

## Instructions for online submissions

### First Issue (FID or LTC)

Proof of residency (e.g., utility bill, lease agreement)

Copy of driver's license or state identification

FID or LTC fee

Appointment for fingerprints

Self-addressed stamped envelope

### Renewal (FID or LTC)

Proof of residency (e.g., utility bill, lease agreement)

Copy of driver's license or state identification

FID or LTC fee

Firearms affidavit

Self-addressed stamped envelope

### Individual applications:

Checks are to be made payable to the "Town of East Longmeadow" and included with the application.

### Dealer applications:

Make checks payable to the "Town of East Longmeadow" for the appropriate fee for each license and include with the application(s).