



TOWN OF EAST LONGMEADOW

Town Manager's Report

April 13, 2021

Good evening:

Budget season continues with weekly meetings of the Financial Oversight Committee to review the draft budget including Capital projects recommended for FY 22. The draft budget is posted on the Town website. The committee met on April 1 and April 8 and over the course of the last few weeks has submitted a number of information requests to the Finance Director and me to which we have responded.

The last local vaccine clinic was held on April 8, 2021. Unexpectedly, there were some leftover doses so a plan will be drawn to administer them to some of the homebound in Town.

The draft Master Plan was distributed to you for review last week under separate cover. It contains vast amounts of information gleaned from historical data as well as current observations of Town staff and other interested participants from the focus groups and visioning sessions conducted by the consultant. Planning Director Bethany Yeo and the Master Plan Steering Committee have done a great deal of work coordinating this project with and through PVPC. The final product is due in June and I think it will be a great asset to coordinate and guide the Town's future plans.

The 2020 Town Annual Report is now available for distribution.

The Recreation Department is planning a Farmer's Market event for May and has begun registrations for all spring sports. The Department is also working with DPW and Ms. Chrusciel to facilitate the Earth Day clean up event. Registration for Pine Knoll camps sold out in 15 minutes last week, a wait list has been established. I received the resignation of a member of the Recreation Commission and conducted an exit interview with her to discuss her reasons for resigning. Additionally, several other Boards will soon have vacancies due to term expiration, so the appeal for new participants will continue.

As Town Manager, I am participating in and working through some issues with the Eastern Hampden County Veterans' Service District regarding level of service, budget, qualifications and continuing participation in the District.

Similarly, the Westcomm Board of Directors continues to meet regularly to discuss operational and technology issues as well as the terms of the contract with the architectural firm chosen to do the remodeling work at the new site for the Emergency Communications Center in Chicopee.

The Finance Department is preparing an application for a Bond Anticipation Note (BAN) to fund the FY 20 and 21 Capital projects. They and all Departments continue their normal business processes albeit with further limitations on staff due to Covid exposure in a number of departments.

Discussions continue with Union representatives from all Town Unions regarding terms of new contracts and other matters. The specifics of those discussions will be matters for future Executive sessions.

Respectfully submitted,

Mary E. McNally
Town Manager