



TOWN OF EAST LONGMEADOW  
60 CENTER SQUARE  
EAST LONGMEADOW, MA 01028

**Board of Health**

Sara Perez McAdoo, Chairman  
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Dr. Kevin Hinchey, Clerk

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**TO** : East Longmeadow Refuse Haulers  
**FROM** : Aimee Petrosky, Health Director  
**SUBJECT** : Hauler Permit, 2018

Enclosed please find your Hauler Permit Application Packet for Removal, Transport and Disposal of Refuse for 2018. Please read the steps below carefully and provide all the documentation that is required in order to submit your application. It is imperative that you complete the application, in its entirety, and return it with your \$250.00 payment to the Health Department, 60 Center Square, East Longmeadow, MA 01028. If all the necessary documentation listed below is not included in your original packet, the application will be rejected and mailed back to your establishment and a late fee of \$25.00 will be assessed.

The following checklist is provided for your convenience:

- Completed Permit Application;
- Copy of 'We're Sorry' Notice;
- Copies of Educational Materials;
- Certificate of Liability Insurance; and,
- INFORMATIONAL (to be required for 2019) RENEWALS – Solid Waste and Recycling Report

The application must be signed.

All permit application packets must be returned to the Health Department no later than December 17, 2017. If all paperwork is not submitted or completed, your packet will be returned to you and a late fee of \$25.00 will be added to the existing fee. If permits are not renewed on time, you will be operating without a valid permit and will be subject to additional fines. If you should have any questions, please call the Health Department at 413-525-5400, Extension 1103.

AP  
Enclosures