



TOWN OF EAST LONGMEADOW

Town Manager's Report

February 11, 2020

Good evening:

The major developments of the last two weeks saw the completion of relocation of several Departments within the Town Hall, selection of Town Counsel and continued due diligence regarding Civilian dispatch.

.As you know, the Town Clerk's office has been relocated to its former space on the first floor with the Treasurer/Collector's office. This relocation is intended to facilitate the public's use and make conduct of Town business easier, accessible and more convenient. Other departments were relocated as well in an attempt to consolidate personnel (Health Dept.) and to bring administrative offices within the Town Manager's area, (Human Resources). This relocation required, and was accomplished, with the cooperation and assistance of all employees.

We (IT, Police, Fire and myself) attended another meeting on February 6, 2020 at Westcomm to continue exploring the prospect of joining their dispatch center. Westcomm Board members had a meeting with the State 911 office, (EOPPS), on Friday, Feb. 7, 2020 to determine what sums may be available from the Commonwealth for transition costs, development grants and incentive grants to facilitate this potential merger. There is the possibility that the incentive grant, which is a competitive grant, could reduce the Town's annual assessment for a finite period. To date, based on current information, even absent successful application for incentive grant funding, it appears that the Town would experience significant savings and enjoy a higher level of service if this merger occurs. Erin Hastings, Executive Director of Westcomm, will visit East Longmeadow on Monday, Feb. 10 to meet with the Police and Fire Chiefs and Ryan Quimby to further discuss and evaluate operational and technological issues. Due diligence will continue on the budgetary and operational issues and new information will be presented to you as it becomes available.

The firm of Doherty Wallace Pillsbury & Murphy, P.C. will serve as Town Counsel as of Feb. 10, 2020. The primary attorney assigned to the Town, Jesse Belcher-Timme, will be present at your meeting of Feb. 25, 2020.

We continue to evaluate the administrative issues involved with the conversion to a new vendor for payroll processing. Considerable time and effort continues to be necessary to address the various Department schedules that are not easily accommodated by this platform.

Mary E. McNally
Town Manager