



TOWN OF EAST LONGMEADOW

Town Manager's Report

March 8, 2022

Good evening:

Town Departments are in budget preparation mode, all Departments have submitted their operational budgets and I have reviewed them with Steve Lonergan, our Town Finance Director. There are only a few Departments that I need to have some follow up conversation with in order to finish our draft. The Town Manager's Capital Advisory Committee has also convened several times in order to evaluate the capital submissions for FY23. We have conducted some site visits to get an up close view of the condition of certain properties and equipment, for which replacement or further investment is requested. The Recreation Commission met on February 28, 2022 to review the design plan for Heritage Park. My hope is that the design phase of this project will be part of our approved Capital Plan for FY 23.

The Westcomm District for emergency communications has kept the Town Manager's office quite busy since our last meeting. Proposals for services as the Owner's Project Manager on the development of the site at Shawinigan Drive in Chicopee, Ma. have been rated and evaluated by the Board of Directors. The chosen firm submitted amendments to the proposed contract and a revised Plan of Service. I was asked to represent the Board in a meeting with the firm's representatives to discuss clarification of changes they sought. This renovation project has a price of Thirteen million dollars (\$13,000,000.00) which caused the lender on the District's pending bond application to ask for revisions in the existing District Agreement. That matter was on the agenda for the meeting on March 4, 2022. The Town Council will be receiving a new notice of intent to borrow based on these District agreement changes. The District also submitted its Development Grant application for FY 23, requiring a meeting of the Board to review the submission. Additionally, the District performed some further testing regarding reception in certain zones in East Longmeadow that were of concern to our Public Safety Departments. For now, the coverage issues have been addressed.

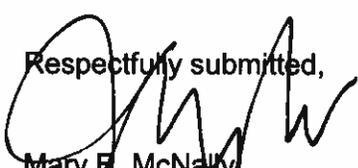
Health Director Tammy Spencer has obtained Covid testing kits referenced in last month's report and the Town is also working with Health Resources in Action (HRIA) to finish a necessary health needs assessment which is funded by a Community Compact grant. We have obtained the indulgence of the Division of Local Services to extend the term of this contract due to Covid related delays over the last 18 months.

A Veterans District meeting is scheduled for March 9 to discuss the Town's budget contributions to the District for FY 23.

Negotiations have successfully concluded with two of the three Collective Bargaining Unions in Town. The Union membership in both Units of United Personnel Services Union Employees (UPSEU), (formerly TEU) ratified the Town's proposal in votes in late February. The remaining unsettled labor matter is with the Police Department Union. The first meeting with the Joint Labor Management Committee was held on February 28, 2022. This meeting was conducted only with the Town's representatives, The Union's initial meeting was held yesterday, 3/7/22. The first session with both parties present is scheduled for 3/22/22.

Interviews were held with candidates for the Planning Director position in early March. I hope to fill that key position soon.

Respectfully submitted,


Mary E. McNally
Town Manager