



Application for Zoning Determination

Town Of East Longmeadow
Planning & Community Development

OFFICE ONLY
Date Filed

Please submit a **complete** Application for Zoning Determination via email to planning@eastlongmeadowma.gov or to the Planning and Community Development Department at 60 Center Square, East Longmeadow, MA 01028.

1) PROPERTY INFORMATION											
a. Street Address											
b. Assessors Map ID				c. Zoning District							
d. Overlay Districts		<input type="checkbox"/> Wetland/Buffer <input type="checkbox"/> Floodplain									
2) CONTACT INFORMATION											
<i>Check if applicant is property owner</i> <input type="checkbox"/>											
a. Applicant Name					b. Applicant Phone						
c. Applicant Email											
d. Applicant Mailing Address											
e. Owner Mailing Address											
f. Owner Name					g. Owner Phone						
h. Owner Email											
i. Owner Mailing Address											
3) PROJECT & SITE DETAILS											
a. Project Description – <i>all projects including construction or renovation must complete section 3, and include a preliminary site plan showing the described work.</i>											
		Existing			Proposed			-OFFICE USE ONLY- REQUIRED / NC			
					<input type="checkbox"/> No changes to building, site or lot						
b. Principal Use of Property								PERMITTED?	<input type="checkbox"/>		
c. Accessory Use(s)								PERMITTED?	<input type="checkbox"/>		
d. Lot Size		SF			SF			LOT SIZE	<input type="checkbox"/>		
e. Frontage		FT			FT			FRONTAGE	<input type="checkbox"/>		
f. Front Lot Line		FT			FT			FRONT SB	<input type="checkbox"/>		
g. Side Lot Line (Left/Right)		L:	FT	R:	FT	L:	FT	R:	FT	SIDE SB	<input type="checkbox"/>
h. Rear Lot Line		FT			FT			REAR SB	<input type="checkbox"/>		
i. Building Height		FT			FT			BLDG HT	<input type="checkbox"/>		
j. Total BLDG/Res Area		SF	SF	SF	SF	SF	SF	AREA LIM	<input type="checkbox"/>		
k. BLDG Coverage (Footprint)		SF	% of lot	SF	% of lot	SF	% of lot	LOT COVER	<input type="checkbox"/>		
l. Impervious Coverage¹		SF	% of lot	SF	% of lot	SF	% of lot	IMPERVIOUS	<input type="checkbox"/>		
m. Parking/Loading Spaces		P:	L:	P:	L:	P:	L:	PARKING	<input type="checkbox"/>		
n. Bicycle/EV Charge Spaces		B:	EV:	B:	EV:	B:	EV:	BIKE/EV	<input type="checkbox"/>		
o. Signs (Size & Type)		x	T:	x	T:	x	T:	SIGNS	<input type="checkbox"/>		
p. Fence (Size & Type)		LIN FT	T:	LIN FT	T:	LIN FT	T:				
q. Wetland Area		SF			SF						
r. Utility Services²		<input type="checkbox"/> Town Water <input type="checkbox"/> Town Sewer			<input type="checkbox"/> Town Water <input type="checkbox"/> Town Sewer			NON-CONFORMITY	<input type="checkbox"/>		

¹Buildings, roofs, driveways, pavements (including gravel), etc. are regulated in the Water Resource Protection District

²Connections must be shown on site plans submitted with Site Plan Review application

<p>s. Work is proposed in or within 100' of a wetland or 200' of a stream/river, or construction will occur within the Floodplain district.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure
<p>t. <i>The project will disturb 1 acre or more, or if it disturbs less than an acre but at least 2 out of the 3 following conditions: 1) is located within 100' of an existing or proposed inlet to any storm drain, catch basin, or other storm drain system component discharging into any lake, pond, river or wetland; 2) will result in a slope of 15% or greater; 3) disturbs greater than 10,000sf of area. If so, Stormwater Permit is required.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure
<p>u. The project will increase at least one of the following by 25% or more: gross floor area, motor vehicle traffic at or to the site, number of parking spaces, number of tenants or employees. <i>Non-Residential and Multi-Family (3+) Residential projects only</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>4) SUPPORTING DOCUMENTS</p>	
<p>a. Please attach project narrative, site plans and other supporting materials (any oversize plans should also be included in an 11x17 format)</p>	

This determination is based only on the information provided, which I represent as accurate. The issuance of a Zoning Determination does not relieve the Applicant of the responsibility to obtain other zoning or non-zoning permits, as may be required, and this determination is based on the zoning in effect at the issue date and grants no protection from any pending or future zoning changes. Additional information may be requested and required to properly process this form. Any non-zoning related comments provided are cursory in nature; Applicants should follow-up with appropriate Town Departments. Sec. 4.060(E)(b) of the East Longmeadow General Bylaws authorizes the denial of a license or permit where an outstanding debt or obligation to the Town exists.

Signature of Applicant	Date
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<p style="text-align: center;">ZONING DETERMINATION - OFFICE USE ONLY</p>										
<p>Previous Special Permits, Site Plan Approvals, Findings or Variances Issued for this Site</p>										
<p>Current and Unresolved Building, Fire, Zoning or other Town Code Violations</p>										
<p>Comments and other pertinent information</p>										
<p>The proposed use of the subject property is hereby</p> <p><input type="checkbox"/> The proposed use is not permitted in the subject zoning district</p> <p><input type="checkbox"/> Permissible only with Zoning Variance(s) from the Zoning Board of Appeals (see above NCs for 3b-3r)</p> <p><input type="checkbox"/> Permissible pending the following additional approval:</p> <table data-bbox="194 1690 1136 1803"> <tr> <td>from Conservation Commission:</td> <td>from Planning Board:</td> <td>per Bylaw Section(s)</td> </tr> <tr> <td><input type="checkbox"/> Determination of Applicability (RDA)</td> <td><input type="checkbox"/> Special Permit (SP)</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Notice of Intent (NOI)</td> <td><input type="checkbox"/> Site Plan Review (SITE)</td> <td></td> </tr> </table>		from Conservation Commission:	from Planning Board:	per Bylaw Section(s)	<input type="checkbox"/> Determination of Applicability (RDA)	<input type="checkbox"/> Special Permit (SP)		<input type="checkbox"/> Notice of Intent (NOI)	<input type="checkbox"/> Site Plan Review (SITE)	
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<input type="checkbox"/> Notice of Intent (NOI)	<input type="checkbox"/> Site Plan Review (SITE)									
Town Official	Date									

*This determination may be appealable to the Zoning Board of Appeals under the provisions of MGL Ch. 40A Sec. 8.
Revised 7/11/2023*