TOWN OF EAST LONGMEADOW

ANNUAL TOWN MEETING May 16, 2016

In accordance with the Warrant of the Selectmen, the Annual Town Meeting was held in the Auditorium of the East Longmeadow High School on Monday evening, May 16, 2016, thus the tenth Town Meeting held on the third Monday of May following the by-law change from the Annual Town Meeting of 2006. Newly elected Town Moderator, Mr. Russell Denver, called the meeting to order at 7:05PM; there being 182 registered voters present. Mr. Denver offered the opening prayer and led the assembly in the Pledge of Allegiance. Mr. Denver then called upon Mr. Eric Madison, Chairman of the Appropriations Committee, to present a plaque to honor Mr. James Sheils in recognition of his past 12 years as Town Moderator and his commitment to the Appropriations Committee. The Town Moderator then recognized and thanked all members of the Appropriations Committee and Capital planning Committee for their time and effort over the past year as their functions will be eliminated on July 1st upon election of the new seven member Town Council. Mr. Denver then congratulated the various elected town officials who were recently elected at the April 12th Annual Town Election.

Mr. Denver then introduced Mr. Paul Federici, the Chairperson of the Board of Selectman. Mr. Federici mentioned the historical importance of this night's Annual Town Meeting as it will be the final Town Meeting after 122 years. Paul then welcomed our new Town Council/Town Manager form of government which goes into effect July 1st. Mr. Federici then requested the Assembly to recognize those Town employees who had retired and celebrated anniversaries in FY 2015.

The Town Moderator then introduced Ryan Quimby, Independence Day Parade Committee Chairman and Mr. Carl Ohlin, past Independence Day Parade Committee Chairman to announce the recipient of this year's Grand Marshall Award.

Mr. Carl Ohlin, past Chairman, thanked the Town for all their past financial support for the annual Independence Day Parade and then revealed all past recipients of this award which has been given for the past 18 years as well as listing the criteria of the award. Ryan Quimby then presented a plaque to Mr. Conrad Wiezbicki in honor of Mr. Wiezbicki being named Honorary Grand Marshall of the 2016 East Longmeadow Independence Day Parade. A long-time town resident since 1942, Mr. Weizbicki was honored for his many past and present contributions to the Town of East Longmeadow, especially his dedication as a Town Business Owner and his involvement on many various Town committees in which he has participated, especially the Capital Planning Committee and his pro-activeness in a new Charter.

The Town Moderator then proceeded with some housekeeping issues: Location of fire exits, red tags for non-voters and white tags for registered voters, silencing of cell phones, the securing of the doors by the Sergeant at arms in case of a teller count and the proper etiquette required of speakers.

The Town Moderator is now allowed to determine, without a count, based on the by-law change adopted in May 2006, whether a $2/3^{\text{rd's}}$ quorum Town vote has been obtained, subject to the right of challenge by seven (7) voters as authorized the Town By-Law, Section 2.030 Chapter 13. If seven (7) or more voters challenge the vote, a teller count shall be required.

Reports of Officers and Committees

The Moderator reported that reports of Town Officers and Committees are available for distribution at the Town Meeting and also online at the Town's website: www.eastlongmeadowma.gov, and that copies are available at the Town Clerk's Office.

Article 2

Report of the Appropriations Committee – Operating Budget

Motioned that the Town raise and appropriate \$52,909,516.00 for Town purposes and charges in anticipation of revenue for the twelve month period beginning July 1, 2016, in accordance with General Laws, Chapter 44, Section 4 and all Acts in amendment thereof, and including in addition thereto Chapter 849 of the Acts of 1969 as amended for the operation of the town departments as contained in the Town of East Longmeadow Operating Budget as printed in a chart with the Warrant entitled "Exhibit A Operating Budgets Fiscal Year 2017":

Operating Budgets for Fiscal Year 2017								
	July 1, 2016 thru June 30, 2017							
		Personnel	Operating	FY2017	% of	FY2016	Changa	17 vs 16
		Services	Expenses	Recommended	Total	Budget	Change	17 VS 10
Educat	tion							
300	Education	24,263,679	4,293,397	28,557,076		27,998,479	558,597	2.0%
399	School Committee	4,200	-	4,200		4,200	-	0.0%
	Sub total	24,267,879	4,293,397	28,561,276	54.0%	28,002,679	558,597	2.0%
Emplo	yee Benefits							
914	Health Insurance	-	5,186,968	5,186,968		5,133,893	53,075	1.0%
946	Retirement Assessment	-	2,716,574	2,716,574		2,567,748	148,826	5.8%
	Sub total	-	7,903,542	7,903,542	14.9%	7,701,641	201,901	2.6%
Princip	oal Payments							
710	General Fund – Principal	=	2,129,000	2,129,000		2,404,000	(275,000)	-11.4%
710	Community Preservation – Principal	-	84,000	84,000		45,000	39,000	86.7%
	Sub total	-	2,213,000	2,213,000	4.2%	2,449,000	(236,000)	-9.6%
Interes	st Payments							
751	General Fund – Interest	-	508,211	508,211		581,851	(73,640)	-12.7%
751	Community Preservation – Interest	-	49,955	49,955		22,305	27,650	124.0%
751	Community Preservation – BAN	-	-	-		4,500	(4,500)	-100.0%
Sub total		-	558,166	558,166	1.1%	608,656	(50,490)	-8.3%
Public	Works							
421	Administration & Highway	1,287,399	451,500	1,738,899		1,704,750	34,149	2.0%
422	Building Maintenance	487,357	348,393	835,750		819,341	16,409	2.0%
423	Snow & Ice	20,297	127,875	148,172		148,172	-	0.0%
429	Utilities (Gas, Electric, Oil)	-	1,138,000	1,138,000		1,138,714	(714)	-0.1%
433	Waste Collections	16,361	50,526	66,887		64,409	2,478	3.8%
Sub total		1,811,414	2,116,294	3,927,708	7.4%	3,875,386	52,322	1.4%
Public	Public Safety							
199	Emergency Preparedness	-	-	-		5,302	(5,302)	-100.0%
210	Police	2,568,603	131,508	2,700,111		2,662,204	37,907	1.4%
220	Fire	797,612	83,751	881,363		815,827	65,536	8.0%
241	Inspectors	174,344	10,469	184,813		186,635	(1,822)	-1.0%
	Sub total	3,540,559	225,728	3,766,286	7.1%	3,669,968	96,318	2.6%

Article 2 continued

		Personnel	Operating	FY2017	% of	FY2016	Change	7 vo 16
		Services	Expenses	Recommended	Total	Budget	Change	17 VS 10
Admin	nistration & Finance							
114	Town Moderator	500	75	575		575	-	0.0%
122	Board of Selectmen	234,251	28,718	262,969		337,928	(74,959)	-22.2%
TBD	Human Resources	194,272	38,550	232,822		-	232,822	100.0%
131	Appropriations Committee	7,070	500	7,570		7,620	(50)	0.7%
135	Town Accountant	241,667	40,357	282,024		247,339	34,685	14.0%
141	Board of Assessors	196,817	81,350	278,167		272,567	5,600	2.1%
145	Treasurer/Clerk/Collector	364,230	48,170	412,400		405,936	6,464	1.6%
151	Legal	33,000	66,300	99,300		99,300	-	0.0%
155	Information Technology	339,583	355,418	695,001		671,255	23,746	3.5%
160	Election & Registration	11,700	24,535	36,235		32,300	3,935	12.2%
	Sub total	1,600,515	681,473	2,307,063	4.4%	2,074,820	232,243	11.2%
Health	& Human Services							
292	Animal Control	-	-	-		35,199	(35,199)	-100.0%
430	Trash Collection	-	904,000	904,000		974,000	(70,000)	-7.2%
519	Board of Health	96,866	69,260	166,126		123,604	42,522	34.4%
541	Council on Aging	265,641	20,482	286,123		287,829	(1,706)	-0.6%
543	Veterans	33,327	72,080	105,407		111,307	(5,900)	-5.3%
	Sub total	395,834	1,065,822	1,461,656	2.8%	1,531,939	(70,283)	-4.6%
Librar	ry, Recreation & Culture							
610	Library	570,797	95,510	666,307		675,125	(8,818)	-1.3%
630	Recreation	146,961	25,398	172,359		171,150	1,209	0.7%
693	Celebrations	-	-	-		4,300	(4,300)	-100.0%
	Sub total	717,758	120,908	838,666	1.6%	850,575	(11,909)	-1.4%
Insura	nce, Taxes & Reserve Fund							
132	Reserve Fund	-	225,000	225,000		200,000	25,000	12.5%
910	Payroll Tax	-	460,589	460,589		470,378	(9,789)	-2.1%
912	Workers' Compensation	-	226,241	226,241		226,719	(477)	-0.2%
945	Liability Insurance	-	312,100	312,100		306,201	5,899	1.9%
	Sub total	-	1,223,930	1,223,930	2.3%	1,203,298	20,632	1.7%
Planni	ng, Zoning & Conservation							
175	Planning Board/Conservation/Zoning	136,026	9,780	145,806		147,446	(1,640)	-1.1%
947	PVPC Assessment	-	2,417	2,417		2,358	59	2.5%
	Sub total	136,026	12,197	148,223	0.3%	149,804	(1,581)	-1.1%
~	ERAL FUND	32,492,560	20,416,957	52,909,516	100%	52,117,766	791,750	1.5%

Appropriations Committee Recommendation: Recommended

Three items were questioned (Emergency Preparedness, Human Resources, Board of Health) and thereafter approved.

A Majority vote is required for this Article to pass.

Passed Majority as Declared by Town Moderator.

Article 3

Report of the Capital Planning Committee – F.Y. 2016 Capital Projects

Motioned that the Town raise and appropriate, transfer and re-appropriate and borrow for capital projects for the 2017 Fiscal Year a total sum of \$1,765,473.00 for the purposes and in the amounts set forth in the chart published with the warrant entitled "Table #1 Fiscal Year 2017 Proposed Capital Projects", as recommended by the Capital Planning Committee as follows:

Raise and appropriate for General Fund Capital projects: \$1,082,223.00.

To be bonded and paid from the Water Enterprise Fund: \$554,250.00, and from the Water Enterprise Fund vehicle replacement reserve, \$13,000.00.

From the Sewer Enterprise Fund: \$100,000.00, and from the Sewer Enterprise Fund vehicle replacement reserve, \$16,000.00.

		Exhibit C				
	2015 G	Table #1				
	1	tal Planning Pr	-	1	1	1
Dept.	Name	Amount	Priority	Categorization	Recommended	Total
BOS/BOH	Phase 2A Closure – Somers Road Landfill	\$89,100	1	GM	V	* 100.100
DPW-Equip	Toro Field Mower Model 31599	\$109,000	2	CIM/IO	√	\$198,100
ELPS-BP	BPMS Domestic Boiler Replacement	\$26,000	3	CIM/EE	√	\$224,100
IT	Technology Maintenance	\$329,241	4	CIM/QOL	√	\$553,341
DPW-BM	Town Hall Sprinkler System	\$113,300	5	PS/GM/NO	✓	\$666,641
DPW-BM	Town Hall Year-2 Office Renovations/ADA Bathrooms	\$125,427	6	GM/CIM/IO/E E	✓	\$792,068
Police	Police Cruiser (BOS reduced to 1 car)	\$40,255	7	PS/CIM	✓	\$832,323
Police	Police Tasers	\$28,900	8	PS/IO/NO	✓	\$861,223
ELPS-DW	District School Bus (Accessible Bus)	\$90,000	9	IO/NO	✓	\$951,223
DPW-Equip	Replace F750 Dump Truck (2000) #50 with International 7400	\$189,000	10	CIM		
ELPS-MS	Mapleshade Int/Ext Door Replacement	\$92,500	11	PS,CIM/EE		
ELPS-MV	Mountain View Bathroom Renovation Proj	\$67,000	12	IO	✓	\$1,018,223
ELPH-HS	ELHS Roof Replace Freshmen Wing (orig \$6,345,000)	\$192,000	13	CIM/EE		
DPW-Equip	Truck #2 Replacement w/F150 (50% w/s) \$13,000	(50% Highway \$16,000)	14	CIM	√	\$1,034,223
DPW	Chestnut & Shaker Intersetion – traffic control equipment replacement	\$35,000	15	PS/CIM/IO	✓	\$1,069,223
DPW-Equip	Admin #1 Ford Escape SUV (50% w/s) \$13,000	(50% Highway \$13,000)	16	CIM/NO	✓	\$1,082,223 Total FY 2017 Budget
DPW-BM	Library & Fire Energy Management System	\$50,000	17	CIM/EE		
DPW-BM	Pine Knoll – Renovate Shower Facilities	\$41,200	18	CIM/IO		
DPW-Equip	Replace F750 Dump Truck (2000) #70 with International 7400	\$189,000	19	CIM		
DPW-BM	Pine Knoll-Administration Building	\$82,400	20	CIM/IO		
ELPS-DW	District-Wide Project-Stadium Bleachers	\$79,380	21	NO		
ELPS-MB	Meadow Brook Parking Lot Lighting	\$67,600	22	PS/IO		
ELPS-DW	District School Buses	\$160,000	23	CIM		
ELPS-MS	Mapleshade Steam Piping & Insulation Replacement	\$580,163	24	CIM/EE		
ELPS-HS	ELHS Electrical System Upgrade	\$3,159,000	25	CIM/EE		
ELPS-MS	Mapleshade Roof Replacement	\$785,000	26	CIM/EE		
ELPS-MB	Meadow Brook Roof Replacement	\$1,733,063	27	CIM/EE		
ELPS-HS	ELHS Parking Lot & Catch Basin Renovation	\$1,235,250	28	CIM		
ELPS-MB	Meadow Brook Portable/Trailer Modular Classroom Replacement	\$1,946,880	29	CIM/EE		
ELPS-MV	Mountain View Trailer/Portable Modular Replacement	\$1,189,760	30	CIM/EE		
WATER-SEV	1 1					
DPW-Sewer	Inflow & Infiltration/Sewer Rehabilitation	\$100,000		GM	√	\$100,000
DPW-Water	Fern Glen Road Water Main Replacement*	\$74,250		PS/IO/QOL	√ ·	\$100,000
DPW-Water	Mapleshade Ave Water Main Replacement*	\$480,000		PS/IO/QOL	√	\$554,250

^{*}To be bonded

Capital Planning Committee Recommendation: Recommended Appropriations Committee Recommendation: Recommended A Majority Vote is required for this Article to pass.

Passed by Majority as Declared by Town Moderator.

A 2/3rd Vote is required for bonding of Water Projects.

Passed by 2/3rd as Declared by Town Moderator.

Board of Selectmen - Transfers to Stabilization Fund

Motioned that the Town raise and appropriate \$100,000.00 to be added to the Stabilization Fund Account for the purpose of setting aside funds for future expenditures.

Appropriations Committee Recommendation: Recommended

A 2/3^{rd's} Vote is required for this Article to pass.

Passed Unanimously, as Declared by Town Moderator.

Article 5

Board of Selectmen - Transfers to Pension Fund

Motioned that the Town raise and appropriate \$75,000.00 to be added to the Other Post Employment Benefit (OPEB) Liability Trust.

Appropriations Committee Recommendation: Recommended

A Majority Vote is required for this Article to pass.

Passed by Majority, as Declared by Town Moderator.

Article 6

Board of Selectmen - Appropriate Funds for Prior Years Bills

Motioned that the Town transfer \$21,496.00 from available funds in the Treasury to pay outstanding bills incurred in prior years for DW 411000-545000 (DW Custodial Supplies).

Appropriations Committee Recommendation: Recommended

A 4/5^{th's} Majority vote is required for this Article to pass.

Passed by Unanimously, as Declared by Town Moderator.

Article 7

Board of Public Works – Water Enterprise Fund

Motioned that the Town appropriate \$2,486,573.00 to the Water Enterprise Fund for Fiscal Year 2017:

Usage Charges	\$2,426,580.00
Betterments	\$1,661.00
Interest Earned	\$23,333.00
Connection Fees	\$34,999.00
FY17 Water Enterprise Fund Expenses	
Personal Services	\$511,828.00
Operating Expenses	\$1,296,622.00
Debt Service:	
Principal	\$450,000.00
Interest	\$147,589.00
Vehicle Replacement Reserve	\$36,750.00

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Article 7 continued

Budget Surplus	<u>\$43,784.00</u>
Total FY17 Water Enterprise Fund Expenses	\$2,486,573.00
FY17 Water Enterprise Fund Revenues	
Usage Charges	\$2,426,580.00
Interest Earned	\$23,333.00
Betterments	\$1,661.00
Connection Fees	<u>\$34,999.00</u>
Total FY17 Water Enterprise Fund Revenues	\$2,486,573.00

Appropriations Committee Recommendation: Recommended

A Majority Vote is required for this Article to pass.

Passed Unanimously as Declared by Town Moderator.

Article 8

Board of Public Works – Sewer Enterprise Fund

Motioned that the Town appropriate \$1,952,747.00 for the Sewer Enterprise Fund for Fiscal Year 2017:

Usage Charges	\$1,606,220.00
Interest Earned	\$16,062.00
Betterments	\$18,400.00
Connection Fees	\$48,186.00
FY17 Sewer Enterprise Fund Expenses	
Personal Services	\$456,544.00
Operating Expenses	\$806,725.00
Debt Service:	
Principal	\$442,335.00
Interest	\$110,393.00
Capital Outlay	\$100,000.00
Vehicle Replacement Reserve	<u>\$36,750.00</u>
Total FY17 Sewer Enterprise Fund Expenses	\$1,952,747.00
FY17 Sewer Enterprise Fund Revenues	
Usage Charges	\$1,606,220.00
Interest Earned	\$16,062.00
Betterments	\$18,400.00
Connection Fees	\$48,186.00
Retained Earnings	\$263,879.00
Total FY17 Sewer Enterprise Fund Revenues	\$1,952,747.00

Board of Selectmen Recommendation: Recommended

Appropriations Committee Recommendation: Recommended

A Majority Vote is required for this Article to pass. Passed Unanimously as Declared by Town Moderator.

Board of Selectmen – Department Revolving Funds

Motioned that the Town re-authorize revolving funds for various Town departments appropriate pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53E ½ for Fiscal Year 2017:

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Funds	FY Spending limit
Local Cable Access Account #2804	ELCAT Committee	License revenue from the Cable provider, per federal and state law and \$10,000 from the School Dept. for instruction	Salaries expenses, and contractual expenses to operate the local cable access program's activities	\$213,000
Solid Waste Disposal Account #2805	Town Administrator	Sale of trash bags and recycling rebates	Expenses, supplies and contractual services to operate the solid waste disposal program	\$75,000
Council on Aging Account #2809	Council on Aging	Donations, memorials, federal grants, and state grants	Salaries, expenses, and contractual expenses to operate general programming at the Council on Aging	\$100,000
Public Library Account #2810	Board of Library Trustees	Borrowers for library overdue Fines	Expenses and supplies to defray the operating cost for the public library	\$15,000

Appropriations Committee Recommendation: Recommended A Majority Vote is required for this Article to pass. Passed Unanimously as Declared by Town Moderator.

Article 10

Board of Selectmen – Department Revolving Funds

Motioned that the Town authorize the establishment of a revolving fund for the Health Department, pursuant to the authority granted it under the provision of Massachusetts General Laws, Chapter 44, Section 53E ½ for Fiscal Year 2017:

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Funds	FY Spending limit
Health Department #TBD	Health Department	Base funds provided by the Board of Selectmen from Republic Community Funds, Sustaining funds will be provided by users of the program.	Expenses, such as containers, advertisements and to provide a sharps recycling program in the community	\$2,000

Appropriations Committee Recommendation: Recommended A Majority Vote is required for this Article to pass. Passed Majority as Declared by Town Moderator.

Board of Selectmen – Fund July 4, 2017 Independence Day Parade

Motioned that the Town raise and appropriate the sum of \$17,500.00 to be used to fund the July 4, 2017 Independence Day Parade.

Appropriations Committee Recommendation: Not Recommended A Majority Vote is required for this Article to pass. Passed by Majority as Declared by Town Moderator.

Article 12

Community Preservation Committee – Allocation of Funds

Motioned that the Town accept the recommendations of the Community Preservation Committee and appropriate from the Community Preservation Fund Reserve for Fiscal Year 2017 from the revenues estimated to be \$250,000.00 for the purposes and the amounts as follows:

Appropriations:

From FY 2017 revenues for Committee Administrative Expenses: 5% (fund number 2615)

Reserves:

From FY 2017 revenues for Historic Resources Reserve: 10% (account number 2615-3242)

From FY 2017 revenues for Community Housing Reserve: 10% (account number 2615-3243)

From FY 2017 revenues for Open Space Reserve: 10% (account number 2615-3241)

From FY 2017 revenues for the Legally Undesignated Community Preservation Fund General Reserve: 65% (account number 2615-3590)

Appropriations:

From FY 2017 revenues to be transferred to the General Fund for reimbursement of: \$60,250.00 for the Pool Bond payment of principal and interest

\$65,955.00 for the Brown Property Bond payment of principal and interest

Appropriations Committee Recommendation: Recommended

Board of Selectmen Recommendation:

A Majority Vote is required for this Article to pass.

Passed by Majority as Declared by Town Moderator.

Board of Selectmen – Fund Compensated Absences

Motioned that the Town raise and appropriate the sum of \$50,000.00 to fund the Compensated Absences Account.

Board of Selectmen Recommendation: Recommended Appropriations Committee Recommendation: Recommended A Majority Vote is required for this Article to pass. Passed by Majority as Declared by Town Moderator.

Article 14

Board of Public Works – Take in Fee Simple – Winterberry Lane

No Motion Made No Action Taken

Article 15

Board of Health – Land Exchange – #160-170 Somers Road for #124 Kibbe Road

Motioned that the Town authorize the Board of Selectmen to convey a parcel of land owned by the Town containing 1.1 acres (47,741 square feet) of land, more or less, which is part of the parcel identified as 160-170 Somers Road, Assessor parcel number 39-14-0 for no monetary consideration but in exchange for a parcel of land containing 1.1 acre of land, more or less, (47,741 square feet) which is part of the parcel identified as 124 Kibbe Road, Assessor parcel number 51-2-1 owned by Donald R. Soja and Jennifer M. Soja and both parcels to be transferred are shown on a plan of land prepared by Smith Associates Surveyors, Inc., dated 3-16-16 entitled "Plan of Land Kibbe Road East Longmeadow, MA owned by Donald R. & Jennifer M. Soja" and are identified on said plan as "A" and "B", respectively.

Board of Selectmen Recommendation: Recommended A 2/3rd Majority Vote is required for this Article to pass. Passed Unanimously as Declared by Town Moderator.

Article 16

Citizen Petition – Take in Fee Simple – Waterman Avenue

Motioned that the Town take in fee simple, pursuant to the provision of General Laws, Chapter 79, or otherwise acquire as a Town Way:

Waterman Avenue running northwest from Dale Street to Birch Avenue for a distance of approximately four hundred and seventy feet (470')

A 2/3rd Majority Vote is required for this Article to pass. Passed Unanimously as Declared by Town Moderator.

Article 17

Citizen Petition – Establish General By-Law for Recall Procedures

No Motion Made No Action Taken

Motion to Adjourn

The Annual Town Meeting was adjourned at 8:29 p.m., the business of the Warrant having been completed.

This is to certify that more than 150 Registered Voters were present at the Annual Town Meeting held on May 16, 2016. Voter attendance was recorded as follows:

Total	182 – 2%	Total	11,192
Precinct 4	<u>48</u>	Precinct 4	<u>2,867</u>
Precinct 3	57	Precinct 3	2,764
Precinct 2	44	Precinct 2	2,684
Precinct 1	33	Precinct 1	2,877
Voter Attendance:		Voter Total as of Apr	il 26, 2016:

True Record: Attest:

Thomas P. Florence Town Clerk