personnel/Miscellaneous**

Skilled Laborer New Hires: Jonathan Barrows and Walter Swan

Custodian (COA) New Hire: Jerimiah Ferris

Justin Callahan promoted to Equipment Operator

Joseph Magnani promoted to Pump Station Operator

Tony Long (Foreman) retired after 42 years of service

Respectfully submitted,

**Bruce Fenney, Superintendent, Public Works**

## Section 7: Planning, Building, Land Use

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### Planning Board

#### To the Residents of East Longmeadow:

The goal of the Planning Board is to protect the character of East Longmeadow by encouraging sound economic development, promoting new business and protecting the residential districts. The Board is focused on keeping the residential districts protected to allow residents to reside in a peaceful and quiet atmosphere. The Board strives to find ways to assist businesses and residents in their efforts to continue to live and have successful businesses in town.

The members of the Board worked diligently on proposals for zoning changes that were recommended to the Town Council. A Zoning Bylaw amendment establishing a Mixed Use Village zone was drafted and forwarded to the Town Council and successfully adopted on December 8, 2020. The Mixed Use Village zone will allow development of eligible property into a mixture of residential units and reestablishments.

In 2020, the Planning Board welcomed the appointment of Pete Punderson to the Planning Board as well as the appointment of Bethany Yeo as their new Director of the Planning & Community Development department and of Rebecca Jones, their new Administrative Assistant.

As always, the Board approved a large number of waivers of site plan review, special permits, site plan reviews and subdivision approvals.

The Board thanks the public for their participation at Planning Board meetings and hearings. The members enjoy and encourage all residents to attend their meetings and appreciate any input and/or comments regarding development and/or zoning issues for the Town. Meetings are held on the first and third Tuesdays of every month. Due to the Covid-19 pandemic, the Board has held virtual meetings since March 2020. The Planning Board members extend special thanks to the IT and ELCAT departments for their continued technical assistance with hosting and coordinating these virtual meetings.

The Planning Board members, as they do every year, offer their appreciation and thanks to the Town Council, Department of Public Works, Police Department, Fire Department, Board of Assessors, Building Commissioner, and all others for their cooperation, expertise and contributions at work sessions and hearings.

Respectfully submitted,

**George Kingston, Chair**

**Russell Denver, Vice Chair**

**Tyde Richards, Clerk**

**Louis Morabito**

**Jon Torcia**

## Section 7: Planning, Building, Land Use

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### Building Department

The following report is submitted for the year ending December 31, 2020:

Permit Type	No. of Permits	Fee	Valued At
Single Family Dwellings	25	\$42,915.75	\$7,222,000.00
Condominiums	6	9,032.50	2,304,000.00
Sheet Metal Permits	18	2,479.46	765,155.00
Sign Permits	29	1,400.00	56,111.25
All Other Building Permits	589	89,054.38	17,410,261.82
Denied Building Permits	9	—	—
Certificate of Inspections	113	5,814.00	—
<b>Building Permit Totals</b>	<b>780</b>	<b>\$150,696.09</b>	<b>\$27,757,528.07</b>
Building Inspections	675		
Zoning Enforcement Insp.	37		
Electrical Permits	513		
Electrical Fees		\$63,433.41	
Electrical Inspections	673		
Plumbing Permits	182		
Plumbing & Gas Fees		\$35,252.00	
Plumbing Inspections	300		
Gas Permits	241		
Gas Inspections	258		
<b>Fee Grand Total</b>		<b>\$249,381.50</b>	

Respectfully submitted,

Maureen Tyburski, Administrative Assistant to the Building Commissioner

### Inspector of Weights & Measures

The following report of weights & measures inspections is submitted for the year ending Dec. 31, 2020

Scales	Adjusted	Sealed	Not Sealed	Condemned
Over 10000 lbs.	0	0	0	0
5000 to 10000 lbs.	0	0	0	0
1000 to 5000 lbs.	0	0	0	0
100 to 1000 lbs.	0	5	0	0
10 to 100 lbs.	0	91	2	0
Less than 10 lbs.	0	8	0	0
<b>Total Scales</b>	<b>0</b>	<b>102</b>	<b>2</b>	<b>0</b>
<b>Total Weights</b>	<b>-</b>	<b>31</b>	<b>0</b>	<b>0</b>
Gasoline/Oil Pumps and Kerosene	0	96	0	0
<b>Total Devices</b>	<b>0</b>	<b>229</b>	<b>2</b>	<b>0</b>
<b>Unit Pricing/ Tare Inspections</b>		<b>Tested</b>	<b>Correct</b>	<b>Incorrect</b>
Trial Weighings of Commodities		31	31	0
<b>Bar Code Scanner Inspections</b>		<b>Items</b>	<b>Correct</b>	<b>Incorrect</b>
Item Pricing		28	28	0

Stopped and Inspected 0 Hawkers & Peddlers for Licenses during Parade (No parade 2020)

**Total sealing fees billed for 2020; \$5,087.00**

Respectfully submitted,

Rudolf Kroisi, Inspector of Weights & Measures

# Section 7: Planning, Building, Land Use

## Community Preservation Committee

The role of the Community Preservation Committee is to consider proposals for the use of Community Preservation Act Funds and recommend those that it thinks are appropriate to recommend to the Town Council for funding. Community Preservation Act funds are raised from a 1% surtax on property taxes, (note: property taxes on values in EXCESS of \$100,000) which is partially matched by the state. The state match varies from year to year.

Community Preservation Act funds may be used for open space and recreation; affordable housing; and historic preservation, within guidelines set by the state. The Committee welcomes proposals from town residents and boards for the use of these funds. Applications for new projects are available on the Town web-site under the CPC heading. The committee has two application deadlines per year, those being April 1st as well as October 1st.

The fiscal year ended with to date the following reserve balances:

- Open Space \$271,078.96
- Historical Preservation \$257,542.13
- Community/Affordable Housing \$245,069.60
- Undesignated \$737,939.76

For the Committee,

**Jonathan Torcia, Chair, Planning Board**

**Anthony Zampiceni, Vice-Chair, At-Large**

**Thomas Kaye, Recreation Commission**

**Ralph Cooley, Historical Commission**

**Lynn Booth, Housing Authority**

**Thomas O'Brien, Board of Public Works**

**Frances Corgnati, Conservation Commission**

**Brian Davis, At-Large**

**Vacant, At-Large**

## Conservation Commission

**To the Residents of East Longmeadow:**

Serving as the local representatives of the Massachusetts Department of Environmental Protection, the Conservation Commission is responsible for implementation and enforcement of the Wetlands Protection Act including the Rivers Protection Act. The purpose of these Acts is to protect East Longmeadow's natural resources and ecosystems. The East Longmeadow Conservation Commission continues to work within our community to protect wetlands, streams and rivers, preserve open space, and strives to bring an environmental perspective to our Town.

In the spring of 2020, the Commission welcomed two new members, Erin Lynch and Frances Corgnati. In the fall of 2020, the Commission accepted the resignation of Erin Lynch and the appointments of William Arment and Elizabeth Stoughton. The Commission is now at their full capacity with seven appointed members. In 2020, the Commission also welcomed the appointment of Bethany Yeo as their new Director of the Planning & Community Development department and the addition of Rebecca Jones, their new Administrative Assistant. The Conservation Commission also has representation on the Community Preservation Committee that being Commissioner Frances Corgnati.

As always, the Commission conducted well over 100 site visits for both new filings and ongoing project monitoring and reviewed a large number of Wetlands Protection Act permits:

- Notices of Intent: 6
- Requests for Determination of Applicability: 8
- Certificates of Compliance: 17
- Enforcement Orders: 2

The Commission was also in receipt of 12 phone calls by Town residents of Wetlands violations occurring within the Town during 2020. The Commission continues to seek funding opportunities for a part-time Conservation Agent to tackle the day-to-day essential tasks of the Commission such as reviewing the status of completion on both past and present projects, which if left incomplete can become issues for new real estate transactions in Town.

The Commission thanks the public for their participation at Conservation Commission meetings and hearings. The Commissioners enjoy and encourage all residents to attend their meetings and appreciate any input and/or comments regarding protecting East Longmeadow's natural resources and ecosystems. Meetings are held on the second and fourth Wednesdays of every month. Due to the Covid-19 pandemic, the Commission has held virtual meetings since March 2020. The Conservation Commissioners extend special thanks to the IT and ELCAT departments for their continued technical assistance with hosting and coordinating these virtual meetings. We look forward to continuing to serve our community in 2021.

Respectfully submitted,

**Craig Jernstrom, Chair**

**Thomas O'Brien, Vice Chair**

**Jeffrey Bosworth, Clerk**

**Frances Corgnati**

**Anthony Zampiceni**

**William Arment**

**Elizabeth Stoughton**

## Section 7: Planning, Building, Land Use

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### Zoning Board of Appeals

The Zoning Board of Appeals falls under the purview of the Department of Planning and Community Development and receives staff assistance by Planning and Community Development Director, Bethany Yeo, and Planning and Community Development Administrative Assistant, Rebecca Jones.

The Town of East Longmeadow Zoning Board of Appeals scheduled seven public hearings for 2020.

#### The ZBA received six (6) petitions for Variance and one (1) Administrative Appeal.

ZV 2020-01	2/14/2020	0 Pease Rd (Rear Pease)	33-1-0	Res AA	Frontage 175' reduced to 0'	Granted
ZV 2020-02	2/18/2020	604 N. Main St	1A-94-321	BUS	Ground Sign: Setback 25' reduced to 10'	Granted
ZV 2020-03	5/27/2020	176 Chestnut St	29-58A-A	Res A	Solid 8' fence in front setback	Denied
ZV 2020-04	9/28/2020	650 N. Main St	1A-96-2	BUS	3 signs exceeding 100 sft; installation of sign above highest line of main roof	Denied; installation of sign above highest line of main roof denied; all other signs approved as proposed
ZV 2020-05	11/19/2020	108 Shaker Road	28A-2-56	BUS	Ground Sign: Front Setback 25' reduced to 20'	Granted
ZV 2020-06	11/19/2020	3 Wisteria Lane	40-35-07	Res A	Shed: front setback 50' reduced to 25'	Pending
ZAA 2020-01	12/14/2020	0 Pease Rd (Rear Pease)	33-1-0	Res AA	Appeal of SITE 2019-11	Decision; Denied w/o Prejudice due to lack of jurisdiction

The Zoning Board collected \$670.00 in application fees intended to cover the administrative costs of receiving, preparing, and processing submittals for review by the five Regular - member and one current Associate member. Cost of advertising in a newspaper of general circulation and postage for notice to abutters was paid by the applicant.

Respectfully submitted,

**Atty. Mark J. Beglane, Chair**

**Charles. H. Gray, Vice Chair**

**Brian Hill, Clerk**

**Francis Dean**

**Daniel D. Plotkin**

**Atty. James Channing, Associate Member**

**Vacant, Associate Member**

## Section 8: Library, Recreation and Culture

### Board of Library Trustees

#### To the Residents of East Longmeadow:

The East Longmeadow Public Library continued its mission to provide free and equal access to information, resources, and technology. Its purpose is to help educate and enrich our community in response to the intellectual, educational, and cultural needs and input of its patrons. The Library offers an extensive variety of materials for the purpose of study or enjoyment and supports literacy and life-long learning for its town residents.

A welcoming atmosphere, a strong collection, a wide variety of programming, and a friendly, knowledgeable staff continue to make the library a valued resource for East Longmeadow families. Library services and programs in the year of 2020 were quite different from previous years, due to the ongoing global health emergency caused by the novel coronavirus pandemic. Due to the pandemic, nearly every library in the state of Massachusetts suspended services and closed buildings to the public. On March 12, 2020, the Town of East Longmeadow Emergency Management Team, directed by Fire Chief Paul Morrisette and Health Director Aimee Petrosky, in coordination with Town Manager Mary McNally, closed the library building and interrupted library services in order to prevent the possible spread of the coronavirus. Interlibrary loan was suspended by the Massachusetts Library System, deliveries of books and supplies stopped, and library staff worked remotely for the months of April through June.

As part of the Town of East Longmeadow Emergency Response to the coronavirus, Library Director Layla Johnston created and implemented a Phased Reopening Plan for the East Longmeadow Public Library. Library staff adjusted to the disruption to traditional services by facilitating new and creative ways to connect our patrons with much needed library materials and programs. New services for the year of 2020 include curbside pickup of library circulating items, entirely virtual programs for patrons of all ages, take away craft activities for patrons of all ages, and window-based book browsing. Resuming library services was a gradual process and followed the Phased Reopening Plan created by Library Director Layla Johnston, as noted below.

Beginning June 1, a limited number of library staff entered the building to prepare for limited, appointment-only library services available through curbside pickup. Staff were trained in the proper use of Personal Protective Equipment (PPE), social distancing, and hygiene requirements by the East Longmeadow Health Department. Vendor orders and interlibrary loan deliveries resumed in June. Library staff worked staggered schedules and workstations were spaced 6 feet apart in order to meet social distancing requirement for workplace safety standards. Signage and brochures were created to describe the limited service stages, social distancing, and masking requirements for all individuals entering the library building. The staff break room was closed to prevent congregating. Hand sanitizing stations and plexiglass guards for service desks were installed by the Department of Public Works throughout the library building.

Curbside pickup of library materials allowed patrons access to the library's circulating collection without endangering the health of participants. This entirely new service debuted on June 8, 2020. Patrons requested items to borrow by placing a hold on the item online through the library catalog, or by contacting the library by phone or email. The requested library materials were checked out to the patron, placed in paper bags, labeled with the patron's last name and last 4 digits of their phone number to protect

privacy, and placed on a table outside the library, ensuring a contactless transaction between staff and patrons. Returned items were quarantined for 72 hours in the Library Community Room before being returned to shelves in order to ensure no viral transmission could take place through potentially contaminated library books, DVDs, or other borrowed items.

Although 2020 brought many changes to how we were able to provide programming and services to patrons, we were able to successfully transition and reach our patrons in different ways, offering books to read, programs to take part in virtually, and assistance when needed by phone or email. For example, the Library's wireless internet was amplified to reach further into the library parking lot to allow patrons to connect devices to the internet without entering the library building. News about Library programs and services was communicated to East Longmeadow residents through the Library's website, email newsletters, and social media accounts. The Library Trustees continue to be proud of the Library's informative web presence, which proved more critical than ever in 2020. In our constantly changing world, the need for both up-to-date and accurate information provided online through the Library's website remains crucial. Using the Library's website, Circulation Supervisor Erica Petrosky implemented an entirely new method to register borrowers by email and mail during the building closure. Thanks go to the creativity and hard work of the Information Services staff-- Sharon Bellenoit, Coordinator of Library Technology, and Maura Mara, Adult Services Librarian, who, along with Michele Lemire, Children's Librarian, help design and keep current our web presence.

The Children's Department had a very challenging and exciting year in 2020. January through March we held all of our regular programs including Grow Play Learn, a weekly program for infants and caregivers offered by Pathways for Parents, a branch of MA Department of Early Childhood Education. Nancy Friedman of Bright Spot Therapy Dogs and her Labradoodle, Cassie, was here for monthly Reading Therapy, helping reluctant readers gain confidence in reading out loud. The Children's Department also held weekly Chess Club for children from Kindergarten through grade 8, supervised by games enthusiast Michael Gray; preschool Yoga, Move and Movement with Mishel Mitus from Next Step Dance Studio; Music Together with Renee Coro a music therapist for children; and Music and Movement with Mr. Liam whose show is filled with drums, ukulele, puppets, and comedy.

When the building closure occurred in March due to the pandemic, the Children's Department needed to think of creative ways to meet our patrons' needs by offering fun and exciting programs, book selection recommendations, and general library assistance. Library staff determined that going online with many of our programs was the best option to reach as many East Longmeadow families as possible. The Children's Department created online storytime and art programs for our patrons to view on both Facebook and YouTube. The Library had over 9,000 viewed storytime programs presented by Children's Associates Kay McCormack and Darcy Kane, and over 3,000 viewed art programs presented by Children's Associate Jaime Hagemann. Jaime created engaging and easy to complete art projects, such as mermaid rocks and DIY picture frames, accompanied by video tutorials. Many thanks to the dedicated staff in the Children's Department for their ongoing initiative in creating virtual programs, for the first time in the history of East Longmeadow Public Library.

As the pandemic continued and the building remained closed to the public through the summer and fall months, the Children's Department became

## Section 8: Library, Recreation and Culture

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even more creative with their programming, and were able to incorporate Craft Kit Bundles to offer patrons an entire takeaway kit, enabling patrons to make many of the arts and crafts projects right at home. East Longmeadow Public Library also offered Storytime Book Bundles to accompany our many virtual Storytime themes, complemented with a craft activity. Patrons were also able to request customized Book Bundles, based on their child's age and reading interests. All of these Craft and Book Bundles could be picked up at our curbside location. Over 950 Bundles were requested and picked up by our patrons. The Children's Department also partnered with Pathways For Parents for many virtual programs for both kids and parents, and had over 2,500 views on Cooking, Music, Yoga, and Storytime programs on the library's social media accounts.

In April and May Library staff researched methods to offer our Annual Summer Reading Program, with this year's theme "Imagine Your Story," in a new and entirely virtual format. Library staff selected the online vendor Beanstack to coordinate Summer Reading activities in 2020. Beanstack made it easy for patrons to register, track reading, do online activities, and earn tickets towards prizes in a virtual format that could be accessed on a desktop computer, smartphone, or tablet. Patrons earned virtual tickets by reading for a certain amount of time, and entered their tickets into weekly prize drawings. Our prizes, funded by the Friends of the East Longmeadow Library, were purchased from many local businesses. We had 527 children, birth to thirteen, participate in our program, with 388,302 minutes read, and over 6,000 books read.

In addition to the Summer Reading Program's emphasis on reading, the program motivated young readers by engaging them in weekly challenges with incentive prizes for time spent reading, online activities, crafts and computer programs to keep their minds active during the summer months. Through their ingenuity and hard work, library staff were able to make all of these challenges virtual for the children and adults to participate in safely during the pandemic. The Children's Department offered fun, educational workshops and activities, including programs such as Crafts To Go Kits, Virtual Magic tricks with Ed Popielarzyk, a virtual storytime with four different Disney Princess from *Pretty as a Princess*, virtual scavenger hunts, storytimes, and games. All of these different programs encouraged children to continue to read over the summer months and win prizes. Beanstack was a great success and we will continue to use the program going forward for all our Reading Challenges. Building on the success of our virtual Summer Reading Program, the library offered a Fall Reading Challenge for patrons of all ages, with incentive prizes provided by the Friends of the East Longmeadow Public Library. Over 250 patrons joined the Fall Reading Challenge.

East Longmeadow Public Schools pivoted to entirely remote learning due to the pandemic in March 2020. And, as the new school year started in the fall in a virtual format, Michele Lemire, our Children's Librarian, reached out to Mountain View School this past fall and worked with teachers in grades 4 and 5 to order books for children for their monthly reading assignments. Books were requested from other area libraries through our CWMars consortia and interlibrary loan delivery service, and made available for borrowing through curbside pickup. Coordinating book selections with the public schools during their remote learning sessions made it possible for each child in grades 4 and 5 to have a physical copy of the book selection in hand as the teachers were reading to them in virtual environment. Coordinating the book selections was a fruitful partnership for the library, the school, and our East Longmeadow students.

The Children's Department continued its tradition of helping people in need in 2020. The Boston Bruins PJ Drive was held in February; 187 sets of pajamas were donated by patrons for area children in need and distributed through Massachusetts Department of Children and Families. In December, the Children's Department once again set up a Giving Tree, collecting toys and toiletries, to benefit over 140 children at New Beginnings, a homeless shelter for families in Holyoke, MA. Donations were coordinated online; patrons registered for an age group and then delivered gifts to our curbside pickup location. We had an outpouring of support from our community in a year that the shelter had its greatest number of people in need. Thank you to Children's Librarian Michele Lemire for her commitment to helping others in need during this uncertain time of great hardship for some members of our community.

The Information Services Department, staffed by Maura Mara, Adult Services Librarian and Sharon Bellenoit, Technology Coordinator, began the year with programs for teens and adults consisting of book groups, author talks, movies, craft programs, workshops and special interest presentations. Library programs allow us to build community relationships as well as provide information and entertainment for our patrons. One of our more popular adult programs, the Library's Great Decisions group, continued meeting for its sixth year, with an enthusiastic start discussing topics such as Climate Change, India and Pakistan and the Red Sea.

Information Services staff selected books for patrons based on their preferences and made them available curbside for teen and adult patrons, through a Book Bundle service similar to the Children's Department. Information Services staff also offered Summer Reading programs for teens and adults through Beanstack. Over 280 teens and adults participated in this new online Summer Reading program. We received many positive comments from patrons who found the online program easy and fun to use.

Notably, since browsing inside the library was not possible for the public, library staff found a clever way for patrons to browse the library's newest items. A display of over one hundred of the library's newest books and DVDs for children, teens and adults was showcased in the library windows. Patrons could "take a stroll" along the windows and then contact the library with their selections. East Longmeadow patrons responded to the Sidewalk Stroll window-based book browsing with great enthusiasm. Other popular items, such as the library telescope, added to the collection in 2018, and the library wireless internet hotspots, added to the collection in 2019, were also loaned to Town residents through curbside pickup.

Other events taking place in 2020 include new carpets installed throughout portions of the library building, courtesy of the Friends of the East Longmeadow Public Library, and new policies. The Friends communicated to the Town Manager and the Library Director that they would pay for the removal of the old carpeting and the installation of carpet-squares in the Administrative Offices/Circulation area, the Children's and Teen area in June. The Friends paid Dimauro Carpet & Tile upon completion of the carpet installation in July. Library Trustees would like to offer a sincere thank you to the Friends for funding the new carpets. In response to the pandemic, Library Trustees created a Pandemic/Health Emergency policy. The Trustees worked diligently on the first Library Pandemic/Health Emergency Policy and it is now included in the library policy manual.

Our OverDrive Digital catalog was also very popular throughout 2020. During the switch to virtual programs and services, many library patrons discovered how easy it is to borrow and read ebooks and audiobooks using

## Section 8: Library, Recreation and Culture

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OverDrive's new app called Libby. The library added over 2,000 new digital titles for readers of all ages to the OverDrive collection during the months of March – December 2020.

The Board of Library Trustees wants the community to know that we take our duties and responsibilities seriously. We are proud of our Library and are proud of our Library staff. It is our intention to provide the best public library service possible for our Town. As always, your input is encouraged and always welcomed.

The Library Trustees especially wish to acknowledge the overall generous funding and assistance provided by the Friends of the Library, without which many of our Library programs would not have been possible. In addition, several programs either received sponsorship from local businesses, or were generously discounted by those performers themselves during the year. Finally, the Library Trustees appreciate the community's generous support because without it the Library would be unable to deliver the many educational and recreational activities our community enjoys

Circulation Totals: 175,692

East Longmeadow Public Library Card Holders: 11,356

Library materials: 210,348

Respectfully submitted February 2021

**Michael Gray, Trustee Chairperson**

**David Boucher, Trustee Vice Chairperson**

**Kendra Levesque, Trustee Secretary**

**Cynthia MacNaught, Trustee**

**Kendra Levesque, Trustee**

**Melanie Mannheim, Trustee**

**Layla Johnston, Library Director**

## Section 8: Library, Recreation and Culture

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### **ELCAT – Charter Cable Channels: 191, 192,& 193; YouTube Channel: elcat01028**

#### **To the Citizens of East Longmeadow:**

We are pleased to report on ELCAT's activities on behalf of the community during 2020.

The onset of the Coronavirus pandemic in March had a profound impact on ELCAT's activities and operations throughout 2020, as it did on all other town departments.

With the cessation of all public activities, closing of schools, and the adoption of remote meetings for all bodies of town government, ELCAT's role as the "window on the community" was transformed overnight into a conduit for information from state and local government about the impact of Covid -19 on town operations and residents.

As it became clear that a return to normal activities would not soon be realized, we sought to provide new programming that reflected the "new normal." Diverse content created by teachers, students, other town department staff, residents, and ELCAT provided instruction, enrichment, encouragement, respite, and information to our equally diverse local audience.

ELCAT partnered with the Recreation Department early in April on an initiative called "Play and Learn at Home," providing daily content to stimulate and engage the community, promote safe outdoor activities, explore and celebrate the things around us that our "normal" hectic life made it easy to overlook.

In June, we took over from the IT Department, management of the Zoom Webinars for all of the town's elected and appointed boards. One (perhaps unexpected) benefit of the remote meetings turned out to be a much higher level of engagement by the public, with the availability of coverage for all boards and commissions, something that was, and is, not feasible with in-person, on-site recording.

Throughout the summer and fall, we worked with other town departments, civic clubs, and schools to continue to keep members of the community engaged and positive despite the constraints imposed by Covid.

With the decision to participate in Fall sports, ELCAT provided live-streamed coverage of all home and away varsity and junior varsity games on the schedule.

Among the community events we produced or covered: a car parade that wound its way through the town's several senior housing facilities; a video produced with the COA staff to celebrate Independence Day; a virtual Fourth of July Parade organized by the Rotary Club of East Longmeadow; a virtual awards ceremony and two high school graduations, one in June and one in August; a series of intergenerational conversations about "living in unprecedented times," organized by the Recreation Department (and filmed by ELCAT); two public zoom forums pertaining to Fall sports; Planting Day at Heritage Park, organized by the Rotary Club; a series of school updates presented by the Superintendent and School Committee Chairman as ELPS weight its decision about remote or hybrid learning; Health Department updates from Director Aimee Petroski; a video tour of all town departments, hosted by the Town Manager; videos of the Halloween Decorating Contest and Christmas Decorating contest sponsored by the Recreation Department; Paint the Plow event, sponsored by the Recreation and Public Works Departments; and a virtual community celebration of "A Very Covid Christmas" a musical produced in collaboration with the St. Michael's Players community theater group.

In June, Town Manager Mary McNally appointed me as Chair of the newly-formed East Longmeadow Broadband Committee, charged with reviewing the cable license with Charter, and looking at the town's role in supporting/ facilitating adequate broadband access in the future for the town's residents and businesses, as both technology and community needs change ever more rapidly.

ELCAT staff continue to provide meaningful opportunities for students with an interest in media, broadcasting, and production to explore that interest through instruction and direct involvement in our day to day activities.

During this very challenging year, we are more grateful than ever to the town's various civic organizations for their creative collaboration in planning events; and to all the town departments and staff whose work has been exemplary, in the face of the enduring pandemic, on behalf of the residents of East Longmeadow. We are honored to play a small part in their efforts. .

We thank the town's cable subscribers for the support they provide through franchise fees, which fund the grants from Charter that make ELCAT possible. Our department is not funded through taxation. We understand that cable bills continue to rise, and that we have an obligation to return a high level of programming value to the community for the dollars that support our operation. We do our best to meet that obligation efficiently and effectively, even in a time of unprecedented challenges, and we welcome feedback at any time about ways we can continue to innovate and improve our service.

Respectfully submitted,

**Don Maki, Director**

## Section 8: Library, Recreation and Culture

### Recreation Department

#### To the Residents of East Longmeadow:

On behalf of the Recreation Staff, we would like to thank you for allowing us to serve the residents of East Longmeadow. In 2020, the Recreation Department experienced some staffing changes. Lindsay Beer left the department in March for a new adventure. Geordie Emmanuel, Tim Larocca, Dock Ericksberg, and I worked to meet the recreation needs of our residents during the pandemic.

#### Mission Statement:

The East Longmeadow Recreation Department connects generations of residents by providing enriching programs and experiences that inspire healthier living, increased social engagement and love for our community.

#### Here are highlights from new programming in 2020

- Open Space and Recreation Plan was approved by the Commonwealth of Massachusetts
- Created After School Escape at Pine Knoll for families needing childcare
- Created a Halloween & Christmas House Decoration Contest
- Held a virtual Family Night Jukebox Bingo
- Partnered with the COA to host Grab & Go Cookies with Santa
- Created an Intergenerational Program with Seniors & Youth
- Created a Mini Pre-school program
- Held a paint the Plow Day in partnership with DPW
- Hosted the first Annual Robert Mazzariello Youth Wrestling Invitational in Remembrance of Carol Driscoll in partnership with ELHS wrestling coaches
- The naming of the Pine Knoll Pool to the Coach Charles E. Silvia Pool
- Created the first Virtual Learn & Play at Home
- Held our first Zoom parent orientation & in partnership with ELCAT we created a video for parents to explain how camp would operate under the restrictions of covid-19

#### Programs we were able to run despite of Covid-19

- Successfully ran 12 weeks of Pine Knoll Day Camp adding 3 additional weeks to help families with childcare
- Marlins swim team for practice only no meets
- Baseball with games
- Field Hockey with games
- Boy's Lacrosse skills & drills
- Football skills & drills
- Community Gardens
- Soccer with games
- Babysitting & Home@Alone classes
- Tennis
- The Pine Knoll Pool was open to residents

To make our programs a success we have to give our volunteers a HUGE shout out. It takes over 200 volunteers each year to produce quality programs. In addition, we hire approximately 120 part time/seasonal staff throughout the year. A vast majority of who are East Longmeadow students or adult residents.

We would also like to thank our Recreation Commission who is dedicated to serving our residents and would love to hear from you. They are instrumental in the success in the success of recreation for our town. We can be reached by emailing at [Recreation@eastlongmedowma.gov](mailto:Recreation@eastlongmedowma.gov)

Respectfully submitted,

**Donna Prather, Director, CPRP, CPO**  
East Longmeadow Recreation Department

#### East Longmeadow Recreation Department Participants

Activity	Participant #
Halloween House Decoration	13
Christmas House Decoration	17
Drop & Shop	13
Family Night Jukebox Bingo	20
Field Hockey	64
Football conditioning	26
Football youth combine	24
Grab & Go cookies	30
Intergenerational Program	18
After school Escape	199
Baby sitting class	16
Baseball	140
Basketball	214
Garden plots	6
Marlins swim team	135
Mini preschool	7
Paint the plow	9
Boys' lax clinic	47
Pine Knoll Camp	811
Pool reservation	563
Tennis	260
Wrestling Tournament	24
Soccer	229
Home Alone	27
Soccer Heroes	53
Soccer XS Skill Clinics	45
Soccer XS Field Player/Goalkeeper training	33
Virtual Play & Learn at Home	132

**Total** **3175**

## Section 8: Library, Recreation and Culture

### Cultural Council

The East Longmeadow Cultural Council is an organization composed of Town Residents. The Cultural Council is responsible for distributing funds allocated to the Town by the Massachusetts Cultural Council (MCC). The funds are used to support programs in Arts, Humanities and Sciences. The amount allocated by the MCC to the Town is determined by the State's Local Aid Formulas. The amount is based upon the population and equalized property values in order to provide more substantial amounts for low-income communities.

For the Grant Year 2020 the Council received 25 Grant Applications requesting \$24,084. Applications were funded for a total of \$13,217.

#### Projects that were funded included:

Songbirds of the Northeast	\$350
East Longmeadow Veterans Memorial	\$975
Hip Hop Dance Chair Exercise for Seniors	\$380
Celebrate East Longmeadow	\$1000
Free Concert by Jeff Gavioli and his Bad News Bears Jazz & Blues Orchestra	\$1050
Teddy Bear PJ Party	\$1000
Find Your Happy Place: an online workshop containing Neurobiology & Art	\$100
New England Swing Orchestra Concert	\$800
ELHS Model Congress & Model UN	\$1000
PaxSax Quartet Concert	\$450
Chainsaws, Cheeseburgers and Rock N'Roll –Live Music & Education Event	\$350
Telling Your Life Story: How to Start a Memoir	\$450
2021 Rotary Foundation, Inc Summer Concert Series	\$1000
2021 East Longmeadow 4th of July Parade	\$1000
Jean-Francois Millet's Dandelions: How to Pastel Paint	\$575
All Together Drumming	\$250
Makers of Ancient Technology	\$757
East Longmeadow Cultural Council Project	\$1230
<b>Total</b>	<b>\$13,217</b>

The East Longmeadow Cultural Council would like to thank the Residents of East Longmeadow for their continued support. We encourage everyone to attend these cultural events.

Current Council Members are:

**Jo Ann Asselin, Chair** Teresa Murphy Sandra Kowen, Ex-Officio

**Mary Jewin-Caplin, Secretary** Jane Riley

**Ellie Walsh, Treasurer** Christine Williams

**Respectfully Submitted,**

**Jo Ann Asselin, Chair**

### Historical Commission

The Historical Commission had one new Commissioner appointed, Thomas Behan.

Due to the COVID-19 restrictions, the Historical Commission was forced to cancel our Fall Speaker, close the Museum House, and defer all meetings. The History Room in the Library was also closed when the EL Public Library closed. Prior to the Library's closing, work continued on organizing the files in the History Room.

The Historical Museum House now has an "OPEN" flag to attract visitors when we are allowed to reopen.

In 1973, the Massachusetts Historical Commission (MHC) deemed to EL Town Hall to be an excellent property to include on the "National Register of Historic Places". We were unable to find any documentation as to why this wasn't pursued and a great deal of effort was expended to revisit this cause. Inclusion on the National Register puts no restrictions on what can/cannot be done to a property and in fact may qualify exemptions from some State Building Codes. NR-listed Municipal Buildings are also eligible to compete for grants from the Massachusetts Preservation Project Funds. However, if State or Federal Funds are to be used for any work then the proposed alteration(s) are reviewed by the MHC. Unfortunately, the Town of East Longmeadow has decided that inclusion on the National Register would hamper any modifications to the Town Hall.

Considerable time and effort have been spent researching "Matthews Swamp" where there was a house used to quarantine small pox patients. Reverend Steven Williams, the first Minister of the First Church of Christ in Longmeadow, kept a detailed diary from 1716 until his death in 1782. By early 1760, small pox was impacting many families in the area. In Jan 1761, he refers to the people "who are confined at Matthews Swamp". He and his family visit the house and provide wood and other provisions. Researching deeds from 1765, we have determined that Matthews Swamp was located off Shaker Rd between Spruce and Chestnut Streets. Our investigation continues.

#### Current Historical Commissioners:

**Bruce Moore, Chairman**

**John Makara, Vice Chairman**

**Sherry McKeon, Secretary**

**Kathy Sheehan, Treasurer**

**Ralph Cooley**

**Nancy Heath**

**Thomas Behan**

#### Associate Commissioners:

**Joyce Kent**

We look forward to a return to some semblance of normalcy in 2021 and seeing you at our Museum House or the History Room. Please let us know what aspects of our Town History you would like to hear or see more about.

Respectfully submitted,

**Bruce Moore, Chairman**

## Section 9: Health and Human Services

### Board of Health:

The Board of Health is a three-member board appointed by the Town Manager. Local boards of health in Massachusetts are required by state statutes and regulations to perform many important and crucial duties relative to the protection of public health, the control of disease, the promotion of sanitary living conditions, and the protection of the environment from damage and pollution. These requirements reflect the legislature's understanding that many critical health problems are best handled by the involvement of local community officials familiar with local conditions.

The East Longmeadow Board of Health use their vision and mission statements to guide their actions and involvement within the town. In addition to their mandated roles, Board of Health members have also taken up various projects throughout town

#### Vision:

The Board of Health assesses and addresses the needs of the community in order to help protect and improve the health and quality of life of residents and visitors. Additionally, we seek to create a department that does not just meet the minimum obligations we are charged with, but one that exceeds standards to create a department that will be a stand out community in Hampden County.

#### Mission

The Board's mission is to create regulations, policies and provide services that will allow residents in East Longmeadow to thrive within our community. Additionally, we aim to be a contributing voice in town for development and economic growth.

The Board of Health meets monthly and is able to be contacted through the Health Department at 413-525-5400 x 1103.

### Health Department:

The East Longmeadow Health Department staff includes: Director of Public Health Aimee Petrosky, Inspector Donna Bowman, Recycling Coordinator Elizabeth Bone, Animal Control Officers Melissa Defino-Lagacy and Paul Morrissey, Animal Inspector Melissa Defino-Lagacy, and Administrative Assistant Alix Shipman. Each position is vital to the protection and promotion of public health within our community. The data provided for 2020 has been greatly impacted by our time spent on COVID-19. Outlined below are some of the accomplishments of 2020.

#### COVID-19

In large part the Health Department has spent most of 2020 on supporting our town, residents and business in the response to COVID-19. This support included services like a free mask program open to all residents, contact tracing for positive cases, Isolation and Quarantine support, answering questions for our residents and business owners on how to stay safe or keep their business safe, tracking and trending infection rates within our community, enforcement of the Governors orders, and vaccination preparations. Below you will find information relative to some of our most frequent COVID-19 related work.

**(Detailed charts of East Longmeadow Covid-19 data follows on the next page.)**

#### Permitting

In 2020 total permits issued were 214, and the total permit revenue was \$48,515.00.

**In 2020, 86 total establishments were permitted. The breakdown is as follows:**

- 74 Food service establishment permits
- 46 Retail food service establishment permits
- 0 Temporary event permits (due to COVID-19)
- 4 Catering permits
- 5 Frozen Dessert permits
- 60 Milk and Cream permits
- 6 Bakery permits

Additional permits issued include Tobacco (14), Outdoor Wood Boilers (2), Septic Installers (0), Camps (4) and Pools (4), Body Art Practitioner (2), Body Art Establishment (2).

#### Inspections

##### Food:

In 2020, 98 inspections were completed. Of those, 87 were routine, 11 were complaint based, and 27 were re-inspections due to non-compliance.

All food inspection reports are done electronically and uploaded onto the town website. Inspection reports can be found at [www.eastlongmeadowma.gov/796/Inspection-Reports](http://www.eastlongmeadowma.gov/796/Inspection-Reports).

A goal for 2020 had been to work with our food service establishments to reduce the number of repeat violations, as well as the number of critical findings. With the challenges facing our food service establishments we have moved this goal to 2021/2022

Housing/complaints: The department responds to a variety of housing concerns. Complaints include items such as tenant concerns of substandard housing conditions, unmaintained yards, trash accumulation, abandoned houses, and a variety of conditions that residents deemed as unsafe.

In 2020 the Health Department had a total of 79 complaints.

Of these 79 complaints, 68 inspections were completed. Of the 68 inspections 36 required 1 inspection, 9 required 2 inspections, 1 required 3 inspections, and 1 required 4 or more inspections. Our Department appeared 7 times (4 in person, 3 via Zoom) in court for issues ranging from administrative search warrants, defending or requesting the courts assistance getting compliance, subpoenas, or to assist the attorney general's office in getting a receiver appointed to an abandoned home.

In 2020, 1 abandoned house was referred to the Attorney General's Receivership program.

If you have a property you would like us to look into, please contact Donna Bowman at 413-525-5400 x1106.

A goal for 2021 is to continue to effectively support our residents who have concerns with substandard housing, or causes of nuisance within our community.

## Section 9: Health and Human Services

### COVID-19 East Longmeadow Recap

Date	Total Case Count	Case Count (Last 14 Days)	Average Daily Incidence Rate per 100k (Last 14 days)	Relative Change in Case Counts	Total Tests (Last 14 days)	Total Positive Tests (Last 14 Days)	% Positivity (Last 14 Days)	Change in % Positivity
August 5, 2020	282	<5	Not provided	Decrease	423	4	0.95%	
August 12, 2020	286	6	2.5	No Change	560	8	1.43%	Higher
August 19, 2020	288	6	2.5	No Change	629	9	1.43%	No Change
August 26, 2020	288	<5	0.4	Lower	635	2	0.31%	Lower
September 2, 2020	293	<5	1.3	Higher	914	5	0.55%	Higher
September 9, 2020	296	8	3.4	Higher	1147	13	1.13%	Higher
September 16, 2020	301	8	3.4	No Change	1186	11	0.93%	Lower
September 23, 2020	310	13	5.5	Higher	1125	16	1.42%	Higher
September 30, 2020	315	12	5.1	Lower	1154	15	1.30%	Lower
October 7, 2020	328	15	6.3	Higher	1196	20	1.67%	Higher
October 15, 2020	340	25	10.5	Higher	1263	33	2.61%	Higher
October 22, 2020	351	21	8.9	Lower	1376	30	2.18%	Lower
October 29, 2020	389	43	18.2	Higher	1619	59	3.64%	Higher
November 6, 2020	422	69	29	Higher	1810	86	4.75%	Higher
November 12, 2020	461	67	28.1	Lower	2172	82	3.78%	Lower
November 19, 2020	503	73	30.7	Higher	2267	89	3.93%	Higher
November 27, 2020	548	92	38.6	Higher	2238	114	5.09%	Higher
December 3, 2020	573	78	32.8	Lower	2155	102	4.73%	Lower
December 10, 2020	643	85	35.7	Higher	2227	101	4.57%	Lower
December 17, 2020	713	121	50.8	Higher	2392	139	5.81%	Higher
December 24, 2020	788	145	60.9	Higher	2525	168	6.65%	Higher
December 31, 2020	860	142	59.6	Lower	2943	164	6.58%	Lower
January 7, 2021	931	134	56.3	Lower	2215	157	7.09%	Higher
January 14, 2021	1035	174	73.1	Higher	2540	193	7.60%	Higher
January 21, 2021	1117	179	75.2	Higher	2786	198	7.11%	Lower
January 28, 2021	1161	142	59.6	Lower	2714	166	6.12%	Lower
February 4, 2021	1201	88	37	Lower	2379	105	4.41%	Lower
February 11, 2021	1241	77	32.3	Lower	1957	86	4.39%	No Change
February 18, 2021	1272	71	29.8	Lower	1906	80	4.20%	Lower
February 25, 2021	1294	53	22.3	Lower	1873	60	3.2%	Lower

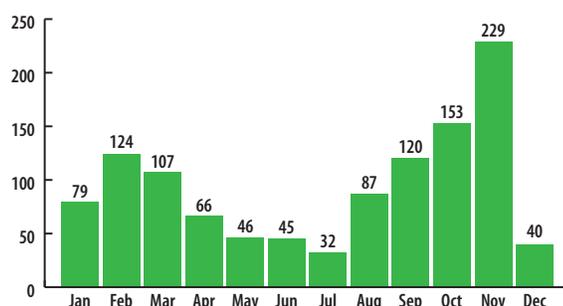
- Incident Rate: a measure of the frequency with which some event, such as a disease or accident, occurs over a specified time period
- Percent Positivity: the percentage of all tests performed that are positive

#### State Changed reporting Metric

Red = >10 cases per 100k AND >5% positivity

Yellow = >10 cases per 100k OR >5% positivity

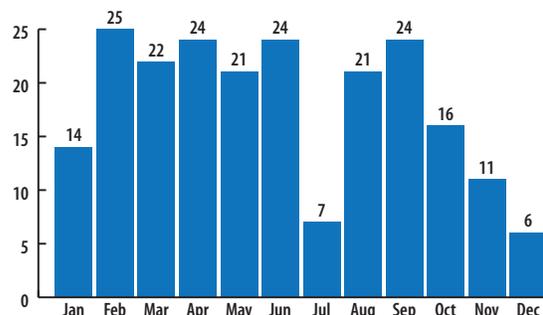
### COVID-19 Calls & Inquiries by Month



Number of COVID related FB posts (March-February): 221

Number of COVID related tweets/re-tweets on Twitter (March-February): 370

### COVID-19 Inspections Completed by Month



\*Please Note: February does not include a majority of our hotline calls due to such a high volume of calls. We answered over 500+ calls & emails during the month of February regarding vaccine related questions.

## Section 9: Health and Human Services

### Pools

In 2020 only 4 of our 5 public pools opened during this year. 12 pool inspections were completed, and 5 re-inspections were needed. During the routine inspections, 0 pools were required to be closed due to critical life safety violations. This is an improvement by our pool operators from last year, in which pools were closed 3 times due to life/safety issues.

### Tobacco

In 2020, the Town of East Longmeadow had 15 active tobacco permits. Of those 15 permits 30 inspections were conducted by our staff. 27 of the inspections were routine in nature and 3 were complaint based.

Camps: In 2020 only 4 of 9 camps decided to open due to COVID-19. 14 inspections were conducted. One of the camps was temporarily closed due to a critical violation-no working 911 phone

## Recycling/Trash

### Trash

In 2020, with COVID-19 upon us, many families were working/schooling from home resulting in more trash. To help respond to this burden, East Longmeadow provided a dumpster at the Knowlton Transfer Station that residents could use to throw away their excess trash. As always trash that exceeds the 35-gallon limit can be placed in a green overflow bag available for purchase at local retailers or Town Hall. Any resident who would like assistance with recycling or composting can contact Elizabeth Bone at 413-525-5400 X1108 or via email at elizabeth.bone@eastlongmeadowma.gov.

### Recycling

2020 is the third year the town has had a recycling coordinator. The recycling coordinator is paid from grants, recycling rebate money or revenue from trash programs to implement, administer, promote, publicize, and monitor the recyclable materials collection. The recycling coordinator's responsibilities include; assisting in coordinating recycling events, coordinating Household Hazardous Waste Collection, working with our curbside hauler to identify neighborhoods most in need education and applying for available recycling grants. Responsibilities also include: assisting in coordinating recycling events and Household Hazardous Waste Collection. In 2020, our residents recycled 57,953 pounds of textiles that would have ended up in the trash. Compost bins were also very popular in 2020 and more than 30 residents decided to compost and reduce their trash.

Goal for 2021 is to continue to encourage residents to compost their food waste, and to explore more composting options for East Longmeadow.

## Animal Control/Animal Inspector:

### Animal Control

The Health Department has two Animal Control Officers (ACO's), Melissa Defino-Lagacy (ACO and Animal Inspector) and Paul Morrissey. The ACO position is a 24 hours a day 7 days a week position with their primary goal being "Protecting the Health, Safety and Welfare of People and Animals." In 2020 the animal control officers responded to 177 calls (one less than 2019) of which 9 were bites to humans, and 20 were related to wildlife. Throughout the year 27 animals needed to be put on quarantine.

Since 2011 the ACO efforts in conjunction with the Town Clerk's office has generated Dog licenses and related revenue in the following amount. Licensing Statistics are as follows:

2011-	\$16,052	baseline	1,310 dogs licensed
2016-	\$31,863.75		2,048 dogs licensed
2017-	\$30,159		2,106 dogs licensed
2018-	\$20,590.		1,851 dogs licensed
2019-	\$25,232.00		1,831 dogs licensed
2020-			

### Animal Inspector

Due to COVID-19, The Department of Agriculture postponed Barn and Farm Inspections until Fall 2021.

## Prevention, Preparedness and Outreach

### Car Seat Installation Program

In our third year of having a certified car seat technician, we performed 23 inspections/installs of car seats. Almost half (10) of those resulted in the free replacement of the car seat due to critical life and safety issues. A critical life safety concern is one that would have prevented the seats from functioning properly in a crash. This year our team applied for and was awarded two grants for this program. The first was awarded by Toyota Buckle Up For Life and resulted in 76 free car seats, and the second was awarded by the Executive Office of Public Safety and Security and was for 50 car seats. The seats range from infants to booster size. These seats are provided to residents free of charge when critical life and safety findings are observed. If you need a car seat inspected, installed or would like an event held at your business, daycare or child care facility, please contact Donna Bowman at 413-525-5400 x 1106. Inspections and installs are happening throughout COVID-19 pandemic.

### Tobacco Coalition

2020 was our second year in the Pioneer Valley Tobacco Coalition. The Coalition is funded as part of a 5-year regional tobacco grant. This program has provided our retailers with education as well as routine compliance checks to ensure State tobacco guidelines are being followed, and sales are not being completed with underage buyers. In 2020 we had 25 free inspections through the program, 12 free educational visits for our retailers. We are very happy to announce that we had zero sales to underage buyers in 2020. During their routine inspections they noted 11 violations; 9 for signage, 1 for flavored wraps and 1 for open packs behind counter. For more information on the grant, programming, youth tobacco use or smoking cessation programs please contact Aimee Petrosky at 413-525-5400 x1105.

### Medical Reserve Corps (MRC)

In 2018 the MRC and the Community Emergency Response Team (CERT) were merged creating one emergency volunteer group CERT/MRC. The primary reason behind the merger is to increase the level of skill each of our volunteer members have so they can be used in a more diverse way should an emergency arise where we need the groups support. In 2020 we increased our volunteers from 32 to 56. Due to the COVID-19 pandemic we had multiple ways our volunteers could offer support this year. Volunteers contributed to the making and delivery of masks early in the pandemic. We had volunteers who have volunteered their time with the Meals on Wheels

## Section 9: Health and Human Services

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program due to the increase in need, and multiple volunteers supported our vaccination efforts during our flu and COVID-19 vaccination clinics. Our MRC coordinator Donna Bowman attended 22 State MRC check ins (virtual), conducted 2 drills of our volunteers, and attended 4 statewide meetings (virtual)

### **Social Media/Community Wide Outreach**

In 2020 our Social Media and community education and outreach continued to make large strides. In 2020 we gained 396 new Facebook followers and posted a total of 340 times, with information such as local food recalls, COVID-19 safety updates, Vaccine related announcements, public health information, alerts on upcoming events/opportunities and schedule updates for trash pick-up. Additionally, we gained 26 new Twitter followers. For up to date and important public health information please follow us @ELongHealthdept on both FB and Twitter.

### **Flu Clinic Data**

Due to the COVID-19 Pandemic, our flu clinic looked very different this year. We held a multi day event outside of the East Longmeadow High School in collaboration with Big Y. We offered this year's vaccine in a drive through format and residents really appreciated the ease in both registration and the process the day of. One other change in 2020 is that only flu vaccines were offered unlike in years past where Shingles, TDAP were offered. In 2020 The total flu vaccines administered was 414. up from 2019's total of 259 total.

### **Mosquito Program**

During 2020 the Town continued services with the Pioneer Valley Mosquito Control District (PVMCD). The District is comprised of area communities seeking services for mosquito surveillance. In addition to surveillance, the town contracted with a private company to treat storm water retention drains in heavily populated areas with BTI to control larval growth and limit our mosquito populations. Through our surveillance efforts, education and outreach, and population control, East Longmeadow had no reported human cases of WNV or EEE.

### **Other notable accomplishments during 2020 include:**

- Worked with ELCAT to record Health Segments for our residents. Topics include car seat installation safety, mosquito surveillance, curbside recycling, swim safety and a flu clinic segment.
- Modified our sharps collection program to be free of charge for all residents
- Provided 33 compost bins to residents at reduced cost.
- Provided 30 rain barrels to residents at reduced cost.

Town residents are encouraged to reach out to The Health Director to voice any issues, concerns or recommendations at [aimee.petrosky@eastlongmeadowma.gov](mailto:aimee.petrosky@eastlongmeadowma.gov).

## Section 9: Health and Human Services

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### East Longmeadow Housing Authority

#### To the Residents of East Longmeadow:

Due to Covid-19, we had to do things a little differently this year. Our office and maintenance are deemed essential and we were always on site during working hours for our tenants. Since people had their hours cut or lost their jobs, we had a large influx of applications looking for low-income housing. We were able to give all our tenant's face mask when none could be found. St. Marks church generously gave donations of toilet paper to our tenants when the store shelves were empty. The senior center would deliver food on a weekly basis.

During 2020 we had two board members Vincent Mandolini and James Moriarty leave their positions. Thank you for your service to housing and the town.

The housing authority is an all-state development, and over seen by the town. We have 188 elderly/handicapped units located at Village Green, Inward Commons, Quarry Hill and McLaren House. The age requirement is 60 years of age with no limitations for qualified handicapped. Income limits for our elderly/handicapped units are \$46,000 for a single and \$52,600 for a couple. Rent is based on 30% of income with deductions.

Our McLaren House is a large single-story building containing fifteen apartments, some handicapped accessible. This type of project is another concept in housing, designed to help the elderly remain independent as long as possible with some supportive services.

We have an additional 25 units of low income in Phase I at Brownstone Gardens, and income limits for our Massachusetts Rental Voucher Program (MRVP) have been decreased to \$29,150 and \$33,300 respectively. Rent is 40% of income with deductions.

We also have 6 family homes throughout the town. Rent is 27% of their income and the income limits are based on the number of household members.

We refurbished two of our 705 houses along with refurbishing the decks, and the exterior of the community building at Quarry Hill. We are currently working on painting and repairing the exterior along with replacing some of the windows at Quarry Hill.

Respectfully submitted,

**Joseph D'Ascoli, Chairmen**  
**Danell Travella**  
**Marilyn Ghedini**  
**Joseph Williams**

### Department of Veteran's Services

The year 2020 will no doubt go down in history as one of the most challenging; COVID-19, changed the way we live, the way we learn and the way we conduct our daily lives. This department is certainly no exception to the new way of doing business for our all- important veterans is to be done. An adjustment was made, keeping in mind the safety of all veterans who contact this office seeking assistance.

Wherein folks in the past, could simply walk – into our office to discuss their particular needs, they now need to call us for an appointment. The new way of doing business appears to be working well despite restrictions, by necessity, COVID-19 has placed upon us. When we do meet with veterans and or their spouse, wearing a mask is required and we are separated by at least six feet. Despite all the new restrictions, surprisingly, applications for Chapter 115 have not increased appreciably.

Because of the new restrictions, Veterans' Services has instituted a weekly call- in program. During these call-ins, veterans' agents across the state can (and do) share their concerns, their successes and their ideas for the best way to continue serving our veteran population during this national crisis.

This department, to help with a "Drive Through" luncheon for the town of East Longmeadow for Veterans Day, did a PSA (Public Service Announcement) to promote the luncheon, which by all reports and all things considered was a success. The PSA was done and shown on EL public access tv.

This department will continue to help serve the needs of eligible veterans and or their spouse.

Respectfully submitted,

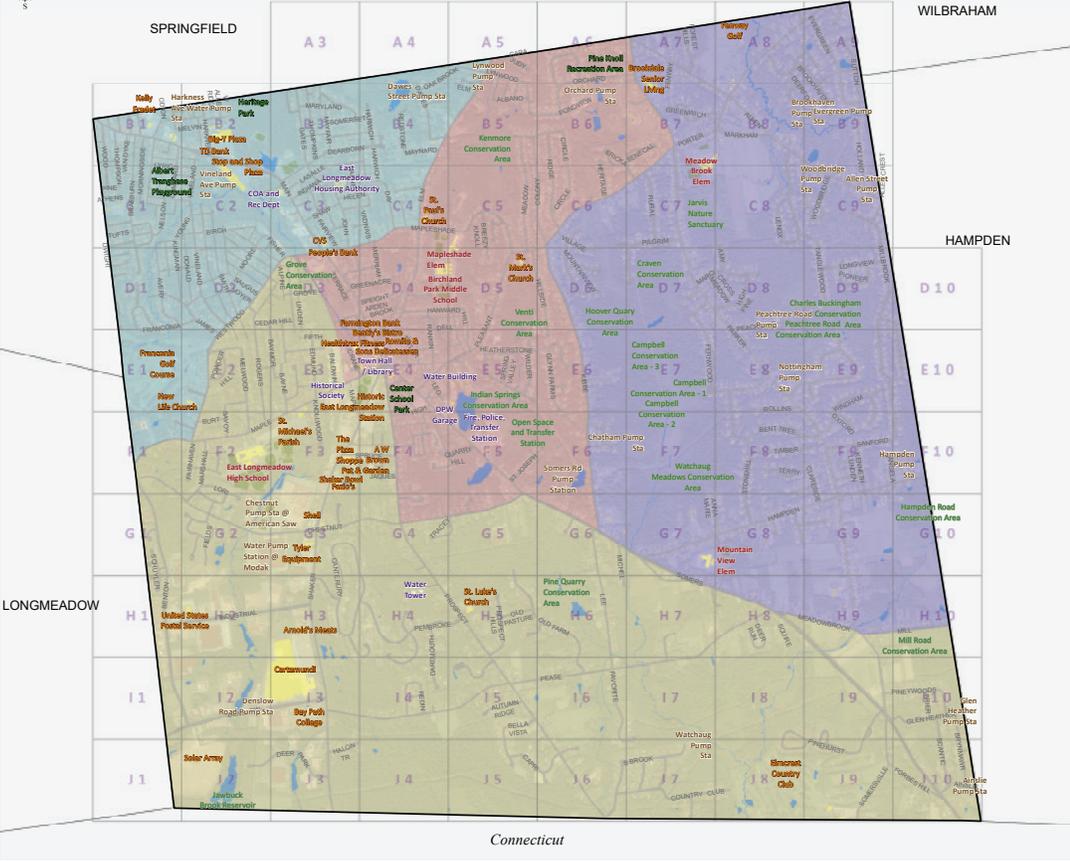
**John M. Comerford, Director**  
**Department of Veterans' Services**  
**District of Eastern Hampden count**





SPRINGFIELD

WILBRAHAM



LONGMEADOW

HAMPDEN

Connecticut



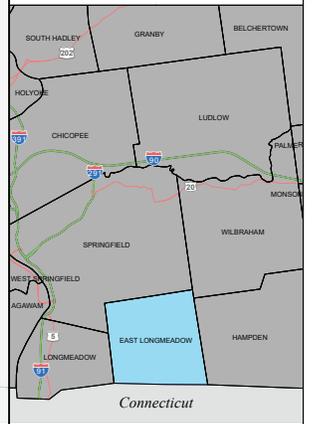
### General Overview of EAST LONGMEADOW, MA

1/24/2019


The information depicted on this map is for planning purposes only. It is not adequate for legal boundary definition, regulatory interpretation, or parcel-level analysis. Please use this information as a guide and confirm all locations before instituting any plan or policy.

These data are not suitable for engineering applications or site work nor can the data be used to determine absolute delineation. Instead, the data should be used to portray zones of uncertainty and possible risks.

Map created by East Longmeadow IT Department  
Orthophotography c/o MassGIS, ©Google



Connecticut

