

TOWN OF EAST LONGMEADOW SENIOR WORKOFF ABATEMENT PROGRAM

RECORD OF HOURS WORKED

Name: _____

Department: _____

Attendance for the month of: _____

Please work in half hour increments. Please record a half hour as .5

Hours Worked	Hours Worked	Hours Worked	Hours Worked	Hours Worked
1 <input style="width: 80px;" type="text"/>	2 <input style="width: 80px;" type="text"/>	3 <input style="width: 80px;" type="text"/>	4 <input style="width: 80px;" type="text"/>	5 <input style="width: 80px;" type="text"/>
6 <input style="width: 80px;" type="text"/>	7 <input style="width: 80px;" type="text"/>	8 <input style="width: 80px;" type="text"/>	9 <input style="width: 80px;" type="text"/>	10 <input style="width: 80px;" type="text"/>
11 <input style="width: 80px;" type="text"/>	12 <input style="width: 80px;" type="text"/>	13 <input style="width: 80px;" type="text"/>	14 <input style="width: 80px;" type="text"/>	15 <input style="width: 80px;" type="text"/>
16 <input style="width: 80px;" type="text"/>	17 <input style="width: 80px;" type="text"/>	18 <input style="width: 80px;" type="text"/>	19 <input style="width: 80px;" type="text"/>	20 <input style="width: 80px;" type="text"/>
21 <input style="width: 80px;" type="text"/>	22 <input style="width: 80px;" type="text"/>	23 <input style="width: 80px;" type="text"/>	24 <input style="width: 80px;" type="text"/>	25 <input style="width: 80px;" type="text"/>
26 <input style="width: 80px;" type="text"/>	27 <input style="width: 80px;" type="text"/>	28 <input style="width: 80px;" type="text"/>	29 <input style="width: 80px;" type="text"/>	30 <input style="width: 80px;" type="text"/>
31 <input style="width: 80px;" type="text"/>				

Total Monthly Hours:

I CERTIFY THAT I HAVE WORKED THE HOURS AS RECORDED ABOVE

SIGNATURE OF SWAP PARTICIPANT

DATE

SIGNATURE OF DEPARTMENT REPRESENTATIVE

DATE