

## **How to Register:**

Our district utilizes Powerschool as our Student Information Management System. All student registration is managed through this system. In order to begin the registration process you will first need to complete a pre-registration form by visiting: <https://elongmeadow.powerschool.com/public/formbuilder/form.html?formid=1013>

Once we receive notification that your pre-registration form has been completed, you will receive an email explaining how to proceed. You will need either to create a Powerschool account (new users) or add a student to your existing account (current users).

### **You must then fill out all of the required registration forms:**

- Student Contacts and Custody
- Student Demographics (including birth certificate and copy of parents driver's license)
- Student Address (including three proofs of residency)
- Home Language Survey
- Nurses Emergency Form (including physical and immunizations)
- Kindergarten Screening/Early Childhood Experience Survey (if applicable)

Please complete all of the required forms as soon as possible. If you are having trouble with this process, please contact the IT Department by emailing [helpdesk@eastlongmeadowma.gov](mailto:helpdesk@eastlongmeadowma.gov).