



TOWN OF EAST LONGMEADOW

Town Manager's Report

March 26, 2019

Good evening –

A significant amount of the last month has been devoted to gathering the information needed for this evening's budget presentation. Keeping in mind that last year the Council requested a more detailed draft budget, this year's presentation will include all departments' requests showing salary and non-salary expenses with no cuts made prior to submission to the Council. Along with the General, Enterprise and Revolving Fund budget requests, the presentation will include revenue projections for Fiscal Year 2020 and the previously recommended Capital projects for FY 2020. As we have discussed, it is planned that detailed budget discussions will be held during budget workshops tentatively planned for Tuesday, April 2 and Tuesday, April 19.

The annual Rabies vaccination clinic held at AW Browns on March 16th was a multi departmental effort between the Health Department, the Clerk's office who was on hand to issue dog licenses and the Collector/Treasurer's office who was there to receive any cash payments. The first 50 vaccines were provided free of charge by Porter Rd Pet Care, and we had wonderful support and participation from Second Chance Animal Hospital who generously used one of their grant programs to provide our residents with \$5.00 vaccines, normally \$12. A total of 58 animals were vaccinated, and the total dogs licensed 36.

Public Works received notification that East Longmeadow has received a grant of \$84,000 for the continuation of their asset management plan. This will help with next year's reporting to the DEP for new requirements as well as helping the town identify deficiencies within the system for long term replacement planning. The asset management plan will combine the three water information resource systems (drinking water, stormwater, and wastewater) into a common software and data collection system capable of being utilized singularly or as a whole for capital planning as well as calculating annual budget items.

On April 6th, multiple town departments (Health, Fire, Police and DPW) are joining efforts to host a town wide trash clean-up day. Pre-Registration is required through the Health Department. All are welcome!

I have attached a copy of a recent Planning Board's "marked agenda" that is sent to all Departments as a way of keeping everyone informed of the Board's actions. If it would be helpful to receive these, I can request that your email addresses be added to the distribution. Please let me know if you want to be included in that distribution.

As a follow up on the Community Preservation Committee's ("CPC") requirements that were discussed at the last Council meeting, after a number of conversations about CPC's requirements, it has been learned that a Public Hearing is not necessary for a project to be approved by the Town Council. Regarding the Recreation project that was presented at the last Council meeting, representatives of the Recreation Department and the CPC and the Finance Director met to discuss the next steps of the Recreation's request for funding for the Heritage Park project. The process is now much more clearly understood by all and a more detailed request will be presented to the CPC for their consideration and, if approved, will then come back to the Town Council.

At the last Council meeting, the average Town Manager's salary in Massachusetts was stated as \$112,000. For the record, I have asked the Massachusetts Municipal Association for a survey of Town Managers' salaries from Massachusetts communities with a population of 12,000 to 18,000. I have attached the results of the survey for your information.

Library Trustee Virginia Robbins will be retiring from the Library Board after 40 years of service. A reception to thank Ms. Robbins for her many years of dedicated service will be held on April 17 at the Library from 6:30-7:30. I have attached a copy of the announcement.

As suggested at the last Council meeting, the evaluations of my performance have been posted on the Town's website on the Town Manager's page.

The schools have three groups of students going to the Vex Robotics World Championships, which are held in Louisville, KY April 24th through the 27th, two high school 11th graders: Sean Callahan and Joseph Smith, who are operating a robot that they have built and is one of the highest scoring robots in Southern New England. Also, nine Birchland Park Middle School students will be going to the Vex World Championships the first time. Their competition is in Louisville, KY week the high school competition April 28th - 30th, the week after the High School's competition. The students are the following:

<u>Grade 6</u>		<u>Grade 7</u>
Porter Carroll	Nathan LaFlamme	Tom Fitzgerald
Gabe Martin	Jackson Steffen	Anna Osborne
Sam Wychowski	Jon VanInderstine	Eric Wing

Congratulations and good luck to both teams!

Respectfully submitted,

Denise Menard

Dates to Remember

April 5 Veterans Memorial Committee's Dance @ The Elks, 440 Tiffany Street in Springfield
April 13 Lions First Annual Spring Fishing Derby, from 7a.m. to 10:30 a.m.
April 17 Library Trustee Virginia Robbins retirement reception @ the Library 6:30-7:30 p.m.
April 20 Egg Hunt @ Heritage Park 10 a.m. to 12:30 p.m.